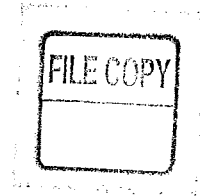




FAIR WORK  
AUSTRALIA

16 May 2012

Mr Christopher Hinds  
Secretary, Tasmanian District Branch, Mining and Energy Division  
Construction, Forestry, Mining and Energy Union  
237 Wellington Street  
LAUNCESTON TAS 7250



Dear Mr Hinds

**Lodgment of Financial Accounts and Statements - Construction, Forestry, Mining and Energy Union, Tasmanian District Branch (FR2011/2843)**

Thank you for lodging the abovementioned financial accounts and statements which were received by Fair Work Australia on 26 April 2012.

The documents have been filed. However I draw your attention to the following.

**Separate balances - Employee Benefits**

Both the Profit and Loss Statement and Note 4 of the Notes to the Financial Statements show an amount of \$94,243 for "Employment Expenses - Officials" and "Wages and Salaries - Officials" respectively. It is not clear from this whether this amount relates to officers - as defined in the *Fair Work (Registered Organisations) Act 2009* ('the Act') - or to the employees of the Branch, or whether it represents an aggregate for both. The term "officials" could apply to either.

Paragraphs 11(g) and (h) of the General Manager's Reporting Guidelines prescribe separate balances for employee benefits paid to office-holders and for employee benefits paid to employees. I attach the relevant extract from the Guidelines for your quick reference.

I would ask that in future reports you ensure that these categories are distinguished and that if there are balances for both, that they be itemized and described separately, as "Office-holders" and "Employees" respectively.

**Lodge meetings under s266**

Your Secretary's Certificate certifies that the report was presented to a (second) committee of management meeting of 21 March 2012 and also that the report was endorsed by the Lodge members in accordance with the rules.

As the financial report has been lodged within the prescribed 6 months time frame, these statements inform me that the Branch has essentially complied with section 266 of the Act and are consistent with my letter last year to you in respect of the previous return.

However, the statements could be further modified in future certificates to better reflect the s266 requirement of the Act. As I explained last year, the absence of a 5% rule (as referred to in sub-section

266(3)) in a reporting unit's rules means the second meeting for the purposes of "presentation" must be either a single general meeting of the members [s266(1)] or a series of general meetings [s266(2)].

The Lodge members' endorsing meetings are a series of general meetings and this means that they, and not the second committee meeting, are the meetings at which presentation under s266 can be said to be strictly effected, or, on another view, completed.

I suggest that your future Secretary's Certificates modify the statement along the following lines:

"...certify: .....

....

*(c) that, in accordance with s266 of the Fair Work (Registered Organisations) Act 2009, following presentation to a second meeting of the committee of management of the reporting unit on.....the full report was further presented to a series of Lodge members' meetings which endorsed the report in accordance with the rules, held from \_\_\_\_ to \_\_\_\_\_."*

Putting it this way would not only make clear the dates of both the second committee and the Lodge endorsement meetings, but more explicitly rope in the Lodge meetings to the s266 provision.

If you need at any time to discuss any aspect of financial reporting requirements under the Act or have any query, please feel welcome to contact Fair Work Australia.

Yours sincerely,



Stephen Kellett  
Organisations, Research and Advice Branch

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION  
MINING & ENERGY DIVISION TASMANIAN DISTRICT BRANCH**

**FINANCIAL REPORTS FOR THE YEAR ENDED 31 DECEMBER 2011  
(FR2011/2843)**

Resolution BOM Tasmanian District Branch Financial Report

A copy of the full report will be provided on request to members in accordance with s265 (5) (a) and s266 (1) & (2) of the (Registered Organisations) Fair Work Act 2009

