

CONSTRUCTION

FORESTRY

MINING

ENERGY

UNION



FOREST & FOREST PRODUCTS DIVISION

Pulp & Paper Workers' Branch 1st FLOOR 500 SWANSTON STREET CARLTON SOUTH VICTORIA 3053 PH: (03) 9349 2488 FAX: (03) 9349 2580 Thursday 14<sup>th</sup> August 2003

Mr Stephan Kellett Assistant Manager Australian Industrial Registry Level 8, Terrace Towers 80 William Street EAST SYDNEY NSW 2011



Dear Sir

#### RE: SUB BRANCH SECRETARY'S CERTIFICATE

Please disregard the previous correspondence you received regarding this matter; the Financial Report provided to me at that time was incomplete due to an administrative error.

I, Tim Woods, being the Federal Secretary-Treasurer of the Pulp & Paper Workers' Branch of the Construction Forestry Mining Energy Union, certify that the documents filed for the year ending 31<sup>st</sup> December 2002 are true copies of the documents that were presented to the Pulp & Paper Workers' Branch which were received on 26<sup>th</sup> February 2003 (1<sup>st</sup> Meeting).

The Financial Statements of the CFMEU Pulp & Paper Workers' Branch were distributed to members in the week commencing 3<sup>rd</sup> March 2003.

These documents went to another meeting on 24<sup>th</sup> June 2003 (2<sup>nd</sup> Meeting) which were then endorsed by the Pulp & Paper Workers' Branch Committee of Management and at a General Meeting.

Yours sincerely

Tim Woods Secretary/Treasurer CFMEU Pulp & Paper Workers' Branch



## CONSTRUCTION FORESTRY MINING ENERGY UNION

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## **PULP & PAPER WORKERS BRANCH**

AUDITED FINANCIAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2002

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## CONSTRUCTION FORESTRY MINING ENERGY UNION PULP AND PAPER WORKERS' BRANCH FINANCIAL REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2002

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CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

<u>PAGE 1</u>

#### BALANCE SHEET AS AT 31ST DECEMBER, 2002

	<u>2001</u>		NOTE	
		ACCUMULATED FUND & RESERVES		
	1,093,966 167,092	ACCUMULATED FUND ASSET REVALUATION RESERVE	3 4	1,102,221 167,092
\$	1,261,058	TOTAL ACCUMULATED FUND & RESERVES	· ,	\$ 1,269,313
		REPRESENTED BY		
		FIXED ASSETS		
	680,000 15,810	INTEREST IN LAND & BUILDINGS - AT INDEPENDENT VALUATION LESS ACCUMULATED DEPRECIATION	5	680,000 32,810
	664,190			647,190
	97,886 81,530	OFFICE FURNITURE, FITTINGS & EQUIPMENT - AT COST LESS ACCUMULATED DEPRECIATION		103,583 84,690
	16,356			18,893
•	59,791 19,238	MOTOR VEHICLES - AT COST LESS ACCUMULATED DEPRECIATION		28,835 1,475
	40,553			27,360
	56,909			46,253
	721,099	TOTAL FIXED ASSETS		693,443
		INVESTMENTS		
	454,801 5	GOVERNMENT, PUBLIC & OTHER SECURITIES - AT COST OR VALUE SHARES - P.P.W. SUPERANNUATION PTY. LTD AT COST	7	462,369 5
	454,806	्न २		462,374
	454,806	TOTAL INVESTMENTS		462,374

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#### BALANCE SHEET AS AT 31ST DECEMBER, 2002

<u>2001</u>	1	NOTE	
	CURRENT ASSETS		
256,365 60 24,676 74	CASH AT BANK CASH IN HAND OTHER DEBTORS PREPAYMENTS		321,900 60 24,006 6,693
281,175	TOTAL CURRENT ASSETS		352,659
1,457,080	TOTAL ASSETS		,508,476
	CURRENT LIABILITIES		
37,515 49,966 37,276 71,265	ACCRUED EXPENSES PROVISION FOR ANNUAL LEAVE PROV'N FOR LONG SERVICE LEAVE PROVISION FOR SICK LEAVE		38,768 67,828 42,267 90,300
196,022	TOTAL LIABILITIES		239,163
1,261,058	NET ASSETS	· <b>S</b> 1	,269,313

\$ 1,261,058 NET ASSETS

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#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

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#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

NOTE

#### INCOME

417,650	<b>CAPITATION FEES - SUB-BRANCHES</b>	8	535,685
59,078	INTEREST RECEIVED	9	46,003
363	INSURANCE RECOVERY		796
	PROFIT ON SALE OF MOTOR		120
331	VEHICLES		_
			<u></u> ,
477,422	TOTAL INCOME		582,484
	EXPENSES		
		•	
5,468	AIR FARES & TRAVEL		16,228
	AFFILIATIONS		
4,680	I.C.E.M.		4,933
6,919	A.L.P.		7,295
11.600			······································
11,599			12,228
5,991	ANNUAL LEAVE PROVIDED	:	6,122
13,100	AUDITORS REMUNERATION-FEES		15,000
	AUDITORS REMUNERATION-FEES		
· _	BOYER SUB-BRANCH	·	5,200
340	AMCOR DEMERGER EXPENSES		289
1,017	BANK CHARGES		1,375
6,981	BRANCH SECRETARY EXPENSES		7,031
623	CFMEU NATIONAL CONFERENCE		-
454	CHRISTMAS EXPENSES		1,305
2 2 2 1	COMMITTEE OF MANAGEMENT		. 4 000
2,381	EXPENSES		4,800
1,600	C.O.M. DINNER		4,756
-	COMPUTER EXPENSES		6,772
24 500	CONTRIBUTIONS TO P.P.W.		50 442
34,500	SUPERANNUATION FUND EXPENSES		50,443
14 900	CONTRIBUTIONS TO O.H.S. UNIT		10.007
14,800	EXPENSES	10	16,837
34,327	DEPRECIATION	10	29,768
3,649	FRINGE BENEFITS TAX IFBWW EXPENSES		22,706
1 100	WORLD CONGRESS & REGIONAL		
4,108 214	CONFÉRENCE ( C. NORTHOVER ) B. NAIR VISIT		-
2,645	CHILD LABOUR PROJECT		- 14,404
4,155	CHILD LABOUR PROJECT CHILD LABOUR REVIEW MISSION		
4,155	CHILD LABOUR REVIEW MISSION		5,726
11,122			20,130
429	INDUSTRIAL OFFICER EXPENSES		
2,342	INSURANCE		73
_,	INTERNATIONAL VISITORS		
635	NEW ZEALAND		814
1,257	JOURNALS & PUBLICATIONS		1,284
-	LEADERSHIP PROGRAM EXPENSES		1,159

