



FAIR WORK  
AUSTRALIA

10 March 2010

Mr Graham White  
District Vice President, South-Western District Mining Divisional Branch  
Construction, Forestry, Mining and Energy Union  
636 Northcliffe Drive  
KEMBLA GRANGE NSW 2526



Dear Mr White

**Re: Lodgement of Financial Statements and Accounts –  
Construction, Forestry, Mining and Energy Union, South-Western District Mining  
Divisional Branch – for year ending 31 December 2008 (FR2008/536)**

Thank you for your email dated 10 March 2010 confirming that the above financial statements and accounts were provided to and endorsed by the members following the Board of Management meeting on 17 March 2009.

In future years, this information should be included in the Certificate by Designated Officer (or Secretary's Certificate) along with the other details required by s268 of the *Fair Work (Registered Organisations) Act 2009*. This will facilitate the filing of the return.


The legislative requirements having been met, the return has now been filed.

Yours sincerely,

Stephen Kellett

Statutory Services Branch

Fair Work Australia

 You replied on 10/03/2010 10:38 AM.

**KELLETT, Stephen**

**From:** Graham White [GWhite@umw.com.au]

**Sent:** Wed 10/03/2010 10:08 AM

**To:** KELLETT, Stephen

**Cc:** Brendan Jones; Bob Mitchell

**Subject:** financial return2008

**Attachments:**

Dear Stephen,

the financial returns for the districts accounts were endorsed by our Board of Management on the 17th March 2009. they were then endorsed by all our lodges and members and returned endorsed by the 17th June 2009.

Graham White

District Vice President

United Mine Workers South / Western District

Mobile: 0418 423 175

Office: 02 42 717 577

Email: [gwhite@umw.com.au](mailto:gwhite@umw.com.au)

Address: 636 Northcliffe Drive,  
Kembla Grange N.S.W 2526



Fair Work  
Australia

Mr Robert Mitchell  
Secretary, South Western District Mining Divisional Branch  
Construction, Forestry, Mining and Energy Union  
Box 1, Fred Moore House, Lowden Square  
WOLLONGONG NSW 2500



Dear Mr Mitchell

**Re: Lodgement of Financial Statements and Accounts –  
Construction, Forestry, Mining and Energy Union, South-Western District Mining  
Divisional Branch – for year ending 31 December 2008 (FR2008/536)**

On 25 November 2009 I posted a letter seeking confirmation from you that the abovementioned financial statements and accounts were made available/provided to the members as the covering certificate included in the documents lodged did not indicate this.

To date there is no record of your reply. I would appreciate your confirmation or advice at your earliest possible convenience.

Upon receipt of your advice I will file the documents.

Yours respectfully

Stephen Kellett  
Registered Organizations  
Fair Work Australia

22 December 2009



# Fair Work Australia

Mr Robert Mitchell  
Secretary, South Western District Mining Divisional Branch  
Construction, Forestry, Mining and Energy Union  
Box 1, Fred Moore House, Lowden Square  
WOLLONGONG NSW 2500



Dear Mr Mitchell

**Re: Lodgement of Financial Statements and Accounts –  
Construction, Forestry, Mining and Energy Union, South-Western District Mining Divisional  
Branch – for year ending 31 December 2008 (FR2008/536)**

I refer to the abovementioned financial statements and accounts lodged with Fair Work Australia on 29 September 2009. Before filing the documents I draw your attention to the following matter.

The covering certificate lodged was dated 18 March 2009, a day later than the meeting of the committee of management at which the auditor's report and other statements were signed. The certificate did not indicate when, or if, the report was provided to the members, in accordance with s265(5) of the Act (formerly the RAO Schedule, now the *Fair Work (Registered Organizations) Act 2009*).

Moreover, the legislation requires the audited report to be presented to an authorised meeting, in accordance with s266. That authorised meeting is normally separate and distinct from the meeting at which the various documents are signed. The meeting on 17 March would not have satisfied s266 in part because of the District Branch's rules.

Rule 7(iv) of the South-Western District Branch rules provides that District Board decisions must be endorsed by the Lodge membership. The Sydney office of Fair Work Australia has, in the past, accepted that such endorsement would constitute "presentation" for the purposes of s266 and has accordingly adopted the approach of filing Mining Divisional Branch returns upon certification that reports have been presented to the Lodge meetings held under the relevant Branch rule.

Under the circumstances I would appreciate if you could advise whether the report was provided to the membership at large and whether presentation of the report at Lodge meetings has taken place. If so, I would suggest that you lodge a supplementary s268 Certificate certifying the facts, which can be added to the documents already received.

I will defer filing the documents pending your advice. If you wish to clarify any aspect of the above please do not hesitate to contact me on (02) 6723 7097 or 0429 462 979.

Yours respectfully

Stephen Kellett  
Registered Organizations  
Fair Work Australia

25 November 2009

Fair Work Australia  
Level 8, 80 William Street  
EAST SYDNEY NSW 2011

Telephone: (02) 8374 6666  
Facsimile: (02)9380 6990  
Email : [stephen.kellett@fwa.gov.au](mailto:stephen.kellett@fwa.gov.au)  
Internet : [www.fwa.gov.au](http://www.fwa.gov.au)

**KELLETT, Stephen**

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**From:** KELLETT, Stephen  
**Sent:** Wednesday, 4 November 2009 12:48 PM  
**To:** 'umfa@umfa.com.au'  
**Subject:** Attention: Bob Mitchell - re Financial return  
**Attachments:** FR2008 536 CFMEU SWDT (FWA).rtf



Dear Mr Mitchell,

On 2 October I sent the attached letter. Are you able to provide the appropriate advice by way of reply? Basically to file the return I need a brief note by letter or email confirming that the Branch's 2008 financial documents were provided to the members and presented in Lodge meetings.

