



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2002/830-[105N-VIC]

Mr Martin Kingham
Secretary Victorian Branch
Construction & General Division
Construction, Forestry, Mining and Energy Union
Box 89, Trades Hall
54 Victoria Street
CARLTON SOUTH VIC 3053

Dear Mr Kingham

**Re: CFMEU - Construction & General Division, Victorian Branch
Financial Reporting Obligations under *Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 31 December, 2002.

The legislative scheme set out in Part IX, Division 11 of the Act is directed at ensuring that a registered organisation or a branch of such an organisation discharges obligations of accountability to its members in relation to its financial affairs through proper and regular disclosure of financial information. The various steps of the financial reporting requirements must be carried out within the time-scales prescribed by the legislation so as to ensure the relevance of the financial information provided to the members.

Now that the financial year has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation. Please note that a branch of an organisation may be exempted from the obligations arising under Part IX, Division 11 in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.

Please do not hesitate to contact me on (02) 8374 6618 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Belinda Penna
E-mail: belinda.penna@air.gov.au
17 February 2003



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Our ref: FR2002/830

Mr Martin Kingham
Branch Secretary
Construction & General Division
Victorian Divisional Branch
CFMEU
500 Swanston Street
CARLTON SOUTH VIC 3053

Dear Mr Kingham

**Re: CFMEU - Construction & General Division, Victorian Divisional Branch
Outstanding Financial Documents - *Workplace Relations Act 1996***

There is no record of lodgement in the Industrial Registry of the auditor's report, accounts and statements of the abovenamed body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ended 31 December 2002.

An organisation registered under the Act or a branch of such an organisation is required after the end of its financial year to prepare accounts and statements, obtain a report from the auditor, provide copies of the auditor's report, accounts and statements to its members, present the auditor's report, accounts and statements to a meeting of members or committee of management, and lodge copies in the Industrial Registry. Having in mind the time-scales allowed by the Act to complete each of these steps, lodgement of the required documents would, in the normal course, be expected before now.

Therefore, I request your written advice **by Monday 17 November 2003** as to when each of the following steps is expected to be completed:-

1. preparation of the accounts and statements in compliance with section 273
2. making of the audit report in compliance with section 276(4)
3. provision of copies of the auditor's report, accounts and statements to the members in compliance with sections 279(1) and (3)
4. presentation of the financial documents to a meeting of the members or the committee of management in compliance with sections 279(6) and (7) (*following provision of copies to the members as per step 3 above*)
5. lodgement of copies of the financial documents in the Industrial Registry under cover of a certificate by you in compliance with section 280(1) - such certificate should confirm that the documents so lodged are copies of the documents presented to the meeting referred to in step 4 above - the type of meeting and the date when it was held should be specified.

If you would like to discuss this letter please contact me on (02) 8374 6618, or by email to belinda.penna@air.gov.au.

Yours sincerely

Belinda Penna
for Deputy Industrial Registrar

31 October 2003



AUSTRALIAN INDUSTRIAL REGISTRY

Level B, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr John Maitland
National Secretary
Construction Forestry Mining and Energy Union
Level 2
15 Wentworth Avenue
SYDNEY NSW 2000

Dear Mr Maitland

Financial Reporting Obligations - various CFMEU Divisions and Branches

A number of branches of your organisation are yet to meet their reporting obligations under the Workplace Relations Act 1996 (the Act) for the financial year ending 31 December 2002. I would appreciate your assistance in ensuring that each does so without further delay.

The relevant branches and details are:

CFMEU - Mining and Energy Division - on 31 October 2003 the Registry sought by 17 November 2003 written advice from Mr Watson, General Secretary of the Division as to when the various steps in the financial reporting process would be completed and the financial documents lodged. No response has been received to this letter. In the normal course of events lodgement of the financial documents would have been expected by 31 October 2003.

CFMEU - Forest and Forest Products Victorian Division No2 Branch - on 31 October 2003 the Registry sought by 17 November 2003 written advice from Ms Calvert, Divisional Branch Secretary as to when the various steps in the financial reporting process would be completed and the financial documents lodged. No response has been received to this letter. In the normal course of events lodgement of the financial documents would have been expected by 31 October 2003.

CFMEU - Construction and General Division Victorian Branch - on 31 October 2003 the Registry sought by 17 November 2003 written advice from Mr Kingham, Branch Secretary as to when the various steps in the financial reporting process would be completed and the financial documents lodged. No response has been received to this letter. In the normal course of events lodgement of the financial documents would have been expected by 31 October 2003.