Moved & Seconded

Signed: Christopher G. Hinds



Date: 22<sup>nd</sup> March 2012



**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION  
Mining & ENERGY DIVISION TASMANIAN DISTRICT BRANCH**

**FINANCIAL REPORTS FOR THE YEAR ENDED 31 DECEMBER 2011  
(FR2011/2843)**

**CERTIFICATE BY SECRETARY OR PRESCRIBED OFFICER**

I Christopher Gregory Hinds being the State Executive Officer of the Construction, Forestry, Mining & Energy Union of Mining & Energy Division, Tasmanian District Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (RAO Schedule) Act 2009; and
- That the full report was provided to members on 22<sup>nd</sup> March 2012; and
- That the full report has been endorsed in accordance with the rules by the Lodge members; and
- That the full report was presented to a meeting of the committee of management of the reporting unit on 21<sup>st</sup> March 2012 in accordance with section 266 of the Fair Work (RAO Schedule) Act 2009.

Signed: Christopher G. Hinds



Date: 12<sup>th</sup> April 2012

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**PROFIT & LOSS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTES	2011 \$	2010 \$
Revenues from ordinary activities	3	202,116	201,109
Affiliation Fees - ALP		(515)	(576)
Central Council - Contribution		(51,945)	(51,945)
Employee Expenses - Officials		(94,243)	(82,347)
Depreciation and amortisation expenses		(6,013)	(7,708)
Other expenses from ordinary activities		(41,244)	(61,849)
<b>Profit from Ordinary activities before income tax expense</b>	<b>4</b>	<b>8,156</b>	<b>(3,316)</b>
Income tax expense relating to ordinary activities	1	-	-
<b>Profit or loss from ordinary activities after income tax expense</b>		<b>8,156</b>	<b>(3,316)</b>
Profit or loss from abnormal items after income tax expense		-	-
Profit or loss from extraordinary items after income tax expense		-	-
<b>Total Changes in equity of the union</b>		<b>8,156</b>	<b>(3,316)</b>

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTES	2011 \$	2010 \$
<b>CURRENT ASSETS</b>			
Cash	5	131,016	102,315
<b>TOTAL CURRENT ASSETS</b>		<u>131,016</u>	<u>102,315</u>
<b>NON-CURRENT ASSETS</b>			
Property, Plant & Equipment	6	22,556	43,102
Shares in Other Companies		10	10
<b>TOTAL NON-CURRENT ASSETS</b>		<u>22,566</u>	<u>43,112</u>
<b>TOTAL ASSETS</b>		<u>153,582</u>	<u>145,426</u>
<b>NET ASSETS</b>		<u>153,582</u>	<u>145,426</u>
<b>EQUITY</b>			
Retained Profits	7	153,582	145,426
<b>TOTAL EQUITY</b>		<u>153,582</u>	<u>145,426</u>

**CFMEU- MINING & ENERGY UNION  
TASMANIAN BRANCH**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTES	Retained Earnings \$	Total \$
<b>Balance 30 June 2009</b>		148,742	148,742
Profit as per Financials		<u>(3,316)</u>	<u>(3,316)</u>
<b>Balance 30 June 2010</b>	9	<u>145,426</u>	<u>145,426</u>
<b>Balance 30 June 2009</b>		145,426	145,426
Profit as per Financials		<u>8,156</u>	<u>8,156</u>
<b>Balance 30 June 2011</b>	9	153,582	153,582

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTES	2011 \$	2010 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from members		135,547	113,155
Payments to suppliers and employees		(187,947)	(196,717)
Interest received		3,982	3,954
Other		62,587	84,000
<b>Net cash provided from operating activities</b>	<b>8(a)</b>	<b>14,169</b>	<b>4,392</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchases of Motor Vehicle		-	-
Purchase of Shares in other companies		-	-
Proceeds from sale of fixed assets		15,813	-
Purchase of equipment		(1,280)	-
<b>Net cash flow from investing activities</b>		<b>14,533</b>	<b>-</b>
Net increase / (decrease) in cash held		28,702	4,392
Cash at the beginning of the financial year		102,314	97,922
<b>Cash at the end of the financial year</b>	<b>8(b)</b>	<b>131,016</b>	<b>102,314</b>