Yours sincerely

**STEPHEN KELLETT**  
Registered Organizations  
NSW Service Team

**Fair Work Australia**  
Tel: 02 8374 6666  
Mob: 0429 462 979  
Fax: 02 9380 6990  
[stephen.kellett@fwa.gov.au](mailto:stephen.kellett@fwa.gov.au)

Level 8, 80 William Street,  
East Sydney NSW 2011

[www.fwa.gov.au](http://www.fwa.gov.au)



# Fair Work Australia

Mr Robert Mitchell  
Secretary, South Western District Mining Divisional Branch  
Construction, Forestry, Mining and Energy Union  
Fred Moore House, 636 Northcliffe Drive  
KEMBLA GRANGE NSW 2526



Dear Mr Mitchell

**Re: Lodgement of Financial Statements and Accounts –  
Construction, Forestry, Mining and Energy Union, South-Western District Mining Divisional  
Branch – for year ending 31 December 2008 (FR2008/536)**

I refer to the abovementioned financial statements and accounts lodged with Fair Work Australia on 29 September 2009. Before filing the documents I draw your attention to the following matter.

The covering certificate lodged was dated 18 March 2009, a day later than the meeting of the committee of management at which the auditor's report and other statements were signed. The certificate did not indicate when, or if, the report was provided to the members, in accordance with s265(5) of the Act (formerly the RAO Schedule, now the *Fair Work (Registered Organizations) Act 2009*).

Moreover, the legislation requires the audited report to be presented to an authorised meeting, in accordance with s266. That authorised meeting is normally separate and distinct from the meeting at which the various documents are signed. The meeting on 17 March would not have satisfied s266 in part because of the District Branch's rules.

Rule 7(iv) of the South-Western District Branch rules provides that District Board decisions must be endorsed by the Lodge membership. The Sydney office of Fair Work Australia has, in the past, accepted that such endorsement would constitute "presentation" for the purposes of s266 and has accordingly adopted the approach of filing Mining Divisional Branch returns upon certification that reports have been presented to the Lodge meetings held under the relevant Branch rule.

Under the circumstances I would appreciate if you could advise whether the report was provided to the membership at large and whether presentation of the report at Lodge meetings has taken place. If so, I would suggest that you lodge a supplementary s268 Certificate certifying the facts, which can be added to the documents already received.

I will defer filing the documents pending your advice. If you wish to clarify any aspect of the above please do not hesitate to contact me on (02) 6723 7097 or 0429 462 979.

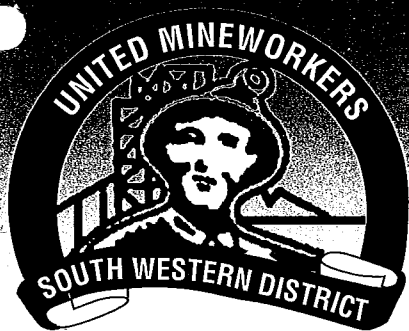
Yours respectfully

Stephen Kellett  
Registered Organizations  
Fair Work Australia

2 October 2009

Fair Work Australia  
Level 8, 80 William Street  
EAST SYDNEY NSW 2011

Telephone: (02) 8374 6666  
Facsimile: (02)9380 6990  
Email : [stephen.kellett@fwa.gov.au](mailto:stephen.kellett@fwa.gov.au)  
Internet : [www.fwa.gov.au](http://www.fwa.gov.au)



# THE UNITED MINE WORKERS SOUTH WESTERN DISTRICT

(Division of the Construction, Forestry, Mining and Energy Union)

A.B.N. 49 954 293 181

636 Northcliffe Drive  
Kembla Grange NSW 2526  
Ph: (02) 4271 7577  
Fax: (02) 4271 7677  
Email: admin@umw.com.au



52 Eskbank Street  
P.O. Box 364  
Lithgow NSW 2790  
Ph: (02) 6351 3287  
Fax: (02) 6352 3229  
Email: umfa@umfa.com.au

I Bob Mitchell, District Secretary of The United Mine Workers – South Western Districts, hereby certify that the documents lodged herewith are true copies of the Financial Report, Auditors Report and Certificates presented to the Committee of Management meeting held on 17<sup>th</sup> March 2009 in respect of the financial year of the organisation ending 31 December, 2008.

The documents lodged herewith are:

- (i) copies of the financial statements prepared in accordance with the requirements of section 273(1) of the Act;
- (ii) a copy of the report of the auditor of the organisation prepared in accordance with the requirements of section 276 of the Act;
- (iii) a copy of the certificate given by the accounting officer of the organisation in accordance with the requirements of section 273(2) of the Act;
- (iv) a copy of the certificate given by the committee of management in accordance with the requirements of section 273(2) of the Act; and
- (v) a statement by an officer in respect of loans, grants or donations by the organisation which are notifiable in accordance with the requirements of section 269(5) of the Act.

General Secretary

Dated this 18<sup>th</sup> day of March 2009

President  
W. McAndrew

Secretary  
B. Mitchell

Vice President  
G. Osborne

Vice President  
G. White

Check Inspectors  
Garry Horne  
Trevor Schram

**THE UNITED MINE WORKERS – SOUTH WESTERN DISTRICT**  
(A Division of the Construction, Forestry, Mining and Energy Union – Mining & Energy Division)

**FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**CONTENTS**

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## OPERATING REPORT

Your Board of Management present their Operating Report on the Union for the year ended 31 December 2008.