CFMEU - Mining and Energy Division - Tasmanian District Branch - on 31 October 2003 the Registry sought by 17 November 2003 written advice from Mr Hogan, District Secretary as to when the various steps in the financial reporting process would be completed and the financial documents lodged. No response has been received to this letter. In the normal course of events lodgement of the financial documents would have been expected by 31 October 2003.

CFMEU - FFPD - Boyer Sub-Branch of Pulp & Paper Workers Branch (No. 7 Branch)

In response to the Registry's letter of 31 October 2003 seeking advice by 17 November 2003 as to when the sub-branch's financial return for the year ending 31 December 2002 would be lodged, the Vice President and Acting Secretary/Treasurer Mr Stephen Zvilis responded by e-mail on 20 November 2003 outlining the steps the sub-branch had so far taken to meet its obligations. The Registry appreciates Mr Zvilis' response. However, the sub-branch's return has not yet been lodged.

The Registry wrote to Mr Zvilis again on 2 February 2004 seeking further information by 23 February 2004.

The following two organisations are of particular concern due to their previous delay or failure in meeting reporting requirements for past financial years. In particular:

CFMEU - Mining and Energy Division - South Australia District Branch - on 31 October 2003 the Registry sought by 17 November 2003 written advice from Mr Murray, District Secretary as to when the various steps in the financial reporting process would be completed and the financial documents lodged. No response has been received to this letter. In the normal course of events lodgement of the financial documents would have been expected by 31 October 2003.

This organisation lodged its financial return for the year ending 31 December 2001 in the Registry on 18 July 2003 substantially after it was due. This followed persistent and prolonged attempts by registry officers to contact officers responsible for its preparation and lodgement to remind them of the organisation's obligations.

CFMEU - FFPD Myrtelford Sub-branch of Pulp & Paper Workers Branch (No. 7 Branch) Victoria -

This organisation has failed to lodge its financial return for the financial years ending 31 December 2001 and 2002. The 2001 return is therefore substantially overdue. In the normal course of events the 2002 return should have been lodged by now.

The Registry has initiated regular contact with this organisation in relation to both returns and has been verbally informed on a number of occasions they are being prepared. However neither has been lodged.

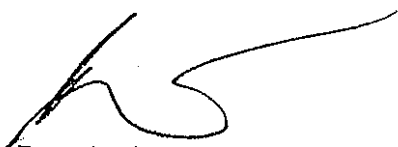
As you would appreciate, the financial reporting provisions of the Act are an important means of ensuring organisations are accountable to their members and operate effectively. The Registry is seeking to improve the level of compliance generally with these provisions. The timely lodgement of financial returns is essential.

The Registry also appreciates that unforeseen problems may arise in the preparation of financial reporting documents from time to time which may cause delay in meeting these requirements. The Workplace Relations Act therefore provides for the Registrar to grant extensions of time to complete certain steps in the financial return process including lodgement of the return.

If an organisation is experiencing difficulties of this nature, its secretary should inform the Registry of the nature of the difficulty, indicate why it will affect its capacity to lodge on time and the period of any expected delay. This contact can be initiated by phone to the Registry and preferably then confirmed by letter or email formally requesting the Registrar to grant an extension of time if necessary.

I would appreciate your response to these matters. If you would like to discuss any of them please phone me on 8374 6509.

Yours sincerely



Peter McKerrow
Assistant Manager, NSW Registry

3 February 2004



**Construction Forestry Mining Energy Union
NATIONAL OFFICE**

National Secretary: John Maitland
Phone: (+61 2) 9267 3393
Fax: (+61 2) 9267 2460

1st Floor
265 Sussex Street
SYDNEY NSW AUSTRALIA 2000

Postal Address: Q1641 Q. V. B. Post Office, Sydney NSW AUSTRALIA 1230

M2004-007
20 February 2004

Deputy Industrial Registrar
Australian Industrial Registry
Level 8
80 William St
East Sydney 2010

by fax: 9380 6990

attention Peter McKerrow

Dear Sir

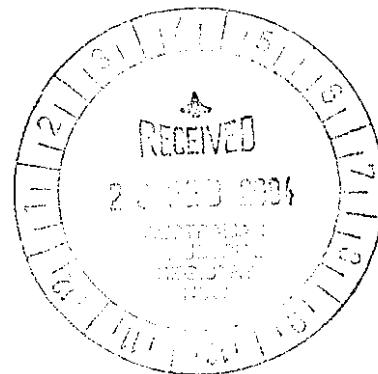
I am receipt of your correspondence dated 3 February 2004 concerning the financial reporting obligations of various CFMEU Divisions and Divisional Branches.

Please note that I have communicated with these offices and am awaiting information which shall be forwarded to you as a matter of urgency.

