



14 June 2016

Mr Chris Hinds
Secretary, Tasmanian District Branch
Mining and Energy Division
Construction, Forestry, Mining and Energy Union
PO Box 72
GEORGE TOWN TAS 7253

Dear Mr Hinds,

Re: Lodgement of Financial Report - Fair Work (Registered Organisations) Act 2009 (the RO Act) – Construction, Forestry, Mining and Energy Union, Tasmanian District Branch – year ended 31 December 2015 (FR2015/372)

I refer to the financial report of the Tasmanian District Branch which was lodged with the Fair Work Commission on 27 May 2016.

The financial report has now been filed. The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 31 December 2016 may be subject to an advanced compliance review. You are not required to take any further action in respect of the report lodged but I make the following comments to assist you when preparing the next report.

Auditor's Statement must be signed before full report provided to members

One of the key requirements of the RO Act is that a reporting unit must provide members with a full report [section 265(1)(a)].¹ A full report must contain a signed copy of the Auditor's Statement. In our discussion on 10 June 2016 I drew your attention to the fact that the Designated Officer's Certificate stated that the full report was provided to members on 30 April 2016 but the Auditor's Statement was signed on 5 May 2016.

You advised me that the copies of the Auditor's report distributed via the Lodge Presidents on the 30th were unsigned although I understand the members subsequently had or have had made available to them the signed version. The effect of this however will have meant that the Branch will have failed to have provided the "full report" at least the full minimum period of 21 days before the general (Lodge) meetings, as required by sub-section 265(5).

Both sub-sections 265(1) and 265(5) are civil penalty provisions. Please ensure that in future the documents provided to members include the signed copy of the Auditor's report.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

¹ or a concise report [s265(1)(b)]. Note, however, a concise report, like a full report, must include a signed copy of the Auditor's audit report in relation to the concise report [s265(3)].

Should you wish to discuss this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6746 3283 or by email at stephen.kellett@fwc.gov.au.

Yours sincerely,

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett
Senior Adviser
Regulatory Compliance Branch

From: KELLETT, Stephen
Sent: Tuesday, 14 June 2016 11:47 AM
To: 'chris.hinds6@bigpond.com'
Subject: Financial reporting - Tas District Branch - y/e 31 Dec 2015 - filing

Dear Mr Hinds,

Please see attached my letter in relation to the above. For your convenient reference I also attach annotated report extracts explaining the meaning of particular requirements of the Reporting Guidelines.

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

(ph) (02) 6746 3283
(email) stephen.kellett@fwc.gov.au



2015 Extracts -
Interpretations.doc



CFMEU TDST
FR2015 372 (primary)

From: Chris Hinds [<mailto:chris.hinds6@bigpond.com>]

Sent: Friday, 27 May 2016 8:42 AM

To: Orgs

Subject: On CMS FR2015/372 GPFR CFMEU Mining & Energy Division Tasmanian District Branch

To Whom it May Concern

I have sent you a Copy of the signed GPFR in compliance with the RO Act.

Regards

Chris Hinds
State Executive Officer
CFMEU Mining and Energy Division
Tasmanian District Branch
Ph: (03) 6382 4011
Mob: 0418 302 704



Full report provided
2015.pdf



Designated Officers
Certificate 2015.pdf



CFMEU- Mining &
Energy Division Tasm

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
Mining & ENERGY DIVISION TASMANIAN DISTRICT BRANCH**

**FINANCIAL REPORTS FOR THE YEAR ENDED 31 DECEMBER 2015
(FR2015/372)**

CERTIFICATE BY SECRETARY OR DESIGNATED OFFICER

I Christopher Gregory Hinds being the State Executive Officer of the Construction, Forestry, Mining & Energy Union of Mining & Energy Division, Tasmanian District Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (Registered Organisation Schedule) Act 2009; and
- That the full report was provided to members on 30th April 2016; and
- That in accordance with s266 of the Fair Work (Registered Organisations) Act 2009 following presentation to a second meeting of the committee of management of the reporting unit on 30th April 2016 the full report was further presented to a series of Lodge members' meetings which endorsed the report in accordance with the rules, held from 22nd May 2015 to 25th May 2016.

