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The Secretary
Construction, Forestry, Mining and Energy Union
Melbourne Vic

**RE: The Pulp and Paper Workers Branch
Construction, Forestry and Mining Union
Myrtleford Sub-Branch (No 7 Branch)**

We have inspected the records and accounts of the Myrtleford Sub-Branch of the Construction, Forestry, Mining and Energy Union for the year ended 31st December 2000.

We report that:

- The accounting records, as presented to us, were drawn up to show the source and nature of the receipts of the organization for the period
- The accounting records, as presented to us, were drawn up to show the nature and purpose of the expenditure of the organization for the period.
- The attached statement gives a true and fair view of the income and expenditure of the sub-branch for the year ended 31st December 2000
- The attached statement gives a true and fair view of the financial position of the sub-branch as at 31st December 2000.
- The organization had a surplus for the year of 4,306.26

We noted no deficiencies or shortcomings in the records as presented to us.

Sincerely



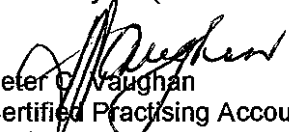
Peter C. Vaughan
Certified Practising Accountant
February 20, 2001



**Construction, Forestry, Mining and Energy Union
Forestry Division – Myrtleford Sub-Branch
Of the Pulp and Paper Workers Branch (No. 7 Branch)**

Year ended	31 st December, 2000		31 st December 1999	
	\$	\$	\$	\$
Credit brought forward		20,180.36		25,845.79
Receipts				
Union Fees	15,624.70		16,648.60	
Bank Interest	<u>144.54</u>		<u>88.59</u>	
	\$ 15,769.24		\$ 16,737.19	
Abnormal Receipts				
OHS Deposit in Error	<u>8,300.00</u>		
		\$24,069.24		\$16,737.19
Expenditure				
Audit Fees	190.00		180.00	
Bank Charges	32.50		40.46	
Capitation Fees	7,564.48		8,800.60	
Delegate/Secretary expenses	2,000.00		4,091.00	
GST Paid	107.00			
Industrial Relations Commission			3,365.00	
Insurance			32.90	
Legal Fees			4,620.00	
Members Amenities			300.00	
Mortuary Fund	329.00		382.66	
Pulp Amenities			450.00	
Union Training	1,240.00			
Telephone			<u>140.00</u>	
Total expenses for the period	\$11,462.98		\$22,402.62	
Abnormal Expenditure				
Add Refund Payable to OHS	<u>8,300.00</u>		
		(19,762.98)		(\$22,402.62)
Surplus/(Deficit) for Period		\$4,306.26		(\$5,665.43)
Cr Balance at Bank		\$24,486.62		\$20,180.36
These funds are represented by:				
CBA 0653546 10019938		\$24,435.63		\$10,004.22
Less Unpresented Cheques/Refund to OHS		<u>10,174.75</u>		
		14,260.88		
CBA 0653546 5003010		<u>\$10,225.74</u>		\$10,176.14
		\$24,486.62		\$20,180.36

This organization has no assets other than Cash at bank as above and no liabilities as at 31st December 2000. The incorrect deposit by OHS unit of \$8,300.00 will be refunded in the next financial year (see attached copy of letter)


Peter C. Vaughan
Certified Practising Accountant
Members,

Please note that under the provision of the Act, prescribed information is available to members about these accounts on request.

THE PULP AND PAPER WORKERS BRANCH OF THE CONSTRUCTION
FORESTRY AND MINING EMPLOYEES UNION
THE MYRTLEFORD SUB BRANCH
COMMITTEE OF MANagements CERTIFICATE

We, ^{Jo} John Jennings and Karl Gropel, being two members of the committee of management of the Myrtleford Sub Branch of The Pulp and Paper Workers Branch of the C.F.M.E.U. do state on behalf of the committee and in accordance with a resolution passed by the committee, that:

(i) in the opinion of the committee of management, the attached accounts show a true and fair view of the financial affairs of the organisation as at 31/12/2000

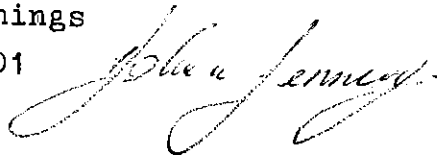
(ii) in the opinion of the Committee of Management, meetings of the Committee were held during the year ended 31/12/2000 in accordance with the rules of the organisation;

(iii) to the knowledge of any member of the Committee, there have been no instances where records of the organisation or other documents (not being documents containing information made available to a member of the organisation under sub section- section 274 (2) of the Industrial Relations Act 1988 as amended) or copies of those records or documents, or copies of the rules of the organisation, have not been furnished or made available to members in accordance with the requirements of the Industrial Relations Act 1988, as amended, the regulations thereto, or rules of the organisation and

(iv) the organisation has complied with sub sections 279 (1) and (6) of the Act in relation to the financial accounts in respect of the year ended 31/12/2000, and the auditors report thereon.

