

12<sup>th</sup> February 2003

Australian Industrial Registry  
**Ms E Mercovich**  
GPO Box 1994S  
MELBOURNE 3001

Our Ref: VA45/02

Dear Ms Mercovich

**Re: CPSU, the Community and Public Sector Union – SPSF Group – Victorian Branch  
Annual Return of Information contained in records kept by organisation (AR2003/50)**

I refer to a letter dated 6<sup>th</sup> of February 2003 and a subsequent conversation regarding the information lodged for the 2003 Annual Returns that is incomplete due to the sub regulation 102 (c) referring to details of any election that is to be conducted between 1<sup>st</sup> April 2003 and 31<sup>st</sup> March 2004.

Please be advised that under the rules of the organisation the next election will be held in May of 2004.

As clarified in a telephone conversation it has been noted that subregulation 102 (c) refers to an election that is to be held during the next year commencing 1<sup>st</sup> April. That is, if an election is to be held between 1<sup>st</sup> April 2003 and 31<sup>st</sup> March 2004 it must be detailed on the 2003 Annual Return similarly, if no election is to be held within the relevant period, a statement to that effect is to be lodged.

Should you require any further information or if any statement contained in this letter is incorrect could you please contact Liz Howlett on 0438 396 287 or [lhowlett@cpsuvic.org](mailto:lhowlett@cpsuvic.org).

Thank you for your assistance in this matter.

Yours faithfully

Karen Batt  
**Branch Secretary**



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7764  
Fax: (03) 9654 6672

Ms. Karen Batt  
Branch Secretary  
CPSU, the Community and Public Sector Union  
SPSF Group, Victorian Branch  
Box 99, Victorian Trades Hall  
54 Victoria Street  
Carlton South VIC 3053

Dear Ms. Batt,

**Re: CPSU, the Community and Public Sector Union - SPSF Group - Victorian Branch  
Annual Return of information contained in records kept by organisation  
(AR2003/50)**

I have received your statutory declarations (4) all dated 28 January 2003 and statement providing information in accordance with subsection 268(3) of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 3 February 2003.

The documents lodged cover the following information for the **2003** Annual Returns of the organisation:-

- ❖ Statement in compliance with regulation 43(1) of the regulations
- ❖ Register of members declaration
- ❖ List of offices of the branch and the names, addresses and occupations of the persons holding those offices.
- ❖ Name and address of the branch

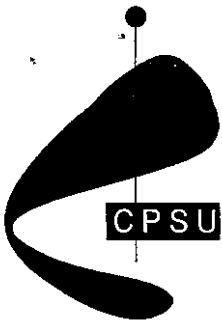
The documents have been filed.

However, the information lodged is incomplete. I note your information providing details of an election conducted in April 2002. It should be noted that subregulation 102(c) of the *Workplace Relations Regulations* requires an organisation to lodge a statement each year providing details of elections that must, under the rules of the organisation, be held during the next year commencing 1 April. Therefore the 2003 Annual Returns should contain details of any election to be conducted between 1 April 2003 and 31 March 2004. It would be appreciated, where no election is required to be held within the relevant period, a statement to that effect is lodged.

Would you please arrange lodgment of the outstanding information as soon as possible.

Yours sincerely,

E. (Liz) Mercovich  
Statutory Services Branch  
6 February 2003



28<sup>th</sup> January 2003

Australian Industrial Registry  
Ms L Mercovich  
GPO Box 1994S  
MELBOURNE 3001



Dear Ms Mercovich

**Re: CPSU, the Community and Public Sector Union  
– SPSF Group, Victorian Branch  
Annual Return of Information for Year 2003**

I refer to your courtesy letter dated 17<sup>th</sup> of January 2003 reminding of the obligation to lodge an Annual Return of Information for the year 2003 in respect of the entity specified above.

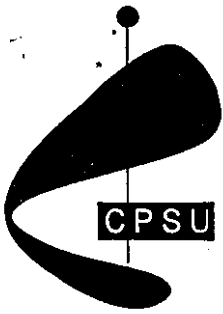
In accordance with subsection 268(3) of the Workplace Relations Act 1996, please find attached the information relating to records required to be kept by the organization under subsection 268(1) and regulation 102 of the Workplace Relations Regulations.

Should you require any further information or clarification pertaining to the attached documents please do not hesitate to contact Liz Howlett on 0438 396 287 or [lhowlett@cpsuvic.org](mailto:lhowlett@cpsuvic.org).