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

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#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

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NOTE

400	LEGAL COSTS	-	
4,625	LIGHT, HEAT & POWER	6,406	
·	LOSS ON DISPOSAL OF MOTOR	-	
-	VEHICLES	32,420	
5,320	LONG SERVICE LEAVE PROVIDED	4,216	
9,939	MOTOR VEHICLE EXPENSES	18,069	<u>-</u>
8,797	PAYROLL TAX	11,761	
776	PETTY CASH EXPENSES	80	
1,114	POSTAGE	1,134	
13,662	PRINTING & STATIONERY	12,871	
5,217	RATES & TAXES	5,626	
18,594	REPAIRS & MAINTENANCE	19,711	
-	RETIREMENT EXPENSES	,4,983	
61,428	SALARIES - UNION OFFICIALS	96,714	1 Charles
54,562	SALARIES - OTHER STAFF	52,998	
93	SECURITY	186	
3,006	SHIRTS, CAPS, BADGES	· -	
10,830	SICK LEAVE PROVIDED	4,829	
611	STAFF AMENITIES	1,346	
1,390	SUNDRIES	286	
-	STAFF RECRUITMENT	6,047	
4,998	SUPERANNUATION-UNION OFFICIALS	8,505	
5,353	SUPERANNUATION-OTHER STAFF	4,836	
	SUSTENTATION FEES		
48,200	- DIVISIONAL OFFICE	41,765	
16,880	TELEPHONE	14,345	
54 <del>4</del>	UNION CASH REWARD CARDS	642	
6,636	WORKCOVER	133	
435,590	TOTAL EXPENSES	574,229	
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	SURPLUS FOR YEAR		
41,832	ENDED 31ST DECEMBER, 2002	\$ 8,255	

## CONSTRUCTION FORESTRY MINING ENERGY UNION PULP AND PAPER WORKERS' BRANCH STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST DECEMBER, 2002 GENERAL FUND

<u>2001</u>

<u>NOTE</u>

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#### CASH FLOWS FROM OPERATING ACTIVITIES

417,650	CAPITATION FEES	•		535,685
29,011	INTEREST RECEIVED			38,435
(528,261)	PAYMENTS TO SUPPLIERS & EMPLOYEES		I	(474,850)
364	INSURANCE RECOVERY			796
\$ (81,236)	NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES	11(b)	\$ -	100,066
	CASH FLOWS FROM INVESTING ACTIVITIES			
10,455	SALE OF FIXED ASSETS			-
(32,956)	PURCHASE OF FIXED ASSETS			(34,531)
74,608	REDEMPTION OF INVESTMENTS			-
(119,303)	PURCHASE OF INVESTMENTS			-
(67,196)	NET CASH (USED IN) INVESTING ACTIVITIES		\$.	(34,531)
(148,432)	NET INCREASE/(DECREASE) IN CASH HELD			65,535
404 <b>,</b> 857 <sup>.</sup>	CASH HELD AT BEGINNING OF FINANCIAL YEAR			256,425
\$ 256,425	CASH HELD AT END OF FINANCIAL YEAR	11(a)	\$	321,960

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CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH - MORTUARY FUND

<u>PAGE 6</u>

#### BALANCE SHEET AS AT 31ST DECEMBER, 2002

	<u>2001</u>		NOTE	
\$	301,397	ACCUMULATED FUND	12	\$ 338,411
		REPRESENTED BY INVESTMENTS		:
	269,553	GOVERNMENT, MUNICIPAL & PUBLIC SECURITIES	13	262,033
_	269,553			 262,033
		CURRENT ASSETS		
_	27,486 5,806	CASH AT BANK OTHER DEBTORS		 78,034 81
	33,292			 78,115
_	302,845	TOTAL ASSETS		 340,148
		CURRENT LIABILITIES		•.
	1,448	ACCRUED EXPENSES		 1,737
\$	301,397	NET ASSETS		\$ 338,411

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#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH - MORTUARY FUND

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#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER. 2002

<u>2001</u>		NOTE	
	INCOME		
18,000 16,153	CAPITATION FEES - SUB-BRANCHES INTEREST RECEIVED		23,198 21,326
34,153	TOTAL INCOME		44,524
	EXPENSES		•
1,000	AUDITORS REMUNERATION-FEES		1,000
93 1,000	BANK CHARGES MORTUARY BENEFITS		10 6,500
2,093	TOTAL EXPENSES		7,510
	SURPLUS FOR YEAR		

\$ 32,060

ENDED 31ST DECEMBER, 2002

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\$ 37,014

	CONSTRUCTION FORESTRY MINING ENERGY UNION	PAGE 8
	PULP AND PAPER WORKERS' BRANCH	
	STATEMENT OF CASH FLOWS	
	FOR THE YEAR ENDED 31ST DECEMBER. 2002	
	MORTUARY FUND	
<u>2001</u>	<u> </u>	
	CASH FLOWS FROM OPERATING ACTIVITIES	
18,000 3,823 (2,100)	CAPITATION FEES INTEREST RECEIVED PAYMENTS TO SUPPLIERS & EMPLOYEES	23,198 26,571 (7,221)
\$ 19,723	NET CASH PROVIDED BY OPERATING ACTIVITIES 16(b) \$	42,548
	CASH FLOWS FORM INVESTING ACTIVITIES	
(179,982) 102,000	PURCHASE OF INVESTMENTS REDEMPTION OF INVESTMENTS	- 8,000
(77,982)	NET CASH PROVIDED BY/(USED IN) INVESTING ACTIVITIES	8,000
(58,259) 85,745	NET INCREASE/(DECREASE) IN CASH HELD CASH HELD AT BEGINNING OF FINANCIAL YEAR	50,548 27,486
\$ 27,486	CASH HELD AT END OF FINANCIAL YEAR 16(a)	<b>\$</b> 78,034

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CONSTRUCTION FORESTRY MINING ENERGY UNIONPULP & PAPER WORKERS BRANCH-OCCUPATIONAL HEALTH & SAFETY A/CPAGE 9