Signed: Christopher G. Hinds



State Executive Officer

Date: 25th May 2016

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015

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**Construction, Forestry, Mining & Energy Union- Mining & Energy Division
Tasmania District Branch**

OPERATING REPORT

For the period ended 31st December 2015

The committee presents its report on the reporting unit for the financial year ended 31st December 2015.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

- Representing individual members in grievance disputes with employers. The level of activity in this area was consistent with the previous year's activity.
- Representing groups of members at various workplaces regarding disputes with employers.
- Negotiating Collective Bargaining Agreements resulting in increased wages and conditions for members covered by those Agreements. Agreements were renegotiated as they expired and new agreements were entered into. The number of members covered by Collective Bargaining Agreements was at approximately the same level as the previous year.
- Providing certain classes of members with professional indemnity and legal benefits insurance. The number of claims made against these policies was consistent with the previous year.
- Providing Union Delegates and Worksite Committee members with training and education to enable them to better represent members in the workplace. There was an increase in the amount of training provided to delegates and the number of delegates accessing that training during the year.

Significant changes in financial affairs

The net assets of the Branch decreased by \$19,672 during the financial year.

INCOME

Revenue was up \$4,536 on the previous financial year.

Membership subscriptions decreased by \$22,357 compared to the previous financial year due primarily to an increase in membership fees per member during the financial year.

Grants from CFMEU National Office increased by \$26,826 compared to last year.

EXPENSES

Employee expenses were down by \$12,430 due to long-service leave being moved to the National Office.

Capitation fees were up \$26,826 on the previous year due to an increase in fees per member.

Administration expenses varied both up and down during the financial year resulting in an overall decrease in administrative operating expenses of \$1,002. A summary of the main movement in areas of administrative operating expenditure are:

- Meeting and conference expense, including allowances, increased by \$1,999, due to more allowances being claimed this year, compared to the previous year.
- Information communications technology expense decreased by \$1,222, due to a decrease in phone bill costs.
- Office expenses decreased by \$59 during the year

Right of members to resign

Section 174 of Fair Work (Registered Organisations) Act 2009 states that a member of the Union may resign from membership by written notice addressed and delivered to the State Secretary giving two weeks' notice.

Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee

No Officers or employees were superannuation fund trustee(s) or directors of a company that is a superannuation fund trustee during the financial year.

Number of members

The number of persons that were members of the union at 31 December 2015 was 122.

Number of employees

As at 31 December 2015 the number of full-time equivalent persons, excluding casuals, who were employees of the Union, was 1.

Names of Committee of Management members and period positions held during the financial year

The following persons were members of the Committee of Management of the reporting unit during the 2015 Financial Year.

Christopher Hinds	State Executive Office	1 Jan 2014 to 31 st Dec 2015
David Bean	District Vice President	1 Jan 2014 to 31 st Dec 2015
Timothy Sutcliffe	Board Member	1 Jan 2014 to 31 st Dec 2015
Shane Spotswood	Board Member	1 Jan 2014 to 31 st Dec 2015
Gregory Dawson	Board Member	1 Jan 2014 to 31 st Dec 2015

Officers & employees who are directors of a company or a member of a board

No Officers or employees of the Construction, Forestry, Mining & Energy Union- Mining & Energy Division (Tasmania District Branch) are a director of a company or a member of a board

Name of prescribed designated officer:

Christopher Hinds

Title of prescribed designated officer:

State Executive Officer

Signature:



Dated: 19/4/16

Construction, Forestry, Mining & Energy Union, Mining & Energy Division

Tasmanian District Branch

COMMITTEE OF MANAGEMENT STATEMENT

for the period ended 31st December 2015

On the 30th April 2016 the Construction, Forestry, Mining & Energy Union, Mining & Energy Division Tasmanian District Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 31st December 2015.