Yours faithfully

A handwritten signature in black ink, appearing to be 'Liz Howlett', written in a cursive style.

Liz Howlett  
*Administration Officer*



## Workplace Relations Act 1996 and Regulations 43(1)

### STATEMENT

I, Karen Batt am the authorised officer of the

Community and Public Sector Union, State Public Services Federation Group,  
Victorian Branch  
(name of the organisation)

and state that the number of persons who were, on 1 JANUARY 2003, both:  
(year)

(a) *members of the organisation*

and

(b) *if the organisation has entered into an agreement under ss202(1) of the Act – the number of members of the organisation who were, on 1 January in that year, ineligible State members in relation to the organisation, within the meaning of s202 of the Act.*

is .11,898  
(number of members)

A handwritten signature in black ink that reads 'Karen Batt'. The signature is written in a cursive style and is positioned above a horizontal dotted line.

**Authorising Officer**

AUSTRALIA

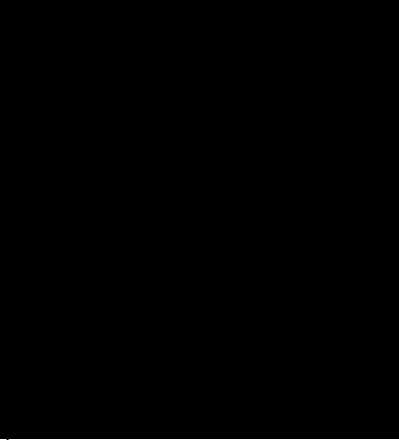
**STATUTORY DECLARATION**

(1) Here insert name, address and occupation of person making the declaration.

**I, Karen Batt** of 54 VICTORIA ST. CARLTON SOUTH  
3053, being BRANCH SECRETARY OF THE CPSU/SPST  
VICTORIAN BRANCH

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:" and then set the matter out in numbered paragraphs.

do solemnly and sincerely declare<sup>(2)</sup> that the **List of Offices** and **List of Office-holders** for the year 2002 in accordance with [s268(3)(b)] of the Workplace Relations Act 1996 is as follows:

Office Held	Name	Address	Occupation
Branch Secretary	Karen Batt		Elected Official
Asst Branch Secretary	James Walton		Elected Official
President	Kelvin Goodall		Administration Officer
Vice-President	Judith Mead		Administration Officer
Vice-President	Peter Lillywhite		Curator

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

**STATUTORY DECLARATION**

(1) Here insert name, address and occupation of person making the declaration.

**I, Karen Batt** of 54 VICTORIA ST. CARLTON SOUTH  
3053 being the BRANCH SECRETARY OF THE CPSU/  
SPSF VICTORIAN BRANCH  
do solemnly and sincerely declare<sup>(2)</sup>

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:" and then set the matter out in numbered paragraphs.

that pursuant to [s268(3)(a)], **the register of members has, during the immediately preceding calendar year, 2002, been kept and maintained as required by s268(1) and (2) of the Workplace Relations Act 1996.**

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

*Karen Batt*

(3)

Declared at

Carlton South

on

28<sup>th</sup> Day Of, January 2003,

(4) Signature of person before whom the declaration is made.

before me,

(4)

(5)

Carl Marsich, Municipal Councillor  
8a Groome Court  
Altona Meadows 3028

(5) Here insert title of person before whom the declaration is made.

NOTE 1.-A person who willfully makes a false statement in a statutory declaration under the *Statutory Declarations Act 1959* as amended is guilty of an offence against that Act, the punishment for which is a fine not exceeding \$200 or imprisonment for a term not exceeding six months or both if the offence is prosecuted summarily, or imprisonment for a term not exceeding four years if the offence is prosecuted upon indictment.

NOTE 2.-A statutory declaration under the *Statutory Declarations Act 1959* as amended may be made only before a Chief, Police, Resident or Special Magistrate; Stipendiary Magistrate or any Magistrate in respect of whose office an annual salary is payable; a Justice of the Peace; a person authorised under any law in force in Australia or its Territories to take affidavits; a person appointed under the *Statutory Declarations Act 1959* as amended or under a State Act to be a Commissioner for Declarations; a person appointed as a Commissioner for Declarations under the *Statutory Declarations Act 1911*, or under that Act as amended, and holding office immediately before the commencement of the *Statutory Declarations Act 1959*; a Notary Public; a person before whom a statutory declaration may be made under the law of the State in which a declaration is made; or a person appointed to hold, or act in, the office in a country or place outside Australia of Australian Consul-General, Consul, Vice-Consul, Trade Commissioner, Consular Agent, Ambassador, High Commissioner, Minister, Head of Mission, Commissioner, Charge d'Affaires, or Counsellor, Secretary or Attache at an Embassy, High Commissioner's office, Legation or other post.

