



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2006/596-[105N-VICT]

Ms Jane Calvert
Branch Secretary
CFMEU FFPD
Victorian Divisional Branch
PO Box 661
CARLTON SOUTH VIC 3053

Dear Ms Calvert

Financial Return - year ending 31 December, 2006

Our records show the organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

This letter is intended as guide to the law applicable on the date of this letter, and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

Information on AIRC Website

We recommend you and your accountant/auditor also refer to the following documents on the Commission's website at www.airc.gov.au:

- [RAO Schedule](#)
- [RAO Regulations](#)
- [Registrar's Reporting Guidelines](#) - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- [RAO Fact Sheets](#) - These Fact Sheets explain the requirements of the RAO Schedule - many of them deal with financial reporting matters.

Reporting Unit

Under the provisions of the Registration and Accountability of Organisations Schedule (RAO), Schedule 1 of the *Workplace Relations Act 1996*, reporting entities are known as "*reporting units*". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation **is** divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will use the term "reporting unit" in this letter.

Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

Timeline Planner and Checklist

We have attached a Timeline/Planner (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:

(a) Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

(b) Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar's *Reporting Guidelines* under section 255 including disclosures related to any recovery of wages activity ; and

(c) Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C) including declarations related to the recovery of wages activity.

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

The Auditor

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

Informing Your Members

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

The Second Meeting - if it is a General Meeting of Members

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

The Second Meeting - if it is a Committee of Management Meeting

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

Lodge full report within 14 days of meeting

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at www.airc.gov.au).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

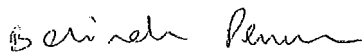
Extensions of Time

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

Contact the Registry

We encourage you to contact the Registry on (02) 8374 6618 or by e-mail at belinda.penna@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely



For Deputy Industrial Registrar
18 January 2007

Documents Checklist

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

No	Document	✓
1	General Purpose Financial Report	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
2	Committee of Management Statement	
	Is the statement signed by the officer responsible for undertaking functions necessary to enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
	Does the statement contain declarations relating to any recovery of wages activity?	
3	Auditor's Report	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	
	Has the auditor expressed an opinion on all matters required?	
4	Operating Report	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
5	Concise report*	
6	Certificate of Secretary or other Authorised Officer	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second Meeting?	

* This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

Committee Of Management Statement

On ____/____/____ [date of meeting] the Committee of Management of _____ [name of reporting unit] passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended ____/____/____ [date]:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply* with the Australian Accounting Standards;
- (b) the financial statements and notes comply* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held* in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been* furnished to the member or Registrar; and
 - #(vi) there has been* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

[Add the following if any recovery of wages activity has been undertaken during the financial year]

- (f) in relation to recovery of wages activity:
 - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
 - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organization has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and

- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

For Committee of Management: _____ [*name of designated officer per section 243 of the RAO Schedule*]

Title of Office held:

Signature:

Date:

* *Where compliance or full compliance has not been attained - set out details of non compliance instead.*

Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."

Certificate of Secretary or other Authorised Officer¹

s268 of Schedule 1B *Workplace Relations Act 1996*

I *[name]* being the *[title of office]* of the *[name of the organisation]* certify:

- that the documents lodged herewith are copies of the full report, *[and the concise report]²*, referred to in s268 of the RAO Schedule; and
- that the *[full report **OR** concise report]³*, was provided to members on *[insert date]*; and
- that the full report was presented to *[a general meeting of members **OR** the last of a series of general meetings of members **OR** a meeting of the committee of management]³* of the reporting unit on *[insert date]*; in accordance with section 266 of the RAO Schedule.

Signature

Date:

¹*RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:*

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

²*Only applicable where a concise report is provided to members*

³*Insert whichever is applicable*



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Mr Michael O'Connor
National Secretary
CFMEU FFPD
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr O'Connor

Re: Applications for Extension of Time - s265(5) RAO Schedule

I refer to your letter dated 18 May 2007 on behalf of the Forestry & Furnishing Products Division, requesting an extension of time for the following financial reporting units to submit their financial reports for the year ended 31 December 2006:

- Forestry & Furnishing Products Division National Office (FR2006/559)
- Victorian Forestry (No.2) Branch (FR2006/596)
- South Australian (No.3) Branch (FR2006/586)
- West Australian (No.4) Branch (FR2006/600)
- Pulp & Paper Workers' (No.7) Branch (FR2006/580)
- Pulp & Paper Workers' - Melbourne Sub-Branch (FR2006/575)
- Pulp & Paper Workers' - Boyer Sub-Branch (FR2006/572)
- Pulp & Paper Workers' - Burnie Sub-Branch (FR2006/573)
- Pulp & Paper Workers' - Sydney Sub-Branch (FR2006/579)
- Pulp & Paper Workers' - Wesley Vale Sub-Branch (FR2006/581)

Under s265(5) I may extend the period specified in s265(5)(b) for the National Office and the Branches above to provide their full or concise reports to members by no more than one month, namely from 5 months to no more than 6 months from the end of the financial year.

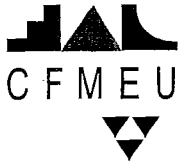
I hereby allow the extension of time until 30 June 2007, which is the latest date allowed under the RAO Schedule.

I apologise for the delay in processing your request.

Yours sincerely

Barry Jenkins
Deputy Industrial Registrar

29 June 2007



CONSTRUCTION
FORESTRY
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FORESTRY &
FURNISHING
PRODUCTS
DIVISION

18th May 2007

Mr B. Jenkins
Deputy Industrial Registrar
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Dear Sir,

**Application for Extensions of Reporting Time Period
S265 (5) RAO Schedule**

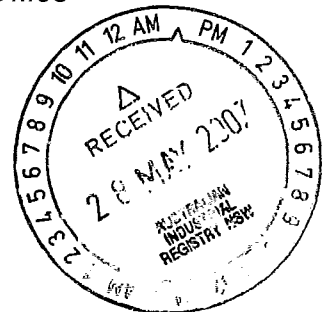
I am writing on behalf of all of the entities listed below and under the authority of the National Executive of the Forestry & Furnishing Products Division of the CFMEU to seek an extension of time for the provision of reports consistent with s265 (5) of the RAO Schedule.

The Division is in the process of centralising administration, finance and reporting functions for all of the Branches and Sub-Branches of the Division. To date, the entities detailed below have had these functions transferred to our new National Administration Centre and we anticipate this will occur with the remainder of the relevant entities in coming months.

This activity has created a significant volume of work and a number of operational issues have had to be addressed that have caused minor delays in our ability to meet the reporting timetable without seeking an extension.

The specific CFMEU entities to which this extension request applies are:

- Forestry & Furnishing Products Division National Office
- Victorian Forestry (No. 2) Branch
- South Australian (No. 3) Branch
- West Australian (No. 4) Branch
- Pulp & Paper Workers' (No. 7) Branch
- Pulp & Paper Workers' – Melbourne Sub-Branch
- Pulp & Paper Workers' – Boyer Sub-Branch
- Pulp & Paper Workers' – Burnie Sub-Branch
- Pulp & Paper Workers' – Sydney Sub-Branch
- Pulp & Paper Workers' – Wesley Vale Sub-Branch



National Office
148 – 152 Miller Street
WEST MELBOURNE
VICTORIA 3003

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Email: info@cfmeulforestry.org

ABN 91 691 430 210

www.cfmeulforestry.org

We have prioritised the preparation of the financial reports for the New South Wales (No. 1) Branch and I am advised that these are on track to be completed without it being necessary for us to seek an extension for that entity.

If discussion is required or any confirmation is necessary, please contact our Assistant National Secretary, Tim Woods (who is also Secretary of our Pulp & Paper Workers' Branch) on 03 9274 9230 or at t.woods@cfmeuppw.org

For reference, the auditor of all of these entities is Mr Barry Disken of MSI Ragg Weir who was appointed by the Divisional National Executive.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M O'Connor', written in a cursive style.

Michael O'Connor
National Secretary

cc. Divisional National Executive, FFPD, CFMEU



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Australian Industrial Registry

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Mr Michael O'Connor
National Secretary
CFMEU FFPD
148 -152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr O'Connor

**Re: Outstanding Financial Statements and Accounts for the FFPD Divisional Office,
Branches and Sub-Branche s for the year ending 31 December 2006**

I refer to our previous correspondence dated 29 June 2007, allowing an extension of time for a number of financial reporting units within the FFPD under s265(5) of the RAO Schedule (copy attached).

The period of time allowed under the legislation for the time to be extended has expired, and the financial statements and accounts are now all significantly overdue.

In order to comply with legislative requirements the financial statements and accounts for each of the reporting units should be lodged in the Registry, under cover of a Secretary's certificate in accordance with s268 of the RAO Schedule, without further delay.

If you are unable to lodge the documents at this time please advise the Registry in writing, by no later than 28 September 2007, of the reasons preventing lodgement for each of the reporting units.

I note that, although it is not included in the correspondence dated 19 June 2007, the FFPD National Administration Centre is also completing the financial return for the Pulp & Paper Workers Millicent Sub-Branch.

