



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2007/556-[105N-SA1]

Mr Martin O'Malley
Branch Secretary
CFMEU Construction and General Division
South Australian Divisional Branch
32 South Terrace
ADELAIDE SA 5000

Dear Mr O'Malley

Financial Return - year ending 31 December, 2007

Our records show the organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

This letter is intended as guide to the law applicable on the date of this letter, and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

Information on AIRC Website

We recommend you and your accountant/auditor also refer to the following documents on the Commission's website at www.airc.gov.au:

- [RAO Schedule](#)
- [RAO Regulations](#)
- [Registrar's Reporting Guidelines](#) - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- [RAO Fact Sheets](#) - These Fact Sheets explain the requirements of the RAO Schedule - many of them deal with financial reporting matters.

Reporting Unit

Under the provisions of the Registration and Accountability of Organisations Schedule (RAO), Schedule 1 of the *Workplace Relations Act 1996*, reporting entities are known as "*reporting units*". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation **is** divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will use the term "reporting unit" in this letter.

Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

Timeline Planner and Checklist

We have attached a Timeline/Planner (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:

(a) Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

(b) Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar's *Reporting Guidelines* under section 255 including disclosures related to any recovery of wages activity; and

(c) Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C) including declarations related to the recovery of wages activity.

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

The Auditor

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

Informing Your Members

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

The Second Meeting - if it is a General Meeting of Members

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

The Second Meeting - if it is a Committee of Management Meeting

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)); it is permissible to present the report directly to a Committee of Management meeting.

Lodge full report within 14 days of meeting

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at www.airc.gov.au).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

Extensions of Time

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

Contact the Registry

We encourage you to contact the Registry on (02) 8374 6618 or by e-mail at belinda.penna@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely



For Deputy Industrial Registrar...
21 January 2008

Documents Checklist

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

No	Document	✓
1	General Purpose Financial Report	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
2	Committee of Management Statement	
	Is the statement signed by the officer responsible for undertaking functions necessary to enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
	Does the statement contain declarations relating to any recovery of wages activity?	
3	Auditor's Report	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	
	Has the auditor expressed an opinion on all matters required?	
4	Operating Report	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
5	Concise report*	
6	Certificate of Secretary or other Authorised Officer	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second Meeting?	

* This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

Committee Of Management Statement

On ____/____/____ [date of meeting] the Committee of Management of _____ [name of reporting unit] passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended ____/____/____ [date]:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply* with the Australian Accounting Standards;
- (b) the financial statements and notes comply* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held* in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been* furnished to the member or Registrar; and
 - #(vi) there has been* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

~~[Add the following if any recovery of wages activity has been undertaken during the financial year]~~

- (f) in relation to recovery of wages activity:
 - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
 - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organization has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and

- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

For Committee of Management: _____ [*name of designated officer per section 243 of the RAO Schedule*]

Title of Office held:

Signature:

Date:

* *Where compliance or full compliance has not been attained - set out details of non compliance instead.*

Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."

Certificate of Secretary or other Authorised Officer¹

s268 of Schedule 1B *Workplace Relations Act 1996*

I *[name]* being the *[title of office]* of the *[name of the organisation]* certify:

- that the documents lodged herewith are copies of the full report, *[and the concise report]*², referred to in s268 of the RAO Schedule; and
- that the *[full report OR concise report]*³, was provided to members on *[insert date]*; and
- that the full report was presented to *[a general meeting of members OR the last of a series of general meetings of members OR a meeting of the committee of management]*³ of the reporting unit on *[insert date]*; in accordance with section 266 of the RAO Schedule.

Signature

Date:

¹*RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:*

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

²*Only applicable where a concise report is provided to members*

³*Insert whichever is applicable*



Construction Forestry Mining and Energy Union

Construction & General Division
President: Peter Kaine
Secretary: Martin O'Malley

Mining & Energy Division
President: Geoff Day
Secretary: Graham Murray

The Australian Industrial Registry
80 William Street,
East Sydney 2011



16th May 2008

Att: Deputy Industrial Registrar

Re: Audit Returns

Dear Sir/Madam,

Please find enclosed 2007 Audited Accounts for the

CFMEU Construction & General Division SA Branch & Certificate (Section 268)

If you require any further information please contact the writer.