**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**STATEMENT OF RECEIPTS & PAYMENTS  
FOR RECOVERY OF WAGES ACTIVITY  
FOR YEAR ENDED 31 DECEMBER 2011**

	2011	2010
	\$	\$
<b>Cash assets in respect of recovered money at 1 January 2010</b>		
 <b>RECEIPTS</b>		
Amounts recovered from employers	-	-
Interest received on recovered monies	-	-
	<hr/>	<hr/>
<b>Total Receipts</b>	<b>-</b>	<b>-</b>
 <b>PAYMENTS</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
greater than 12 months	-	-
Deductions of donations or other contributions of:		
the reporting unit	-	-
other entity	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered monies	-	-
	<hr/>	<hr/>
<b>Total Payments</b>	<b>-</b>	<b>-</b>
	<hr/>	<hr/>
<b>Cash assets in respect of recovered money at 31 December 2011</b>	<b>-</b>	<b>-</b>
	<hr/> <hr/>	<hr/> <hr/>

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

**Note 1 - Statement of Significant Accounting Policies**

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards and guidelines set out in Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the union in preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**(a) Income Tax**

No provision for income tax is necessary as 'Trade Unions' are exempt from income tax under section 50-15 of the Income Tax Assessment Act (1997).

**(b) Property, Plant and Equipment**

Plant and Equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the union to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

**Note 1 - Statement of Significant Accounting Policies (cont'd)**

**Depreciation**

The depreciable amount of all fixed assets are depreciated on both a straight line and diminishing value basis, decided in accordance with the expected usage cycle of the asset. All assets are depreciated over the useful lives of the assets to the union commencing from the time the assets is held ready for use. Depreciation rates vary depending the expected life cycle of the asset.

**(c) Cash**

For the purpose of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

**(d) Revenue**

Revenue from member subscriptions is recognised on the receipt of cash from the member.

Interest revenue is recognised upon being credited to the benefit of the union.

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

**Note 2 - Information to be provided to Members or Registrar**

In accordance with the requirements of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of Sections 272(1), 272(2), 272(3) and 272(4) which read as follows:-

Section 272(1) - A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation to be made available to the person making the application.

Section 272(2) - The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the organisation.

Section 272(3) - An organisation must comply with an application made under subsection (1).

Section 272(4) - A Registrar may only make an application under subsection (1) at the request of a member of the reporting unit concerned, and the Registrar must provide to a member, information received because of an application made at the request of the member.

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

CONTINUED:

	2011	2010
	\$	\$
<b>Note 3 - Revenue</b>		
Operating activities		
Members' Contributions	135,547	113,155
Non-operating activities		
Division funding	62,587	84,000
Bank Interest	3,982	3,954
	66,569	87,954
<b>Total Revenue</b>	<b>202,116</b>	<b>201,109</b>

**Note 4 - Profit from Ordinary Activities**

Profit from ordinary activities before income tax expense  
has been determined after :

**(a) Expenses**

Remuneration of Auditor	1,815	1,760
Meeting and travelling expenses	21,315	16,640
Wages & Salaries		
- Officials	94,243	82,347

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

CONTINUED:

	2011 \$	2010 \$
<b>Note 5 - Cash Assets</b>		
CBA Cheque Account	63,125	38,172
Westpac Bank Corporation - Term Deposit		
Maritime Credit Union - Access Savings	7,493	3,745
Maritime Credit Union - Term Deposit	60,398	60,398
<b>Total Cash Assets</b>	<b>131,016</b>	<b>102,315</b>

**Note 6 - Property, Plant and Equipment**

Buildings	-	16,780
Accumulated Depreciation	-	(967)
	-	15,813
Plant and equipment at cost	9,295	8,015
Accumulated Depreciation	(7,688)	(6,912)
	1,607	1,103
Motor vehicles at cost	53,673	53,673
Accumulated Depreciation	(32,724)	(27,487)
	20,949	26,186
<b>Total Property, Plant and Equipment</b>	<b>22,556</b>	<b>43,102</b>