If you wish to discuss this matter, please contact Steve Teece of the Registry by email at steve.teece@air.gov.au or by telephone on 02 8374 6516.

Yours sincerely

A handwritten signature in cursive script that reads 'Barry Jenkins'.

Barry Jenkins
Deputy Industrial Registrar

20 September 2007



CONSTRUCTION
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27th September 2007

Mr B. Jenkins
Deputy Industrial Registrar
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
EAST SYDNEY NSW 2011



Dear Mr Jenkins

RE: Outstanding Financial Statement and Accounts for the FFPD Divisional Office, Branches and Sub-Bran­ches for the Year Ending 31 December 2006

Thank you for your correspondence of 20th September 2007.

While significant progress has been made to complete the financial statements and accounts of the FFPD's financial reporting units, there is still considerable work to be completed to finalise all of the financial statements and accounts.

Our current expectation for lodgement of the accounts of each of the entities are detailed below.

Entity	Expected Lodgement
Forestry & Furnishing Products Divisional National Office	End November 2007
Victorian Forestry (No. 2) Branch	End November 2007
South Australian (No. 3) Branch	End October 2007
West Australian (No. 4) Branch	Before end October 2007
Pulp & Paper Workers' (No. 7) Branch	End November
Pulp & Paper Workers' – Melbourne Sub-Branch	End 2007
Pulp & Paper Workers' – Boyer Sub-Branch	End 2007
Pulp & Paper Workers' – Burnie Sub-Branch	End 2007
Pulp & Paper Workers' – Sydney Sub-Branch	End 2007
Pulp & Paper Workers' – Wesley Vale Sub-Branch	End 2007
Pulp & Paper Workers' – Millicent Sub-Branch	End 2007

We have put in place considerable steps and provided additional resources to complete the current financial statements and accounts and also to ensure that the same situation does not arise again. The specifics are as follows.

The Division has engaged an additional permanent accounts employee into our National Administration Centre.

The Division has engaged additional contract and temporary accounting resources whose sole focus is on preparation and completion of financial statements and audit documentation.

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Most significantly, effective 1st October 2007, we have appointed a Chartered Accountant to the permanent position of Accountant and Financial Controller. That person is Mr Barry Disken who is currently the auditor provided by our audit firm, MSI Ragg Weir. Subsequent to Mr Disken's commencement on 1st October 2007, MSI Ragg Weir will continue to provide our audit services.

Since early July 2007, the Division has allocated Assistant National Secretary, Tim Woods to lead and manage the National Administration Centre, with a focus on completing all of the Division's audit and compliance obligations. We anticipate maintaining that high level leadership involvement on a continuing basis.

Further, the Division is actively pursuing a reduction in the number of reporting entities in order to reduce the number and complexity of the Division's transactions. In particular, all of the Sub-Branches of the Pulp & Paper Workers' Branch are currently expected to relinquish their status as separate reporting entities (as some have already done) effective 31st December 2007.

One of the complexities of these revised operational arrangements is that completion of some of the entities is dependant upon the completion of the financial statements and accounts of other entities. Most significantly, to complete the requirements for the Divisional National Office, each of the Branch financial statements and accounts has to have been completed.

As we have advised previously, the centralisation of the accounting and financial functions of the Division and its financial reporting entities into our National Administration Centre is a substantial activity for the Division. We remain confident that the additional resources and the increased collective and high level scrutiny the National Administration Centre provides will ensure that our past and current situations will not reoccur in the future.

The Division understands that the financial statements and accounts are significantly overdue. We are committed to resolving the current situation immediately and ensuring that they do not arise again.

To ensure that we keep the Registry up to date, I will provide a written update by 26th October 2007. If further information or details are required in the meantime, please contact Assistant National Secretary, Tim Woods on 03 9274 9200 or 0419 352 869.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M O'Connor', written in a cursive style.

Michael O'Connor
NATIONAL SECRETARY



Australian Government

Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
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Mr Tim Woods
Assistant National Secretary
CFMEU FFPD
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr Woods

Outstanding Financial Statements and Accounts for the FFPD Divisional Office, Branches and Sub-Bran­ches for the year ending 31 December 2006

I refer to the letter dated 27th September 2007 from the FFPD National Secretary Mr Michael O'Connor, providing advice regarding the progress towards lodgement of the outstanding financial statements and accounts for the following reporting units

- FFPD Divisional National Office
- Victorian FFPD Branch
- South Australian FFPD Branch
- Western Australian FFPD Branch
- Pulp & Paper Workers' Branch
- P&PW Melbourne Sub-Branch
- P&PW Boyer Sub-Branch
- P&PW Burnie Sub-Branch
- P&PW Sydney Sub-Branch
- P&PW Wesley Vale Sub-Branch
- P&PW Millicent Sub-Branch

In his letter Mr O'Connor advised that a further written update on the position of the documents would be lodged by 26th October 2007.

To date, this report has not been received.

Could you please advise what progress has been made towards the lodgement of these overdue documents?

Pulp & Paper Workers' Tasmanian Sub-Branch

Following alterations to the rules of the FFPD that were certified on 29 June 2007, the Pulp & Paper Workers' Boyer, Burnie and Wesley Vale Sub-Bran­ches ceased and the Pulp & Paper Workers' Tasmanian Sub-Branch was established.

I would like to remind you of your obligations under section 233(2) of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule). This section requires the organisation to lodge the following:

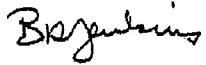
- a record of the *name of any branch which has commenced or ceased operation*
- a copy of the *list of offices* in the sub-branch (if any)
- a copy of the *names, postal addresses and occupations* of the persons holding such offices
- a record of the *address* of the sub-branch office

- a *declaration* signed by you or other prescribed officer that the information being lodged is a correct statement of the information contained in the organisation's records.

Please provide this information to the Registry in writing by no later than 12 December 2007.

If you would like to discuss this letter please contact me on 02 8374 6504.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barry Jenkins', written in a cursive style.

Barry Jenkins
Deputy Industrial Registrar

4 December 2007



CONSTRUCTION
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12 December 2007

Mr B. Jenkins
Deputy Industrial Registrar
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
EAST SYDNEY NSW 2011

Dear Mr Jenkins

Outstanding Financial Statement and Accounts for the FFPD Divisional Office, Branches and Sub-Branched for the Year Ending 31 December 2006

Thank you for your correspondence of 4th December 2007.

I am writing to advise the current status of our program to complete the 2006 audits of the below listed entities. The status at this date is outlined in the following table.

Entity	Status
Forestry & Furnishing Products Divisional National Office	Complete Feb 08
Victorian Forestry (No. 2) Branch	Complete Feb 08
South Australian (No. 3) Branch	Signed, 1 st Meeting
West Australian (No. 4) Branch	Lodged before 31.12.07
Pulp & Paper Workers' (No. 7) Branch	Complete Feb 08
Pulp & Paper Workers' – Melbourne Sub-Branch	Complete prior Feb 08
Pulp & Paper Workers' – Boyer Sub-Branch*	Complete prior Feb 08
Pulp & Paper Workers' – Burnie Sub-Branch	Complete prior Feb 08
Pulp & Paper Workers' – Sydney Sub-Branch*	Signed, 1 st Meeting
Pulp & Paper Workers' – Wesley Vale Sub-Branch*	Complete prior Feb 08
Pulp & Paper Workers' – Millicent Sub-Branch	Signed, 1 st Meeting

* In 2007, the Boyer, Burnie and Wesley Vale Sub-Branched of the Pulp & Paper Workers' Branch were merged to form the Tasmanian Sub-Branch. As part of that restructure, the Sub-Branched have since ceased to conduct independent financial affairs and have entirely and completely consolidated their funds, including their assets, liabilities, income and expenditure into the funds of the Pulp & Paper Workers' Branch. As this occurred progressively across 2007, we now propose to subsume the Tasmanian Sub-Branch financial activities as activities of the Branch and to report on that basis for 2007.

We will continue to provide updates and would like to thank the Registry for its assistance and invite you to request any further information that may be required at any time.

Yours sincerely

Tim Woods
Assistant National Secretary



National Office
148 – 152 Miller Street
WEST MELBOURNE
VICTORIA 3003

PH: (03) 9274 9215
FAX: (03) 9274 9284
Email: info@cfmeuforestry.org

ABN 91 691 430 210

www.cfmeuforestry.org

cc. Michael O'Connor, National Secretary, FFPD Division, CFMEU



Australian Government

Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Tim Woods
Assistant National Secretary
CFMEU FFPD
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr Woods

**Outstanding Financial Statements and Accounts for the FFPD Divisional Office, Branches
and Sub-Branched for the year ending 31 December 2006**

I refer to your correspondence dated 12 December 2007, providing advice about the progress towards lodgement of outstanding financial statements and accounts for various reporting units of the Forestry & Furnishing Products Division (copy attached).