AUSTRALIA

## STATUTORY DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

**I, Karen Batt** of 54 VICTORIA ST. CARLTON SOUTH 305:  
being the BRANCH SECRETARY OF THE CPSU/SPSF  
VICTORIAN BRANCH.

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:" and then set the matter out in numbered paragraphs.  
do solemnly and sincerely declare<sup>(2)</sup>

That the **record of the election**, set out hereunder, *must, under the rules of the organisation, be held during each year commencing 1 April for office positions in organisations and its branches [s268(1)(d) & sub-reg 102(c)] is certified to be a correct statement of the information contained in that record.*

And there (has/has not) been a change to the list of offices.

That the **change to the list of offices [s268(1)(b)] [reg 104], list of names, postal addresses and occupations of the persons holding that offices [s268(1)(c)]** is certified to be a correct statement of the changes made.

**Strike out if no change. If change, list names, addresses and occupations.**

An election for the following office was held on 27th APRIL 2002.

Office	Name	Address	Occupation
Asst Branch Secretary (Resigned)	Peter Keogh	[REDACTED]	Barrister & Solicitor
Previously Elected Official	James Walton		Elected Official

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

**STATUTORY DECLARATION**

(1) Here insert name, address and occupation of person making the declaration.

**I, Karen Batt** of 54 VICTORIA ST. CARLTON SOUTH  
Being BRANCH SECRETARY OF THE CPSU/SPSF VICTORIAN  
BRANCH

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:" and then set the matter out in numbered paragraphs.

do solemnly and sincerely declare<sup>(2)</sup>

That the **name of the branch for the year 2002**, in accordance with [s268(3)(b)] of the Workplace Relations Act 1996, is:

Community and Public Sector Union, State Public Services Federation Group, Victorian Branch

That the **address and office of the branch for the year 2002**, in accordance with [s268(3)(b)] of the Workplace Relations Act 1996, is:

Level 5, The Annexe, Victorian Trades Hall, 54 Victoria Street, Carlton South

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* as amended and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

*Karen Batt* <sup>(3)</sup>.....

Declared at Carlton South

on 28<sup>th</sup> Day Of, January 2003,

(4) Signature of person before whom the declaration is made.

before me,

*[Signature]* <sup>(4)</sup>.....

(5) Here insert title of person before whom the declaration is made.

<sup>(5)</sup>  
Carl Marsich, Municipal Counsellor  
8a Groome Court  
Altona Meadows 3028

NOTE 1.-A person who willfully makes a false statement in a statutory declaration under the *Statutory Declarations Act 1959* as amended is guilty of an offence against that Act, the punishment for which is a fine not exceeding \$200 or imprisonment for a term not exceeding six months or both if the offence is prosecuted summarily, or imprisonment for a term not exceeding four years if the offence is prosecuted upon indictment.

NOTE 2.-A statutory declaration under the *Statutory Declarations Act 1959* as amended may be made only before a Chief, Police, Resident or Special Magistrate; Stipendiary Magistrate or any Magistrate in respect of whose office an annual salary is payable; a Justice of the Peace; a person authorised under any law in force in Australia or its Territories to take affidavits; a person appointed under the *Statutory Declarations Act 1959* as amended or under a State Act to be a Commissioner for Declarations; a person appointed as a Commissioner for Declarations under the *Statutory Declarations Act 1911*, or under that Act as amended, and holding office immediately before the commencement of the *Statutory Declarations Act 1959*; a Notary Public; a person before whom a statutory declaration may be made under the law of the State in which a declaration is made; or a person appointed to hold, or act in, the office in a country or place outside Australia of Australian Consul-General, Consul, Vice-Consul, Trade Commissioner, Consular Agent, Ambassador, High Commissioner, Minister, Head of Mission, Commissioner, Charge d'Affaires, or Counsellor, Secretary or Attache at an Embassy, High Commissioner's office, Legation or other post.