Construction, Forestry, Mining & Energy Union, Mining & Energy Division Tasmanian District Branch declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) in relation to recovery of wages activity:
 - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and

- (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
- (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer:



Name and title of designated officer: Christopher Hinds State Executive Officer

Dated:

30th APRIL 2016



CAMERONS

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION-
MINING & ENERGY UNION DIVISON
TASMANIAN DISTRICT BRANCH

AUDITOR'S INDEPENDENCE DECLARATION
UNDER S 307C OF THE CORPORATIONS ACT 2001

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2015 there have been

- i. no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

GREGORY HARPER
Registered Company Auditor
ASIC Registration: 337294

CAMERONS
46 Cameron Street
Launceston Tas

Dated: 5 May 2016

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2015

	NOTES	2015 \$	2014 \$
Revenue			
Membership subscription		118,999	141,356
Capitation fees	3a	77,707	50,881
Levies	3b	-	-
Interest	3c	3,580	3,513
Rental revenue	3d	-	-
Grants or donations	3e	-	-
Other revenue	3g	-	-
Total Revenue		<u>200,286</u>	<u>195,750</u>
Other Income			
Net gains/(losses) from sale of assets	3f	<u>(1,208)</u>	<u>(248)</u>
Total Other Income		<u>(1,208)</u>	<u>(248)</u>
Total Income		<u>199,078</u>	<u>195,502</u>
Expenses			
Employee expenses	4a	114,528	126,958
Capitation fees	4b	57,764	54,870
Affiliation fees	4c	-	-
Administration expenses	4d	27,831	28,833
Grants or donations	4e	-	-
Depreciation and amortisation	4f	10,128	7,067
Finance costs	4g	-	-
Legal costs	4h	-	-
Audit fees	12	3,850	3,850
Other expenses	4j	4,650	5,967
Total Expenses		<u>218,750</u>	<u>227,545</u>
Profit (loss) for the year		<u>(19,672)</u>	<u>(32,043)</u>
Other Comprehensive Income			
Items that will not be subsequently reclassified to profit or loss		-	-
Total comprehensive income for the year		<u>(19,672)</u>	<u>(32,043)</u>

This report should be read in conjunction with the notes

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2015

	NOTES	2015 \$	2014 \$
ASSETS			
Current assets			
Cash and cash equivalents	5a	128,355	154,116
Trade and other receivables	5b	-	-
Other current assets	5c	10	10
Total current assets		<u>128,365</u>	<u>154,126</u>
Non-current assets			
Plant and equipment	6a	1,390	1,604
Motor vehicles	6b	37,061	19,883
Total non- financial assets		<u>38,451</u>	<u>21,487</u>
TOTAL ASSETS		<u><u>166,817</u></u>	<u><u>175,613</u></u>
LIABILITIES			
Current liabilities			
Trade payables	7a	-	-
Other payables	7b	6,447	6,447
Employee provisions	8a	100,780	78,286
Total current liabilities		<u>107,227</u>	<u>84,733</u>
Non-current liabilities			
Employee provisions	8a	-	11,618
Total non-current liabilities		<u>-</u>	<u>11,618</u>
TOTAL LIABILITIES		<u><u>107,227</u></u>	<u><u>96,351</u></u>
NET ASSETS		<u><u>59,590</u></u>	<u><u>79,262</u></u>
EQUITY			
Retained earnings	9a	59,590	79,262
TOTAL EQUITY		<u><u>59,590</u></u>	<u><u>79,262</u></u>