I must apologise for the delay in responding, as your correspondence was left sitting unattended in the wrong office and which I only received yesterday.

Yours faithfully

Rick Fowler
Executive Officer





Construction Forestry Mining Energy Union
NATIONAL OFFICE

National Secretary: John Maitland
Phone: (+61 2) 9267 3393
Fax: (+61 2) 9267 2460

1st Floor
265 Sussex Street
SYDNEY NSW AUSTRALIA 2000

Postal Address: Q1841 Q. V. B. Post Office, Sydney NSW AUSTRALIA 1230

L2004-037
5 July 2004

Deputy Industrial registrar
Australian Industrial Registrar
80 William St
East Sydney 2010

Attention Ms Belinda Penna

Dear Ms Penna

I refer to our recent conversation concerning the late filing of audited accounts of CFMEU Division and Divisional Accounts.

Upon contacting the relevant officials I can advise the following:

- Mining & Energy Division – accounts filed after previous communication from your office dated 3 February. If you have not received them, please contact Mr Bruce Watson who will forward a copy.
- Construction & General Division, Victorian Divisional Branch – will be forwarded to your office by the end of this week.
- Mining & Energy Division, Tasmanian Divisional District – the audit process was unnecessarily delayed by auditors, who have now been replaced. New auditors have completed the audit and the accounts will be presented to the COM in the near future. Please contact Mr Chris Hinds on 03 6331 7955, for further information.

Trusting this answers your query.

Yours faithfully

Rick Fowler
Executive Officer



July 15, 2004

CONSTRUCTION

FORESTRY

MINING

ENERGY

UNION

Belinda Penna
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Dear Belinda

RE: Lodgment of Auditor's report, accounts and Statement.

The financial Accounts of the Construction and General Division, Victorian Branch of the Construction, Forestry, Mining and Energy Union for 2002 have been completed and audited. Attached is a copy of the audited accounts.

They were published in the spring 2003 journal. The audit accounts were then represented to the Management Committee on the 10th February 2004.

Yours truly,

A handwritten signature in black ink, appearing to read 'Martin Kingham', is written over a horizontal line.

Martin Kingham
State Secretary
CFMEU – Construction and General Division
Victorian Branch

VICTORIAN
DIVISIONAL BRANCH
500 SWANSTON STREET
CARLTON STH, VIC 3053

PH: (03) 9341 3444
FAX: (03) 9348 1794

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31ST DECEMBER 2002**

	NOTE	2002 \$	2001 \$
CURRENT ASSETS			
Petty Cash on Hand		2,200	2,000
Prepayments		98,871	85,554
Cash at Bank		133,458	469,106
Stock on hand		17,654	18,827
Debtors		427,722	303,272
GST Receivable		65,901	60,706
Investments		<u>4,822,934</u>	<u>4,049,351</u>
		5,568,740	4,988,816
NON-CURRENT ASSETS			
Floating Notes for Fixed term	5	3,700,000	3,200,000
Land and Buildings	3	5,650,491	2,665,769
Units in Trust ACTU Fin Services		1,682	1,682
Fixed Assets	4	<u>2,068,424</u>	<u>1,867,267</u>
		11,420,597	7,734,718
TOTAL ASSETS		<u>16,989,337</u>	<u>12,723,534</u>
CURRENT LIABILITIES AND PROVISIONS			
Wage Claims Held		0	46,384
Fighting Fund Held		38,526	31,699
Bank Overdraft		438,178	0
Grant Liability Held		0	41,577
Provision for Employee Entitlements		1,252,915	1,141,597
Accruals		293,929	512,333
Creditors		1,069,963	1,675,415
TOTAL LIABILITIES		<u>3,093,511</u>	<u>3,449,005</u>
NET ASSETS		<u>13,895,826</u>	<u>9,274,529</u>
MEMBERS' FUNDS			
Member's Funds Brought Forward		8,579,274	7,561,972
Asset Revaluation Reserve		695,256	695,256
Surplus for Year		4,621,296	1,017,302
TOTAL MEMBERS' FUNDS		<u>13,895,826</u>	<u>9,274,530</u>

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31ST DECEMBER 2002**

	2002	2001
	\$	\$
INCOME		
Membership Subs	7,291,209	6,564,439
Levy	684,354	0
Donations Received	750,682	0
Outgoings Recovered	0	54,189
Costs Recovered from Other Unions	74,364	0
Interest Received	448,207	301,785
Rents Received	99,738	98,094
Wages Recovered - Workcover	82,294	87,569
Advertising - Journal	1,310	2,293
Other Income	45,193	979
Directors Fees	36,500	23,258
C+BUS Advertising	0	17,449
Counter Sales	50,272	27,995
Grant Income	1,977,440	2,097,119
Profit on Sale of Fixed Assets	4,621	0
Over / (Under) Banking	-1,643	-4,498
BLF assets Brought to Account	2,795,000	0
OHS Fees Received	68,823	30,341
Wages Recovered from CFMEU CCID	27,273	42,727
Training Fees Received	30,689	11,623
EBA Processing Fee	267,073	247,368
Total Income	<u>14,733,399</u>	<u>9,602,730</u>