Yours faithfully,

Gail Gorman (Ms)
Administration Manager

Construction, Forestry, Mining and Energy Union

**(Construction and General Division
South Australian Branch)**

FOR THE YEAR ENDED 31 DECEMBER 2006


Schedule 1

Workplace Relations Act 1996

Section 268

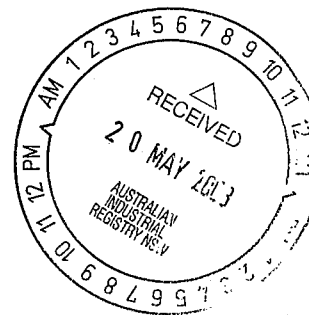
CERTIFICATE

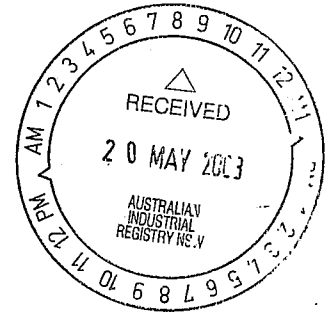
Pursuant to Section 268 of Schedule 1 of the *Workplace Relations Act 1996*, I, Martin O'Malley, certify that the documents attached hereto are copies of the documents provided to members of the above-named Division on the 9th April 2008 and presented to a presentation meeting, being a meeting of the Divisional Branch Management Committee on the 14th May 2008.



Divisional Branch Secretary
CFMEU
Construction & General Division
South Australian Branch

16th May 2008





CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST DECEMBER, 2007

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Prepared by:

Major, May & Associates
Chartered Accountants

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CONSTRUCTION, FORESTRY, MINING & ENERGY UNION CONSTRUCTION & GENERAL DIVISION - SA BRANCH

OPERATING REPORT FOR THE YEAR ENDED 31ST DECEMBER 2007

Principal Activities

CFMEU, Construction & General Division – SA Branch (“the Union”) is committed to advancing the wages, conditions and well-being of its membership.

The Union’s principal activities during the year were:

- Joining up new members.
- Representation of members and others on the job.
- Union-negotiated collective agreements.
- Assisting members with legal representation.
- Facilitating access to training courses.
- Informing members via meetings and newsletters.
- Sale of products to union members.
- Representing members and other workers through Tri-partite and Bi-partite key Government and Industry Committees.
- Pursuing the objectives of the organisation as prescribed by Rule 4, Objects of the CFMEU.

Financial Affairs

There were no significant changes to the Union’s financial affairs during the year.

Members’ Rights to Resign

Members have the right to resign from the Union in accordance with section 174 of Schedule 1B of the Workplace Relations Act 1996 and Rule 11 of the Federal Rules.

Superannuation Fund Trustees

The officers and members listed below were trustees or directors of a trustee company of a Superannuation Fund as a consequence of their position with the Union:

- Ben Carslake Deputy Director CBUS

Number of Members

The number of members at the end of the financial year recorded in the register of members and taken to be members of the Union was 2,641 (2006: 3,591).

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION & GENERAL DIVISION - SA BRANCH**

**OPERATING REPORT FOR THE YEAR ENDED 31ST DECEMBER 2007
(CONT)**

Number of Employees

The number of full-time equivalent employees of the Union at the end of the financial year was 2.

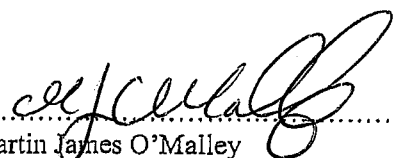
Committee of Management

The members of the Committee of Management at any time during the financial year were as follows:

Martin O'Malley	Allen Harris	Mark McEwen
Ben Carslake	Peter Kaine	Ross Lane
Chris Chisholm	Darren Roberts	Justin Feehan
Aaron Cartledge	Mark Gava	Michael McDermott
Gavin Belcher	Tony Priddle	

All appointments were for the Period 1st January 2007 – 31st December 2007

Signed on behalf of the Committee of Management by:


.....
Martin James O'Malley
Secretary
CFMEU,
Construction and General Division, SA Branch

Date: 9th April 2008.....

**CONSTRUCTION, FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION, SA BRANCH**

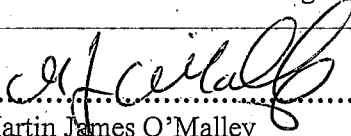
COMMITTEE OF MANAGEMENT STATEMENT

On the 9th April 2008, the Committee of Management of the Union passed the following resolution to the general purpose financial report (GPFR) of the Union for the year ended 31st December, 2007.

