



5 October 2016

Neville Kitchin  
Branch Secretary  
CPSU, the Community and Public Sector Union-SPSF Group, South Australian Branch  
enquiries@cpsu.asn.au

Dear Kitchin,

cc: SPSF Federal Secretary

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Fair Work Commission (the Commission) a declaration of results for the election [E2016/71] for SPSF Group, South Australian Branch. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the *Fair Work (Registered organisations) Regulations 2009*).

#### **Holders of office required to undertake approved training**

Section 154D(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the CPSU, the Community and Public Sector Union-SPSF Group, South Australian Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;

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- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Marianne Kay  
Regulatory Compliance Branch

# CPSU, the Community and Public Sector Union, SPSF Group Stage 3 - Federal Executive Positions

## Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### Federal Executive

#### Federal Vice-President

##### Candidates

GRIFFITHS, Michael

#### Branch Representative on Federal Executive

##### Candidates

KITCHIN, Neville

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Phil Roberts  
Returning Officer

27 September 2016

# CPSU, the Community and Public Sector Union, SPSF Group Stage 2 - Officers and Delegates to Federal Council

## Declaration of Results for Contested and Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### Branch Council

Total number of names on the roll of voters	25
Ballot papers issued	25
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>25</b>
Ballot papers/ envelopes returned for scrutiny	23
Less ballot papers/ envelopes rejected at preliminary scrutiny	1
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>22</b>
Percentage of ballot papers returned to number issued	88%
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	2

### Branch President

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
BURFORD, Lesley	7	7
GRIFFITHS, Michael	15	15
Exhausted Votes		0
Loss/Gain by Fraction		0
Total votes	22	22
Formal ballot papers	22	22
Informal ballot papers	0	0

*I declare Michael Griffiths elected.*

### Branch Delegates to Federal Council (5)

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
GRIFFITHS, Michael	4	4
KITCHIN, Nev	13	4
ROZAKLIS, Lillia	0	3
BURFORD, Lesley	3	4
BARNES, Michael	0	3
BROWN, Natasha	2	4
Exhausted Votes		0

Loss/Gain by Fraction		0
Total votes	22	22
Formal ballot papers	22	22
Informal ballot papers	0	0

*I declare Michael Barnes, Natasha Brown, Lesley Burford, Michael Griffiths and Neville Kitchin elected.*

### **Branch Vice-President (5)**

#### Candidates

BARNES, Michael  
 DAWSON, Raylene  
 HEWISH, Peter  
 MENSFORTH, Noel  
 ROZAKLIS, Lillia

*I declare Michael Barnes, Raylene Dawson, Peter Hewish, Noel Mensforth and Lillia Rozaklis elected.*

### **Branch Treasurer**

#### Candidates

BECK, Andrew

*I declare Andrew Beck elected.*

Phil Roberts  
 Returning Officer  
 Australian Electoral Commission

11/08/2016

# CPSU, the Community and Public Sector Union, SPSF Group Stage 1 – Delegates to Branch Council

## Declaration of Results for Contested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### South Australian Branch

Total number of names on the roll of voters	11840
Ballot papers issued	11840
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>11840</b>
Ballot papers / envelopes returned for scrutiny	1744
Less ballot papers / envelopes rejected at preliminary scrutiny	47
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>1697</b>
Percentage of ballot papers returned to number issued	14.33%
Ballot papers returned as unclaimed mail	33
Ballot papers not returned	10063

### Branch Secretary

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
KITCHIN, Nev	1383	1383
RAPISARDA, Steven	291	291
Exhausted Votes		0
Loss/Gain by Fraction		0
Formal ballot papers	1674	1674
Informal ballot papers	23	23
Total ballot papers	1697	1697

*I declare Neville Kitchin elected.*

### Delegate to Branch Council - Electorate 5 (8)

Total number of names on the roll of voters	3601
Ballot papers issued	3601
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>3601</b>
Ballot papers / envelopes returned for scrutiny	477
Less ballot papers / envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>473</b>