### *Board of Management*

The names of Board of Management in office at any time during the year are:

Name	Position	Period of Appointment
Mr W McAndrew	District President	1/1/2008 – 31/12/2008
Mr R Mitchell	District Secretary	1/1/2008 – 31/12/2008
Mr G White	District Vice President - South	1/1/2008 – 31/12/2008
Mr E Butcher	District Vice President – Metalliferous	1/1/2008 – 30/06/2008
Mr G Braes	District Vice President – Metalliferous	1/7/2008 – 31/12/2008
Mr G Osborne	District Vice President – West	1/1/2008 – 31/12/2008
Mr S Winter	BOM Member	1/1/2008 – 31/12/2008
Mr R Marjoram	BOM Member	1/1/2008 – 31/12/2008
Mr A Townsend	BOM Member	1/1/2008 – 31/12/2008
Mr S Field	BOM Member	1/1/2008 – 31/12/2008
Mr N Everill	BOM Member	1/1/2008 – 31/12/2008
Mr A Giddings	BOM Member	1/1/2008 – 31/12/2008
Mr R Crawford	BOM Member	1/1/2008 – 31/12/2008
Mr B Reeves	BOM Member	1/7/2008 – 31/12/2008
Mr K Fitzpatrick	BOM Member	1/1/2008 – 15/08/2008
Mr T Case	BOM Member	1/1/2008 – 15/08/2008
Mr G Whiteley	BOM Member	1/1/2008 – 30/06/2008
Mr A Honeysett	Central Councillor	1/1/2008 – 31/12/2008

### *Principal Activities*

The principal activities of the Union during the year were:-

- Adherence to the rules of the District in furtherance of the objectives of the Union consistent with the industrial relations legislation.
- Implementation of the decisions of the District Executive and Board of Management.
- Implementation of the Union's organising agenda, including assistance and advice on organising site projects, training and development of officials, and planning and resourcing campaigns.
- Industrial support including assistance with legal and legislative matters.
- The administration and variation of federal and state awards.
- Negotiation and registration of certified industrial instruments on behalf of members consistent with the objects of the Workplace Relations Act and the Union rules.
- Media and other communications to members and to the broader local communities of the District on issues affecting the rank and file.

### *Results of Activities*

The result for the year was a loss of \$206,305 (2007: profit of \$125,509). Membership contributions in the current year amounted to \$2,738,286 being a \$165,052 increase on last year.

The District has been involved in lobbying and negotiating with different levels of Government and key industry organisations around issues of importance to the members, including but not limited to health and safety issues, industrial and compensation matters, superannuation entitlements and environmental matters impacting the mining industry.

The District has successfully implemented certified agreements for the benefits of members.

The District has successfully recruited new members in conjunction with a national objective of recruitment and training.

**OPERATING REPORT**

*continued*

***Significant Changes in Nature of Activities***

There were no significant changes in the nature of activities of the Union during the year.

***Significant Changes In Financial Affairs***

Significant changes in the financial affairs of the Union include a rise in income from rental income during the year of 55% as a consequence of a shift in the Union's investment strategy. In addition there is significant doubt over the settlement of the Union's sale of it's interest in an associate. A provisions for doubtful debt totalling \$303,856 has been provided for this financial year.

***Membership of the Union***

There were 3,341 members of the Union as at 31 December 2008 (2007: 3,517).

***Rights of Members to Resign***

All members of the Union have the right to resign in accordance with Rule 5 (iv)(a) of the Union Rules (and section 174 of the Workplace Relations Act), namely, by providing written notice addressed and delivered to either the District Secretary, or a Lodge Secretary or authorised delegate.

***Employees of the Union***

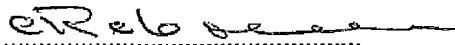
As at 31 December 2008 the Union employed 10 full time employees (2007: 10).

***Superannuation Trustees***

Mr G Osborne is an executive of the Union and holds a directorship of Auscoal Superannuation.

No other officer or member of the Union acts:

- (i) as a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) as a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.



Robert Mitchell

Signed this 17<sup>th</sup> day of March 2009.

## BOARD OF MANagements' CERTIFICATE

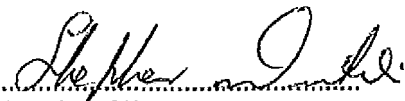
On 17<sup>th</sup> March 2009 the Board of Management of The United Mine Workers – South Western District Branch (A Division of the Construction, Forestry, Mining and Energy Union - Mining & Energy Division), passed the following resolution in relation to the financial report of the Union for the year ended 31 December 2008.

The Board of Management declares in relation to the general purpose financial report that in its opinion:

- (a) The financial report and notes comply with Australian Accounting Standards;
- (b) The financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) The financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the year ended 31 December 2008;
- (d) There are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable; and
- (e) During the financial year to which the general purpose financial report relates and since the end of that year:-
  - (i) Meetings of the Board of Management were held in accordance with the rules of the Union; and
  - (ii) The financial affairs of the Union have been managed in accordance with the rules of the Union; and
  - (iii) The financial records of the Union have been kept and maintained in accordance with the RAO Schedules and the RAO Regulations; and
  - (iv) The financial records of the Union have been kept, as far as practicable, in a consistent manner to each other reporting unit of the Union; and
  - (v) No information has been sought in any request of a member of the Union or by a Registrar duly made under section 272 of the RAO Schedule; and
  - (vi) No orders have been made by the Commission in regard to inspection of the financial records under section 273 of the RAO Schedule.

Signed for and on behalf of the Board of Management by:

  
Richard Marjoram

  
Stephen Winter

Signed this 17<sup>th</sup> day of March 2009.

