



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Ref: FR2003/715-[105N-VICU]

Mr Martin Kingham  
State Secretary  
Construction, Forestry, Mining and Energy Union  
Victoria Branch  
500 Swanston Street  
MELBOURNE VIC 3000

Dear Mr Kingham

**Re: Construction, Forestry, Mining and Energy Union - Victoria Branch  
Financial Reporting Obligations under *Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 31 December, 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations Schedule* (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 31 December, 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

Now that the financial year for 31 December, 2003 has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation.

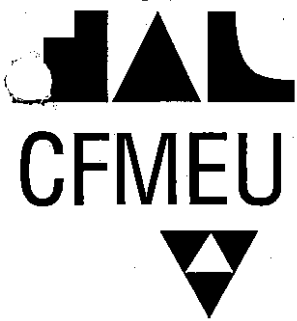
Please note that a branch of an organisation may be exempted from the accounting, auditing and reporting obligations in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.

Please do not hesitate to contact me on (02) 8374 6618 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Belinda Penna

E-mail: [belinda.penna@air.gov.au](mailto:belinda.penna@air.gov.au)  
9 January 2004



CONSTRUCTION

FORESTRY

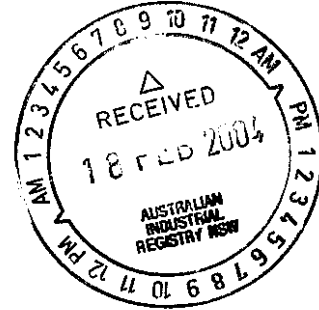
MINING

ENERGY

UNION

16<sup>th</sup> February, 2003

Deputy Industrial Registrar  
Australian Industrial Registry  
Level 8  
80 William Street  
**EAST SYDNEY 2010**



Dear Sir/ Madam

I am the Secretary of the Construction Forestry Mining Energy Union, Victorian Branch ("the Branch") and occupied that position for the financial year ending 31<sup>st</sup> December, 2003 ("the financial year"). I am authorized under the rules to act on behalf of the Branch.

Pursuant to the Workplace Relations Act 1996, schedule 1B Registration and Accountability of Organisations ("the Act") Section 271, I hereby apply for a certificate of exemption for the Branch in respect of the financial year.

In support of this application I submit as follows:

1. The CFMEU consists of a number of Divisions.
2. There exists a number of Divisional Branches within these Divisions. Such Divisional Branches function within a designated geographical area, in most cases being the State or Territory in which they are established.
3. The CFMEU and each Division and Divisional Branch thereof submit annual financial returns in accordance with the Workplace Relations Act 1996.
4. The CFMEU State Branches including the Branch, consists of the members and officials of each Divisional Branch in each State or Territory.
5. The Branch has not traded or carried out financial transactions of any kind during the financial year.

VICTORIAN  
DIVISIONAL BRANCH  
500 SWANSTON STREET  
CARLTON STH, VIC 3053

PH: (03) 9341 3444  
FAX: (03) 9348 1794

6. The Branch has not had an account with the Bank or any other financial institution nor has it had custody of any real property or monies during the financial year.
7. Accordingly the Branch had no reason to keep accounting records during the financial year.
8. Notwithstanding the above, the Branch has functioned in accordance with the rules of the CFMEU including the rules relating to branches.

If you require any further information please contact Adrian Waterfall of this office.

Yours sincerely

A handwritten signature in black ink, consisting of several overlapping, sweeping strokes that form a stylized, somewhat abstract shape.

**MARTIN KINGHAM**  
**STATE SECRETARY**

Workplace Relations Act 1996

s.271A certificate of exemption from requirements of Part IX, Division 11

*Construction, Forestry, Mining and Energy Union*  
(FR2003/715)

CERTIFICATE

On 18 February 2004 an application was made under subsection 271A(1) of the *Workplace Relations Act 1996* for a certificate of exemption by the Victorian Branch of the Construction, Forestry, Mining and Energy Union, in respect of the financial year ending 31 December 2003. I am satisfied that the branch did not have any financial affairs in the financial year ending 31 December 2003.



Barry Jenkins  
DEPUTY INDUSTRIAL REGISTRAR

20 February 2004



AUSTRALIAN INDUSTRIAL REGISTRY

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Mr Martin Kingham  
Victorian Branch Secretary  
Construction Forestry Mining & Energy Union  
500 Swanston Street  
CARLTON SOUTH VIC 3053

Dear Mr Kingham

**Re: Application for certificate of exemption from requirements of Part IX, Division 11 of the  
*Workplace Relations Act 1996* (FR2003/715)**

I refer to your application dated 16 February 2004 for a certificate of exemption under subsection 271A of the *Workplace Relations Act 1996* in respect of the Victorian Branch of the Construction Forestry Mining & Energy Union for the financial year ending 31 December 2003. The application was lodged in the Registry on 18 February 2004.

I have granted the application. My certificate is enclosed.

Should you wish to discuss this letter please contact me on 02 8374 6504.

Yours sincerely

Barry Jenkins  
Deputy Industrial Registrar

20 February 2004