This report should be read in conjunction with the notes

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2015

	NOTES	Retained Earnings \$	Total Equity \$
Balance as at 1 January 2014		111,305	111,305
Adjustment for errors		-	-
Adjustment for changes in accounting policies		-	-
Profit for the year		(32,043)	(32,043)
Other comprehensive income for the year		-	-
Transfers from retained earnings		-	-
Closing balance as at 31 December 2014		<u>79,262</u>	<u>79,262</u>
Adjustment for errors		-	-
Adjustment for changes in accounting policies		-	-
Profit for the year		(19,672)	(19,672)
Other comprehensive income for the year		-	-
Transfers from retained earnings		-	-
Closing balance as at 31 December 2015	9a	<u>59,590</u>	<u>59,590</u>

This report should be read in conjunction with the notes

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2015

	NOTES	2015 \$	2014 \$
OPERATING ACTIVITIES			
Cash received			
Membership Subscriptions		118,999	141,356
Receipts from other reporting units/controlled entity(s)	10b	77,707	50,000
Interest received		3,580	3,513
Other		-	881
Cash used			
Employees		(116,639)	(94,090)
Suppliers		(23,344)	(29,644)
Payments to other reporting units/controlled entity(s)	10b,13	(57,764)	(54,870)
Net cash from (used by) operating activities	10a	<u>2,539</u>	<u>17,146</u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from the sale of plant and equipment		18,500	-
Cash used			
Purchase of plant and equipment		(46,800)	(1,676)
Net cash from (used by) investing activities		<u>(28,300)</u>	<u>(1,676)</u>
Net increase / (decrease) in cash held		<u>(25,761)</u>	<u>15,470</u>
Cash and cash equivalents at the beginning of the reporting period		<u>154,116</u>	<u>138,646</u>
Cash and cash equivalents at the end of the reporting period	5a	<u>128,355</u>	<u>154,116</u>

This report should be read in conjunction with the notes

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**RECOVERY OF WAGES ACTIVITY
FOR THE YEAR ENDED 31 DECEMBER 2015**

	NOTE	2015 \$	2014 \$
Cash assets in respect of recovered money at beginning of year		-	-
Receipts			
Amounts recovered from employers in respect of wages etc.		-	-
Interest received on recovered money		-	-
Total receipts		<u>-</u>	<u>-</u>
Payments			
Deductions of amounts due in respect of membership for:			
12 months or less		-	-
Greater than 12 months		-	-
Deductions of donations or other contributions to accounts or funds of:			
The reporting unit:			
name of account		-	-
name of fund		-	-
Name of other reporting unit of the organisation:			
name of account		-	-
name of fund		-	-
Name of other entity:			
name of account		-	-
name of fund		-	-
Deductions of fees or reimbursement of expenses		-	-
Payments to workers in respect of recovered money		-	-
Total payments		<u>-</u>	<u>-</u>
Cash asset's in respect of recovered money at end of year		<u>-</u>	<u>-</u>
Number of workers to which the monies recovered relates		-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed			
Payable balance		-	-
Number of workers the payable relates to		-	-
Fund or account operated for recovery of wages		-	-

This report should be read in conjunction with the notes

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

1. Accounting Policies

1.1 Basis of Preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the CFMEU- Mining & Energy Union (Tasmanian District Branch) is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Significant Accounting Judgements and Estimates

There are no accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1.4 New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year.

Future Australian Accounting Standards Requirements

New standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact on CFMEU- Mining & Energy Union (Tasmanian District Branch) are nil.

1.5 Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Grants funding is recorded as revenue when control of the benefit is received, unless conditions are attached to the funding, whereby the income is recorded on satisfaction of these conditions.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

1. Accounting Policies (cont.)

1.6 Gains

Sale of assets

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

1.7 Capitation fees and levies

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

1.8 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. Reporting Unit recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

1.9 Borrowing costs

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

1.10 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

1.11 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

1. Accounting Policies (cont.)

1.12 Land, Buildings, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Revaluations—Land and Buildings

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2015	2014
Plant and equipment	0 to 5 years	0 to 5 years
Motor vehicles	8 years	8 years

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

1.13 Taxation

CFMEU- Mining & Energy Union (Tasmanian District Branch) is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

1.14 Going Concern

The ability of the entity to continue as a going concern is largely dependent upon the continued financial support of funding received from CFMEU Mining & Energy Division Nation Office. The CFMEU Mining & Energy Division Nation Office is committed to providing continued financial support for the period ending 31 December 2015.