**INDEPENDENT AUDIT REPORT TO THE MEMBERS  
OF THE UNITED MINE WORKERS – SOUTH WESTERN DISTRICT BRANCH (A DIVISION OF THE  
CONSTRUCTION, FORESTRY, MINING AND ENERGY UNION - MINING & ENERGY DIVISION)**

**Report on the Financial Report**

We have audited the accompanying financial report of The United Mine Workers – South Western District Branch (A Division of the Construction, Forestry, Mining and Energy Union - Mining & Energy Division) ("the Union"), which comprises the Balance Sheet as at 31 December 2008 and the Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year ended on that date, a summary of the significant accounting policies and other explanatory notes and the Board of Management Statement.

*Board of Management's Responsibility for the Financial Report*

The Union's Board of Management are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and 3 of Chapter 8 of Schedule 1 of the Workplace Relations Act 1996. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

*Audit Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**INDEPENDENT AUDIT REPORT TO THE MEMBERS  
OF THE UNITED MINE WORKERS – SOUTH WESTERN DISTRICT BRANCH (A DIVISION OF THE  
CONSTRUCTION, FORESTRY, MINING AND ENERGY UNION - MINING & ENERGY DIVISION)**  
Continued...

**AUDIT OPINION**

In our opinion, the general purpose financial report of The United Mine Workers – South Western District Branch (A Division of the Construction, Forestry, Mining and Energy Union - Mining & Energy Division) is in accordance with:

- (a) The Workplace Relations Act 1996, including:
  - (i) Giving a true and fair value of the Union's financial position as at 31 December 2008 and of its performance for the year ended on that date; and
  - (ii) Complying with Australian Accounting Standards (Including the Australian Accounting Interpretations); and
  
- (b) The requirements imposed by Part 3 of Chapter 8 of Schedule 1 of the Act.

*Daley & Co.*  
.....  
**DALEY & CO**  
Chartered Accountants  
98 Kembla Street  
Wollongong NSW 2500

*M. L. Gleeson*  
.....  
**M L Gleeson**  
Registered Company Auditor

Dated this 17<sup>th</sup> day of March 2009.

**INCOME STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2008**

	NOTES	2008 \$	2007 \$
Revenue	3	3,561,809	3,132,656
Other Income	3	2,073	11,634
Wages and Related Costs		(1,720,142)	(1,268,805)
Depreciation and Amortisation Expenses		(144,290)	(134,406)
Doubtful Debts Provision		(94,385)	(72,990)
Sustentation Fees		(892,877)	(851,159)
Other Expenses		(696,792)	(690,022)
Sale of Interest in Associate – Provision for Doubtful Debt	6(i)	(209,471)	-
Loss on Disposal of Assets		(12,230)	(1,399)
<b>Net Result Before Income Tax</b>		<b>(206,305)</b>	<b>125,509</b>
Income Tax Expense	1(b)	-	-
<b>Profit (Loss) Attributable to Members</b>		<b>(206,305)</b>	<b>125,509</b>

The accompanying notes form part of these financial statements.

**BALANCE SHEET  
AS AT 31 DECEMBER 2008**

	NOTES	2008 \$	2007 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	5	398,256	448,086
Trade and Other Receivables	6	1,301,963	1,526,150
Financial Assets	7	357,353	251,027
Other Current Assets	8	31,189	40,243
<b>TOTAL CURRENT ASSETS</b>		<u>2,088,761</u>	<u>2,265,506</u>
<b>NON-CURRENT ASSETS</b>			
Trade and Other Receivables	6	300	300
Property, Plant and Equipment	9	2,067,488	2,109,819
<b>TOTAL NON-CURRENT ASSETS</b>		<u>2,067,788</u>	<u>2,110,119</u>
<b>TOTAL ASSETS</b>		<u>4,156,549</u>	<u>4,375,625</u>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	10	594,543	599,577
Short-term Provisions	11	534,003	493,070
Other Current Liabilities	12	91,250	136,921
<b>TOTAL CURRENT LIABILITIES</b>		<u>1,219,796</u>	<u>1,229,568</u>
<b>TOTAL LIABILITIES</b>		<u>1,219,796</u>	<u>1,229,568</u>
<b>NET ASSETS</b>		<u>2,936,753</u>	<u>3,146,057</u>
<b>MEMBERS' FUNDS</b>			
Accumulated Members' Funds		<u>2,936,753</u>	<u>3,146,057</u>

The accompanying notes form part of these financial statements.

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**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2008**

	NOTE	2008 \$	2007 \$
Opening Balance as at 1 January		3,146,057	3,058,430
Net Losses on Available For Sale Financial Assets	1(e)	(2,999)	(37,882)
Profit (Loss) Attributable to Members		(206,305)	125,509
Closing Balance as at 31 December		<u>2,936,753</u>	<u>3,146,057</u>

The accompanying notes form part of these financial statements.



**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2008**

	NOTES	2008 \$	2007 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Members		2,916,455	2,770,357
Payments to Suppliers and Employees		(3,541,804)	(2,815,574)
Administration Fees		72,689	89,983
Interest and Distributions Received		22,296	26,349
Dividends Received		46	39
Grants Received		44,000	114,000
Long Service Leave – National Office		166,151	-
Rent Received		167,587	78,652
Caravan Park Site and Other Fees		281,869	230,376
Sundry Income		14,822	12,510
Subsidy Received – NSW Government		27,500	27,500
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	16(a)	<u>171,611</u>	<u>534,192</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Movement in Investments		(109,325)	753,478
Proceeds from Sale of Fixed Assets		201,328	155,001
Payments for Fixed Assets		(313,444)	(1,353,452)
<b>NET CASH (USED IN) INVESTING ACTIVITIES</b>		<u>(221,441)</u>	<u>(444,973)</u>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>		(49,830)	89,219
<b>CASH AT START OF YEAR</b>		<u>448,086</u>	<u>358,867</u>
<b>CASH AT END OF YEAR</b>	16(b)	<u>398,256</u>	<u>448,086</u>

The accompanying notes form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**1. STATEMENT OF ACCOUNTING POLICIES**

The financial report covers The United Mine Workers – South Western District Branch ( A Division of the Construction, Forestry, Mining and Energy Union - Mining & Energy Division) ("the Union") as an individual entity. The Union is an organisation of employees registered under the Workplace Relations Act, 1996 ("the Act"). In accordance with the Act, the Union is a body corporate and has perpetual succession, by virtue of this method of incorporation, the Union is not subject to the Corporations Act 2001.