**(a) Movements in Carrying Amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial.

	Buildings	Plant & Equipment	Motor Vehicles	Total
Balance at beginning of year	15,813	1,103	26,186	43,102
Additions	-	1,280	-	1,280
Disposals	(15,813)	-	-	(15,813)
Loss on sale	-	-	-	-
Depreciation Expense	-	(776)	(5,237)	(6,013)
<b>Carrying Amount at end of Year</b>	<b>-</b>	<b>1,607</b>	<b>20,949</b>	<b>22,556</b>

**CFMEU - MINING & ENERGY UNION  
TASMANIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2011**

**CONTINUED:**

	2011	2010
	\$	\$
<b>Note 7 - Retained Profits</b>		
Members' Funds at beginning of the financial year	145,426	148,742
Net Funds attributable to the association	8,156	(3,316)
<b>Members' Funds at end of the financial year</b>	<b>153,582</b>	<b>145,426</b>
 <b>Note 8 - Cash Flow Information</b>		
<b>(a) Reconciliation of Net Cash provided by Operating Activities to Profit from Ordinary Activities after Income Tax</b>		
Profit or loss from ordinary activities after income tax expense	8,156	(3,316)
Non-cash flows in profit from ordinary activities		
Depreciation	6,013	7,708
<b>Net cash provided by operating activities</b>	<b>14,169</b>	<b>4,392</b>
 <b>(b) Reconciliation of Cash</b>		
CBA Cheque Account	63,125	38,172
Westpac Bank Corporation - Term Deposit	-	-
Maritime Credit Union - Access Savings	7,493	3,745
Maritime Credit Union - Term Deposit	60,398	60,397
<b>Total Cash Held</b>	<b>131,016</b>	<b>102,314</b>
 <b>Note 9 - Retained Earnings</b>		
Retained Profits at beginning of the financial year	145,426	148,742
Profit for the year	8,156	(3,316)
<b>Retained Profits at end of the financial year</b>	<b>153,582</b>	<b>145,426</b>

**CFMEU -MINING & ENERGY UNION  
TASMANINA DISTRICT BRANCH**

**COMMITTEE OF MANAGEMENT STATEMENT**

On 22<sup>nd</sup> February 2012 the Committee of Management of the CFMEU -Mining & Energy Union Tasmanian District Branch passed the following resolution in relation to the General Purpose Financial Report (GPFR) of the reporting unit of the financial year ended 31 December 2011.

The Committee of Management declares in relation to the General Purpose Financial Report (GPFR) that in its opinion:

- (a) the financial statements and notes comply with Australian Accounting Standards;
- (b) the financial statements and notes comply with reporting guidelines of the General Manager of FWA;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the CFMEU -Mining & Energy Union Tasmanian District Branch for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the CFMEU -Mining & Energy Union Tasmanian District Branch will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including rules of the branch; and
  - (ii) the financial affairs of the CFMEU -Mining & Energy Union Tasmanian District Branch have been managed in accordance with the rules of the organisation; and
  - (iii) the financial records of the CFMEU -Mining & Energy Union Tasmanian District Branch have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and Fair Work (Registered Organisations) Regulations 2009; and
  - (iv) it has not been practical for the Committee to ascertain whether the financial records of the CFMEU -Mining & Energy Union Tasmanian District Branch have been kept in a consistent manner to each of the other reporting units of the Union; and



- (v) to the knowledge of any member of the Committee, there have been no instances where records of the union or other documents have not been furnished, or made available, to members in accordance with the requirements of Sections 272 and 273 of the Fair Work (Registered Organisations) Act 2009; and
  - (vi) no orders have been made by the Commission under Section 273 of the Fair Work (Registered Organisations) Act 2009 during the reporting period.
- (f) in relation to the recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
  - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the Fair Work (Registered Organisations) Act 2009 all recovery of wages activity by the reporting unit in which revenues have been derived for the financial year in respect of the such activity; and
  - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on the recovery of wages activity and the notes to the financial statements; and
  - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely requests for donations or other contributions in acting for a worker in recovery of wages activity; and
  - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