#### BALANCE SHEET AS AT 31ST DECEMBER, 2002

<u>2001</u>		NOTE	
	ACCUMULATED FUND		
\$	ACCUMULATED FUND	17	\$ 27,650
	REPRESENTED BY		
	FIXED ASSETS		
33,691 31,315	COMPUTER EQUIPMENT - AT COST LESS ACCUMULATED DEPRECIATION		35,326 32,378
2,376 2,116 1,805	FURNITURE & FITTINGS - AT COST LESS ACCUMULATED DEPRECIATION		2,948 2,116 1,867
311 29,561 6,469	MOTOR VEHICLES - AT COST LESS ACCUMULATED DEPRECIATION		249 29,562 11,665
23,092 2,589 1,817	OFFICE EQUIPMENT - AT COST LESS ACCUMULATED DEPRECIATION		17,897 2,589 1,985
772			604
26,551	TOTAL FIXED ASSETS		21,698
	CURRENT ASSETS		
31,799 2,383	CASH AT BANK PREPAYMENTS		24,884 3,074
34,182			27,958
60,733	TOTAL ASSETS		49,656
	CURRENT LIABILITIES		
20,244 5,707 891	ACCRUED EXPENSES PROVISION FOR ANNUAL LEAVE PROVISION FOR SICK LEAVE	·	16,481 3,277 2,248
26,842			22,006
\$ _33,891	NET ASSETS		\$ 27,650

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#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS BRANCH-OCCUPATIONAL HEALTH & SAFETY A/C PAGE 10

#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 2002

<u>2001</u> NOTE INCOME 168,408 CONTRIBUTIONS 161,164 18 192 INTEREST 19 236 168,600 TOTAL INCOME 161,400 EXPENSES 5,233 **AIRFARES & TRAVEL** 4,165 1,472 ANNUAL LEAVE PROVIDED 1,959 3,650 AUDITORS REMUNERATION - FEES 3,100 727 BANK CHARGES 1,163 -1,741 COMPUTER EXPENSES 5,952 8,158 6,489 DEPRECIATION 1,172 FRINGE BENEFITS TAX 1,666 5,271 JOURNALS & PUBLICATIONS 5,020 1,677 LOSS ON SALE OF MOTOR VEHICLE ۰. 982 1,499 MEETING EXPENSES 4,421 MOTOR VEHICLE EXPENSES 4,322 O.H.S. UNIT EXPENSES 4,548 ÷. 4,957 5,709 PAYROLL TAX 275 POSTAGE 481 7,012 PRINTING & STATIONERY 7,318 84,078 SALARIES - OTHER STAFF 93,955 339 SICK LEAVE PROVIDED 1,356 5,339 STAFF PROCUREMENT 5,700 4,500 STAFF TRAINING 7,931 SUPERANNUATION - OTHER STAFF 9,046 -3,890 4,099 TELEPHONE 1,826 WORKCOVER 94 154,651 TOTAL EXPENSES 167,641 SURPLUS/(DEFICIT) FOR YEAR \$ 13.949 ENDED 31ST DECEMBER, 2002 \$ (6.241)

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	CONSTRUCTION FORESTRY MINING ENERGY	UNION	F	AGE 11
	PULP AND PAPER WORKERS' BRANCH			<u></u>
	STATEMENT OF CASH FLOWS			
	FOR THE YEAR ENDED 31ST DECEMBER, 2	002		
	OCCUPATIONAL HEALTH AND SAFETY FU	ND		
<u>2001</u>		<u>NOTE</u>		
	CASH FLOWS FROM OPERATING ACTIVITIES			
191 168,408 (132,345)	INTEREST RECEIVED CONTRIBUTIONS PAYMENTS TO SUPPLIERS & EMPLOYEES		. (	235 161,164 166,679)
\$ 36,254	NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES	20(Ъ)	\$	(5,280)
	CASH FLOWS FROM INVESTING ACTIVITIES			
14,545 (31,651)	SALE OF FIXED ASSETS PURCHASE OF FIXED ASSETS			(1,635)
(17,106)	NET CASH (USED IN) INVESTING ACTIVITIES		\$	(1,635)
19,148 12,651	NET INCREASE/(DECREASE) IN CASH HELD CASH HELD AT BEGINNING OF FINANCIAL YEAR		_	(6,915) 31,799
\$ 31,799	CASH HELD AT END OF FINANCIAL YEAR	20(a)	\$	24,884

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BALANCE SHEET AS AT 31ST DECEMBER 2002				
<u>2001</u>		NOTE		
	ACCUMULATED FUND			
\$ (21,733)	ACCUMULATED FUND	21	\$ <u>(1,755</u> )	
	REPRESENTED BY			
	PROPERTY, PLANT AND EQUIPMENT			
7,438 5,199	OFFICE EQUIPMENT - AT COST LESS ACCUMULATED DEPRECIATION		10,370 6,875	
2,239	TOTAL FIXED ASSETS		3,495	
	CURRENT ASSETS			
32,771 403 4,529	CASH AT BANK OTHER DEBTORS PREPAYMENTS		8,839 127 2,053	
37,703			11,019	
39,942			14,514	
	CURRENT LIABILITIES			
17,911 21,788 7,492 14,484	ACCRUED EXPENSES PROVISION FOR ANNUAL LEAVE PROV'N FOR LONG SERVICE LEAVE PROVISION FOR SICK LEAVE		15,839 	
61,675			16,269	
\$ 21,733	NET DEFICIT		<u>\$ 1,755</u>	

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#### CONSTRUCTION FORESTRY MINING & ENERGY UNION INDUSTRY SKILLS & DEVELOPMENT UNIT