To date, the financial statements and accounts for the following reporting units remain outstanding:

- FFPD Divisional National Office
- Victorian FFPD Branch
- South Australian FFPD Branch
- Tasmanian FFPD Branch
- Pulp & Paper Workers' Branch
- P&PW Melbourne Sub-Branch
- P&PW Boyer Sub-Branch
- P&PW Burnie Sub-Branch
- P&PW Wesley Vale Sub-Branch

The letter dated 12 December 2007 advised that the audits for most of the reporting units were expected to be complete in, or prior to, February 2008.

Could you please advise what is the current status of these overdue financial documents, and when lodgement can be expected in the Registry?

If you would like to discuss this letter please contact me on 02 8374 6504.

Yours sincerely

Barry Jenkins
Deputy Industrial Registrar

26 March 2008



Facsimile

To: Mr Barry Jenkins
Facsimile No: 9655 0401
From: Michael O'Connor, National Secretary, CFMEU FFPD
Date: 1 August 2008
No of pages (incl this one): 2
Re: CFMEU FFPD – Outstanding Financial Statements 2007

Dear Mr Jenkins,

Following is a letter addressed to Mr Steve Teece of the Australian Industrial Registry, in relation to the CFMEU FFPD Outstanding Financial Statements for 2007.

A copy is forwarded for your information.

Sincerely,

Michael O'Connor
*National Secretary
Forestry & Furnishing Products Division
CFMEU*



CONSTRUCTION
FORESTRY
MINING
ENERGY
UNION

FORESTRY &
FURNISHING
PRODUCTS
DIVISION

National Office
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VICTORIA 3003
PH: (03) 9274 9215
FAX: (03) 9274 9284
Email: info@cfmeuforestry.org

ABN 91 691 430 210

Mr Steve Teece
Australian Industrial Registry
By email to: Steve.teece@air.gov.au

cc: Mr Barry Jenkins
By fax to : 9655 0401

1st August 2008

Dear Mr Teece,

**Re: Construction Forestry Mining & Energy Union – FFPD Forestry
Furnishing Building Products & Manufacturing Division
Outstanding Financial Documents – Workplace Relations Act 1996**

Thank you for the recent correspondence to all CFMEU FFPD reporting entities in regard to various outstanding 2007 financial statements.

As discussed with Barry Jenkins, the CFMEU FFPD is undertaking a restructure of the Division to reduce the number of reporting entities from fourteen down to two. The small size of most of our current reporting units has caused considerable administrative difficulty for the reporting units in complying in a timely manner. Since late 2007 the Divisional Office have been largely carrying out the work to enable these requirements to be met, which has meant we can ensure compliance but with some delay.

In relation to the remaining outstanding 2006 GPFR I can report the following lodgement schedule:

- Melbourne Sub Branch, Tasmanian Branch & Vic. Forestry Branch by the 8th August; and
- the Divisional report by the end of September 2008.

In relation to the outstanding 2007 GPFR I can report the following lodgement timetable:

- the Nowra PPW Sub Branch by the end of August;
- the Maryvale PPW Sub Branch by the end of September; and
- the NSW, Vic Forestry, Sth Australian, Tasmanian, Western Australian, PPW Branches and PPW Sub Branches of Melbourne, Millicent, Sydney and Tasmania & Divisional reports by the end of November.

We will update you on progress at the end of September 2008.

Please contact Jane Calvert, Divisional President, CFMEU FFPD on (03) 92749200 or jcalvert@cfmeuforestry.org if you need to discuss this further.

Regards

Michael O'Connor
National Secretary
CFMEU Forestry & Furnishing Products Division

cc: A. Millar, D. Kirner, S. McLean, J. Calvert, C. Smith, B. Disken



CONSTRUCTION
 FORESTRY
 MINING
 ENERGY
 UNION

FORESTRY &
 FURNISHING
 PRODUCTS
 DIVISION

Barry Jenkins
 Deputy Industrial Registrar
 AIR
 Level 8 Terrace Towers
 80 William Street
 Sydney

NSW 2011
 17th April 2008

Dear Mr Jenkins,

I refer to your correspondence dated 26th March 2008, requesting an update on the current status of outstanding financial documents.

Reporting Entity:
of:

We expect to lodge by the end

- | | |
|-----------------------------------|--------|
| • FFPD Divisional National Office | August |
| • Victorian FFPD No 2 Branch | July |
| • Sth Australian FFPD Branch | May |
| • Tasmanian FFPD Branch | July |
| • Pulp & Paper Workers Branch | July |
| • P&PW Melbourne Sub Branch | April |
| • P&PW Boyer Sub Branch | April |
| • P&PW Burnie Sub Branch | April |
| • P&PW Wesley Vale Sub Branch | April. |

You are also aware that we are currently restructuring the Division which will reduce the number of reporting entities dramatically and that we have in the meantime consolidated the financial management of most Branches and Sub Branches into a national centre.

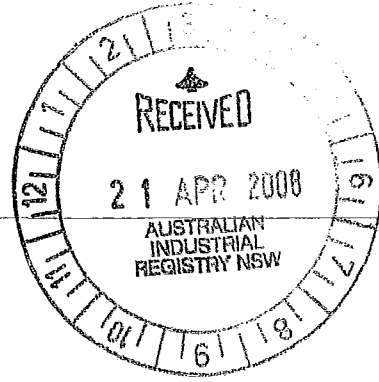
I will provide a further update at the end of May or sooner should you wish.

I am now the person to contact about this and I can be contacted on (03) 9274 9200 or 0419 346 531 or by email jcalvert@cfmeuforestry.org.

Sincerely

Jane Calvert
 Divisional President
 CFMEU FFPD

cc: Michael O'Connor, National Secretary, FFPD Division, CFMEU



National Office
 148-152 Miller Street
 WEST MELBOURNE
 VICTORIA 3003
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Australian Industrial Registry

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80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Michael O'Connor
National Secretary
CFMEU FFPD
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr O'Connor

**Outstanding Financial Statements and Accounts for the FFPD Divisional Office
and Branches for the year ending 31 December 2006**

I refer to your correspondence dated 1 August 2008, providing advice about the progress towards lodgement of outstanding financial statements and accounts for various reporting units of the Forestry & Furnishing Products Division (copy attached).

To date, the financial statements and accounts for the following reporting units remain outstanding for the year ending 31 December 2006:

- FFPD Divisional National Office
- Victorian FFPD Branch
- Tasmanian FFPD Branch

Your most recent correspondence dated 1 August 2008 advised that the lodgement of these reports was scheduled to be completed prior to the end of September 2008.

Could you please advise what the current status of these overdue financial documents is, and when lodgement can be expected in the Registry?

I note that your letter also advised progress regarding the year ending 31 December 2007 returns, and that these are also now overdue to be lodged. Any information you can provide regarding the progress of those returns would also be appreciated.

If you would like to discuss this letter please contact me on 02 8374 6618.

Yours sincerely,

Belinda Penna

Belinda Penna
For Deputy Industrial Registrar

21 October 2008



CONSTRUCTION
FORESTRY
MINING
ENERGY
UNION

FORESTRY &
FURNISHING
PRODUCTS
DIVISION

4 December 2008

Mr B Jenkins
Australian Industrial Registry
Level 8 Terrance Towers
80 William Street
EAST SYDNEY NSW 2011



Dear Mr Jenkins

Re: 2006 Audited Financial Statements

Please find enclosed the audited Full Financial Statements Report, Concise Financial Report and Certificate by Secretary or Authorised Officer for the CFMEU FFPD Victorian No 2 Branch for the year ended 31 December 2006.

If further information is required, please contact our Accountant and Financial Controller, Mr Barry Disken on 03 9274 9200.

Yours sincerely

Jane Calvert
National President

National Office
148 - 152 Miller Street
WEST MELBOURNE
VICTORIA 3003

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Certificate of Secretary or other Authorised Officer

S268 of Schedule 1B Workplace Relations Act 1996

I, Jane Calvert, being the Secretary of the Victorian No 2 Branch of the Forestry & Furnishing Products Division of the Construction, Forestry, Mining & Energy Union certify:

- That the documents lodged herewith are copies of the full report, and the concise report, referred to in section 268 of the RAO Schedule; and
- That the concise report was provided to members on 26 June 2008; and
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 21 July 2008 in accordance with section 266 of the RAO Schedule.

Signature:

A handwritten signature in black ink, appearing to read 'Jane Calvert', written over a horizontal line.

Jane Calvert - Branch Secretary

Date:

4 December 2008

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS
AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH**

ABN 30 267 473 953

**CONCISE FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2006**

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

OPERATING REPORT

In accordance with Section 254 of the Workplace Relations Act 1996, the Committee of Management present their Operating Report on the Construction Forestry Mining Energy Union Forestry Furnishing Building Products and Manufacturing Division - Victorian Forestry No 2 Branch (the Union), the relevant Reporting Unit for the financial year ended 31 December 2006.

Principal Activities

The principal activities of the Union during the past year fell into the following categories:

- Promoting the interests of Victorian Forest and Forest Products workers
- Implementing the decisions of the Divisional Branch Committee of Management, National Divisional Executive and National Divisional Conference
- Implementing the union's organising & industrial agenda, including direct assistance and strategic advice to members, assistance to members on planning and resourcing campaigns, bargaining, training and development of shop stewards and officials.
- Support and representation of individual member grievances, advice on legal and legislative matters.
- Lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to Forest and Forest Products workers.
- Management of the Unions financial and membership systems.