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

1. Accounting Policies (cont.)

1.15 Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the company has retrospectively applied an accounting policy, made a retrospective restatement or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

2. Events after the reporting period

There were no events that occurred after 31 December 2015, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of CFMEU- Mining & Energy Union (Tasmanian District Branch).

	2015	2014
	\$	\$
3. Revenue		
a) Capitation fees		
CFMEU National Office (Divisional Funding)	50,000	50,000
CFMEU National Office (District Development)	-	881
CFMEU National Office (LSL payout)	27,707	-
Total capitation fees	<u>77,707</u>	<u>50,881</u>
b) Levies		
Levies	-	-
Total levies	<u>-</u>	<u>-</u>
c) Interest		
Deposits	3,580	3,513
Total interest	<u>3,580</u>	<u>3,513</u>
d) Rental revenue		
Properties	-	-
Total rental revenue	<u>-</u>	<u>-</u>
e) Grants and donations		
Grants	-	-
Donations	-	-
Total grants and donations	<u>-</u>	<u>-</u>
f) Net gain/(loss) on sale from assets		
Motor vehicles	(1,208)	-
Plant and equipment	-	(248)
Total net gain/(loss) on sale from assets	<u>(1,208)</u>	<u>(248)</u>
g) Other revenue		
Other	-	-
Total other revenue	<u>-</u>	<u>-</u>

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2015	2014
	\$	\$
4. Expenses		
a) Employee Expenses		
 Holders of office		
Wages and salaries	96,970	76,420
Superannuation	6,682	7,186
Leave and other entitlements	10,876	43,352
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses holders of office	<u>114,528</u>	<u>126,958</u>
 Employees other than office holders		
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses employees other than holders of office	<u>-</u>	<u>-</u>
Total employee expense	<u><u>114,528</u></u>	<u><u>126,958</u></u>
b) Capitation Fees		
CFMEU- National Office	<u>57,764</u>	<u>54,870</u>
Total capitation fees	<u><u>57,764</u></u>	<u><u>54,870</u></u>
c) Affiliation fees		
Fees	<u>-</u>	<u>-</u>
Total affiliation fees	<u><u>-</u></u>	<u><u>-</u></u>
d) Administration expenses		
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	19,669	17,670
Conference and meeting expenses	5,219	6,939
Contractors/consultants	-	-
Property expenses	-	-
Office expenses	337	396
Information communications technology	2,606	3,828
Other	-	-
Total administration expenses	<u><u>27,831</u></u>	<u><u>28,833</u></u>
e) Grants and donations		
Grants	-	-
Donations	<u>-</u>	<u>-</u>
Total grants and donations	<u><u>-</u></u>	<u><u>-</u></u>