Percentage of ballot papers returned to number issued	<b>13.16%</b>
Ballot papers returned as unclaimed mail	<b>9</b>
Ballot papers not returned	<b>3115</b>

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes/Quota</u>
DAWSON, Raylene	77	51
KEAGE, Robert	33	51
ROZAKLIS, Lillia	41	51
BARNES, Michael Christopher	45	51
RUSSO, San	22	28
HENDERSON, Sharon	27	51
MORAGIANNIS, Peter	22	73
BURFORD, Lesley	164	51
HAGIVASSILIS, Christian	27	51

Formal votes	<b>458</b>	<b>458</b>
Informal ballot papers	<b>15</b>	<b>15</b>
Total Votes	<b>473</b>	<b>473</b>

*I declare Michael Christopher Barnes, Lesley Burford, Raylene Dawson, Christian Hagivassilis, Sharon Henderson, Robert Keage, Peter Moragiannis and Lillia Rozaklis elected.*

### **Delegate to Branch Council - Electorate 6 (2)**

Total number of names on the roll of voters	<b>902</b>
Ballot papers issued	<b>902</b>
Replacement ballot papers issued	<b>0</b>
<b>Total Ballot Papers Issued</b>	<b>902</b>

Ballot papers/envelopes returned for scrutiny	<b>126</b>
Less ballot papers/envelopes rejected at preliminary scrutiny	<b>2</b>
Adjusting balance	<b>0</b>
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>124</b>

Percentage of ballot papers returned to number issued	<b>13.74%</b>
Ballot papers returned as unclaimed mail	<b>9</b>
Ballot papers not returned	<b>767</b>

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes/Quota</u>
MENSFORTH, Noel	41	52
PHILLIPS, Gary	20	30
ANGELAKIS, Anna	63	42
Formal votes	<b>124</b>	<b>124</b>
Informal ballot papers	<b>0</b>	<b>0</b>
Total votes	<b>124</b>	<b>124</b>

*I declare Anna Angelakis and Noel Mensforth elected.*

## Delegate to Branch Council - Electorate 7 (5)

Total number of names on the roll of voters	2362
Ballot papers issued	2362
Replacement ballot papers issued	0
<b>Total Ballot Papers Issued</b>	<b>2362</b>

Ballot papers/envelopes returned for scrutiny	391
Less ballot papers/envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>387</b>

Percentage of ballot papers returned to number issued	16.38%
Ballot papers returned as unclaimed mail	33
Ballot papers not returned	1938

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes/Quota</u>
BELL, Patricia	156	64
GRANTHAM, Kym Wayne	21	75
GRIFFITHS, Michael	59	64
WATSON, Julie	46	68
HEWISH, Peter Reginald	60	64
PENN, Michael John	39	46
Formal votes	<b>381</b>	<b>381</b>
Informal ballot papers	<b>6</b>	<b>6</b>
Total ballot papers	<b>387</b>	<b>387</b>

*I declare Patricia Bell, Kym Wayne Grantham, Michael Griffiths, Peter Reginald Hewish and Julie Watson elected.*



Phil Roberts  
Returning Officer  
Australian Electoral Commission

1 July 2016



# CPSU, the Community and Public Sector Union, SPSF Group Stage 1 - Delegates to Branch Council

## Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### South Australian Branch

#### Branch Assistant Secretary

Candidates

BROWN, Natasha

### Higher Education

#### Delegate to Branch Council - Electorate 1

Candidates

BECK, Andrew

### Health Service

#### Delegate to Branch Council - Electorate 2 (7)

Candidates

PRAKASH, Sharin  
SNOWBALL, Carl  
STITT, Robyn

*No further nominations were accepted*

### Schools

#### Delegate to Branch Council - Electorate 3 (2)

Candidates

BELLEN, Mary Jo  
TONKIN, Margaret

## Statutory Authorities & Others

### Delegate to Branch Council - Electorate 8 (2)

#### Candidates

JOHNSON, Anne  
MARTIN, Jo-anne

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Phil Roberts  
Returning Officer  
2 June 2016