**Basis of Preparation**

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements imposed by the Reporting Guidelines of Part 3 of Chapter 8 of Schedule 1 of the Workplace Relations Act, 1996.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis, except where specifically stated, and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

**Accounting Policies**

(a) PROPERTY, PLANT AND EQUIPMENT

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

**Property, Plant and Equipment**

Property, Plant and Equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of property, plant and equipment is reviewed annually by the Board of Management to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Property, Plant and equipment that have been contributed at no cost, or for nominal cost are valued at the fair value of the asset at the date it is acquired.

**Depreciation**

The depreciation amount of all fixed assets including buildings and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

1. STATEMENT OF ACCOUNTING POLICIES (Continued)

(a) PROPERTY, PLANT & EQUIPMENT CONTINUED

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.50%
Furniture, Fittings and Equipment	7.50 - 20%
Motor Vehicles	20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each Balance Sheet date.

An assets' carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

(b) INCOME TAX

No provision for Income Tax is necessary as the Industrial Trade Unions are exempt from Income Tax under Section 50-15 of the Income Tax Assessment Act.

(c) LEASES

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the company are classified as finance leases.

Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values.

Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the entity will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

(d) FINANCIAL INSTRUMENTS

**Recognition and Initial Measurement**

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the Union becomes a party to the contractual provisions of the instrument.

Financial instruments are initially measured at fair value plus transactions costs where the instrument is not classified at fair value through profit or loss. Transaction costs related to instruments classified as at fair value through profit or loss are expensed to profit or loss immediately. Financial instruments are classified and measured as set out below.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

1. STATEMENT OF ACCOUNTING POLICIES (Continued)

(d) FINANCIAL INSTRUMENTS CONTINUED

**Classification and Subsequent Measurement**

***Loans and Receivables***

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

***Held-to-Maturity Investments***

These investments have fixed maturities, and it is the Union's intention to hold these investments to maturity. Any held-to-maturity investments held by the Union are stated at amortised cost using the effective interest rate method.

***Available-for-Sale Financial Assets***

Available-for-sale financial assets are non-derivative financial assets that are either designated as such or that are not classified in any of the other categories. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

***Financial Liabilities***

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost using the effective interest rate method.

***Fair Value***

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

***Impairment***

At each reporting date, the Union assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the Income Statement.

(e) IMPAIRMENT OF ASSETS

At each reporting date, the Union reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where the future economic benefits of the asset are not primarily dependent upon on the assets ability to generate net cash inflows and when the company would, if deprived of the asset, replace its remaining future economic benefits, value in use is depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an individual asset, the Union estimates the recoverable amount of cash-generating unit to which the asset belongs.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**1. STATEMENT OF ACCOUNTING POLICIES** (Continued)

(f) EMPLOYEE BENEFITS

Provision is made for the Union's liability for employee benefits arising from services rendered by employees to Balance Sheet date. Employee benefits expected to be settled within one year together with benefits arising from wages, salaries and annual leave which may be settled after one year, have been measured at the amounts expected to be paid when the liability is settled. Other employee benefits payable later than one year have been measured at the net present value.

Contributions are made by the Union to an employee superannuation fund and are charged as expenses when incurred.

(g) PROVISIONS

Provisions are recognised when the Union has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(h) CASH AND CASH EQUIVALENTS.

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the Balance Sheet.

(i) REVENUE

Revenue from membership contributions are recognised upon receipt, which is reflective of the timing and nature of the benefits provided to members.

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Donations and bequests are recognised as revenue when received unless they are designated for a specific purpose, where they are carried forward as prepaid income on the balance sheet.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service is recognised upon the delivery of the services to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**1. STATEMENT OF ACCOUNTING POLICIES** (Continued)

(j) GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the Cash Flow Statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(k) COMPARATIVE FIGURES

When required by Auditing Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of Schedule 1B which reads as follows:

- (1) A member of a Union, or a Registrar, may apply to the Union for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) An application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Union.
- (3) The Union must comply with an application made under subsection (1).

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

	2008 \$	2007 \$
<b>3. REVENUE</b>		
<b>Service Revenue</b>		
Administration Fees	66,081	62,530
Contributions and Levies	2,738,286	2,573,234
Rents Received	152,466	98,214
Site Rental Income	259,874	246,071
Grants Received	40,000	40,000
Interest Received	99,084	75,058
Long Service Leave – National Office	166,151	-
Subsidy – NSW State Government	25,000	25,000
Other Revenue	14,867	12,549
	<u>3,561,809</u>	<u>3,132,656</u>
<b>Other Income</b>		
Profit on Sale of Assets	2,073	11,634
	<u>3,563,882</u>	<u>3,144,290</u>
<b>4. RESULT FOR THE YEAR</b>		
Doubtful Debts Provision	94,385	72,990
Write Down Sale in Associate	209,471	-
Remuneration of Auditors		
- Auditing the Financial Report	14,100	16,630
- Other Services	10,176	7,880
<b>5. CASH AND CASH EQUIVALENTS</b>		
Cash on Hand	1,620	1,620
Cash at Bank/Credit Unions	396,636	446,466
	<u>398,256</u>	<u>448,086</u>
<b>6. TRADE AND OTHER RECEIVABLES</b>		
<b>Current</b>		
Debtors	222,755	219,875
Accrued Interest	129,553	52,765
	<u>352,308</u>	<u>272,640</u>
Less : Provision for Doubtful Debts	(167,374)	(72,990)
	<u>184,934</u>	<u>199,650</u>
Debtor – Sale of Interest in Associate	1,326,500	1,326,500
Less : Provision for Doubtful Debt	(i) (209,471)	-
	<u>1,117,029</u>	<u>1,326,500</u>
	<u>1,301,963</u>	<u>1,526,150</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