The Committee declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the financial year ended 31st December 2007;
- (d) there are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 31st December, 2007 and since the end of the financial year:
 - (i) meetings of the COM were held in accordance with the rules of the organisation and the rules of the COM;
 - (ii) the financial affairs of the Union have been managed in accordance with the rules of the organisation and the rules of the Union;
 - (iii) the financial records of the Union have been kept and maintained in accordance with Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003;
 - (iv) the financial records of the Union have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation;
 - (v) no information has been sought in any request of a member of the Union or a Registrar under section 272 of Schedule 1B to the Workplace Relations Act 1996; and
 - (vi) no orders have been made by the Commission under section 273 of Schedule 1B to the Workplace Relations Act 1996.

For the Committee of Management


.....
Martin James O'Malley
Secretary

**CONSTRUCTION, FORESTRY,
MINING & ENERGY UNION
CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

**MAJOR, MAY
& ASSOCIATES**
CHARTERED ACCOUNTANTS

66 PROSPECT ROAD
PROSPECT SA 5082
PO BOX 110
PROSPECT SA 5082
TELEPHONE 08 8269 5776
FACSIMILE 08 8269 7235

TIM MAJOR
ANDREW MAY

AUDITOR'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER, 2007

[m]²

SCOPE

We have audited the Accounts, being the Balance Sheet, Statement of Accumulated Funds, Statement of Income & Expenditure, Statement of Cash Flows and Notes to and forming part of the Accounts, of the Construction, Forestry, Mining & Energy Union, Construction & General Division, South Australian Branch, for the year ended 31st December, 2007.

The Committee of Management is responsible for the preparation and presentation of the Accounts and the information they contain.

We have conducted an independent audit of these Accounts in order to express an opinion on them to the Members of the Branch.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the Accounts are free from material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the Accounts, and the evaluation of accounting policies and significant accounting estimates.

These procedures have been undertaken to form an opinion as to whether, in all material respects, the Accounts are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view of the Branch which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion:-

- (1) There were kept by the Branch in respect of the year ended 31st December, 2007, satisfactory accounting records detailing the sources and nature of the Income of the Branch (including Income from Members) and the nature and the purposes of Expenditure.
- (2) The attached Accounts and Statements are properly drawn up:-
 - (a) in accordance with the Workplace Relations Act, 1996, as amended;
 - (b) so as to give a true and fair view of;
 - (i) the state of affairs of the Branch as at 31st December, 2007; and
 - (ii) the Income and Expenditure and Deficit of the Branch for the year ended on that date;
 - (c) in accordance with applicable Accounting Standards; and
 - (d) so as to comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act.

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

AUDITOR'S REPORT (cont.)

AUDIT OPINION (cont.)

- (3) We received from the Officers and Employees of the Branch all the information and explanations that we required for the purposes of our audit.

Signed at Prospect this ^{9th} day of ^{April}, 2008.
MAJOR, MAY & ASSOCIATES
Chartered Accountants


ANDREW MAY ACA, BA (Acc)
Registered Company Auditor
Partner

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

STATEMENT OF FINANCIAL POSITION as at 31st December 2007

	Note	2007 \$	2006 \$
ACCUMULATED FUNDS			
Accumulated Surplus		1,026,044	862,659
Members' Assistance Fund		14,596	14,596
Trust Account		1,286	1,286
TOTAL FUNDS		\$1,041,926	\$878,541
These funds are represented by:-			
CURRENT ASSETS			
Petty Cash		1,600	1,600
Cash at Bank	5	276,189	163,443
Other Debtors		1,125	2,762
Interdivisional Loan Accounts		(9,398)	(1,256)
TOTAL CURRENT ASSETS		269,516	166,549
CURRENT LIABILITIES			
Sundry Creditors & Accruals		62,240	76,441
Provision for Annual Leave		15,807	39,650
Provision for Long Service Leave		33,779	45,210
Provision for Mortality & Funeral Benefits		2,400	2,400
Provision for Redundancy Entitlements		5,760	-
TOTAL CURRENT LIABILITIES		119,986	163,701
NET WORKING CAPITAL/(DEFICIENCY)		\$149,530	\$2,848
NON CURRENT ASSETS			
Term Deposits		-	11,783
Loan to ABCWF		874,691	849,812
Fixed Assets	6	17,705	14,098
TOTAL NON CURRENT ASSETS		892,396	875,693
NET ASSETS		\$1,041,926	\$878,541

Contingent Liabilities

7

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

**CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF ACCUMULATED FUNDS
For the year ended 31st December, 2007**

	2007	2006
	\$	\$
Total Surplus/(Deficit)	163,385	(50,449)
Add Accumulated Surplus at the beginning of the Year	862,659	913,108
ACCUMULATED SURPLUS AT THE END OF THE YEAR	<u>\$1,026,044</u>	<u>\$862,659</u>