Operating Result

The operating profit of the Union for the financial year was \$223,036. No provision for tax was necessary as the Union is exempt from income tax.

Significant Changes

No significant changes in the Union's state of affairs occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

Rights of Members

Subject to the Rule 11 of the Union's rules and Section 174 of the Workplace Relations Act 1996, members of the Union have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Union.

Superannuation Officeholders

Jane Calvert is an officer of the Union, and Director of the Superannuation Trustee Company: Timber Industry Superannuation Scheme Pty Ltd (TISS Pty Ltd).

Other Prescribed Information

In accordance with Regulation 159 of the Workplace Relations (Registration and Accountability of Organisations) Regulations:

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the RAO Schedule and who are taken to be members of the Union under section 244 of the RAO Schedule was 3,038.
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 6.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

OPERATING REPORT continued

Other Prescribed Information continued


(c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Name	Position
Kim Mason	Divisional Branch President (appointed 10 August 2007)
Ian Mullen	Divisional Branch President (resigned 10 August 2007)
Ian Mullen	Divisional Branch Senior Vice President (appointed 10 August 2007)
Kim Mason	Divisional Branch Senior Vice President (resigned 10 August 2007)
Danny Maynard	Divisional Branch Vice President
Jane Calvert	Divisional Branch Secretary
Darren Rounds	Divisional Branch Assistant Secretary (appointed 26 May 2006 and resigned 9 October 2007)
Heather Rillo	Divisional Branch Trustee (AA)
Ken Tonkin	Divisional Branch Trustee
Karyn Coghetto	Divisional Committee of Management (AA)
Kerryn Doll	Divisional Committee of Management (AA) (appointed 26 May 2006)
Ian Fullerton	Divisional Committee of Management (appointed 25 August 2006)
Eddie Humphries	Divisional Committee of Management
Victor Illuk	Divisional Committee of Management
Steven Lohse	Divisional Committee of Management
Seamus McGowan	Divisional Committee of Management (resigned 22 February 2007)
Lesia Mionnet	Divisional Committee of Management (appointed 24 February 2006, resigned 26 September 2006)
Craig Power	Divisional Committee of Management
Josh Ritalick	Divisional Committee of Management
Neil Saunders	Divisional Committee of Management
Kim Sheppard	Divisional Committee of Management
Kevin Wylie	Divisional Committee of Management
Melissa Hodson	Divisional Committee of Management (resigned 24 February 2006)
Peter Woodroffe	Divisional Committee of Management (resigned 24 February 2006)
Shaun Walters	Divisional Committee of Management (resigned 24 February 2006)
Brett Crellin	Divisional Committee of Management (resigned 24 February 2006)
Beverley Graham	Divisional Committee of Management (resigned 24 February 2006)
Michael Hooper	Divisional Committee of Management (resigned 24 February 2006)
Scott McGregor	Divisional Committee of Management (resigned 24 February 2006)
Dave Van Leur	Divisional Committee of Management (resigned 24 February 2006)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

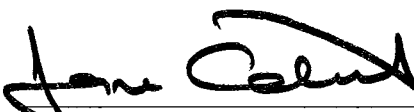
Signed in accordance with a resolution of the Committee of Management:

K Mason
Divisional Branch President



Signature

J Calvert
Divisional Branch Secretary



Signature

Melbourne: 23 June 2008

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
Revenue	3	1,245,510	983,941
Administration expense	4	(34,290)	(59,330)
Affiliation sustentation fees and compulsory levies expense	4	(234,190)	(215,403)
Borrowing costs expense	4	(24,046)	(31,811)
Communication expense		(34,902)	(44,191)
Depreciation and amortisation expenses	4	(3,684)	(24,180)
Employee benefits expense	4	(491,262)	(529,485)
Motor vehicle expense	4	(41,552)	(46,789)
Occupancy expense		(47,755)	(83,757)
Bad debts and provisions for doubtful debts		(24,425)	(13,286)
Other expenses	4	<u>(86,368)</u>	<u>(53,835)</u>
Profit/(loss) before income tax expense	4	223,036	(118,126)
Income tax expense	1(a)	<u>-</u>	<u>-</u>
Net profit/(loss) attributable to members		<u>223,036</u>	<u>(118,126)</u>

Discussion and Analysis of Income Statement

The surplus for the year ended 2006 was \$223,306 compared with a deficit of \$118,126 in 2005. This is mainly due to the combination of the profit arising from the sale of the land and building of \$241,776 and a decrease in expenses. The main areas of decrease in expenses are employee expenses and occupancy costs of \$38,223 and \$36,002 respectively.

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**BALANCE SHEET
AS AT 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
CURRENT ASSETS			
Cash and cash equivalents		696,341	355,226
Trade and other receivables		234,357	217,277
Other current assets		<u>20,128</u>	<u>15,280</u>
TOTAL CURRENT ASSETS		<u>950,826</u>	<u>587,783</u>
NON-CURRENT ASSETS			
Trade and other receivables		1,012,840	-
Property, plant and equipment		4,384	887,720
Financial assets		<u>10</u>	<u>200,010</u>
TOTAL NON-CURRENT ASSETS		<u>1,017,234</u>	<u>1,087,730</u>
TOTAL ASSETS		<u>1,968,060</u>	<u>1,675,513</u>
CURRENT LIABILITIES			
Trade and other payables		417,245	258,953
Interest-bearing loans and borrowings		-	100,612
Short-term provisions		<u>228,227</u>	<u>216,396</u>
TOTAL CURRENT LIABILITIES		<u>645,472</u>	<u>575,961</u>
NON CURRENT LIABILITIES			
Interest-bearing loans and borrowings		<u>450,000</u>	<u>450,000</u>
TOTAL NON CURRENT LIABILITIES		<u>450,000</u>	<u>450,000</u>
TOTAL LIABILITIES		<u>1,095,472</u>	<u>1,025,961</u>
NET ASSETS		<u>872,588</u>	<u>649,552</u>
EQUITY			
Reserves		456,646	456,646
Retained profits		<u>415,942</u>	<u>192,906</u>
TOTAL EQUITY		<u>872,588</u>	<u>649,552</u>

Discussion and Analysis of Balance Sheet

Total assets increased by \$292,547 compared with an increase of \$69,511 in total liabilities. The main component of the increase in assets are in cash and cash equivalents which increased by \$363,043. Non current assets have decreased slightly, however the composition of non current assets have changed from land and buildings into trade and other receivables.

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Retained earnings	Asset realisation reserve	Capital reserve	Total
	\$	\$	\$	\$
Balance at 1 January 2005	311,032	359,793	96,853	767,678
Loss attributable to members of parent entity	(118,126)	-	-	(118,126)
Balance at 1 January 2006	192,906	359,793	96,853	649,552
Profit attributable to members of parent entity	223,036	-	-	223,036
Balance at 31 December 2006	415,942	359,793	96,853	872,588

Discussion and Analysis of Changes in Equity

The profit for the 2006 year is reflected in the change in equity.

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Membership contributions		941,835	924,767
Other revenue		108,352	130,058
Interest received		32,613	32,159
Interest paid		(24,046)	(40,133)
Payments to suppliers & employees		<u>(942,609)</u>	<u>(1,119,396)</u>
Net cash provided by / (used in) operating activities		<u>116,145</u>	<u>(72,545)</u>
CASH FLOW FROM INVESTING ACTIVITIES			
John Curtin Fund		25,166	(224,461)
Purchase of property, plant & equipment		(380)	(280)
Proceeds from the sale of land & buildings		100,796	-
Proceeds from the sale of financial assets		<u>200,000</u>	<u>-</u>
Net cash provided by / (used in) investing activities		<u>325,582</u>	<u>(224,741)</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		-	300,000
Repayment of borrowings		<u>(100,612)</u>	<u>(299,388)</u>
Net cash provided by / (used in) financing activities		<u>(100,612)</u>	<u>612</u>
Net increase/(decrease) in cash held		341,115	(296,674)
Cash at beginning of year		<u>355,226</u>	<u>651,900</u>
Cash at end of year		<u>696,341</u>	<u>355,226</u>

Discussion and Analysis of Changes in Equity

The increase in cash is attributed primarily to the proceeds from on sale of land and buildings.

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006 \$	2005 \$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-		
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-		
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	-	-
	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

Discussion and Analysis of Recovery of Wages Activity

The union did not collect any wages on behalf of members throughout 2006.

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1: BASIS OF PREPARATION

The concise financial report is an extract from the full financial report for the year ended 31 December 2006. The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Report and the Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full financial report of the Construction Forestry Mining Energy Union Forestry, Furnishing Building Products and Manufacturing Division Victorian Forestry No 2 Branch. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of the Construction Forestry Mining Energy Union Forestry Furnishing Building Products and Manufacturing Division Victorian Forestry No 2 Branch as the full financial report.