Fair Work (Registered Organisations) Act 2009

## POST ELECTION REPORT

### CPSU, the Community and Public Sector Union, SPSF Group South Australian Branch

#### ELECTION/S COVERED IN THIS REPORT

Election Decision No/s: *E2016/71*

#### RULES

Rules used for the election: *090V-SPSF: Incorporates alterations of  
23/12/2015 (R2015/253)  
090V-SAS: Incorporates alterations  
07/08/2015 [R2015/153]*

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

#### ROLL OF VOTERS

Total number of voters on the Roll: Stage 1 – 11840  
Stage 2 – 25  
Stage 3 – No election required

Other matters pertaining to roll of voters: Nil

#### IRREGULARITIES

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

#### ATTACHMENTS

- 1) Declaration of Results for Contested Offices – Stage 1
- 2) Declaration of Results for Uncontested Offices – Stage 1
- 3) Declaration of Results for Contested and Uncontested Offices – Stage 2
- 4) Declaration of Results for Uncontested Offices - Stage 3

A handwritten signature in black ink, appearing to read 'Phil Roberts', is written over a light grey grid background.

Phil Roberts  
Returning Officer  
10 March 2016



Reference: 16/22

Mr Neville Kitchin  
Branch Secretary  
CPSU, the Community & Public Sector Union,  
SPSF Group  
GPO BOX 2170  
ADELAIDE SA 5001

**Post-Election Report for: CPSU, the Community and Public Sector Union, SPSF Group  
South Australian Branch  
E2016/71**

I refer to the above elections for your organisation.

Section 197(1) of the Fair Work (Registered Organisations) Act 2009 requires the AEC to provide a written report on the conduct of the election to Fair Work Australia and to the organisation or branch for whom the election was conducted. A copy of the report in relation to this election is attached.

Section 198 of Fair Work (Registered Organisations) Act 2009 requires that if an organisation or branch is given a post-election report under section 197 that identifies a rule that was difficult to interpret or apply, the organisation or branch must, within 30 days, give a written response to the AEC on that aspect of the report. The response must specify whether the organisation or branch intends to take any action in relation to the rule, and if so, what action it intends to take.

If the attached Report identifies a rule that was difficult to interpret or apply, you should forward your response to the AEC by email to [industrial.elections@aec.gov.au](mailto:industrial.elections@aec.gov.au) within thirty days of the date of the report.

Section 198 and the regulations also require an organisation to make the post-election report and the organisation's response to the report (if applicable) available to members.

Further, Regulation 141(4) of the Fair Work (Registered Organisations) Act 2009 requires an organisation or branch to publish a notice on its web site advising members that a copy of the post-election report is available upon request. If a website is not available, publishing a notice in a journal or newsletter would be considered appropriate.

Please contact me if you wish to clarify any aspect of this report.



Phil Roberts  
Returning Officer



Fair Work (Registered Organisations) Act 2009

## POST ELECTION REPORT

### CPSU, the Community and Public Sector Union, SPSF Group South Australian Branch

#### ELECTION/S COVERED IN THIS REPORT

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#### ROLL OF VOTERS

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Stage 2 – 25  
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- 4) Declaration of Results for Uncontested Offices - Stage 3

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Phil Roberts  
Returning Officer  
10 March 2016



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**CPSU, the Community and Public Sector Union**  
(E2016/71)

MR ENRIGHT

MELBOURNE, 23 MARCH 2016

*Arrangement for conduct of election.*

**[1]** On 11 February 2016 the CPSU, the Community and Public Sector Union SPSF Group South Australian Branch lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Branch Secretary

Branch Assistant Secretary

Delegates to Branch Council from the following Electorates:

Electorate 1 (1)  
Electorate 2 (7)  
Electorate 3 (2)  
Electorate 5 (8)  
Electorate 6 (2)  
Electorate 7 (5)  
Electorate 8 (2)

Branch President

Branch Vice President (5)

Branch Treasurer

Branch Delegates to Federal Council (5)

Federal Vice President

Branch Representative to Federal Executive

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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**Public Service Association of SA Inc**  
**Community and Public Sector Union · SA Branch · SPSF Group**

11 February 2016

Ms Bernadette O'Neill  
General Manager  
Fair Work Commission  
GPO Box 1994  
Melbourne  
VICTORIA 3001

Dear Ms O'Neill

**FWC Reference E2016/71: Election of Branch Council and Delegates to Federal Council  
- Community and Public Sector Union, (State Public Services Federation) - SA Branch**

I, Neville Kitchin, being the Branch Secretary of the Community and Public Sector Union, (State Public Services Federation) - SA Branch, make the following statement:

1. I am the Branch Secretary of the Community and Public Sector Union, (State Public Services Federation) - SA Branch,
2. I am authorised to lodge the following prescribed information concerning forthcoming elections in the SA Branch of the Community and Public Sector Union, (State Public Services Federation),
3. I confirm that the following information is being lodged under subsection 189 (1) of the Fair Work (Registered Organisations) Act 2009, and
4. I would be pleased if you could arrange for said elections to be conducted at the earliest opportunity in accordance with the information attached as **Annexure A**.

Should you have any queries please contact Chief Industrial Officer Josie Barbaro on [jxb@cpsu.asn.au](mailto:jxb@cpsu.asn.au), direct phone (08) 8205 3224 or mobile 0408 831 204.

Yours sincerely,

**NEV KITCHIN**  
**BRANCH SECRETARY**

*Attachment: Annexure A*



**Offices/Positions**

<b>A</b>	Branch Secretary (1) Direct Voting System	Stage 1
	Branch Assistant Secretary (1) Direct Voting System	
<b>B</b>	Branch Councillors (27) Direct Voting System	
<b>C</b>	Branch President (1) Collegiate Election	Stage 2
	Branch Vice-Presidents (5) Collegiate Election	
	Branch Treasurer (1) Collegiate Election	
<b>D</b>	Branch Delegates to Federal Council (5) Collegiate Election	
<b>E</b>	Federal Vice-President (1) Collegiate Election	Stage 3
	Branch Representative on Federal Executive (1) Collegiate Election	

Note that it is a requirement that candidates for the positions in C and D above firstly be elected to Branch Council, and that candidates for positions shown in E first be elected as Branch Delegates to Federal Council.

**Reasons for election:**

Election for the offices detailed above is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.

**Elected by:****Direct Voting System (A & B)**

The electorate for the direct voting system is the whole of the Branch from within Electorates as per Rule 9 of the Rules of the CPSU - SPSF Group - SA Branch (SA Branch Rules).

**Collegiate Voting System (C, D & E)**

The electorates for the collegiate electoral system are:

- a) for positions shown in C and D, by and from the Branch Council (totalling 29 positions which includes the Branch Secretary and Branch Assistant Secretary who, under SA Branch Rules 6.2 and 7.1(c) and (d), are members of Branch Council, and
- b) for positions shown in E, by and from Branch Delegates to Federal Council, CPSU Chapter C – SPSF Group Rules (Chapter C Rules) Rule 37.1(b).

**Rules**

Rule 8 of the SA Branch rules provides that each electorate will be represented on Branch Council by one Branch Councillor for each 500 Branch Members, or part thereof, allocated to the electorate at the date specified in the Chapter C Rules. Electorates are determined from financial members as at 31<sup>st</sup> December in the year preceding the election, Chapter C Rule 7.1(d).