To be read in conjunction with the notes to the accounts

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

**CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF INCOME & EXPENDITURE
For the year ended 31st December, 2007**

	Note	2007 \$	2006 \$
INCOME			
Members' Contributions		940,446	944,022
Meeting Attendance		23,950	14,680
Interest Received		2,507	3,545
SafeWork SA Grant		110,000	-
Advertising Income		40,000	725
Sundry Income		2,500	3,585
TOTAL INCOME		1,119,403	966,557
LESS EXPENDITURE			
Advertising		2,273	500
Audit & Accountancy Fees		3,980	4,060
Bank Charges & Credit Card Fees		10,725	11,278
Building Industry Redundancy Scheme		-	5,920
Cleaning		9,901	9,617
Computer Expenses		3,650	2,753
Conferences & Training		877	3,855
Depreciation		5,443	5,252
Donations		320	3,682
Entertainment & Public Relations		10,095	4,973
Fines & Penalties (ATO)		-	6,546
Fringe Benefits Tax		2,941	6,663
Insurance (General)		11,645	18,537
Insurance (Members)		-	12,754
Legal & Industrial Expenses		9,760	33,052
Levies		20,314	21,623
Light & Power		14,970	17,270
Motor Vehicle Expenses		51,853	55,116
Office Expenses		2,952	2,468
Organisers' Expenses		-	2,176
Papers & Publications		1,961	2,307
Photocopier Rental		7,099	6,876
Postage & Contract Mailing		8,383	8,863
Printing & Stationery		16,288	13,700
Promotional Items		7,017	12,933
Rates & Taxes		-	6,517
Secretarial Expenses		-	3,120
Service Fees & Consulting Charges	2	372,095	342,997

To be read in conjunction with the notes to the accounts

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

STATEMENT OF FINANCIAL PERFORMANCE

For the year ended 31st December, 2007

(continued)

	Note	2007 \$	2006 \$
Subscriptions		538	392
Sundry Expenses		3,039	1,986
Sustentation & Capitation Fees	4	110,661	108,678
Telephone		32,181	31,642
Travel & Accommodation		11,853	16,373
Whyalla Office Rent		4,545	-
Employment Expenses			
Salaries & Allowances – Officials		200,953	236,594
Superannuation		21,225	23,604
Workcover		2,993	4,844
Payroll Tax		16,045	14,548
Provisions for Annual & Long Service Leave		(22,868)	10,828
Provision for Redundancy Entitlements		5,760	-
Casual Labour		-	390
Total Employment Expenses		224,108	290,808
TOTAL EXPENDITURE		961,467	1,075,287
OPERATING SURPLUS/(DEFICIT)		\$157,936	(\$108,730)
ABNORMAL ITEM			
Profit on Sale of Trades Hall		5,449	58,281
TOTAL SURPLUS/(DEFICIT)		\$163,385	(\$50,449)

To be read in conjunction with the notes to the accounts

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

**CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF CASH FLOWS
For the year ended 31st December, 2007**

	Notes	2007 \$	2006 \$
CASH FROM OPERATING ACTIVITIES			
Members' Contributions		940,446	944,022
Payments to Suppliers, Employees & ATO		(989,959)	(1,190,176)
Grant from SafeWork SA		110,000	-
Advertising Income		40,000	-
Other Income		26,450	18,990
Interest Received		2,506	3,545
NET CASH GENERATED/(USED) BY OPERATING ACTIVITIES	9	<u>129,443</u>	<u>(223,619)</u>
CASH FROM INVESTING ACTIVITIES			
Final Payment from Sale of Trades Hall		5,449	58,281
Funds Loaned to ABCWF		(24,879)	(50,805)
Payment for Plant & Equipment		(9,050)	(10,249)
NET CASH USED IN INVESTING ACTIVITIES		<u>(28,480)</u>	<u>(2,773)</u>
NET INCREASE/(DECREASE) IN CASH HELD		100,963	(226,392)
Cash at Beginning of Year	8	176,826	403,218
CASH AT END OF YEAR	8	<u>\$277,789</u>	<u>\$176,826</u>

To be read in conjunction with the notes to accounts.