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2015	2014
	\$	\$
4. Expenses (cont.)		
f) Depreciation		
Property, plant and equipment	1,097	439
Motor Vehicles	9,031	6,628
Total depreciation	<u>10,128</u>	<u>7,067</u>
g) Finance Costs		
Overdrafts/loans	<u>-</u>	<u>-</u>
Total finance costs	<u>-</u>	<u>-</u>
h) Legal costs		
Other legal matters	<u>-</u>	<u>-</u>
Total legal costs	<u>-</u>	<u>-</u>
i) Write-down and impairment of assets		
Asset write-downs and impairments of:	-	-
Plant and equipment	-	-
Motor vehicles	<u>-</u>	<u>-</u>
Total write-down and impairment of assets	<u>-</u>	<u>-</u>
j) Other expenses		
Other expenses	<u>4,650</u>	<u>5,967</u>
Total other expenses	<u>4,650</u>	<u>5,967</u>
5. Current Assets		
a) Cash and cash equivalents		
Cash at bank	128,355	154,116
Cash on hand	-	-
Deposits at call	-	-
Other	<u>-</u>	<u>-</u>
Total Cash and cash equivalents	<u>128,355</u>	<u>154,116</u>
b) Trade and other receivables		
Receivables from other reporting unit(s)	<u>-</u>	<u>-</u>
Total receivables from other reporting unit(s)	<u>-</u>	<u>-</u>
less provision for doubtful debts	<u>-</u>	<u>-</u>
Net receivable from other reporting units	<u>-</u>	<u>-</u>
Other receivables:		
GST receivable from the Australian Taxation Office	-	-
Other trade receivables	<u>-</u>	<u>-</u>
Total other receivables	<u>-</u>	<u>-</u>
Total trade and other receivables (net)	<u>-</u>	<u>-</u>
c) Other Current Assets		
Shares in unlisted companies- Maritime Workers Credit Union	<u>10</u>	<u>10</u>
Total other current assets	<u>10</u>	<u>10</u>

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2015	2014
	\$	\$
6. Non-Current Assets		
a) Plant and equipment		
Plant and equipment:		
at cost	4,885	4,002
less accumulated depreciation	<u>(3,495)</u>	<u>(2,398)</u>
Total plant and equipment	<u>1,390</u>	<u>1,604</u>
Reconciliation of the opening and closing balances of plant and equipment		
Balance at beginning of year:	1,604	615
Additions	883	1,676
Disposals	-	-
Depreciation expense	(1,097)	(439)
Profit/(loss) on disposal	<u>-</u>	<u>(248)</u>
Balance at end of year	<u>1,390</u>	<u>1,604</u>
b) Motor vehicles		
Motor vehicles:		
at cost	45,917	40,514
less accumulated depreciation	<u>(8,856)</u>	<u>(20,631)</u>
Total motor vehicles	<u>37,061</u>	<u>19,883</u>
Reconciliation of the opening and closing balances of motor vehicles		
Balance at beginning of year:	19,883	26,511
Additions	45,917	-
Disposals	(18,500)	-
Depreciation expense	(9,031)	(6,628)
Profit/(loss) on disposal	<u>(1,208)</u>	<u>-</u>
Balance at end of year	<u>37,061</u>	<u>19,883</u>
7. Current liabilities		
a) Trade payables		
Trade creditors and accruals		
Operating lease rentals	<u>-</u>	<u>-</u>
Subtotal trade creditors	<u>-</u>	<u>-</u>
Payables to other reporting unit(s):		
Other	<u>-</u>	<u>-</u>
Subtotal payables to other reporting unit(s)	<u>-</u>	<u>-</u>
Total trade payables	<u>-</u>	<u>-</u>

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2015	2014
	\$	\$
7. Current liabilities (cont.)		
b) Other payables		
Wages and Salaries	-	-
Superannuation	1,799	1,799
PAYGW payable	4,648	4,648
Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Other	-	-
Total other payables	<u>6,447</u>	<u>6,447</u>
Total other payables are expected to be settled in:		
No more than 12 months	6,447	6,447
More than 12 months	-	-
Total other payables	<u>6,447</u>	<u>6,447</u>
8. Provisions		
a) Employee provisions		
<i>Office Holders</i>		
Annual leave	100,780	78,286
Long service leave	-	11,618
Separation and redundancies	-	-
Other employee provisions	-	-
Subtotal employee provision - office holders	<u>100,780</u>	<u>89,904</u>
<i>Employees other than Office Holders</i>		
Annual leave	-	-
Long service leave	-	-
Separation and redundancies	-	-
Other employee provisions	-	-
Subtotal employee provision - employees	<u>-</u>	<u>-</u>
Total employee provisions	<u>100,780</u>	<u>89,904</u>
Current	100,780	78,286
Non Current	-	11,618
Total employee provisions	<u>100,780</u>	<u>89,904</u>
9. Equity		
a) General Funds		
<i>Retained Earnings</i>		
Balance as at start of the year:	79,262	111,305
add accumulated profit/(losses)	(19,672)	(32,043)
add adjustments to prior period errors	-	-
Balance at the end of the year	<u>59,590</u>	<u>79,262</u>
Total Equity	<u>59,590</u>	<u>79,262</u>