<u>PAGE 13</u>

#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2002

<u>2001</u>		<u>NOTE</u>	
	INCOME		
116,200	CONTRIBUTIONS RECEIVED	22	130,000
-	OTHER INCOME		3,000
179	INTEREST RECEIVED		39
116,379	TOTAL INCOME		133,039
	EXPENSES		
-	ADVERTISING		1,572 •
10,193	TRAVEL & ACCOMODATION		6,324
6,622	ANNUAL LEAVE PROVIDED		51
2,050	AUDITORS REMUNERATION - FEES		1,800
901	BANK CHARGES	· .	686
3,275	COMPUTER EXPENSES		4,487
1,359	DEPRECIATION		1,676
-,	ENROLMENTS - BOX HILL		880
1,933	FRINGE BENEFITS TAX	•	1,824
1,699	LONG SERVICE LEAVE PROVIDED		(143)
11,725	MEETING EXPENSES	· ·	(= -y,
5,950	MOTOR VEHICLE EXPENSES		4,430
10,255	MOTOR VEHICLE LEASE PAYMENTS		9,870
2,499	PAYROLL TAX	•	3,463
857	POSTAGE		91
3,536	PRINTING & STATIONERY		987
8,636	PROJECT EXPENSES		8,636
46	REGISTRATIONS & SUBSCRIPTIONS		225
53,353	SALARIES - OTHER STAFF		55,245
3,406	SICK LEAVE PROVIDED		153
45	STAFF TRAINING		-
4,488	SUPERANNUATION - OTHER STAFF		5,187
3,335	TELEPHONE		1,969
	UNIT EXPENSES		3,593
1,058	WORKCOVER		55
137,221	TOTAL EXPENSES		113,061
	SURPLUS/(DEFICIT) FOR YEAR ENDED		
\$ (20,842)	31ST DECEMBER, 2002		\$ 19,978

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#### CONSTRUCTION FORESTRY MINING ENERGY UNION

#### PULP AND PAPER WORKERS' BRANCH

#### STATEMENT OF CASH FLOWS

#### FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### INDUSTRY SKILLS AND DEVELOPMENT UNIT

<u>2001</u>

<u>NOTE</u>

<u>PAGE 14</u>

#### CASH FLOWS FROM OPERATING ACTIVITIES

(	116,200 179 113,169)	CONTRIBUTIONS RECEIVED INTEREST RECEIVED PAYMENTS TO SUPPLIERS & EMPLOYEES		133,000 39 (154,039)
\$	3,210	NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES	23(b)	\$ (21,000)
		CASH FLOWS FROM INVESTING ACTIVITIES		
	(366)	PURCHASE OF FIXED ASSETS		(2,932)
	(366)	NET CASH (USED IN) INVESTING ACTIVITIES		(2,932)
				<del></del>
	2,844	NET INCREASE/(DECREASE) IN CASH HELD		(23,932)
	29,927	CASH HELD AT BEGINNING OF FINANCIAL YEAR		32,771
\$	32,771	CASH HELD AT END OF FINANCIAL YEAR	_ 23(a)	\$ 8,839

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#### <u>CONSTRUCTION FORESTRY MINING ENERGY UNION</u> <u>AMCOR DEMERGER LITIGATION ACCOUNT</u>

## BALANCE SHEET AS AT 31ST DECEMBER. 2002

<u>2001</u>		NOTE	
	ACCUMULATED FUND		
\$ 4,773	ACCUMULATED FUND	24	\$ (935)
	REPRESENTED BY		
	CURRENT ASSETS		
6,272 50	CASH AT BANK OTHER DEBTORS		1,070
6,322	TOTAL ASSETS		1,123
	CURRENT LIABILITIES		
1,549	ACCRUED EXPENSES		2,058
\$ 4,773	NET ASSETS/(DEFICIENCY)		\$ (935)

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<u>PAGE 16</u>

## STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 2002

<u>2001</u>		<u>NOTE</u>	
	INCOME		
22,555 3	CONTRIBUTIONS INTEREST RECEIVED	25	69,694 5
22,558	TOTAL INCOME		69,699
-	EXPENSES		
700 54 22,151	AUDITORS REMUNERATION - FEES BANK CHARGES LEGAL COSTS		700 87 74,619
22,905	TOTAL EXPENSES		75,406
\$_(347)	SURPLUS/(DEFICIT) FOR YEAR ENDED 31ST DECEMBER, 2002		\$ <u>(5,707)</u>

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## CONSTRUCTION FORESTRY MINING ENERGY UNION PULP AND PAPER WORKERS' BRANCH STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST DECEMBER, 2002, AMCOR DEMERGER LITIGATION ACCOUNT

<u>2001</u>		<u>NOTE</u>		
	CASH FLOWS FROM OPERATING ACTIVITIES			
22,555 3 (21,317)	CONTRIBUTIONS INTEREST RECEIVED PAYMENTS TO SUPPLIERS & EMPLOYEES			69,694 5 (74,901)
\$ 1,241	NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES	26(b)	\$	(5,202)
1,241 5,031	NET INCREASE/(DECREASE) IN CASH HELD CASH HELD AT BEGINNING OF FINANCIAL YEAR		_	(5,202) 6,272
\$ 6,272	CASH HELD AT END OF FINANCIAL YEAR	26(a)	\$	1,070

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#### CONSTRUCTION FORESTRY MINING ENERGY UNION <u>PULP & PAPER WORKERS' BRANCH</u>

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#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### NOTE 1 - ACCOUNTING METHODS

The accounts have been prepared in accordance with the generally accepted accounting principles, using the cash receipts basis of accounting for membership contributions and interest received, otherwise the accruals basis of accounting has been used. Australian Accounting Standards and UIG Consesus Views, as issued by the joint professional accounting bodies, have been adopted where applicable.

- (a) Depreciation of fixed assets is calculated on the prime cost or reducing balance basis in order to write the assets off over their useful life.
- (b) Provisions for employee benefits in the form of Long Service Leave, Sick Leave and Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment based on remuneration rates that the union expects to pay.
- No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 23 (f) of the Income Tax Assessment Act.
   Fringe benefits tax has been paid by the union in accordance with the provisions of the Fringe Benefits Tax Assessment Act.
- (d) Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

NOTE 2 - INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 274, which read as follows :-

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under sub-section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under sub-section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

<u>CONSTRUCTION FORESTRY MINING ENERGY UNION</u> PAGE 19 PULP & PAPER WORKERS' BRANCH

4

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

\$

\$

	NOTE 3 – ACCUMULATED FUND	
1,052,134	ACCUMULATED FUND AS AT 1ST JANUARY, 2002	1,093,966
41,832	SURPLUS FOR YEAR ENDED 31ST DECEMBER, 2002	8,255
5 1,093,966	BALANCE - 31ST DECEMBER, 2002	\$ 1,102,221
	NOTE 4- ASSET REVALUATION RESERVE	
-	OPENING BALANCE 1ST JANUARY, 2002	167,092
167,092	REVALUATION OF INTEREST IN LAND & BUILDINGS	-
167,092	BALANCE – 31ST DECEMBER, 2002	\$ 167,092

#### NOTE 5 - INTEREST IN LAND & BUILDINGS - INDEPENDENT VALUATION

OWNERSHIP OF THE LAND & BUILDINGS AT 500 SWANSTON STREET, CARLTON SOUTH IS REGISTERED IN THE NAME OF THE C.F.M.E.U. AS A FEDERALLY REGISTERED UNION.