EXPENDITURE

Accountancy Fees	800	23,027
Advertising	56,647	13,752
Administration Expenses	0	979
Affiliation Fees	79,247	80,533
Audio Visual & Teaching Aids	25,975	4,637
Audit Fees	26,230	36,200
Bank Charges	45,675	38,626
Courier Charges	1,638	4,621
Capitation Fees - Federal Office	848,521	804,048
Cleaning	27,903	9,554
Clothing Allowance	0	4,807
Consultancy Fees	132,630	85,945
Conference Expenses - State	0	0
Conference Expenses - National	0	582
Computer Software & Maintenance	90,898	17,909
Depreciation - Building Improvements	48,881	0
Depreciation - Buildings	35,278	38,852
Depreciation - Computer Equipment	137,966	86,366
Depreciation - Furniture & Fittings	42,841	81,336
Depreciation - Motor Vehicles	272,558	248,578
Depreciation - Motel	0	31,083
Depreciation - Plant and Equipment	35,472	0
Donations	5,307	10,414
Electricity	56,470	35,060

Entertainment	999	0
Fringe Benefits Tax	112,339	99,892
Funeral Benefits	750	1,423
Flowers	9,293	14,124
Gas	418	1,106
General Expenses	0	47
Grant Expenses	24,876	0
Industrial Legal & Arbitration	39,812	63,280
Insurances	78,023	65,058
Interest Charged on Overdraft	7,983	14
Internet Charges	8,850	0
Commissions on Subscriptions	91,208	98,864
Journal Costs	0	40,332
Legal Fees	1,184,665	875,240
Loss on Sale of Fixed Assets	29,518	23,527
Motor Vehicle Expenses	196,494	193,811
Newspapers	27,254	12,024
Office Security	4,225	5,979
Organisers Expenses	62,115	73,531
OHS Grant Expenses	974	444
Payroll Tax	217,337	225,630
Postage	93,322	68,380
Printing (Excluding Journal)	260,828	279,867
Publications	14,797	0
Purchase of Goods for Resale	50,415	29,691
Purch of Training Course Material	13,174	36,201
Provision for Long Service Leave	37,618	72,823
Provision for Annual Leave	36,708	56,714
Provision for Redundancies	36,993	65,845
Provision for Doubtful Debts	67	25,000
Promotional Costs	357,282	56,630
Quota - C+BUS Superannuation	537,766	430,210
Pagers & Mobile Phones	157,678	137,392
Property Agents Fees	0	184
Rates and Land Taxes	90,726	78,722
Rents	44,161	30,351
Rental & Hire of Equipment	0	14,858
Registration	1,201	2,636
Repairs and Maintenance	114,390	161,812
Salaries	3,669,945	3,137,962
Staff Amenities	13,003	17,867
Staff on Costs	6,376	24,603
Stamp Duty and Title Fees	11,635	0
Stationery and Consumables	53,035	54,099
Secondary Storage Costs	72,720	11,301
Subscriptions and Library	16,800	23,189
Telephones Office	48,910	47,102
Training and Education	7,795	19,158
Secretarial and Temp Staff	28,030	14,445
Traffic Offences & Parking Fines	9,329	4,747
Travelling and Accommodation	73,768	120,188
Valuation	0	2,000
Union Banners and Flags	12,333	7,114
Workcover Levy	172,084	102,512
Workcover Medical Expenses	1,143	590
Total Expenditure	10,112,103	8,585,428
Surplus/(Deficit)	4,621,296	1,017,302

THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2002

1 STATEMENT OF ACCOUNTING POLICIES

The special purpose accounts have been prepared in accordance with Statements of Accounting Concepts, applicable Accounting Standards and the Workplace Relations Act, 1996 to provide information to members of the Construction, Forestry, Mining & Energy Union ("CFMEU") and the Registrar. The accounts have been prepared on the basis of historical cost and do not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted in the preparation of the accounts.