		2008	2007
		\$	\$
<b>6. TRADE AND OTHER RECEIVABLES</b>			
Continued			
<p>(i) In the 2006 year the Union had recognised the sale of an interest in an Associated Entity. Notwithstanding that a legally enforceable, unconditional contract of sale remains in place, there is uncertainty surrounding the full settlement of this contract and hence a provision has been set aside.</p>			
<b>Non-Current</b>			
Deposits Refundable		300	300
		<u>300</u>	<u>300</u>
TOTAL		1,302,263	1,526,450
		<u>1,302,263</u>	<u>1,526,450</u>
Amounts relating to CFMEU – Mining & Energy Division		-	2,841
		<u>-</u>	<u>2,841</u>
<b>7. FINANCIAL ASSETS</b>			
Held to Maturity Financial Assets	(a)	181,854	72,529
Available for Sale Financial Assets	(b)	175,499	178,498
		<u>357,353</u>	<u>251,027</u>
Split As:			
Current		357,353	251,027
Non Current		-	-
		<u>357,353</u>	<u>251,027</u>
(a) <i>Held-to-maturity Financial Assets Comprise:</i>			
Term Deposits and Bank Bills held with Financial Institutions.		181,854	72,529
		<u>181,854</u>	<u>72,529</u>
(b) <i>Available for Sale Financial Assets Comprise:</i>			
Shares in Listed Corporations – at Fair Value		1,645	4,644
Shares in Unlisted Corporations – at Fair Value		173,854	173,854
		<u>175,499</u>	<u>178,498</u>
<p>Available-for-sale financial assets comprise investments in the ordinary share capital of various entities. There are no fixed returns or fixed maturity date attached to these investments.</p>			
<b>8. OTHER CURRENT ASSETS</b>			
Prepayments		31,189	40,243
		<u>31,189</u>	<u>40,243</u>



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

	2008	2007
	\$	\$
<b>9. PROPERTY, PLANT AND EQUIPMENT</b>		
<u>Land and Buildings – at Cost</u>		
Caravan Park Holiday Centre	474,685	474,685
Less Provision for Depreciation	(267,763)	(255,894)
	<u>206,922</u>	<u>218,791</u>
Land and Buildings	1,661,691	1,646,628
Less Provision for Depreciation	(145,781)	(115,589)
	<u>1,515,910</u>	<u>1,531,039</u>
Leasehold Improvements	45,862	45,862
Less Provision for Depreciation	(38,745)	(34,280)
	<u>7,117</u>	<u>11,582</u>
<b>TOTAL LAND AND BUILDINGS</b>	<u>1,729,949</u>	<u>1,761,412</u>
<u>Plant and Equipment – at Cost</u>		
Motor Vehicles	242,476	242,302
Less Provision for Depreciation	(34,666)	(27,058)
	<u>207,810</u>	<u>215,244</u>
Office Furniture and Equipment	271,450	252,954
Less Provision for Depreciation	(163,184)	(139,300)
	<u>108,266</u>	<u>113,654</u>
Improvements	4,598	4,598
Less Provision for Depreciation	(3,834)	(3,401)
	<u>764</u>	<u>1,197</u>
Caravan Park Machinery and Equipment	106,601	97,534
Less Provision for Depreciation	(85,902)	(79,222)
	<u>20,699</u>	<u>18,312</u>
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<u>337,539</u>	<u>348,407</u>
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	<u>2,067,488</u>	<u>2,109,819</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

9. PROPERTY, PLANT AND EQUIPMENT *Continued*

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and end of the current financial year:-

	LAND & BUILDINGS	MOTOR VEHICLES	OFFICE EQUIPMENT	FURNITURE, PLANT AND EQUIPMENT	TOTAL
	\$	\$	\$	\$	\$
Balance at Start of Year	1,761,412	215,244	114,851	18,312	2,109,819
Additions	15,063	263,213	26,099	9,067	313,442
Disposals	-	(211,332)	(151)	-	(211,483)
Amortisation/Depreciation Expense	(46,526)	(59,315)	(31,769)	(6,680)	(144,290)
Carrying Amount - End of Year	1,729,949	207,810	109,030	20,699	2,067,488

	2008	2007
	\$	\$
10. TRADE AND OTHER PAYABLES		
Current		
Creditors and Accruals	594,543	599,577
Amounts relating to CFMEU – Mining & Energy Division	314,063	451,166

11. PROVISIONS

	PROVISION FOR ANNUAL LEAVE	PROVISION FOR LSL	OTHER EMPLOYEE ENTITLEMENT	TOTAL
	\$	\$	\$	\$
Opening balance at 1 January	362,133	27,395	103,542	493,070
Additional provisions	186,173	4,870	94,490	285,533
Amounts used	(164,667)	-	(79,933)	(244,600)
Balance at 31 December	383,639	32,265	118,099	534,003

(a) Analysis of ageing of provisions

Current	534,003	493,070
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(b) Total Employee Benefits Attributable to:

Office Holders	458,387	429,227
Staff	75,616	63,843
	534,003	493,070

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

	2008 \$	2007 \$
<b>12. OTHER CURRENT LIABILITIES</b>		
Income in Advance	61,250	46,921
Grant in Advance	30,000	90,000
UMW Trust Fund – B Stephenson	-	-
	<u>91,250</u>	<u>136,921</u>
<b>13. UMW TRUST FUND – BROCK STEPHENSON</b>		
Balance at Beginning of Year	-	6
Add: Interest (Net)	-	-
Less: Advances	-	(6)
BALANCE AT END OF YEAR	<u>-</u>	<u>-</u>
<b>14. LEASING COMMITMENTS</b>		
<b>(a) OPERATING LEASE LAND AT WRIGHTS BEACH EROWAL BAY</b>		
Operating lease commitments exist in respect of Land at Wrights Beach Erowal Bay (Caravan Park Site). The maximum amount contracted for but not capitalised in the financial report is as follows:		
Payable:		
• not later than one year	55,000	22,316
• later than one year but not later than two years	55,000	-
• later than two years but not later than five years	165,000	-
• later than five years	825,000	-
	<u>1,100,000</u>	<u>22,316</u>
<b>15. KEY MANAGEMENT PERSONNEL COMPENSATION</b>		
Total Compensation		
- Short Term Benefits	697,007	628,209
- Post Employment Benefits	252,894	175,277
- Long Term Benefits	-	-
	<u>949,901</u>	<u>803,486</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

	2008	2007
	\$	\$
<b>16. CASH FLOW INFORMATION</b>		
<b>(a) RECONCILIATION OF CASH FLOWS FROM OPERATIONS WITH OPERATING RESULT</b>		
Operating Result	(206,305)	125,509
<b>Non-Cash Flows in Operating Deficit</b>		
Loss on Sale of Fixed Assets	12,230	1,399
Depreciation and Amortisation	144,290	134,406
Profit on Sale of Fixed Assets	(2,073)	(11,634)
Sale of Interest in Associate – Provision for Doubtful Debt	209,471	-
Doubtful Debts Provision	94,384	72,990
<b>Changes in Assets and Liabilities</b>		
(Increase) in Receivables	(79,668)	(54,340)
(Increase) Decrease in Other Assets	9,054	(9,090)
Increase in Accounts Payable	9,295	177,579
Increase (Decrease) in Grants in Advance	(60,000)	70,000
Increase in Provisions	40,933	27,373
<b>CASH FLOWS PROVIDED BY OPERATING ACTIVITIES</b>	<u>171,611</u>	<u>534,192</u>
<b>(b) Cash at the end of the year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:</b>		
Cash on Hand [Note 5]	398,256	448,086
Bank Overdraft	-	-
	<u>398,256</u>	<u>448,086</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008

17. FINANCIAL INSTRUMENTS

The Union's financial instruments consist mainly of deposits with banks, local money market instruments, short-term investments, accounts receivables and payable and loans to related parties.

The group does not have any derivative instruments at balance date.

The main risks the Union is exposed to through its financial instruments are interest rate risk and credit risk.

(a) Interest Rate Risk

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

2008	WEIGHTED AVERAGE EFFECTIVE INTEREST RATES %	FLOATING INTEREST RATE \$	FIXED INTEREST RATE MATURING		NON INTEREST BEARING \$	TOTAL \$
			WITHIN 1 YEAR \$	BETWEEN 1 & 5 YEARS \$		
<b>Financial Assets</b>						
Cash	1.17	396,527	-	-	1,729	398,256
Investments	3.94	-	183,499	-	173,854	357,353
Receivables	4.42	-	1,326,500	-	185,234	1,511,734
<b>TOTAL FINANCIAL ASSETS</b>		<b>396,527</b>	<b>1,509,999</b>	<b>-</b>	<b>360,817</b>	<b>2,267,343</b>
<b>Financial Liabilities</b>						
Interest Bearing Liabilities	-	-	-	-	-	-
Trade & Sundry Creditors	-	-	-	-	594,543	594,543
<b>Total Financial Liabilities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>594,543</b>	<b>594,543</b>
<b>2007</b>						
2007	WEIGHTED AVERAGE EFFECTIVE INTEREST RATES %	FLOATING INTEREST RATE \$	FIXED INTEREST RATE MATURING		NON INTEREST BEARING \$	TOTAL \$
			WITHIN 1 YEAR \$	BETWEEN 1 & 5 YEARS \$		
<b>Financial Assets</b>						
Cash at Bank	4.20	446,466	-	-	1,620	448,086
Investments	1.77	-	77,173	-	173,854	251,027
Receivables	4.81	-	1,326,500	-	199,950	1,526,450
<b>TOTAL FINANCIAL ASSETS</b>		<b>446,466</b>	<b>1,403,673</b>	<b>-</b>	<b>375,424</b>	<b>2,225,563</b>
<b>Financial Liabilities</b>						
Interest Bearing Liabilities	-	-	-	-	-	-
Trade & Sundry Creditors	-	-	-	-	599,577	599,577
<b>Total Financial Liabilities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>599,577</b>	<b>599,577</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**17. FINANCIAL INSTRUMENTS**

Continued

**(b) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts of those assets, as disclosed in the Balance Sheet and Notes to the Financial Statements.

The Union does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the Union.

**(c) Net Fair Values**

The net fair values of all assets and liabilities approximate their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form.