THE NATIONAL EXECUTIVE OF THE FEDERAL BODY OF THIS UNION RESOLVED THAT THE TITLE TO THE FIRST FLOOR, LOT 2, BE HELD IN TRUST ON BEHALF OF THE C.F.M.E.U. FOREST & FOREST PRODUCTS DIVISION NO. 2 VICTORIAN BRANCH AND THE C.F.M.E.U. PULP & PAPER WORKERS DIVISION NO. 7 BRANCH EQUALLY, AND THAT OCCUPANCY, CONTROL AND CARE BELONG EXCLUSIVELY TO THOSE BODIES.

A REVALUATION ON THE LAND & BUILDINGS WAS CONDUCTED ON 30TH MARCH, 2001. THE VALUE FOR THE FIRST FLOOR WAS \$1,360,000 WITH 50% OWNERSHIP BY C.F.M.E.U. PULP AND PAPER WORKERS DIVISION NO. 7 BRANCH BEING \$680,000. THE VALUATION REPORT WAS PREPARED BY LANDMARK WHITE.

#### NOTE 6- LEASING COMMITMENTS

OPERATING LEASE COMMITMENTS BEING FOR A MOTOR VEHICLE AND COMPUTER EQUIPMENT PAYABLE:

908	NOT LATER THAN 1 YEAR	10,817
-	LATER THAN 1 YEAR BUT NOT LATER THAN 5 YEARS	14,357
-	LATER THAN 5 YEARS	-
908	\$	25,174

## CONSTRUCTION FORESTRY MINING ENERGY UNION PAGE 20 PULP & PAPER WORKERS' BRANCH NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### NOTE 7 - GOVERNMENT, PUBLIC & OTHER SECURITIES - GENERAL FUND

#### NOT REALISABLE WITHIN ONE YEAR

	<u>INT %</u>	MATURITY	FACE VALUE	<u>COST</u> <u>B</u>	OOK VALUE
		DATE			
NSW TREASURY CORP.	7.00	01 APR, 2004	200,000	155,432	194,080
NSW TREASURY CORP	6.50	01 MAY, 2006	.116,000	119,302	1 <b>18,289</b>
CITICORP	5.50	27 JUL, 2003	100,000	100,000	100,000
CITICORP	5.60	11 AUG, 2004	50,000	50,000	50,000
			<u> </u>	. <u> </u>	
TOTAL INVESTMENTS			\$ 466,000	\$ 424,734	\$ 462,369

THE UNION CHANGED ITS ACCOUNTING POLICY IN THE YEAR ENDED 31ST DECEMBER, 2001 RELATING TO THE INVESTMENTS IN GOVERNMENT, PUBLIC AND OTHER SECURITIES.

IN PRIOR YEARS ANY DIFFERENCE BETWEEN THE FACE VALUE AND COST WAS RECOGNISED AT MATURITY. THE CHANGED POLICY IS TO RECOGNISE MOVEMENTS ON AN ACCRUAL BASIS RECORDED EACH YEAR AT THE DATE OF THE RECEIPT OF INTEREST OVER THE TERM OF THE INVESTMENT. IN 2001 THE FOLLOWING PRIOR YEAR ADJUSTMENTS WERE MADE TO INTEREST RECEIVED.

	<u>MATURITY</u> <u>DATE</u>	<u>PRIOR YEAR</u> ADJUSTMENT
NSW TREASURY CORPORATION	01 APRIL 2004	\$29,175

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

#### STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### NOTE

#### <u>2001</u>

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#### NOTE 8 - CAPITATION FEES - SUB-BRANCHES

153,237 81,218 67,423 4,686 24,938 41,511 6,631 1,826 897 5,090 7,393 22,800	MELBOURNE MARYVALE MILLICENT BROADFORD SYDNEY NOWRA MYRTLEFORD DRY CREEK ALBURY ANM BOYER WESLEY VALE BURNIE	27 27	173,969 126,439 102,277 3,687 27,565 42,217 8,214 1,707 2,179 6,139 14,189 27,103
417,650		•	\$ 535,685

#### NOTE 9 - INTEREST RECEIVED

3,604 9,325 40,837 5,312	COMMONWEALTH SAVINGS BANK CITICORP AUSTRALIA NSW TREASURY CORPORATION QLD TREASURY CORPORATION	1,596 .8,300 .36,107
\$ 59,078		\$ 46,003

#### NOTE 10 - DEPRECIATION

,

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5,698 ~8,843	OFFICE FURNITURE & FIITINGS MOTOR VEHICLES	3,998 8,770
19,786	BUILDINGS	17,000
\$34,327		\$

#### CONSTRUCTION FORESTRY MINING ENERGY UNION

#### **PAGE 22**

#### PULP AND PAPER WORKERS' BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### GENERAL FUND

#### 2001

#### NOTE 11(a) - RECONCILIATION OF CASH

FOR THE PURPOSE OF THE STATEMENT OF CASH FLOWS, CASH INCLUDES CASH ON HAND AND IN BANKS, AND INVESTMENTS WITH A MATURITY DATE SO CLOSE THAT THERE IS A INSIGNIFICANT RISK OF CHANGE IN VALUATION OF THE DEPOSIT. CASH HELD AT THE END OF THE FINANCIAL YEAR AS SHOWN IN THE STATEMENT OF CASH FLOWS IS RECONCILED TO THE RELATED ITEMS IN THE BALANCE SHEET AS FOLLOWS:

,900 60
-

\$ 256,425

\$

#### \$ 321,960

#### NOTE 11(b) - RECONCILIATION OF NET CASH PROVIDED BY/ (USED IN) OPERATING ACTIVITIES TO SURPLUS FOR YEAR

41,832	SURPLUS FOR YEAR	8,255
34,327	DEPRECIATION	29,768
(7,981)	INCREASE/(DECREASE) IN PROVISION FOR ANNUAL LEAVE	17,861
(1,359)	INCREASE/(DECREASE) IN PROVISION FOR LONG SERVICE LEAVE	4 <b>,9</b> 91
1,145	INCREASE IN PROVISION FOR SICK LEAVE	19,035
(16,958)	(INCREASE)/DECREASE IN OTHER DEBTORS	669
(103,114)	INCREASE/(DECREASE) IN ACCRUED EXPENSES	1,253
1,270	(INCREASE)/DECREASE IN PREPAYMENTS	(6,619)
(331)	(PROFIT)/LOSS ON DISPOSAL OF FIXED ASSETS	32,420
(30,067)	(INCREASE) IN INVESTMENTS	(7,567)
<u></u>		
6 (81,236)	NET CASH FLOW FROM OPERATING ACTIVITIES \$	100,066

<u>CONSTRUCTION FORESTRY MINING ENERGY UNION</u> PAGE 23 PULP & PAPER WORKERS' BRANCH – MORTUARY FUND

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### 2001

#### NOTE 12-ACCUMULATED FUND

269,337	BALANCE AS AT 1ST JANUARY, 2002		301,397
32,060	SURPLUS FOR YEAR ENDED 31ST DECEMBER, 2002		37,014
\$ 301,397	BALANCE AS AT 31ST DECEMBER, 2002	\$	338,411
		-	

#### NOTE 13 - GOVERNMENT, PUBLIC & OTHER SECURITIES - MORTUARY FUND

#### NOT REALISABLE WITHIN ONE YEAR

:	<u>INT %</u>	<u>MATURITY</u> <u>DATE</u>	FACE VALUE	<u>COST</u>	<u>BOOK</u> VALUE
NSW TREASURY CORP.	6.50	01 MAY, 2006	88,000	74,928	83,714
NSW TREASURY CORP.	5.91	01 MAY, 2006	175,000	179,982	178,319
TOTAL INVESTMENTS			\$ 263,000	\$ 254,910	\$ 262,033

THE UNION CHANGED ITS ACCOUNTING POLICY IN THE YEAR ENDED 31ST DECEMBER, 2001 RELATING TO INVESTMENTS IN GOVERNMENT, PUBLIC AND OTHER SECURITIES.

IN PRIOR YEARS ANY DIFFERENCE BETWEEN THE FACE VALUE AND COST WAS RECOGNISED AT MATURITY. THE CHANGED POLICY IS TO RECOGNISE MOVEMENTS ON AN ACCRUAL BASIS RECORDED EACH YEAR AT THE DATE OF THE RECEIPT OF INTEREST OVER THE TERM OF THE INVESTMENT. IN 2001 THE FOLLOWING PRIOR YEAR ADJUSTMENTS WERE MADE TO INTEREST RECEIVED.

	<u>MATURITY</u> <u>DATE</u>	<u>PRIOR YEAR</u> ADJUSTMENT
NSW TREASURY CORPORATION	01 MAY, 2006	\$6,214

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH - MORTUARY FUND

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

\$

<u>NOTE</u>

#### NOTE 14 - CAPITATION FEES - SUB-BRANCHES

6,465 3,531 2,971 824 819 288 860 1,582 64 215	MELBOURNE MARYVALE MILLICENT BROADFORD SYDNEY MYRTLEFORD BURNIE NOWRA ADELAIDE WASTE BOYER	28 28	7,563 5,487 4,447 161 1,190 357 1,179 1,835 - 267
321 60	TASMANIA ALBURY		617 95
18,000		· \$	23,198

#### NOTE 15 - INTEREST RECEIVED

-

963 - 15,190	COMMONWEALTH SAVINGS BANK W.A. TREASURY CORP. N.S.W. TREASURY CORP.	307 583 20,436
\$ 16,153		\$ 21,326

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PAGE 25 PULP AND PAPER WORKERS' BRANCH NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002`

#### MORTUARY FUND

2001

\$

\$

- 4

#### NOTE 16(a) - RECONCILIATION OF CASH

FOR THE PURPOSE OF THE STATEMENT OF CASH FLOWS, CASH INCLUDES CASH ON HAND AND IN BANKS, AND INVESTMENTS WITH A MATURITY DATE SO CLOSE THAT THERE IS AN INSIGNIFICANT RISK OF CHANGE IN VALUATION OF THE DEPOSIT. CASH HELD AT THE END OF THE FINANCIAL YEAR AS SHOWN IN THE STATEMENT OF CASH FLOWS IS RECONCILED TO THE RELATED ITEMS IN THE BALANCE SHEET AS FOLLOWS:

- 27,486 CASH AT BANK 78,034 27,486 78,034 \$ NOTE 16(b) - RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO SURPLUS FOR YEAR 32,060 SURPLUS FOR YEAR 37,014 5,724 (5,756)(INCREASE) / DECREASE IN OTHER DEBTORS (6,643) (INCREASE) IN INVESTMENTS (480) 290 62 INCREASE IN ACCRUED EXPENSES 19,723 NET CASH FLOW FROM OPERATING ACTIVITIES \$ 42,548

#### <u>CONSTRUCTION FORESTRY MINING ENERGY UNION</u> <u>PULP & PAPER WORKERS BRANCH-OCCUPATIONAL HEALTH & SAFETY A/C</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

#### NOTE 17 - ACCUMULATED FUND

33,890
6,240)
27,650

#### NOTE 18 - CONTRIBUTIONS

· · ·	KIMBERLY-CLARK AUSTRALIA (SA)	
34,181	PTY. LTD.	37,809
14,800	PULP & PAPER WORKERS' BRANCH	16,837
45,270	CARTER HOLT HARVEY	33,809
37,726	AMCOR FIBRE PACKAGING	33,809
30,181	PAPERLINX	33,809
6,250	HUHTAMAKI	5,091
168,408		\$ 161,164

#### NOTE 19 - INTEREST

,

\$ 192 BANK

\$

\$ 236

4

#### CONSTRUCTION FORESTRY MINING ENERGY UNION

#### PULP AND PAPER WORKERS' BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### OCCUPATIONAL HEALTH AND SAFETY FUND