The financial report of the Construction Forestry Mining Energy Union Forestry Furnishing Building Products and Manufacturing Division Victorian Forestry No 2 Branch comply with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of Schedule 1B which read as follows: -

1. A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than fourteen days after the application is given to the reporting unit.
3. A reporting unit must comply with an application under subsection (1).

NOTE 3: FINANCIAL STATEMENTS

The Union will provide a copy of the full financial report for the year ended 31 December 2006, free of charge to any member who requests it.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

COMMITTEE OF MANAGEMENT CERTIFICATE

On 20 June 2008 the Committee of Management of the Construction, Forestry, Mining and Energy Union Forestry Furnishing Building Products and Manufacturing Division – Victorian Forestry No 2 Branch ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organization including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) where the organization consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organization; and
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member of Registrar; and
 - (vi) there has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO Schedule.


**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**COMMITTEE OF MANAGEMENT CERTIFICATE
continued**

- (f) in relation to recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
 - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organization has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) That the members receive a copy of the concise financial report.


K. Mason – Branch President

Melbourne: 23 June 2008


J. Calvert - Branch Secretary

**INDEPENDENT AUDIT REPORT
CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY FURNISHING BUILDING PRODUCTS AND MANUFACTURING DIVISION
VICTORIAN FORESTRY NO 2 BRANCH**

Report on the concise financial report

The accompanying concise financial report of the Construction, Forestry, Mining and Energy Union Forestry Furnishing Building Products and Manufacturing Division – Victorian Forestry No 2 Branch ("Union") comprises the balance sheet as at 31 December 2006, the income statement, statement of changes in equity, cash flow statement and statement of receipts and payments for recovery of wages activity for the year then ended and related notes, derived from the audited financial report of Construction, Forestry, Mining and Energy Union Forestry Furnishing Building Products and Manufacturing Division – Victorian Forestry No 2 Branch for the year ended 31 December 2006, and the discussion and analysis. The concise financial report does not contain all the disclosures required by the Australian Accounting Standards.

Committee of Management's responsibility for the concise financial report

The directors are responsible for the preparation and presentation of the concise financial report in accordance with Accounting Standard AASB 1039: Concise Financial Reports (including the Australian Accounting Interpretations), statutory and other requirements. This responsibility includes establishing and maintaining internal control relevant to the preparation of the concise financial report; selecting and applying the appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the concise financial report based on our audit procedures. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of the Union for the year ended 31 December 2006. Our audit report on the financial report for the year was signed on 21 June 2008 and was not subject to any modification. The Australian Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report for the year is free from material misstatement.

Our procedures in respect of the concise financial report included testing that the information in the concise financial report is derived from, and is consistent with, the financial report for the year, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the financial report for the year. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report complies with Accounting Standard AASB 1039: Concise Financial Reports and whether the discussion and analysis complies with the requirements laid down in AASB 1039: Concise Financial Reports.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Auditor's opinion

In our opinion, the concise financial report including the discussion and analysis of the Construction, Forestry, Mining and Energy Union Forestry Furnishing Building Products and Manufacturing Division – Victorian Forestry No 2 Branch for the year ended 31 December 2006 complies with Accounting Standard AASB 1039: Concise Financial Reports.

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

L S Wong

L S WONG CA
Partner

Melbourne: 23 June 2008

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS
AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2006**

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

OPERATING REPORT

In accordance with Section 254 of the Workplace Relations Act 1996, the Committee of Management present their Operating Report on the Construction Forestry Mining Energy Union Forestry, Furnishing, Building Products Division - Victorian Forestry No 2 Branch (the Union), the relevant Reporting Unit for the financial year ended 31 December 2006.

Principal Activities

The principal activities of the Union during the past year fell into the following categories:

- Promoting the interests of Victorian Forest and Forest Products workers
- Implementing the decisions of the Divisional Branch Committee of Management, National Divisional Executive and National Divisional Conference
- Implementing the union's organising & industrial agenda, including direct assistance and strategic advice to members, assistance to members on planning and resourcing campaigns, bargaining, training and development of shop stewards and officials.
- Support and representation of individual member grievances, advice on legal and legislative matters.
- Lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to Forest and Forest Products workers.
- Management of the Unions financial and membership systems.

Operating Result

The operating profit of the Union for the financial year was \$223,036. No provision for tax was necessary as the Union is exempt from income tax.

Significant Changes

No significant changes in the Union's state of affairs occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

Rights of Members

Subject to the Rule 11 of the Union's rules and Section 174 of the Workplace Relations Act 1996, members of the Union have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Union.

Superannuation Officeholders

Jane Calvert is an officer of the Union, and Director of the Superannuation Trustee Company: Timber Industry Superannuation Scheme Pty Ltd (TISS Pty Ltd).

Other Prescribed Information

In accordance with Regulation 159 of the Workplace Relations (Registration and Accountability of Organisations) Regulations:

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the RAO Schedule and who are taken to be members of the Union under section 244 of the RAO Schedule was 3,038.
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 6.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

OPERATING REPORT continued

Other Prescribed Information continued

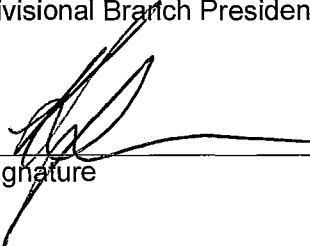
(c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Name	Position
Kim Mason	Divisional Branch President (appointed 10 August 2007)
Ian Mullen	Divisional Branch President (resigned 10 August 2007)
Ian Mullen	Divisional Branch Senior Vice President (appointed 10 August 2007)
Kim Mason	Divisional Branch Senior Vice President (resigned 10 August 2007)
Danny Maynard	Divisional Branch Vice President
Jane Calvert	Divisional Branch Secretary
Darren Rounds	Divisional Branch Assistant Secretary (appointed 26 May 2006 and resigned 9 October 2007)
Heather Rillo	Divisional Branch Trustee (AA)
Ken Tonkin	Divisional Branch Trustee
Karyn Coghetto	Divisional Committee of Management (AA)
Kerryn Doll	Divisional Committee of Management (AA) (appointed 26 May 2006)
Ian Fullerton	Divisional Committee of Management (appointed 25 August 2006)
Eddie Humphries	Divisional Committee of Management
Victor Illuk	Divisional Committee of Management
Steven Lohse	Divisional Committee of Management
Seamus McGowan	Divisional Committee of Management (resigned 22 February 2007)
Lesia Mionnet	Divisional Committee of Management (appointed 24 February 2006, resigned 26 September 2006.)
Craig Power	Divisional Committee of Management
Josh Ritalick	Divisional Committee of Management
Neil Saunders	Divisional Committee of Management
Kim Sheppard	Divisional Committee of Management
Kevin Wylie	Divisional Committee of Management
Melissa Hodson	Divisional Committee of Management (resigned 24 February 2006)
Peter Woodroffe	Divisional Committee of Management (resigned 24 February 2006)
Shaun Walters	Divisional Committee of Management (resigned 24 February 2006)
Brett Crellin	Divisional Committee of Management (resigned 24 February 2006)
Beverley Graham	Divisional Committee of Management (resigned 24 February 2006)
Michael Hooper	Divisional Committee of Management (resigned 24 February 2006)
Scott McGregor	Divisional Committee of Management (resigned 24 February 2006)
Dave Van Leur	Divisional Committee of Management (resigned 24 February 2006)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.


Signed in accordance with a resolution of the Committee of Management:

K Mason
Divisional Branch President



Signature

J Calvert
Divisional Branch Secretary



Signature

Melbourne: 20 June 2008

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
Revenue	3	1,245,510	983,941
Administration expense	4	(34,290)	(59,330)
Affiliation sustentation fees and compulsory levies expense	4	(234,190)	(215,403)
Borrowing costs expense	4	(24,046)	(31,811)
Communication expense		(34,902)	(44,191)
Depreciation and amortisation expenses	4	(3,684)	(24,180)
Employee benefits expense	4	(491,262)	(529,485)
Motor vehicle expense	4	(41,552)	(46,789)
Occupancy expense		(47,755)	(83,757)
Bad debts and provisions for doubtful debts		(24,425)	(13,286)
Other expenses	4	<u>(86,368)</u>	<u>(53,835)</u>
Profit/(loss) before income tax expense	4	223,036	(118,126)
Income tax expense	1(a)	<u>-</u>	<u>-</u>
Net profit/(loss) attributable to members		<u>223,036</u>	<u>(118,126)</u>