- (a) Depreciation of fixed assets is calculated on a diminishing value basis in order to write the assets off over their useful life. Depreciation of buildings is calculated on a straight line basis. The latter reflects a change in accounting policy to adopt AASB 1021: Depreciation as previously depreciation was not charged.
- (b) Land and buildings are valued periodically and are shown in the accounts in accordance with AASB1041/AAS38: Revaluation of Non-Current Assets.
- (c) Provision is made for the CFMEU's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements consist of annual leave, long service leave and redundancy pay, which are accrued in accordance with the provisions of the employee agreements. Entitlements are unconditional and as such are recorded as current liabilities.
- (d) No provision for Income Tax is necessary as Industrial Trade Unions are exempt from Income Tax under section 23(f) of the Income Tax Assessment Act.
- (e) Inventories are measured at the lower of cost and net realisable value.

THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2002

2 INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections (1),

(2) And (3) of Section 274, which read as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-Section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under sub-section (1) at the request of members of the organisation concerned, and the Registrar shall provide to members information received because of an application made at the request of the members.

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31ST DECEMBER 2002**

3 LAND AND BUILDINGS

		2002	2001
		\$	\$
Land at independent Valuation on 24/04/01	(i)	1,266,434	1,266,434
Land and improvements independent Valuation on 06/05/03	(ii)	<u>2,300,000</u>	<u>0</u>
		<u>3,566,434</u>	<u>1,266,434</u>
Buildings at Independent Valuation on 24/04/01	(i)	1,305,068	1,080,068
Buildings at Independent Valuation on 06/05/03	(ii)	495,000	0
Less: Accumulated depreciation		<u>-55,405</u>	<u>-26,377</u>
		<u>1,744,663</u>	<u>1,053,691</u>
Motel at Independent Valuation non 24/04/01	(i)	350,350	350,350
Less: Accumulated depreciation		<u>-10,956</u>	<u>-4,706</u>
		<u>339,394</u>	<u>345,644</u>
TOTAL LAND AND BUILDINGS		<u><u>5,650,491</u></u>	<u><u>2,665,769</u></u>

Land and Buildings

The revaluations of freehold land and buildings were based on the assessment of their current market.

(i) The independent revaluations on 24th April, 2001 were carried out by C D Johns FAPI registered valuer with LandMark White. The valuation was made in accordance with a regular policy to revalue land and buildings every three years.

(ii) On the 16th of February, 2002 the assets of the former Builders Labour's Union (BLF) were confirmed by the Victorian Government appointed custodian, to be the property of the CFMEU being the legitimate successor of the former BLF. The properties were valued on 6 May 2003 by Darren Wingjan AAPI certified Practising Valuer with LandMark White. The valuation was done for the purpose of bringing the financial effect of the decision to account in the financial year ended 31 December, 2002 the title having passed in November 2002.

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31ST DECEMBER 2002**

4 FIXED ASSETS

	2002	2001
	\$	\$
FIXED ASSETS		
Plant & Equipment	550,828	459,011
Less: Accumulated depreciation	<u>-285,360</u>	<u>-249,888</u>
	<u>265,468</u>	<u>209,123</u>
Computer Equipment	729,727	461,660
Less: Accumulated depreciation	<u>-414,389</u>	<u>-276,423</u>
	<u>315,338</u>	<u>185,237</u>
Office Furniture & Equipment	366,694	389,151
Less: Accumulated depreciation	<u>-176,408</u>	<u>-213,897</u>
	<u>190,286</u>	<u>175,254</u>
Motor Vehicles at Cost	1,639,296	1,623,744
Less: Accumulated depreciation	<u>-591,545</u>	<u>-612,352</u>
	<u>1,047,751</u>	<u>1,011,392</u>
Improvements at cost	502,350	490,149
Less: Accumulated depreciation	<u>-252,769</u>	<u>-203,888</u>
	<u>249,581</u>	<u>286,261</u>
TOTAL FIXED ASSETS	<u><u>2,068,424</u></u>	<u><u>1,867,267</u></u>

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**BALANCE SHEET
FOR THE YEAR ENDED 31ST DECEMBER 2002**

5 INVESTMENTS

Non-Current

Investment - Floating Note - Maturity Date (30/06/10)	1,200,000	1,200,000
Investment - Floating Note - Maturity Date (20/02/12)	500,000	0
Investment - Floating Note - Maturity Date (12/12/11)	1,000,000	1,000,000
Investment - Floating Note - Maturity Date (30/06/10)	<u>1,000,000</u>	<u>1,000,000</u>
Non-Current Investments	<u>3,700,000</u>	<u>3,200,000</u>

6 EVENTS SUBSEQUENT TO BALANCE DATE

With regard to the legal action taken by a company against the CFMEU disclosed in last year's accounts we note that the action has been discontinued by the plaintiff. The action related to the CFMEU and certain officials alleged interference with contractual relations regarding failure of the company's employees to perform work. We note that discontinuance does not prevent the plaintiff from instituting new proceedings about the same claim. The claim will only be extinguished by the plaintiff signing a release, or by the expiration of the limitation period.