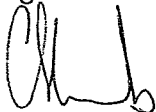
For the Committee of Management:

Christopher Hinds

Title of Office held:

State Executive Officer

Signature:



Dated:

22/2/2012

**CFMEU - MINING & ENERGY UNION  
TASMANIA DISTRICT BRANCH**

**OPERATING REPORT  
YEAR ENDED 31 DECEMBER 2011**

This report is compiled to meet requirements of Section 254 of the Fair Work (Registered Organisations) Act 2009.

**Principal Activities during the Financial Year**

The principle activities of the Union during the 2010/2011 Financial Year were as follows:

- Representing individual members in grievance disputes with employers
- Representing all members at various workplaces regarding disputes with employers
- Negotiating Collective Bargaining Agreements resulting in increased wages and conditions for members covered by those Agreements
- Providing certain classes of members with professional indemnity and legal benefits insurance
- Providing members with access to cheap affordable holidays in the three Union holiday homes
- Providing Union Delegates and Worksite Committee members with training and education to enable them to better represent members in the workplace.

**Significant Changes in the Union's Financial Affairs during the Year**

The net assets of the Union increased by \$8,156 during the Financial Year due to the sale of Property Plant & Equipment and an increase in Cash held by the union.

**Member Resignation**

Section 174 of Fair Work (Registered Organisations) Act 2009 states that a member of the Union may resign from membership by written notice addressed and delivered to the State Secretary giving two weeks' notice.

**Members who are Trustees of a Superannuation Entity**

No members of the union were Trustees of a superannuation entity during the financial year

**Number of Members**

The number of persons that were members of the union at 31 December 2011 was 186

### **Number of Employees**

As at 31 December 2011, the number of full-time equivalent persons, excluding casuals, who were employees of the Union, was 1

### **Members of the Committee of Management**

The following persons were members of the Committee of Management of the reporting unit during the 2010/2011 Financial Year.

Christopher Hinds	State Executive Officer	1 January 2011 to 31 December 2011
	Secretary	1 January 2011 to 31 December 2011
David Bean	Vice President	1 January 2011 to 31 December 2011
Mark Street	Check Inspector	1 January 2011 to 31 December 2011
Timothy Sutcliffe	Board Member	1 January 2011 to 31 December 2011
Shane Spotswood	Board Member	1 January 2011 to 31 December 2011
Gregory Dawson	Board Member	1 January 2011 to 31 December 2011

Christopher Hinds



State Executive Officer

Dated:

22/2/2012



# CAMERONS

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CFMEU- MINING & ENERGY UNION  
TASMANIAN DISTRICT BRANCH

## AUDITOR'S INDEPENDENCE DECLARATION FOR THE YEAR ENDED 31 DECEMBER 2011

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2011 there have been

- i. no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

**GREGORY HARPER**  
Registered Company Auditor

**CAMERONS**  
46 Cameron Street  
LAUNCESTON TAS 7250

Dated: 20 March 2012



# CAMERONS

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF CFMEU- MINING & ENERGY UNION TASMANIAN BRANCH

### Scope

We have audited the general purpose financial report of the CFMEU- Mining & Energy Union Tasmanian Branch for the year ended 31 December 2011 being the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements. The Committee of Management is responsible for the general purpose financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the general purpose financial report is free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the general purpose financial report is presented fairly in accordance with Australian Accounting Standards, reporting requirements under the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements so as to present a view that is consistent with our understanding of the union's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional and ethical pronouncements.