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**BALANCE SHEET
AS AT 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
CURRENT ASSETS			
Cash and cash equivalents	5	696,341	355,226
Trade and other receivables	6	234,357	217,277
Other current assets	7	<u>20,128</u>	<u>15,280</u>
TOTAL CURRENT ASSETS		<u>950,826</u>	<u>587,783</u>
NON-CURRENT ASSETS			
Trade and other receivables	6	1,012,840	-
Property, plant and equipment	8	4,384	887,720
Financial assets	9	<u>10</u>	<u>200,010</u>
TOTAL NON-CURRENT ASSETS		<u>1,017,234</u>	<u>1,087,730</u>
TOTAL ASSETS		<u>1,968,060</u>	<u>1,675,513</u>
CURRENT LIABILITIES			
Trade and other payables	10	417,245	258,953
Interest-bearing loans and borrowings	11	-	100,612
Short-term provisions	12	<u>228,227</u>	<u>216,396</u>
TOTAL CURRENT LIABILITIES		<u>645,472</u>	<u>575,961</u>
NON CURRENT LIABILITIES			
Interest-bearing loans and borrowings	11	<u>450,000</u>	<u>450,000</u>
TOTAL NON CURRENT LIABILITIES		<u>450,000</u>	<u>450,000</u>
TOTAL LIABILITIES		<u>1,095,472</u>	<u>1,025,961</u>
NET ASSETS		<u>872,588</u>	<u>649,552</u>
EQUITY			
Reserves		456,646	456,646
Retained profits		<u>415,942</u>	<u>192,906</u>
TOTAL EQUITY		<u>872,588</u>	<u>649,552</u>

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Retained earnings	Asset realisation reserve	Capital reserve	Total
	\$	\$	\$	\$
Balance at 1 January 2005	311,032	359,793	96,853	767,678
Loss attributable to members of parent entity	(118,126)	-	-	(118,126)
Balance at 1 January 2006	192,906	359,793	96,853	649,552
Profit attributable to members of parent entity	223,036	-	-	223,036
Balance at 31 December 2006	415,942	359,793	96,853	872,588

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	Note	2006 \$	2005 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Membership contributions		941,835	924,767
Other revenue		108,352	130,058
Interest received		32,613	32,159
Interest paid		(24,046)	(40,133)
Payments to suppliers & employees		<u>(942,609)</u>	<u>(1,119,396)</u>
Net cash provided by / (used in) operating activities	18b	<u>116,145</u>	<u>(72,545)</u>
CASH FLOW FROM INVESTING ACTIVITIES			
John Curtin Fund		25,166	(224,461)
Purchase of property, plant & equipment		(380)	(280)
Proceeds from the sale of land & buildings		100,796	-
Proceeds from the sale of financial assets		<u>200,000</u>	<u>-</u>
Net cash provided by / (used in) investing activities		<u>325,582</u>	<u>(224,741)</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		-	300,000
Repayment of borrowings		<u>(100,612)</u>	<u>(299,388)</u>
Net cash provided by / (used in) financing activities		<u>(100,612)</u>	<u>612</u>
Net increase/(decrease) in cash held		341,115	(296,674)
Cash at beginning of year		<u>355,226</u>	<u>651,900</u>
Cash at end of year	18a	<u>696,341</u>	<u>355,226</u>

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006 \$	2005 \$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-		
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-		
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	-	-
	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Workplace Relations Act 1996.

The financial report of Construction Forestry Mining Energy Union Forest & Furnishing Products Division Victorian Forestry No 2 Branch complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of Preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Accounting Policies

a. Income Tax

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50 – 15 of the Income Tax Assessment Act 1997.

b. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Property

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. It is the policy of the Union to have an independent valuation every three years, with annual appraisals being made by the committee of management.

The revaluation of freehold land and buildings has not taken account of the potential capital gains tax on assets acquired after the introduction of capital gains tax.

Plant and equipment

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the committee of management to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES continued

**b. Property, Plant and Equipment continued
Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their estimated useful lives to the Union commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of assets are:

Class of Fixed Asset	Depreciation Rate
Building	2.5%
Plant and equipment	7.5% - 40%

c. Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

d. Employee Benefits

Provision is made for the Union's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the Union to an employee superannuation fund and are charged as expenses when incurred.

e. Financial Instruments

Recognition

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below:

Financial Assets

Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at nominal value.

Held-to-maturity investments

These investments have fixed maturities, and it is the Union's intention to hold these investments to maturity. Any held-to-maturity investments held by the Union are stated at a current value based on either amortising or revaluing the investment on a straight line basis to its face value at maturity. Any adjustment is debited or credited to interest.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES continued

e. Financial Instruments continued

Fair Value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

Impairment

At each reporting date, the Union assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the income statement.

f. Impairment of Assets

At each reporting date, the Union review the carrying value of the tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

g. Cash and Cash Equivalent

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

h. Revenue

Revenue from membership is recognised on an accrual basis.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for GST component of investing and financing activities, which are disclosed as operating cash flows.

j. Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES continued

k. Critical Accounting Estimates and Judgements

The committee of management members evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the union.

Key Estimates

The committee of management members assesses impairment at each reporting date by evaluating conditions specific to the union that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculation performed in assessing recoverable amounts incorporates a number of key estimates.

Key Judgements

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amount of the assets and liabilities.

NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of Schedule 1B which read as follows: -

1. A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than fourteen days after the application is given to the reporting unit.
3. A reporting unit must comply with an application under subsection (1).

NOTE 3: REVENUE

Operating activities

	2006 \$	2005 \$
Membership subscriptions	868,148	834,369
Interest	31,412	31,087
Office administrative and other services	71,000	61,000
Others	33,174	57,485
Profit on disposal of fixed assets	241,776	-
Total revenue	1,245,510	983,941

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006 \$	2005 \$
NOTE 4: PROFIT FROM ORDINARY ACTIVITIES		
Profit from ordinary activities before income tax expense has been determined after:		
EXPENSES		
Administration expense		
Ballot fees	571	-
Bank charges	1,438	1,123
Consulting fees	-	1,664
Insurance	8,818	12,099
Legal fees	10,680	27,695
Postage and freight	1,582	3,324
Printing and stationery	726	2,625
Remuneration of auditor		
- audit	7,500	7,900
- other services	2,130	2,070
Staff amenities	845	421
Subscriptions	-	409
	34,290	59,330
Affiliation, sustentation fees and compulsory levies		
Affiliation fees:		
- Australian Labour Party	15,877	14,274
- Progressive Union	-	50
- Trades and Labour Councils		
- Ballarat	608	811
- Geelong	163	120
- Gippsland	116	(1,282)
- South West	98	100
- Victorian Trades Hall	7,661	7,276
Sustentation fees:		
- CFMEU Forestry and Furnishing Products Division National Office	167,085	166,874
Compulsory Levies:		
- CFMEU Forestry and Furnishing Products Division National Office		
- ACTU Industrial Campaign	13,687	10,611
- Branch levy	27,273	-
- New South Wales Branch levy	-	15,000
- Victorian Trades Hall Council		
- campaign levy	801	-
- women's levy	445	763
- juniors levy	-	423
- young unionists levy	376	383
	234,190	215,403
Borrowing costs expense		
Interest paid	24,046	31,811

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006 \$	2005 \$
NOTE 4: PROFIT FROM ORDINARY ACTIVITIES continued		
Depreciation and amortisation expense		
Depreciation of property, plant and equipment	3,684	17,270
Amortisation of inscribed stock	-	6,910
	3,684	24,180
Employee benefits expense		
Salaries and allowances		
- elected officials	105,710	64,631
- employees	268,427	318,534
Superannuation contributions		
- elected officials	16,847	9,322
- employees	38,343	40,275
Provision for annual leave		
- elected officials	6,441	3,279
- employees	(24,682)	11,663
Provision for long service leave		
- elected officials	13,246	2,218
- employees	4,292	(9,590)
Provision for sick leave		
- elected officials	6,349	4,854
- employees	(1,132)	20,915
Provision for recognition of service		
- elected officials	18,773	(2,899)
- employees	(11,456)	21,380
Other		
- fringe benefit tax	13,882	10,515
- health and well being allowance	1,659	1,044
- payroll tax	23,081	22,509
- Workcover levy	11,482	10,835
	491,262	529,485
Motor vehicle expense		
Rental expense on operating lease	7,780	8,732
Other expenses	33,772	38,057
	41,552	46,789
Other expenses		
Conferences and meetings		
- Committee of Management	10,570	8,141
- Executive committee	1,384	275
Donations:		
- Child Labour Schools company	-	1,000
- ALP Mount Gambier, Brad Coates Campaign	20,000	-
- West Gippsland Football league	(110)	-
Other expenses	54,524	44,419
	86,368	53,835

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006 \$	2005 \$
NOTE 5: CASH AND CASH EQUIVALENTS		
Cash on hand	100	100
Cash at bank	601,219	285,270
Cash at bank – John Curtin Fund	95,022	69,856
	696,341	355,226
 NOTE 6: TRADE AND OTHER RECEIVABLES		
CURRENT		
Members contributions	138,972	99,647
Sundry debtors	164,630	158,805
Accrued income	1,582	2,784
	305,184	261,236
Less provision for impairment - members contributions	(70,827)	(43,959)
	234,357	217,277
NON CURRENT		
Sundry debtors	562,840	-
Sundry debtors (owing to John Curtin Fund)	450,000	-
	1,012,840	-
 NOTE 7: OTHER CURRENT ASSETS		
Prepayments	20,128	15,280
 NOTE 8: PROPERTY, PLANT AND EQUIPMENT		
LAND AND BUILDINGS		
Freehold Land –31 December 2003 valuation	-	360,122
Buildings –31 December 2003 valuation	-	539,878
Less accumulated depreciation	-	(26,994)
	-	512,884
TOTAL LAND AND BUILDINGS	-	873,006
PLANT AND EQUIPMENT		
Plant and equipment – at cost	57,325	127,139
Less accumulated depreciation	(52,941)	(112,425)
	4,384	14,714
TOTAL PROPERTY, PLANT AND EQUIPMENT	4,384	887,720