THE CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION - VICTORIAN DIVISIONAL
BRANCH FOR YEAR ENDED 31ST DECEMBER 2002

COMMITTEE OF MANAGEMENT CERTIFICATE

We, GRANT THORSON and Sam Beal, being two members of the Executive Committee of the above mentioned Union, hereby state on behalf of the Committee and in accordance with a resolution passed by the Committee, that in the opinion of the Executive Committee:

- (a) the accompanying financial statement of the union as set out are drawn up so as to give a true and fair view of the state of affairs of the Union at 31 December, 2002, and the result for the year ended on that date so far as they concern the members of the Union;
- (b) the meeting so the Executive Committee held during the year ended 31st December 2002 were held in accordance with the rules of the Branch;
- (c) to the knowledge of any member of the Committee there have been no instances where records of the Branch or other documents (not being documents containing information made available to a member of the branch under Section 274 of the Workplace Relations Act VIC 1996), or copies of the rules of the Branch, have not been furnished or made available to members in accordance with requirements of the Workplace Relations Act 1996. The Regulations thereto or the rules of the Branch;
- (d) the Union has complied with Sections 279 (1) and 279(6) of the Act in relation to the financial accounts in respect of the proceeding financial year and the Auditor's report thereon.

The accompanying financial statements of the Union are made out in accordance with Australian Accounting Standards and applicable Approved Accounting Standards.

Grant Thorson

Sam Beal

Date at Victoria this 8th Day of July 2003

Signed in accordance with a resolution of the Executive Committee.

Grant Thorson

Sam Beal

CONSTRUCTION, FORESTRY, MINING AND ENERGY UNION
BUILDING UNIONS DIVISION - VICTORIAN DIVISIONAL BRANCH
FOR YEAR ENDED 31ST DECEMBER 2002

ACCOUNTING OFFICER'S CERTIFICATE

I, Martin Kingham, being the Officer responsible for keeping the accounting records of the Construction, Forestry, Mining and Energy Union - Building Unions Division - Victorian Divisional Branch, hereby certify that at 31st December 2002, the number of members of the Branch was 21016 and that in my opinion:

- (a) the financial statements as set out on the pages attached hereto show a true and fair view of the financial affairs of the Branch as at 31 December 2002;
- (b) a record has been kept of all monies paid by, or collected from, members and all monies so paid or collected have been credited to the bank account to which those monies are to be credited in accordance with the Rules of the Branch;
- (c) before the expenditure was incurred by the Branch, approval for the incurring of the expenditure was obtained in accordance with the Rules of the Branch;
- (d) with regard to funding of the Branch raised by compulsory levies or voluntary contributions from members, or funds other than the Federal Fund operated in accordance with the Rules, no payments were made out of any such funds for purposes other than those for which the fund was operated;
- (e) no loan or other financial benefits, other than remuneration in respect to their full-time employment with the Branch, were made to any person holding office in the Branch;
- (f) the register of members of the Branch was maintained in accordance with the Workplace Relations Act 1996.

Dated at Carlton South this fourteenth day of 8th July 2003.


.....
MARTIN KINGHAM
STATE SECRETARY

O G L E S B Y

Chartered Accountants

77 Station Street

H U G H E S

Malvern 3144 Australia

Telephone: 03-9500 0911

M C P H A I L

Fax: 03-9509 9762

**Independent audit report to the members of the Construction Forestry
Mining & Energy Union Construction & General Division Victorian
Building Unions Divisional Branch**

Scope

We have inspected and audited the attached special purpose financial report and accounting records kept by the Construction, Forestry, Mining & Energy Union, Construction & General Division Victorian Building Unions Divisional Branch ("the Union") in respect of the year ended 31st December 2002, as set out on pages 3 to 13 and have received all the information and explanations required for the purpose of our audit.

The Divisional Branch Management Committee ("the Committee") is responsible for the financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of the Union's constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Union. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Committee's financial reporting requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or of any purpose other than for that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the basis of accounting described in Note 1 to the financial statements. (These policies do not require the application of all Accounting Standards and the professional reporting requirements in Australia).

The audit opinion expressed in this report has been formed on the above basis.

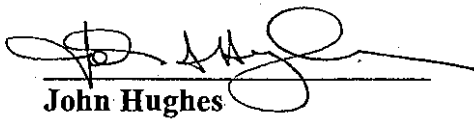
Donations and Fund Raising Activities

It is not practical for the Union to maintain an effective system of control over donations and fund raising activities until their initial entry in the accounting records. Accordingly, our audit in relation to donations and fund raising was limited to amounts recorded.