**18. RELATED PARTY INFORMATION**

**(a) MEMBERS OF THE BOARD OF MANAGEMENT**

Persons holding industrial positions within the Union and as members of the Board of Management during the year:

**UNION OFFICIALS**

- Mr W McAndrew (District President)
- Mr R Mitchell (District Secretary)
- Mr G White (District Vice President - South)
- Mr E Butcher (District Vice President - Metalliferous)
- Mr G Braes (District Vice President - Metalliferous)
- Mr G Osborne (District Vice President - West)

**BOARD OF MANAGEMENT MEMBERS**

- |  |   |
|--|---|
| ➤ Mr S Winter                            | ➤ Mr S Field  |
| ➤ Mr B Reeves (elected 1/07/2008)        | ➤ Mr N Everill  |
| ➤ Mr G Whiteley                          | ➤ Mr A Giddings                                       |
| ➤ Mr R Marjoram                          | ➤ Mr R Crawford                                       |
| ➤ Mr A Townsend                          | ➤ Mr T Case (resigned 15/08/2008)                     |
| ➤ Mr K Fitzpatrick (resigned 15/08/2008) | ➤ Mr G Whiteley (did not seek re-election 30/06/2008) |

**CENTRAL COUNCILORS**

- Mr A Honeysett

Other elected officials not members of the Board of Management

**DISTRICT CHECK INSPECTOR**

- Mr G Horne (Check Inspector)
- Mr T Schram (Check Inspector)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**17. RELATED PARTY INFORMATION**

CONTINUED

**(b) RELATED PARTY TRANSACTIONS**

Continued

**Associated companies**

- i) Office space was rented from The Trade Union Centre Wollongong Pty Limited during the year. Commercial rent totalling \$47,009 (2007: \$31,200) were paid during the year.

**Other related parties**

- iv) Sustainment fees totalling \$892,877 (2007: \$851,159) were charged by the Construction, Forestry, Mining and Energy Union – Mining and Energy Division during the year.
- v) Salary & Wages totalling \$14,777 (2007: \$14,688) were paid during the year to a relative of an elected officials for the provision of secretarial services on a casual basis. Terms and conditions were within a normal employee relationship and no more favourable than those made available to other employees.

**18. ORGANISATION DETAILS**

The Union is a Trade Union registered and domiciled In Australia. The registered office and principle place of business is: Fred Moore House, 636 Northcliffe Drive, Kembla Grange, NSW 2526.

**19. EVENTS SUBSEQUENT TO BALANCE DATE**

- (a) No matter or circumstance has arisen since the end of the year that has significantly affected or may significantly affect:
  - (i) the operations of the Union;
  - (ii) the results of those operations; or
  - (iii) the state of affairs of the Union, in subsequent financial years.
- (b) The financial report was authorised for issue on 17<sup>th</sup> March 2009 by the Board of Management.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2008**

**20. ADDITIONAL DISCLOSURES REQUIRED UNDER THE RAO SCHEDULE**

In accordance with the requirements of Section 255 of RAO Schedule 1B, the following necessary disclosures are made:

	2008 \$	2007 \$
<b>i) ITEMS OF REVENUE</b>		
Donations or Grants Income	40,000	40,000
<b>ITEMS OF EXPENSE</b>		
Affiliation fees/subscriptions to organisations with an interest in industrial matters.	16,711	14,964
Donations or Grant Expenses.		
• Mines Rescue Pty Limited	1,000	-
• Albion Park Oak Flats RLFC	-	2,500
• ALP – Throsby	-	2,727
• Bulli Miners Memorial	-	-
• General (individually less than \$1,000)	14,754	13,226
	15,754	18,453
Employee Benefits Expense:		
- Office Holders	1,367,312	1,039,074
- Employees (Other than Office Holders)	202,584	208,562
	1,569,896	1,247,636
Attendance Fees/Allowances – Conferences and Meetings	7,091	8,405
Expenses incurred in connection with meetings of members, councils, committees, panels to other bodies for which the Union was wholly or partly responsible.	49,666	31,720



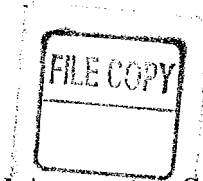


**Australian Government**  
**Australian Industrial Registry**

13 January 2009

Mr Robert Mitchell  
Secretary, South-Western District Branch (Mining and Energy Division)  
Construction, Forestry, Mining and Energy Union  
Box 1, Fred Moore House, Lowden Square  
WOLLONGONG NSW 2500

Dear Mr Mitchell



**Lodgement of Financial Statements and Accounts – South Western District Branch -  
Schedule 1 of *Workplace Relations Act 1996* (RAO Schedule) -  
for year ended 31 December 2008 (FR2008/536)**

The financial year of the South Western District Branch of the Mining and Energy Division of the Construction, Forestry, Mining and Energy Union has recently ended. This is a courtesy letter to remind the Branch of the obligations imposed by the RAO Schedule regarding the preparation of financial accounts and statements.

I direct your attention to our website <http://www.airc.gov.au/registered/FR/information.htm> where relevant detailed information may be found. This includes Fact sheets (Sheet 6 – *Accounting, Auditing and Reporting Obligations*; Sheet 7 – *Information Needs of Members*; Sheet 8 – *Financial Reporting Process and Time Limits*; Sheet 9 – *Diagrammatic Summary of Financial Reporting Process and Time Limits*; and Sheet 10 – *Auditors*), Sample Documents (a sample Committee of Management Statement and Designated Officer's Certificate); the RAO Schedule and RAO Regulations; and Registrar's Reporting Guidelines (setting out requirements that must be met in addition to those required by Australian Accounting Standards)

The nominal time frame for completing the audit, presentation and lodgment of the Branch's return will expire - unless a one month extension under s265(5) is granted - on 14 July 2009.

The Registry strongly encourages you to lodge documents electronically by sending an email with the documents attached to [orgs@airc.gov.au](mailto:orgs@airc.gov.au). Alternatively, you may wish to send the documents by fax to (02) 9380 6990.

If you need any further information or assistance or if you do not believe that the documents will be lodged within the timeframe specified please contact me on 0429 462 979 or by email at [stephen.kellett@airc.gov.au](mailto:stephen.kellett@airc.gov.au).

Yours sincerely,

Stephen Kellett  
Statutory Services Branch