The membership of the Branch is allocated to electorates, as defined in Rule 9 of the SA Branch Rules. Note that no election is required for Electorate 4 in 2016 as the number of

members in the electorate did not meet the minimum requirement as required under Rule 8 of the SA Branch Rules and those members who would otherwise be in Electorate 4 are now included in Electorate 8 (not allocated to another electorate) in accordance with Rule 9.9.

The members of the Branch shall be allocated to eight electorates to be known as Electorate 1, Electorate 2, Electorate 3, Electorate 4, Electorate 5, Electorate 6, Electorate 7 and Electorate 8 respectively, SA Branch Rule 9.

<b>Electorate 1</b>	All members employed in or by a University and Institute of Technical and Further Education or are employed in or by any department, or part of a department, or by any employer a resolution of the Branch Council declares to be a higher education body.
<b>Electorate 2</b>	All members employed in or by a public hospital, private hospital, nursing home, public dental clinic, area health service or community health service, or are employed in or by any department, or part of a department or by any employer a resolution of the Branch Council declares to be a health service body.
<b>Electorate 3</b>	Members employed in schools.
<b>Electorate 5</b>	Members employed under the SA Public Sector Salaried Employees Interim Award Administrative Services Stream and other members in Public Service classifications declared by the Branch Council to be in Electorate 5.
<b>Electorate 6</b>	Members employed under the SA Public Sector Salaried Employees Interim Award Professional Services Stream and other members in Public Service classifications declared by the Branch Council to be in Electorate 6.
<b>Electorate 7</b>	Members under the SA Public Sector Salaried Employees Interim Award Operational Services Stream and other members in Public Service classifications declared by the Branch Council to be in Electorate 7.
<b>Electorate 8</b>	Statutory Authority members and other members not allocated to another electorate.

Electorate details of financial members and the number of Councillors required is as follows:

<b>Electorate</b>	<b>Members (as at 31 December 2015)</b>	<b>No. of Councillors</b>
1	462	1
2	3,494	7
3	561	2
5	3,679	8
6	901	2
7	2,330	5
8	542	2
<b>Total</b>	<b>11,969</b>	<b>27</b>

### **Stage 1 (A & B)**

#### **Nominations open:**

The election shall be conducted so that the result is declared not earlier than 1<sup>st</sup> May and no later than 30<sup>th</sup> June in the year of the election, Chapter C Rule 19.1.

#### **Nominations close:**

Nominations are open for at least 14 days and close at 12 noon on the last day, Chapter C Rule 19.1.

#### **Cut off date for roll:**

The cut off date for the roll is no earlier than 30 days and no later than 7 days before the day on which nominations for the election open, Chapter C Rule 25(1)(c).

### **Stage 2 (C & D)**

#### **Nominations open:**

Election for offices under Stage 2 will occur at the first meeting of the relevant body of offices following direct election for offices that form the electorate for the election, Chapter C Rule 32.

For the election of Branch Delegate to Federal Council this should occur so that the result is declared not earlier than the 1st of June and not later than the 25th of August in the year the election is held, Chapter C Rule 32.2

Nominations shall be called at least 14 days prior to the first meeting of the Branch Council after each election of delegates to Branch Council, Chapter C Rule 32(1).

#### **Nominations close:**

Nominations shall close immediately before the commencement of the first Branch Council meeting at which an election is necessary, Chapter C Rule 32(1).

### **Stage 3 (E)**

#### **Nominations open:**

As soon as practicable after Branch Councillors take office, nominations for the positions of Federal Vice President (Chapter C Rule 32(4)(a)) and Branch Representative on Federal Executive (Chapter C Rules 32(3)) shall be called by notification to all members of Federal Council. Nominations are called 14 days prior to the meeting.

#### **Nominations close**

Nominations for the position of Federal Vice President (Chapter C Rule 32(4)(a)) and Branch Representative on Federal Executive (Chapter C Rule 32(3)) shall close on a date at least 14 days, but not more than 28 days after the notification.