



19 December 2018

Neville Kitchin

Community and Public Sector Union – SPSF Group, South Australian Branch

E: enquiries@cpsu.asn.au

Dear Mr Kitchin,

**Officer and related party disclosure statement under 293J [ORP Statement] for
Financial Year End 30 June 2018**

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 30 August 2018 of your branch's ORP Statement which provides information required to be lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your ORP Statement. The ORP Statement has been filed.

Time frames

Section 293J requires that the ORP Statement is provided to members and a copy lodged with the ROC within 6 months of the end of the branch's financial year.

Material Personal Interests

ORP Statements do not include information about disclosures of material personal interests. Members of organisations can access these disclosures on request. Details of these disclosures must be provided within 28 days to any member who requests them in writing.

Assistance

The ROC has provided educational materials regarding ORP Statements. For access to the webinars, fact sheets, templates and other information please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#).

For information on upcoming educational events, including information sessions, webinars and new templates please see our [Education Strategy](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours faithfully

Ros Wozniak
Investigator
Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Neville Kitchin, being the Branch Secretary of the Community and Public Sector Union (SPSF Group) South Australia Branch, declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	Community and Public Sector Union (SPSF Group)	Branch Name:	South Australia Branch
Financial year start date:	1 July 2017	Financial year end date:	30 June 2018

Top Five Officers – Relevant remuneration and non-cash benefits

When all officers in the Community and Public Sector Union (SPSF Group) South Australia Branch are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Name	Office	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits
1. Neville Edward Kitchin	Branch Secretary	\$212,068 (salary) \$36,555 (superannuation) \$1,588 (private telephone)	\$3,332	Car park
1. Neville Edward Kitchin	Director of UniSuper	\$17,352 (sub-committee fees) \$6,680 (superannuation)		
2. Natasha Brown	Assistant Branch Secretary	\$116,168 (salary) \$8,131 (higher duties) \$12,414 (superannuation)	\$14,066	Car
3. Michael Griffiths	President	\$3,480		
4. Andrew Beck	Treasurer	\$3,120		

5. Michael Barnes	Vice President	\$3,120		
5. Raylene Dawson	Vice President	\$3,120		
5. Peter Hewish	Vice President	\$3,120		
5. Noel Mensforth	Vice President	\$3,120		
5. Lillia Rozaklis	Vice President	\$3,120		

THE BELOW NOTES ARE TO BE READ IN CONJUNCTION WITH AND REFER TO THE INFORMATION IN THE TABLE ABOVE

- All of the above officers are, by virtue of their election to the Community and Public Sector Union (SPSF Group) South Australia Branch, officers of the Public Service Association of South Australia Incorporated (PSA). All officers' remuneration and benefits in relation to their union roles are paid through the PSA only.
- The Branch Secretary is a paid full-time employee of the PSA as General Secretary and all benefits listed above for the Branch Secretary are paid by the PSA for the role of General Secretary. The actual amount of relevant remuneration of the General Secretary comprises gross salary, superannuation (at 14.75%) and private telephone reimbursement. The General Secretary accrues 5 weeks annual leave per year, and 15 calendar days long service leave based on length of service supported by the relevant award. The General Secretary also receives a non-cash benefit in the form of a car park on the union's premises which is allocated for his personal use.
- The Assistant Branch Secretary is a paid full-time employee of the PSA as Assistant General Secretary and all benefits listed above for the Assistant Branch Secretary are paid by the PSA for the role of Assistant General Secretary. The actual amount of relevant remuneration of the Assistant General Secretary comprises gross salary, superannuation (at 10%), and remuneration for higher duties paid to the Assistant General Secretary during absences of the General Secretary. The Assistant General Secretary accrues 4 weeks annual leave per year, and 9 calendar days long service leave based on length of service supported by the relevant award. The Assistant General Secretary also receives a non-cash benefit in the form of personal use of a PSA car.
- The President, Treasurer and Vice Presidents hold honorary positions with the PSA and all remuneration is paid as honoraria in conjunction with their positions with the PSA.
- The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

Payments to related parties and declared persons or bodies

During the financial year, the Community and Public Sector Union (SPSF Group) South Australia Branch made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship	Purpose of payment	Amount	Other relevant details

The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the officer:

Dated:

Handwritten signature and date. The signature is a cursive scribble. The date is written as 1/3/15.

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]