### Audit Opinion

In our opinion the general purpose financial report presents fairly in accordance with applicable Australian accounting standards and the reporting requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements the financial position of CFMEU- Mining & Energy Union Tasmanian Branch as at 31 December 2011, and the results of its operations and cash flows for the year then ended.

Our audit encompassed the audit of wages recovery activity CFMEU- Mining & Energy Union Tasmanian Branch for the year ended 31 December 2011 and in our opinion the general purpose financial report on the recovery of wages activity presents fairly in accordance with the requirements of the Industrial Registrar.

GREGORY HARPER  
Registered Company Auditor

### CAMERONS

46 Cameron Street, Launceston, Tas

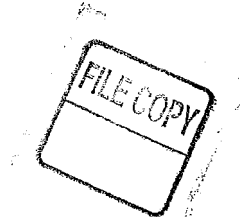
Dated: 20 March 2012



FAIR WORK  
AUSTRALIA

13 January 2012

Mr Chris Hinds  
Secretary, Tasmanian District Branch, Mining & Energy Division.  
Construction, Forestry, Mining and Energy Union  
237 Wellington Street  
LAUNCESTON TAS 7250



Dear Mr Hinds

**Lodgment of Financial Statements and Accounts –  
Tasmanian District Branch - for year ended 31 December 2011 (FR2011/2843)**

The financial year of the Tasmanian District Branch has recently ended. This is a courtesy letter for your file to remind you of the obligation to lodge audited financial accounts and statements with Fair Work Australia within the prescribed time frame, that is, by 14 July 2012, unless a 1 month extension is applied for and granted.

The documents you must lodge include:

(i) A general purpose financial report; (ii) A Committee of Management statement (iii) An operating report; (iv) An auditor's report; and (v) A certificate in accordance with section 268.

I draw your particular attention to

- (a) s237 which requires you to prepare and lodge a separate statement providing the prescribed particulars of any loan, grant or donation made during the year which exceeds \$1,000;
- (b) s265(5) which requires you to publish or otherwise provide the members with completed/signed copies of the audited accounts, report and statements before final presentation and lodgment; and
- (c) s266 which requires you to present the completed documents to a second meeting (which, by past practice and under the rules will include Lodge meetings endorsing presentation to the Board).

Relevant references may be found at

<http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines> and  
<http://www.fwa.gov.au/index.cfm?pagename=legislationfwroact>.

Yours sincerely,

Stephen Kellett

Organisations, Research and Advice Branch



FAIR WORK  
AUSTRALIA

13 January 2012

Mr Chris Hinds  
Secretary, Tasmanian District Branch, Mining & Energy Division.  
Construction, Forestry, Mining and Energy Union  
237 Wellington Street  
LAUNCESTON TAS 7250

Dear Mr Hinds

**Lodgment of Financial Statements and Accounts –  
Tasmanian District Branch - for year ended 31 December 2011 (FR2011/2843)**

The financial year of the Tasmanian District Branch has recently ended. This is a courtesy letter for your file to remind you of the obligation to lodge audited financial accounts and statements with Fair Work Australia within the prescribed time frame, that is, by 14 July 2012, unless a 1 month extension is applied for and granted.

The documents you must lodge include:

(i) A *general purpose financial report*; (ii) A *Committee of Management statement* (iii) An *operating report*; (iv) An *auditor's report*; and (v) A *certificate* in accordance with section 268.

I draw your particular attention to

(a) s237 which requires you to prepare and lodge *a separate statement* providing the prescribed particulars of any loan, grant or donation made during the year which exceeds \$1,000;

(b) s265(5) which requires you to publish or otherwise *provide the members with completed/signed copies* of the audited accounts, report and statements before final presentation and lodgment; and

(c) s266 which requires you to *present the completed documents to a second meeting* (which, by past practice and under the rules will include Lodge meetings endorsing presentation to the Board).

Relevant references may be found at

<http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines> and  
<http://www.fwa.gov.au/index.cfm?pagename=legislationfwroact>.

Yours sincerely,

Stephen Kellett

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