2001

31,799

S

\$

CASH AT BANK

#### NOTE 20(a) - RECONCILIATION OF CASH

FOR THE PURPOSE OF THE STATEMENT OF CASH FLOWS, CASH INCLUDES CASH ON HAND AND IN BANKS. CASH HELD AT THE END OF THE FINANCIAL YEAR AS SHOWN IN THE STATEMENT OF CASH FLOWS IS RECONCILED TO THE RELATED ITEMS IN THE BALANCE SHEET AS FOLLOWS:

\$ 24,884

#### NOTE 20(b) - RECONCILIATION OF NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES TO SURPLUS/(DEFICIT) FOR YEAR

13,949	SURPLUS/(DEFICIT) FOR YEAR	(6,241)
8,158	DEPRECIATION	6,489
12,436	INCREASE/(DECREASE) IN ACCRUED EXPENSES	(3,763)
1,811	INCREASE/(DECREASE) IN PROVISIONS	(1,074)
607	DECREASE IN OTHER DEBTORS	-
(2,383)	(INCREASE) IN PREPAYMENTS	(691)
1,676	LOSS ON SALE OF FIXED ASSETS	· –
<u> </u>		
36,254	NET CASH FLOW FROM OPERATING ACTIVITIES	\$ (5,280)

#### CONSTRUCTION FORESTRY MINING & ENERGY UNION INDUSTRY SKILLS & DEVELOPMENT UNIT

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2002

<u>2001</u>

\$

#### NOTE 21 - ACCUMULATED FUND

	OPENING BALANCE AS AT	
(891)	1ST JANUARY, 2002	(21,733)
	SURPLUS/(DEFICIT) FOR YEAR	
(20,842)	ENDED 31ST DECEMBER, 2002	19,978
	BALANCE AS AT	
5 (21,733)	31ST DECEMBER, 2002	\$ (1,755)
•		
	NOTE 22 - CONTRIBUTIONS RECEIVED	
25,000	CARTER HOLT HARVEY	25,000
25,000	KIMBERLY CLARK	25,000
25,000	PAPERLINX	25,000
25,000	AMCOR FIBRE PACKAGING	25,000
20,000		25,000

\$ 116,200

16,200

\$ 130,000

30,000

ζ

- 4

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# CONSTRUCTION FORESTRY MINING ENERGY UNIONPAGE 29PULP AND PAPER WORKERS' BRANCHNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTSFOR THE YEAR ENDED 31ST DECEMBER, 2002INDUSTRY SKILLS AND DEVELOPMENT UNIT

#### 2001

#### NOTE 23(a) - RECONCILIATION OF CASH

FOR THE PURPOSE OF THE STATEMENT OF CASH FLOWS, CASH INCLUDES CASH ON HAND AND IN BANKS. CASH HELD AT THE END OF THE FINANCIAL YEAR AS SHOWN IN THE STATEMENT OF CASH FLOWS IS RECONCILED TO THE RELATED ITEMS IN THE BALANCE SHEET AS FOLLOWS:

\$ 32,771 CASH AT BANK

8,839

\$

#### NOTE 23(b) - RECONCILIATION OF NET CASH PROVIDED BY/(USED IN) OPERATING ACTIVITIES TO SURPLUS/(DEFICIT) FOR YEAR

(20,842)	SURPLUS/(DEFICIT) FOR YEAR	19,978
1,359	DEPRECIATION	1,676
11,728	INCREASE/(DECREASE) IN PROVISIONS	(43,333)
744	DECREASE IN OTHER DEBTORS	275
12,100	INCREASE/(DECREASE) IN ACCRUED EXPENSES	(2,072)
(1,879)	(INCREASE)/DECREASE IN PREPAYMENTS	2,476
<u> </u>		
\$ 3,210	NET CASH FLOW FROM OPERATING ACTIVITIES	\$ (21,000)

#### CONSTRUCTION FORESTRY MINING ENERGY UNION AMCOR DEMERGER LITIGATION ACCOUNT

#### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### <u>2001</u>

#### NOTE 24 - ACCUMULATED FUND

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5,120	OPENING BALANCE AS AT 1ST JANUARY, 2002	4,773
-,	SURPLUS/(DEFICIT) FOR YEAR	
(347)	ENDED 31ST DECEMBER, 2002	( 5,708)
<u> </u>		
\$ 4,773	BALANCE AS AT 31ST DECEMBER, 2002	\$ (935)
	NOTE 25 - CONTRIBUTIONS	

3,477	BURNIE		10,942
1,045	WESLEY		3,206
5,351	NOWRA		15,611
12,682 ·	MARYVALE		39,935
	•	•	·····
\$ 22,555		\$	69,694

<u>PAGE 30</u>

#### CONSTRUCTION FORESTRY MINING ENERGY UNION

<u>PAGE 31</u>

## PULP AND PAPER WORKERS' BRANCH NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002 AMCOR DEMERGER LITIGATION ACCOUNT

<u>2001</u>

\$

#### NOTE 26(a) - RECONCILIATION OF CASH

FOR THE PURPOSE OF THE STATEMENT OF CASH FLOWS, CASH INCLUDES CASH ON HAND AND IN BANKS, AND INVESTMENTS WITH A MATURITY DATE SO CLOSE THAT THERE IS AN INSIGNIFICANT RISK OF CHANGE IN VALUATION OF THE DEPOSIT. CASH HELD AT THE END OF THE FINANCIAL YEAR AS SHOWN IN THE STATEMENT OF CASH FLOWS IS RECONCILED TO THE RELATED ITEMS IN THE BALANCE SHEET AS FOLLOWS:

6,272	CASH AT BANK		1,070
\$ 6,272		 \$	1,070

#### <u>NOTE 26(b) - RECONCILIATION OF NET CASH PROVIDED BY/(USED</u> IN) OPERATING ACTIVITIES TO SURPLUS/(DEFICIT) FOR YEAR

(347)	SURPLUS/(DEFICIT) FOR YEAR	(5,707)
999	INCREASE IN ACCRUED EXPENSES	508
589	(INCREASE)/DECREASE IN OTHER DEBTORS	(3)
<u></u>		•
1,241	NET CASH FLOW FROM OPERATING ACTIVITIES	\$ (5,202)

#### CONSTRUCTION FORESTRY MINING ENERGY UNION

PAGE 32

### PULP AND PAPER WORKERS' BRANCH NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 2002

#### NOTE 27 - MILLICENT AND MARYVALE CAPITATION FEES

CAPITATION FEES INVOICED TO THE MILLICENT SUB BRANCH AND MARYVALE SUB BRANCH IN DECEMBER, 2001 WERE NOT RECEIVED UNTIL THE 2002 FINANCIAL YEAR IN ACCORDANCE WITH THE ACCOUNTING METHODS THE FOLLOWING AMOUNTS WERE NOT RECOGNISED AS INCOME UNTIL ACTUALLY RECEIVED.