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 8: PROPERTY, PLANT AND EQUIPMENT continued

MOVEMENTS IN CARRYING AMOUNTS

	Land and Buildings \$	Plant and equipment \$	Total \$
Balance at the beginning of year	873,006	14,714	887,720
Additions	-	380	380
Disposals	(871,860)	(8,172)	(880,032)
Amortisation/depreciation expense	(1,146)	(2,538)	(3,684)
Carrying amount at the end of financial year	<u>-</u>	<u>4,384</u>	<u>4,384</u>

**2006
\$**

**2005
\$**

NOTE 9: FINANCIAL ASSETS

Inscribed stock	-	212,910
Less: accumulated amortisation	-	(12,910)
	<u>-</u>	<u>200,000</u>
Shares in unlisted company	10	10
	<u>10</u>	<u>200,010</u>

NOTE 10: TRADE AND OTHER PAYABLES

Owing to CFMEU Forestry & Furnishing Products Division National office	63,250	-
GST Collected	11,860	10,507
Legal costs payable	-	24,262
Sundry creditors	246,164	153,379
John Curtin Fund	95,971	70,805
	<u>417,245</u>	<u>258,953</u>

NOTE 11: INTEREST BEARING LOANS AND BORROWINGS

CURRENT		
Bank loan secured	-	100,612
NON CURRENT		
John Curtin Fund - unsecured	450,000	450,000

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006	2005
	\$	\$
NOTE 12: PROVISIONS		
Employee entitlements:		
Provision for annual leave		
- elected officials	19,084	12,643
- employees	14,731	39,413
	<u>33,815</u>	<u>52,056</u>
Provision for long service leave		
- elected officials	32,097	18,851
- employees	36,238	31,946
	<u>68,335</u>	<u>50,797</u>
Provision for sick leave		
- elected officials	10,880	4,531
- employees	20,106	21,238
	<u>30,986</u>	<u>25,769</u>
Provision for recognition of service		
- elected officials	35,766	16,993
- employees	59,325	70,781
	<u>95,091</u>	<u>87,774</u>
Total Employee Entitlements	<u>228,227</u>	<u>216,396</u>
Number of employees at year end	6	6

NOTE 13: CONTINGENT LIABILITIES

There are no contingent liabilities at the date of this report.

NOTE 14: EVENTS SUBSEQUENT TO REPORTING DATE

There are no events subsequent to the reporting date and to the date of this report which will have a material effect on the financial report for the year ended 31 December 2006.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

**NOTE 15: KEY MANAGEMENT PERSONNEL COMPENSATION
AND RELATED PARTY TRANSACTIONS**

The names of committee of management of the Reporting Unit who held office during the financial year are:

Name	Position
Kim Mason	Divisional Branch President (appointed 10 August 2007)
Ian Mullen	Divisional Branch President (resigned 10 August 2007)
Ian Mullen	Divisional Branch Senior Vice President (appointed 10 August 2007)
Kim Mason	Divisional Branch Senior Vice President (resigned 10 August 2007)
Danny Maynard	Divisional Branch Vice President
Jane Calvert	Divisional Branch Secretary
Darren Rounds	Divisional Branch Assistant Secretary (appointed 26 May 2006 and resigned 9 October 2007)
Heather Rillo	Divisional Branch Trustee (AA)
Ken Tonkin	Divisional Branch Trustee
Karyn Coghetto	Divisional Committee of Management (AA)
Kerryn Doll	Divisional Committee of Management (AA) (appointed 26 May 2006)
Ian Fullerton	Divisional Committee of Management (appointed 25 August 2006)
Eddie Humphries	Divisional Committee of Management
Victor Illuk	Divisional Committee of Management
Steven Lohse	Divisional Committee of Management
Seamus McGowan	Divisional Committee of Management (resigned 22 February 2007)
Lesia Mionnet	Divisional Committee of Management (appointed 24 February 2006, resigned 26 September 2006)
Craig Power	Divisional Committee of Management
Josh Ritalick	Divisional Committee of Management
Neil Saunders	Divisional Committee of Management
Kim Sheppard	Divisional Committee of Management
Kevin Wylie	Divisional Committee of Management
Melissa Hodson	Divisional Committee of Management (resigned 24 February 2006)
Peter Woodroffe	Divisional Committee of Management (resigned 24 February 2006)
Shaun Walters	Divisional Committee of Management (resigned 24 February 2006)
Brett Crellin	Divisional Committee of Management (resigned 24 February 2006)
Beverley Graham	Divisional Committee of Management (resigned 24 February 2006)
Michael Hooper	Divisional Committee of Management (resigned 24 February 2006)
Scott McGregor	Divisional Committee of Management (resigned 24 February 2006)
Dave Van Leur	Divisional Committee of Management (resigned 24 February 2006)

- (a) The aggregate amount of remuneration paid to elected officials during the financial year for salaries was \$105,710. The aggregate amount paid during the financial year to a superannuation plan in connection with the retirement of elected officials was \$16,847
- (b) The aggregate amount of remuneration paid to other persons on the committee of management was as follows: -
- loss of wages \$1,070
 - travel \$1,499
- (c) Apart from the above, there were no other transactions between the officers of the Reporting Unit other than those relating to their membership of the Reporting Unit and reimbursement by the Reporting Unit in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 16: ECONOMIC DEPENDENCE

The principle source of income for the Reporting Unit is from membership fees. The Reporting Unit is economically dependent upon the membership levels and fees.

NOTE 17: SEGMENT REPORTING

The reporting unit operates predominantly in one industry, being the forest and forest product sector. The business operates predominantly in one geographical area being Victoria, Australia.

	2006	2005
	\$	\$

NOTE 18: CASH FLOW INFORMATION

a. Reconciliation of Cash

Cash at the end of the financial year as shown in the statements of cash flows is reconciled to the related items in the balance sheet as follows:

Cash on hand	100	100
Cash at bank	601,219	285,270
Cash in special purpose fund assets	95,022	69,856
	696,341	355,226

b. Reconciliation of Cash Flow from Operations with Net Profit/(loss) attributable to members

Net profit/(loss)	223,036	(118,126)
Amortisation	-	6,910
Depreciation	3,684	17,270
Non cash adjustment property, plant & equipment	-	(252)
Loss on sale of fixed assets	8,172	-
Profit on sale of land and buildings	(241,776)	-
Changes in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(1,056,788)	136,719
Increase in trade and other receivables owing to the sale of land and buildings	1,012,840	-
(Increase)/decrease in other current assets	(4,848)	7,046
Increase/(decrease) in trade and other payables	133,126	(46,951)
Increase/(decrease) in provisions	11,831	51,820
Increase/(decrease) in provision for doubtful debt	26,868	(126,981)
	116,145	(72,545)

c. Credit Stand-by Arrangement and Loan Facilities

The Union has a loan facility amounting to \$nil (2005: \$100,612). At 31 December 2006 \$nil of this facility was used (2005: \$100,612). Interest rates are variable.

d. There were no non-cash financing or investing activities during the period.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 19: FINANCIAL INSTRUMENTS

a. Interest Rate Risk

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

2006	Note	Weighted Floating	Fixed Interest Rate Maturing			TOTAL	
		Average Interest Rate	Within 1 Year	1 to 5 Years	Non-interest bearing		
		Effective Interest Rate					
		%	\$	\$	\$	\$	
Financial Assets							
Cash at bank	5	4.2	686,109	-	-	10,232	696,341
Receivables	6	-	-	-	-	1,247,197	1,247,197
Investments	9	-	-	-	-	10	10
Total Financial Assets			<u>686,109</u>	<u>-</u>	<u>-</u>	<u>1,257,439</u>	<u>1,943,548</u>
Financial Liabilities							
Payables	10	-	-	-	-	417,245	417,245
Non bank loan	11	5.0	-	-	450,000	-	450,000
Total Financial Liabilities			<u>-</u>	<u>-</u>	<u>450,000</u>	<u>417,245</u>	<u>867,245</u>
Net Financial Assets/(Liabilities)			<u>686,109</u>	<u>-</u>	<u>(450,000)</u>	<u>840,194</u>	<u>1,076,303</u>
2005	Note	Weighted Floating Average Interest Rate	Fixed Interest Rate Maturing			TOTAL	
		Effective Interest Rate	Within 1 Year	1 to 5 Years	Non-interest bearing		
		%	\$	\$	\$	\$	
Financial Assets							
Cash at bank	5	4.5	344,994	-	-	10,232	355,226
Receivables	6	-	-	-	-	217,277	217,277
Investments	9	10.25	200,000	-	-	10	200,010
Total Financial Assets			<u>544,994</u>	<u>-</u>	<u>-</u>	<u>227,519</u>	<u>772,513</u>
Financial Liabilities							
Payables	10	-	-	-	-	258,953	258,953
Bank loans	11	7.2	-	100,612	-	-	100,612
Non bank loan	11	5.0	-	-	450,000	-	450,000
Total Financial Liabilities			<u>-</u>	<u>100,612</u>	<u>450,000</u>	<u>258,953</u>	<u>809,565</u>
Net Financial Assets/(Liabilities)			<u>544,994</u>	<u>(100,612)</u>	<u>(450,000)</u>	<u>(31,434)</u>	<u>(37,052)</u>

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

	2006	2005
	\$	\$
NOTE 19: FINANCIAL INSTRUMENTS continued		
a. Reconciliation of Net Financial Assets to Net Assets		
Net Financial assets as above	1,076,303	(37,052)
Non-Financial assets and liabilities		
Prepayments	7	15,280
Property, plant and equipment	8	887,720
Employee entitlements	12	(216,396)
	<u>872,588</u>	<u>649,552</u>
Net assets per balance sheet		

b. Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the balance sheet and notes to the financial statements.