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the year ended 31st December, 2007

Note 1. Accounting Methods

Membership Contributions are accounted for on a cash basis. Otherwise, the Accounts are prepared under the Historical Cost Convention on an accruals basis, and in accordance with the Accounting Standards jointly issued by the Australian Professional Accounting Bodies. In particular:-

- (a) The Accounts have not been adjusted to reflect changes in the general purchasing power of the dollar or in the prices of specific assets.
- (b) Provision is made for depreciation of Fixed Assets at rates considered appropriate to the useful lives of such assets.
- (c) Provisions for Employee Benefits, in the form of Accrued Annual and Long Service Leave, have been made based on the estimated accrued entitlements of all employees on the basis of their terms of employment.

Note 2. Service Fees and Consulting Charges

On 1st September, 1996, the South Australian operations of the Workers' Divisional Branch and the Labourers' Divisional Branch of the CFMEU, Construction and General Division, were amalgamated, to form the CFMEU, Construction and General Division, South Australian Branch.

Assets, liabilities and the accumulated surplus of the former Workers' Divisional Branch of the CFMEU were transferred to the new Construction & General Division on that date.

Staff employed by the Australian Building & Construction Workers' Federation are utilised in the ongoing operations of the new branch, and a "Service Fee" is charged accordingly.

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

NOTES TO AND FORMING PART OF THE ACCOUNTS For the year ended 31st December, 2007

Note 3. Information to be provided to Members or Registrar

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of Members is drawn to the provisions of Section 272 of Schedule 1B, which read as follows:-

- “(1) A Member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).”

Note 4. Sustentation Fees

	2007	2006
	\$	\$
C.F.M.E.U. - Federal Office	97,071	93,743
U.T.L.C.	13,590	14,935
	<u>\$110,661</u>	<u>\$108,678</u>

Note 5. Cash at Bank

Commonwealth Bank

Cheque Account	268,586	155,733
Trust Account	4,457	4,507
Members' Assistance Account	3,146	3,203
TOTAL CASH AT BANK	<u>\$ 276,189</u>	<u>\$ 163,443</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

CONSTRUCTION & GENERAL DIVISION SOUTH AUSTRALIAN BRANCH

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the year ended 31st December, 2007

Note 6.	Fixed Assets	2007	2006
		\$	\$
	Office Furniture & Equipment at Cost	49,134	40,084
	Less Accumulated Depreciation	(31,429)	(25,986)
		<u>17,705</u>	<u>14,098</u>
	TOTAL FIXED ASSETS	<u>\$17,705</u>	<u>\$14,098</u>

Note 7. Contingent Liabilities

There were no Contingent Liabilities at 31st December 2007.

Note 8. Reconciliation of Cash

For the purpose of the Statement of Cash Flows, Cash includes Cash on Hand, and in At Call Deposits with Banks or Financial Institutions, net of Bank Overdrafts.

	<u>2007</u>	<u>2006</u>
	<u>\$</u>	<u>\$</u>
Cash at Bank	276,189	175,226
Cash on Hand	1,600	1,600
	<u>\$277,789</u>	<u>\$176,826</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION

**CONSTRUCTION & GENERAL DIVISION
SOUTH AUSTRALIAN BRANCH**

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the year ended 31st December, 2007

Note 9. Reconciliation of Cash Flow from Operations with Net Surplus/(Deficit)

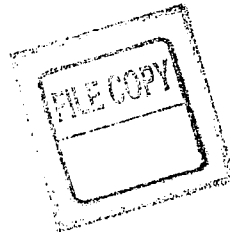
	<u>2007</u>	<u>2006</u>
	\$	\$
Net Surplus/(Deficit)	163,385	(50,449)
Non Cash Flows in Net Surplus		
Profit on Sale of Trades Hall	(5,449)	(58,281)
Depreciation	5,443	5,252
Employee Leave Provisions	(29,514)	7,951
Changes in Assets and Liabilities		
(Increase)/Decrease in Receivables	1,637	10,725
Increase/(Decrease) in Creditors	(6,059)	(138,817)
CASH FLOWS PROVIDED/(USED) BY OPERATIONS	<u>\$129,443</u>	<u>(\$223,619)</u>



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Martin O'Malley
Secretary, South Australian Divisional Branch, Construction and General Division
Construction, Forestry, Mining and Energy Union
1st Floor, 32 South Terrace
ADELAIDE SA 5000



Dear Mr O'Malley

Re: Lodgement of Financial Statements and Accounts – Construction and General Division, South Australian Branch – for year ending 31 December 2007 (FR2007/556)

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 20 May 2008.

The legislative requirements have been met and the documents have been filed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Kellett'.

Stephen Kellett
Statutory Services Branch

23 May 2008