John Jennings

7/2/2001



Karl Gropel

7/2/2001



THE PULP AND PAPER WORKERS BRANCH OF THE CONSTRUCTION
FOREST AND MINING EMPLOYEES UNION

THE MYRTLEFORD SUB BRANCH

SUB BRANCH SECRETARY

OR

ACCOUNTING OFFICERS CERTIFICATE

I, DAVID JESSUP, being the officer responsible for keeping the accounting records of The Myrtleford Sub Branch of The Pulp and Paper Workers Branch of the C.F.M.E.U. certify that as at the 1st January 01 the number of members of the organisation was 37

In my opinion,

(i) the attached accounts show a true and fair view of the financial affairs of the organisation as at the 31/12/2000.

(ii) a record has been kept of all moneys paid by, or collected from, members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the organisation;

(iii) before any expenditure was incurred by the organisation, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;

(iv) with regards to funds of the organisation raised by compulsory levies or voluntary contributions from members or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;

(v) no loans or other financial benefits, other than remuneration in respect of their full time employment with the organisation were made to persons holding office in the organisation;

(vi) the register of members of the organisation was maintained in accordance with the Act.

(vii) The financial statements were presented to a meeting of Members on february 27 2001 and accepted

STATUTORY DECLARATION



(1) Here insert name, address and occupation of person making the declaration.

I, DAVID JESSUP of the Everton Caravan Park, Everton in the State of Victoria, do solemnly and sincerely declare(2)

(2) Here insert matter declared to. Where the matter is long, add the words 'as follows:' and then set the matter out in numbered paragraphs.

- 1 THAT I am the Secretary Treasurer of The MYrtleford Sub Branch of the Pulp and Paper Workers Branch of The Construction, Forestry, Mining and Energy Union, an organisation registered under the Conciliation and Arbitration Act 1904.
2 THAT the persons listed on Attachment A are the persons who held offices in the Myrtleford Sub Branch of the Union in 2000
3 THAT the address on Attachment B was registered address of the Myrtleford Sub Branch in 2000
4 THAT Attachment C was the number of Members in the Myrtleford Sub Branch as at the 1st of January 2001

I make this solemn declaration by virtue of the Statutory Declarations Act 1959 as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

(3) [Handwritten signature]

Declared at MYRTLEFORD MAY 13TH, 2001 on

before me,

(4) Signature of person before whom the declaration is made.

(4) [Handwritten signature: C.D. Doolan R/359]

(5) Here insert printed name, qualification and address of person before whom the declaration is made.

(5) CHRISTOPHER DESMOND DOOLAN MYRTLEFORD POLICE

NOTE 1.—A person who wilfully makes a false statement in a statutory declaration under the Statutory Declarations Act 1959 as amended is guilty of an offence against that Act, the punishment for which is a fine not exceeding \$200 or imprisonment for a term not exceeding six months or both if the offence is prosecuted summarily, or imprisonment for a term not exceeding four years if the offence is prosecuted upon indictment.

ATTACHMENT B

Myrtleford Sub Branch
Pulp and Paper Workers Division
C.F.M.E.U.

AS at the 1st January 2001. The registered
address of the Sub Branch is

c/o David Jessup
Everton Caravan Park
Everton. 3678

ATTACHMENT C

Myrtleford Sub Branch
Pulp and Paper Workers Division
C.F.M.E.U.

The number of Members of the Myrtleford
Sub Branch as of the 1st of January 2001
was thirty seven (37)

**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 9332 0666
Fax: (02) 9380 6990

Mr David Jessup
Secretary, Myrtleford Sub-branch, Pulp & Paper Workers Branch
CFMEU
C/- Everton Caravan Park
EVERTON VIC 3678

Dear Mr Jessup

Re: Financial Statements for year ending 31 December 2000 (F219062, FR2001/366)

Receipt is acknowledged of the above statements which were lodged in the Industrial Registry on 31 July 2001.

The documents have been filed. However, I draw your attention to the following:

- The Accounting Officer's certificate states that the financial statements were presented to the members at the meeting on 27 February 2001. The *Workplace Relations Act 1996* requires members to be supplied with the financial statements at least seven days before they, or the Committee of Management, accept them.
- The Accounting Officer's certificate was not signed or dated.

There were several details either incorrect or omitted from the statements so I have enclosed copies of standard statements which you may find it convenient to copy for future returns. I have highlighted the relevant details for your reference.

Thank you for addressing these matters. If you have any questions regarding this, please do not hesitate to contact me on (02) 8374 6615.

Yours sincerely

Stephen Kellett
Statutory Services Branch

31 July 2001