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2015	2014
	\$	\$
10. Cash Flow		
a) Cash Flow Reconciliation		
Reconciliation of cash and cash equivalents as per balance sheet to cash flow statement		
Cash and cash equivalents as per:		
Cash flow statement	128,355	154,116
Balance sheet	128,355	154,116
<i>Difference</i>	-	-
Reconciliation of profit/(deficit) to net cash from operating activities:		
Profit/(loss) for the year	(19,672)	(32,043)
Adjustments for non cash items		
Depreciation/amortisation	10,128	7,067
(Gain)/loss on disposal of assets	1,208	248
Changes in assets/liabilities		
Increase/(decrease) in net supplier payables	-	-
Increase/(decrease) in other payables	-	(1,478)
Increase/(decrease) in employee provisions	10,875	43,352
Net cash from (used by) operating activities	2,539	17,146
b) Cash flow information		
<i>Cash inflows</i>		
National Office Grants	50,000	50,881
Other Nation Office Funding	27,707	-
Total cash inflows	50,000	50,881
<i>Cash outflows</i>		
National Office - capitation fees	57,764	54,870
Other	-	-
Total cash outflows	57,764	54,870

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

	2015	2014
	\$	\$
11. Key Management Personnel Remuneration for the Reporting Period		
Short-term employee benefits		
Salary (including leave entitlements taken)	96,970	76,420
Annual leave accrued	22,494	39,214
Performance Bonus	-	-
Total short-term employee benefits	<u>119,464</u>	<u>115,634</u>
Post-employment benefits:		
Superannuation	<u>6,682</u>	<u>7,186</u>
Total post-employment benefits	<u>6,682</u>	<u>7,186</u>
Other long-term benefits:		
Long service leave	<u>(11,618)</u>	<u>4,138</u>
Total other long-term benefits	<u>(11,618)</u>	<u>4,138</u>
Termination benefits	<u>-</u>	<u>-</u>
Total employee benefits	<u>114,528</u>	<u>126,958</u>
12. Remuneration of the auditor		
Value of the services provided		
Financial statement audit services	3,850	3,850
Other services	-	-
Total remuneration of auditors	<u>3,850</u>	<u>3,850</u>

13. Related Party Disclosures

CFMEU Mining & Energy Division (Tasmanian District Branch) collects capitation fees on behalf of local union members. A portion of the fees are remitted to CFMEU Mining & Energy Division Nation Office on a quarterly basis. In the 2015 year, \$27,707 of membership fees were collected; \$57,764 were paid to the National Office (2014: \$0 collected, \$54,870 paid).

In order for CFMEU Mining & Energy Division (Tasmanian District Branch) to remain financial viable, the CFMEU Mining & Energy Division Nation Office contributed funding to the operational activities. In 2015, \$50,000 was received from the National Office (2014: \$50,000)

CFMEU Mining & Energy Division (Tasmanian District Branch) does not have any other affiliation with political, federation, congress, council or other group of organisations that have interest in industrial matters.

CFMEU MINING & ENERGY DIVISION TAS DISTRICT BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

14. Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272 which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

(1) A member or reporting unit, or the general manager of Fair Work Australia, may apply to the CFMEU- Mining & Energy Union (Tasmanian District Branch) for specified prescribed information in relation to the CFMEU- Mining & Energy Union (Tasmanian District Branch) to be made available to the person making the application.

