



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2003/709-[105N-TASU]

Mr Scott McLean
State Secretary
Construction, Forestry, Mining and Energy Union
Tasmania Branch
33a New Town Road
New Town TAS 7008

Dear Mr McLean

**Re: Construction, Forestry, Mining and Energy Union-Tasmania Branch
Financial Reporting Obligations under *Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 31 December, 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations* Schedule (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 31 December, 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

Now that the financial year for 31 December, 2003 has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation.

Please note that a branch of an organisation may be exempted from the accounting, auditing and reporting obligations in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.

Please do not hesitate to contact me on (02) 8374 6618 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Belinda Penna

E-mail: belinda.penna@air.gov.au
12 January 2004



**CONSTRUCTION,
FORESTRY,
MINING &
ENERGY
UNION**

**FORESTRY & FURNISHING
PRODUCTS DIVISION**

**TASMANIAN
DIVISIONAL
HEAD OFFICE:**

237 Wellington Street
LAUNCESTON 7250

**ACCOUNTS &
GENERAL ENQUIRIES**

PHONE: (03) 6331 7955

FAX: (03) 6334 2935

All correspondence should
be addressed to:
DIVISIONAL
SECRETARY
P.O. BOX 1562
LAUNCESTON 7250

Email:
cfmeutas@bigpond.net.au

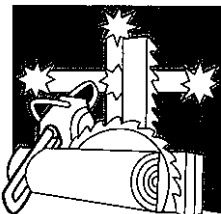
SCOTT McLEAN
Phone: (03) 6331 7955
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MARTIN CLIFFORD
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**TIMBER INDUSTRY
SUPERANNUATION
SCHEME (TISS)**

CO-ORDINATOR

QUENTIN COOK
Phone: (03) 6331 7119
Mobile: 0419 325 815



Forest
workers
care for
forests
forever.

20th January 2004

Belinda Penna
Aust Industrial Registry
Level 8 – Terrace Towers
80 William Street
East Sydney NSW 2011



Dear Belinda

Re: Application for certificate of exemption from requirements of Part IX, Division 11 of Workplace Relations Act 1996

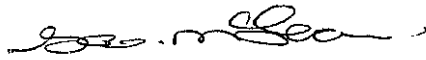
Pursuant to section 271A(1) of the Workplace Relations Act 1996 (the Act), I hereby apply for a certificate of exemption for the Branch in respect of the financial year 2003.

In support of this application, I submit as follows:

1. The CFMEU consists of a number of Divisions.
2. There exists a number of Division Branches (or in the case of the Mining and Energy Division, District Branches) within these Divisions. Such Divisional (or District) Branches function within a designated geographical area, in most cases being the State or Territory in which they are established.
3. The CFMEU and each Division and Divisional (or District) Branch thereof submit annual financial returns in accordance with Part IX Division 11 of the Act.
4. The CFMEU State Branches, including the Branch, consist of the members and officers of each divisional (or District) Branch in each State or Territory.
5. The Branch has not traded or carried out financial transactions of any kind during the financial year.
6. The Branch has not had an account with a bank or any other financial institution nor has it had custody of any real property or monies during the financial year.
7. Accordingly, the Branch had no reason to keep accounting records during the financial year.

8. Notwithstanding the above, the Branch has functioned in accordance with the rules of the CFMEU including the rules relating to Branches.

Yours faithfully



Scott McLean
Divisional Branch Secretary
CFMEU Tasmanian Branch

cc C Hinds & T Benson

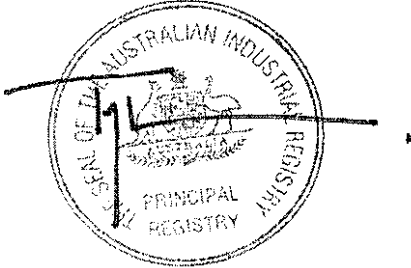
Workplace Relations Act 1996

s.271A certificate of exemption from requirements of Part IX, Division 11

Construction, Forestry, Mining and Energy Union
(FR2003/709)

CERTIFICATE

On 22 January 2004 an application was made under section 271A(1) of the *Workplace Relations Act 1996* for a certificate of exemption by the Tasmanian Branch of the Construction, Forestry, Mining and Energy Union, in respect of the financial year ending 31 December 2003. I am satisfied that the branch did not have any financial affairs in the financial year ending 31 December 2003.



Terry Nassios
DEPUTY INDUSTRIAL REGISTRAR

28 January 2004



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr S McLean
Branch Secretary
Tasmanian Branch
Construction Forestry Mining & Energy Union
PO Box 1562
LAUNCESTON TAS 7250

Dear Mr McLean

**Re: Application for certificate of exemption from requirements of Part IX, Division 11 of the
Workplace Relations Act**

I refer to your application dated 20 January 2004 for a certificate of exemption under subsection 271A of the *Workplace Relations Act 1996* in respect of the Tasmanian Branch of the Construction Forestry Mining & Energy Union for the financial year ending 31 December 2003. The application was lodged in the Registry on 22 January 2004.

I have granted the application. My certificate is enclosed.

Subsection 271A(2) of the Act provides that a certificate of exemption issued by a Registrar to a branch of an organisation in respect of a financial year exempts the branch from the requirements of Part IX, Division 11 in respect of the financial year.

Thank you for your attention to this matter.

Yours sincerely,

Terry Nassios
Deputy Industrial Registrar

28 January 2004