Audit Opinion

- (A) In our opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitation discussed above not existed:
- (i) there were kept by the Union in relation to the year satisfactory accounting records including:
- (a) records of the sources and nature of the income of the Union (including income from members); and
 - (b) records of the nature and purposes of the expenditure of the Union; and
- (ii) the accounts and statements including the certificate of the Committee of Management and the Accounting Officer prepared under section 273 in relation to the year were properly drawn up so as to give a true and fair view of:
- (a) the financial affairs of the Union as at the end of the year; and
 - (b) the income and expenditure, and any surplus, of the Union for the year
- in accordance with the basis of accounting described in Note 1 of the financial statements
- (B) All the information and explanations that, under subsection (2), officers or employees of the Union were required to provide were provided.

OGLESBY HUGHES McPHAIL
Chartered Accountants


John Hughes
Registered Company Auditor

Dated: 8th August 2003



Australian Government
Australian Industrial Registry

Level 6, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Martin Kingham
Divisional Branch Secretary
CFMEU Construction & General Division
Victorian Divisional Branch
500 Swanston Street
CARLTON SOUTH VIC 3053

Dear Mr Kingham

Re: Lodgement of Financial Statements and Accounts for the CFMEU Construction & General Division, Victorian Divisional Branch for the year ending 31 December 2002 (FR2002/830)

Receipt is acknowledged of the abovementioned financial documents, which were lodged in the Registry on 15 July 2004. Before the documents can be filed some further information is required.

Salaries

The Income and Expenditure Statement for the year ending 31 December 2002 makes no distinction between salaries paid to office holders and those paid to employees, as required by subregulations 107(xiv) and (xv) of the Workplace Relations Regulations. A statement setting out this information is required before the return can be filed.

Donations

The Income and Expenditure Statement for the year ending 31 December 2002 shows an amount under Donations of \$5,307. If any single donation exceeded \$1,000 your organisation must lodge a statement showing:

- the amount of each donation exceeding \$1,000
- the purpose for which each donation was made; and
- the name and address of the person to whom the donation was made

Where any donation exceeding \$1,000 was made to relieve a member of your organisation or a dependant of a member of your organisation from severe financial hardship, the name and address of that member or dependant need not be stated.

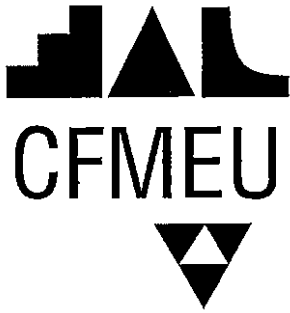
If you have any enquires about this letter please contact me on 02 8374 6618.

Yours sincerely,

A handwritten signature in cursive script that reads "Belinda Penna".

Belinda Penna
for Deputy Industrial Registrar

19 July 2004



July 21, 2004

CONSTRUCTION

FORESTRY

MINING

ENERGY

UNION

Belinda Penna
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Dear Belinda

RE: Lodgment of Auditor's report, accounts and Statement.

Please find attached an amend copy of the income and expenditure statement for 2002 with the salaries of elected and non elected employees detailed.

There were no donations greater than \$1000 made in the 2002 financial year.

Yours truly,

Adrian Waterfall
General Manager
CFMEU – Construction and General Division
Victorian Branch

VICTORIAN
DIVISIONAL BRANCH
500 SWANSTON STREET
CARLTON STH, VIC 3053

PH: (03) 9341 3444
FAX: (03) 9348 1794

**THE CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION
VICTORIAN BUILDING UNIONS DIVISIONAL BRANCH**

**INCOME EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2002**

	2002	2001
INCOME	\$	\$
Membership Subs	7,291,209	6,564,439
Levy	684,354	0
Donations Received	750,682	0
Outgoings Recovered	0	54,189
Costs Recovered from Other Unions	74,364	0
Interest Received	448,207	301,785
Rents Received	99,738	98,094
Wages Recovered - Workcover	82,294	87,569
Advertising - Journal	1,310	2,293
Other Income	45,193	979
Directors Fees	36,500	23,258
C+BUS Advertising	0	17,449
Counter Sales	50,272	27,995
Grant Income	1,977,440	2,097,119
Profit on Sale of Fixed Assets	4,621	0
Over / (Under) Banking	-1,643	-4,498
BLF assets Brought to Account	2,795,000	0
OHS Fees Received	68,823	30,341
Wages Recovered from CFMEU CCID	27,273	42,727
Training Fees Received	30,689	11,623
EBA Processing Fee	267,073	247,368
Total Income	<u>14,733,399</u>	<u>9,602,730</u>