MILLICENT	20,980
MARYVALE	18,946
	\$ 39,926
· ,	

#### NOTE 28 - MILLICENT AND MARYVALE MORTUARY LEVY

MORTUARY LEVY FEES INVOICED TO THE MILLICENT SUB BRANCH AND MARYVALE SUB BRANCH IN DECEMBER 2001 WERE NOT RECEIVED UNTIL THE 2002 FINANCIAL YEAR. IN ACCORDANCE WITH THE ACCOUNTING METHODS THE FOLLOWING AMOUNTS WERE NOT RECOGNISED AS INCOME UNTIL ACTUALLY RECEIVED.

MILLICENT	912
MARYVALE	814
	\$ 1,726

#### NOTE 29 - CONTINGENT LIABILITIES

ESTIMATES OF THE MAXIMUM AMOUNTS OF CONTINGENT LIABILITIES THAT MAY BECOME PAYABLE:

- ANTICIPATED LEGAL COSTS AND DISBURSEMENTS IN EXCESS OF \$40,000 RELATING TO FEDERAL COURT PROCEEDINGS AGAINST AMCOR LIMITED.

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

PAGE 33

#### STATEMENT OF THE COMMITTEE OF MANAGEMENT

In accordance with a resolution of the Committee of Management we state that in the opinion of the Committee:

- (a) the accompanying Balance Sheet is drawn up so as to give a true and fair view of the financial affairs of the organisation as at the end of the financial year;
- (b) the accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the results of the organisation for the year ended 31st December, 2002;
- (c) meetings of the Committee were held in accordance with the rules of the organisation;
- (d) to the knowledge and belief of all members of the Committee there have been no instances where records of the organization that should be made available have been witheld from the members; and
- (e) the organisation has, in relation to the Auditor's Report on the accounts and statements in respect of the year ended 31st December, 2001, complied with the provisions of sec 279(1) and 279(6) of the Workplace Relations Act 1996.

Tim Woods

2x. Ml

Alex Millar

Dated 26th February, 2003 Melbourne

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

#### STATEMENT BY THE ACCOUNTING OFFICER

I, Tim Woods being the Officer responsible for keeping the accounting records of the Construction Forestry Mining Energy Union, Pulp & Paper Workers' Branch, certify that as at 31st December, 2002 the number of members of the organisation was 2,731.

In my opinion,

- (i) the attached accounts show a true and fair view of the financial affairs of the organisation as at 31st December, 2002;
- a record has been kept of all moneys paid by, or collected from, members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the organisation;
- before any expenditure was incurred by the organisation, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (iv) with regard to funds of the organisation raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (v) no loans or other financial benefits, other than remuneration in respect of their fulltime employment with the organisation, were made to persons holding office in the organisation;
- (vi) the register of members of the organisation was maintained in accordance with the Act.
- (vii) the attached accounts have been prepared in accordance with applicable Australian Accounting Standards.

TIM WOODS

Melbourne Dated 26th February, 2003 Hack, Anderson & Thomas

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CHARTERED ACCOUNTANTS ABN 85 085 349 674 Sidney C. Hack, Rodney C. G. Anderson, Mark Anderson, David C. Adams Level 18, 390 St. Kilda Road, Melbourne, Victoria, Australia, 3004. Telephone: (03) 9867 3200 Fax: (03) 9867 3810 Email: Admin@hat.com.au

Our Ref.:

Your Ref.:

## AUDITORS' REPORT TO THE MEMBERS OF THE CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH

#### SCOPE

We have audited the financial report of Construction Forestry Mining Energy Union -Pulp & Paper Workers' Branch for the year ended 31st December, 2002 as set out on pages 1 to 34. The management of the organisation is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the organisation.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Australian accounting standards, other mandatory professional reporting requirements and the Workplace Relations Act 1996 so as to present a view of the organisation which is consistent with our understanding of it's financial position, the results of its operations and it's cash flows.

The audit opinion expressed in this report has been formed on the above basis.

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## Hack, Anderson & Thomas

CHARTERED ACCOUNTANTS

ABN 85 085 349 674 Sidney C. Hack, Rodney C. G. Anderson, Mark Anderson, David C. Adams Level 18, 390 St. Kilda Road, Melbourne, Victoria, Australia, 3004. Telephone: (03) 9867 3200 Fax: (03) 9867 3810 Email: Admin@hat.com.au

Our Ref.:

Your Ref .:

#### AUDITORS' REPORT TO THE MEMBERS OF THE

#### CONSTRUCTION FORESTRY MINING ENERGY UNION PULP & PAPER WORKERS' BRANCH (continued)

#### AUDIT OPINION

In our opinion:

- (a) satisfactory accounting records have been kept by the organisation so far as appears from our examination of these books, including:
  - (i) record of the sources and nature of the income of the organisation (including income from the members); and
  - (ii) records of the nature and purposes of the expenditure of the organisation;
- (ሁ)

(c)

the accounts and statements prepared under sec 273 of the Workplace Relations Act 1996 have been properly drawn up so as to give a true and fair view of:

- (A) the financial affairs of the organisation as at 31st December, 2002; and
- (B) the income and expenditure and any surplus or deficit of the organisation for the year; and
- the financial report has been prepared in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements.

Where necessary we have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

Dated 16th May, 2003 Melbourne Hack Anderson SThomas HACK, ANDERSON & THOMAS Chartered Accountants M. ANDERSON, PARTNER Registered Company Auditor



Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990

Mr Tim Woods Secretary/Treasurer Pulp & Paper Workers Branch CFMEU 1st floor, 500 Swanston Street CARLTON SOUTH VIC 3053

Dear Mr Woods

#### Re: Lodgement of Financial Statements for the year ending 31 December 2002 (FR2002/818)

Receipt is acknowledged of the above financial statements which were first lodged in the Registry on 31 July 2003, and subsequently on 18 August 2003 including a copy of the Auditor's report.

The documents have been filed.

Yours sincerely,

\_ Kellet

Stephen Kellett for Deputy Industrial Registrar

18 August 2003