The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

c. Net Fair Values

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the Union intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

NOTE 20: ENTITY DETAILS

The registered office is:
From 1 January 2006 to October 2006
Level 1
500 Swanston Street
CARLTON SOUTH VIC 3053

From October 2006 to 31 December 2006
148-152 Miller Street
WEST MELBOURNE VIC 3003

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

COMMITTEE OF MANAGEMENT CERTIFICATE

On 20 June 2008 the Committee of Management of the Construction, Forestry, Mining and Energy Union Forestry, Furnishing, Building Products and Manufacturing Division – Victorian Forestry No 2 Branch ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2006:

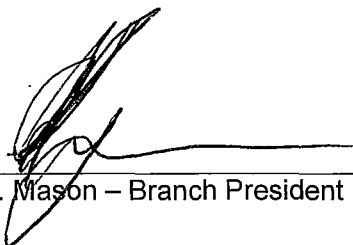
The Committee of Management declares in relation to the GPFR that in its opinion:


- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organization including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) where the organization consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organization; and
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member of Registrar; and
 - (vi) there has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO Schedule.

**CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH
ABN 30 267 473 953**

**COMMITTEE OF MANAGEMENT CERTIFICATE
continued**

- (f) in relation to recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the Industrial Registrar; and
 - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the RAO Schedule all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organization has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.


K. Mason – Branch President


J. Calvert - Branch Secretary

Melbourne: 20 June 2008

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF CONSTRUCTION FORESTRY MINING ENERGY UNION FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION - VICTORIAN FORESTRY NO 2 BRANCH

We have audited the accompanying financial report of the Construction, Forestry, Mining and Energy Union, Forestry, Furnishing, Building Products and Manufacturing Division – Victorian Forestry No 2 Branch (the reporting unit), which comprises the balance sheet as at 31 December 2006, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the committee of management's declaration of the reporting unit during the financial year.

Committee of management's responsibility for the financial report

The reporting unit's committee of management are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Workplace Relations Act 1996. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT

**TO THE MEMBERS OF CONSTRUCTION FORESTRY MINING ENERGY UNION
FORESTRY, FURNISHING, BUILDING PRODUCTS AND MANUFACTURING DIVISION -
VICTORIAN FORESTRY NO 2 BRANCH**

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Auditor's opinion

In our opinion the financial report of the reporting unit:

- (a) is in accordance with the provisions of the Workplace Relations Act 1996, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the RAO Schedule, including:
 - (i) presenting fairly the reporting unit's financial position as at 31 December 2006 and of its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and International Financial Reporting Standards as disclosed in Note 1.

- (b) properly and fairly report all information in relation to recovery of wages activity required by the reporting guidelines of the Industrial Registrar, including:
 - (i) any fees charged to or reimbursements of expenses claimed from members and others for recovery of wages activity; and
 - (ii) any donations or other contributions deducted from recovered money.

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

L.S. Wong

L.S. WONG
Partner,
Member of the Institute of Chartered Accountants in Australia and
holder of a current public practice certificate

Melbourne: 20 June 2008

PENNA, Belinda

From: Barry Disken [bdisken@cfmeuffpd.org]
Sent: Friday, 21 November 2008 5:55 PM
To: PENNA, Belinda
Subject: Outstanding Financial Reports

Attachments: img-Y211749-0001.pdf



img-Y211749-0001.
pdf (50 KB)

Belinda,
Copy of fax send on the 11 November 2008.

Regards
BARRY DISKEN
Accountant & Financial Controller
CFMEU - Forestry & Furnishing Products Division

Address:
148-152 Miller Street, West Melbourne VIC 3003
Tel: (03) 9274 9200
Fax: (03) 9274 9284
Email: bdisken@cfmeuffpd.org

www.cfmeu-forestdivision.com.au

CFMEU Forestry & Furnishing Products Division, National Office

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CONSTRUCTION
FORESTRY
MINING
ENERGY
UNION

FORESTRY &
FURNISHING
PRODUCTS
DIVISION

National Office
148 - 152 Miller Street
WEST MELBOURNE
VICTORIA 3003

PH: (03) 9274 9215
FAX: (03) 9274 9284
Email: info@cfmeuforestry.org

ABN 91 691 430 210

Belinda Penna
Australian Industrial Registry

By fax to : (02) 9380 6990

11th November 2008

Dear Belinda,

**Re: Construction Forestry Mining & Energy Union -- FFPD Divisional
Office and Branches for year ending 31 December 2006 & 2007**

Thank you for your correspondence of the 21st October 2008 regarding the above matter.

We have previously informed the AIR of the reason for the delay in lodgement and we appreciate your ongoing patience. The Divisional restructure we have undertaken will ensure that these delays are not repeated in future.

In relation to the remaining outstanding 2006 GPFR I can report the following lodgement schedule:

- Melbourne Sub Branch has been lodged;
- Tasmanian Branch & Vic. Forestry Branch by the 14th November 2008;
- National Office by the 12th December 2008.

In relation to the outstanding 2007 GPFR I can report the following lodgement timetable:

- Nowra PPW Sub Branch by the 12th December 2008;
- Maryvale PPW Sub Branch by the 12th December 2008;
- NSW, Vic Forestry, Sth Australian, Tasmanian, Western Australian, PPW Branches and PPW Sub Branches of Melbourne, Millicent, Sydney and Tasmania & Divisional reports by the end of the 2008 calendar year, although if we run out of time for the requisite meetings, these reports may not be lodged until early 2009.

We will update you on progress on the 14th December 2008.

Please contact Jane Calvert, Divisional President, CFMEU FFPD on (03) 92749200 or jcalvert@cfmeuforestry.org if you need to discuss this further.

Regards

Michael O'Connor
National Secretary
CFMEU FFPD

c/c A. Millar & PPW Sub Branch Secretaries, D. Kirner, S. McLean, J. Calvert, C. Smith, B. Disken

PENNA, Belinda

From: PENNA, Belinda
Sent: Tuesday, 18 November 2008 5:18 PM
To: 'bdisken@cfmeuffpd.org'
Subject: Outstanding Financial Statements and Accounts for the Year ending 31 December 2006

Attachments: CFMEU FFPD 211008.pdf

Dear Barry,

Further to our phone conversation, attached is a copy of my most recent letter to the FFPD Divisional Office on 21 October 2008.



CFMEU FFPD
211008.pdf (92 KB)

Any information you can provide on the progress towards lodgement will be appreciated.

regards

Belinda Penna
NSW Registry Team

Australian Industrial Relations Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Telephone: (02) 8374 6618
International: (612) 8374 6618
Facsimile: (02) 9380 6990
Email: belinda.penna@airc.gov.au



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Ms Jane Calvert
National Divisional President, FFPD Division
Construction, Forestry, Mining and Energy Union
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Ms Calvert

**Re: Lodgement of Financial Statements and Accounts – FFPD Victorian
Divisional (No 2) Branch – for year ending 31 December 2006 (FR2006/596)**

Thank you for lodging the abovementioned financial statements and accounts which were received in the Registry on 8 December 2008.

The documents have been filed. I enclose a copy of my letter to Mr Barry Disken, Financial Controller, for your record.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Kellett', written over a horizontal line.

Stephen Kellett
Statutory Services Branch

12 December 2008



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Barry Disken
Financial Controller, FFPD Division
Construction, Forestry, Mining and Energy Union
148-152 Miller Street
WEST MELBOURNE VIC 3003

Dear Mr Disken

**Re: Lodgement of Financial Statements and Accounts – FFPD Victorian Divisional
(No 2) Branch – for year ending 31 December 2006 (FR2006/596)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 8 December 2008.

The documents have been filed. However I draw your attention to the following.

Note 4 on page 13 of the report itemises a donation for an amount of \$20,000. The provisions of s237 of the RAO Schedule require that prescribed particulars, as set out in subsection 237(6), of any donation exceeding \$1,000 be lodged in a separate statement. The Registry files a s237 statement separately, so that, pursuant to subsection 237(4), it may be inspected only by a member of the organisation.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Kellett'.

Stephen Kellett
Statutory Services Branch

12 December 2008

cc. Ms Jane Calvert, National Divisional President