(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the CFMEU- Mining & Energy Union (Tasmanian District Branch).

(3) CFMEU- Mining & Energy Union (Tasmanian District Branch) must comply with an application made under subsection (1).

15. Subsection 254(2)(d) Fair Work (Registered Organisations) Act 2009

No officer or member of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.



INDEPENDENT AUDIT REPORT TO THE MEMBERS OF CONSTRUCTION, FORESTRY, MINING & ENERGY UNION- MINING & ENERGY UNION DIVISION TASMANIAN DISTRICT BRANCH

Scope

We have audited the general purpose financial report of the Construction, Forestry, Mining & Energy Union- Mining & Energy Division Tasmanian District Branch for the year ended 31st December 2015 being the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Cash Flows Statement, Recovery of Wages Activity, Notes to the Financial Statements, Committee of Management Statement and Operating Report.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the general purpose financial report and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the union.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the general purpose financial report is free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the general purpose financial report is presented fairly in accordance with Australian Accounting Standards, reporting requirements under the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements so as to present a view that is consistent with our understanding of the union's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional and ethical pronouncements.

Audit Opinion

In our opinion the general purpose financial report, which has been appropriately prepared using the Going Concern basis of accounting, presents fairly in accordance with applicable Australian accounting standards and the reporting requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements the financial position of the Construction, Forestry, Mining & Energy Union- Mining & Energy Division Tasmanian District Branch as at 31st December 2015, and the results of its operations and cash flows for the year then ended.

Our procedures encompassed an audit of wages recovery activity of the Construction, Forestry, Mining & Energy Union- Mining & Energy Division Tasmanian District Branch for the year ended 31st December 2015 and in our opinion the general purpose financial report on the recovery of wages activity presents fairly in accordance with the requirements of the Industrial Registrar.



GREGORY HARPER
Registered Company Auditor
ASIC Registration: 337294

CAMERONS
46 Cameron Street
Launceston Tas

Dated: 5 May 2016

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
MINING & ENERGY DIVISION TASMANIAN DISTRICT BRANCH**

**FINANCIAL REPORTS FOR THE YEAR ENDED 31 DECEMBER 2015
(FR2015/372)**

BOM Tasmanian District Branch Financial Report

A copy of the full report will be provided on request to members in accordance with s265 (5) (a) and s266 (1) & (2) of the Fair Work (Registered Organisations) Act 2009

Resolved

Signed: Christopher G. Hinds

A handwritten signature in black ink, appearing to read 'CH', is positioned below the text 'Signed: Christopher G. Hinds'.

State Executive Officer

Date: 30th April 2016



12 January 2016

Mr Chris Hinds

National Executive Member-M&E Division, Tasmania, State Executive Officer
Construction, Forestry, Mining and Energy Union-Mining and Energy Division Tasmanian District Branch
Sent via email: chris.hinds6@bigpond.com

Dear Mr Hinds,

**Re: Lodgement of Financial Report - [FR2015/372]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Construction, Forestry, Mining and Energy Union-Mining and Energy Division Tasmanian District Branch (the reporting unit) ended on 31 December 2015.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date under s.268 of the RO Act, namely 15 July 2016 (being the expiry date of 6 months and 14 days from the end of the financial year).

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines that apply to all financial reports prepared on or after 30 June 2014 are also available on the website supported by a webinar presentation.

The Fair Work Commission has developed a model set of financial statements. It is not obligatory to use this model but it is a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. The model statement and other resources can be accessed through our website under [Financial Reporting](#) in the Compliance and Governance section.

I request that the financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) be emailed, rather than posted, to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at [sample documents](#).

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you wish to seek any clarification in relation to the above, please contact me on (03) 8656 4699 or via email at Sam.Gallichio@fwc.gov.au.

Yours sincerely,

Sam Gallichio
Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.