EXPENDITURE

Accountancy Fees	800	23,027
Advertising	56,647	13,752
Administration Expenses	0	979
Affiliation Fees	79,247	80,533
Audio Visual & Teaching Aids	25,975	4,637
Audit Fees	26,230	36,200
Bank Charges	45,675	38,626
Courier Charges	1,638	4,621
Capitation Fees - Federal Office	848,521	804,048
Cleaning	27,903	9,554
Clothing Allowance	0	4,807
Consultancy Fees	132,630	85,945
Conference Expenses - State	0	0
Conference Expenses - National	0	582
Computer Software & Maintenance	90,898	17,909
Depreciation - Building Improvements	48,881	0
Depreciation - Buildings	35,278	38,852
Depreciation - Computer Equipment	137,966	86,366
Depreciation - Furniture & Fittings	42,841	81,336
Depreciation - Motor Vehicles	272,558	248,578
Depreciation - Motel	0	31,083
Depreciation - Plant and Equipment	35,472	0
Donations	5,307	10,414
	50,470	25,000

Entertainment	999	0
Fringe Benefits Tax	112,339	99,892
Funeral Benefits	750	1,423
Flowers	9,293	14,124
Gas	418	1,106
General Expenses	0	47
Grant Expenses	24,876	0
Industrial Legal & Arbitration	39,812	63,280
Insurances	78,023	65,058
Interest Charged on Overdraft	7,983	14
Internet Charges	8,850	0
Commissions on Subscriptions	91,208	98,864
Journal Costs	0	40,332
Legal Fees	1,184,665	875,240
Loss on Sale of Fixed Assets	29,518	23,527
Motor Vehicle Expenses	196,494	193,811
Newspapers	27,254	12,024
Office Security	4,225	5,979
Organisers Expenses	62,115	73,531
OHS Grant Expenses	974	444
Payroll Tax	217,337	225,630
Postage	93,322	68,380
Printing (Excluding Journal)	260,828	279,867
Publications	14,797	0
Purchase of Goods for Resale	50,415	29,691
Purch of Training Course Material	13,174	36,201
Provision for Long Service Leave	37,618	72,823
Provision for Annual Leave	36,708	56,714
Provision for Redundancies	36,993	65,845
Provision for Doubtful Debts	67	25,000
Promotional Costs	357,282	56,630
Quota - C+BUS Superannuation	537,766	430,210
Pagers & Mobile Phones	157,678	137,392
Property Agents Fees	0	184
Rates and Land Taxes	90,726	78,722
Rents	44,161	30,351
Rental & Hire of Equipment	0	14,858
Registration	1,201	2,636
Repairs and Maintenance	114,390	161,812
Salaries - Elected Officials	1,011,579	943,764
Salaries - Employees	2,658,366	2,194,198
Staff Amenities	13,003	17,867
Staff on Costs	6,376	24,603
Stamp Duty and Title Fees	11,635	0
Stationery and Consumables	53,035	54,099
Secondary Storage Costs	72,720	11,301
Subscriptions and Library	16,800	23,189
Telephones Office	48,910	47,102
Training and Education	7,795	19,158
Secretarial and Temp Staff	28,030	14,445
Traffic Offences & Parking Fines	9,329	4,747
Travelling and Accommodation	73,768	120,188
Valuation	0	2,000
Union Banners and Flags	12,333	7,114
Workcover Levy	172,084	102,512
Workcover Medical Expenses	1,143	590
Total Expenditure	10,112,103	8,585,428
Surplus/(Deficit)	4,621,296	1,017,302



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Martin Kingham
Divisional Branch Secretary
CFMEU Construction & General Division
Victorian Divisional Branch
500 Swanston Street
CARLTON SOUTH VIC 3053

Dear Mr Kingham

Re: Lodgement of Financial Statements and Accounts for the CFMEU Construction & General Division, Victorian Divisional Branch for the year ending 31 December 2002 (FR2002/830)

I refer to your letter of 21 July 2004, enclosing an amended Income and Expenditure Statement for the financial year ending 31 December 2002 including the salaries paid to the officeholders and employees of the branch, and advising that no donations greater than \$1000 were made during that financial year.

Following the receipt of this additional information, the financial documents have been filed, and may be viewed on the internet at www.e-airc.gov.au/105nvc/financial.

If you have any enquires about this letter please contact me on 02 8374 6618.

Yours sincerely,

A handwritten signature in cursive script that reads "Belinda Penna".

Belinda Penna
for Deputy Industrial Registrar

27 July 2004