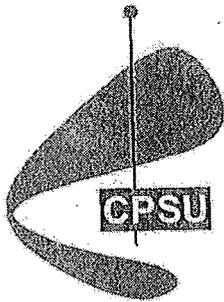


AR2008/272.



Community and Public Sector Union

SPSF Group • Victorian Branch

26th February 2008

Australian Industrial Registry
Level 5
11 Exhibition Street
MELBOURNE 3000

BY EMAIL: orgs@air.gov.au

Dear Sir / Madam

**Re: CPSU, the Community and Public Sector Union – SPSF Group Victorian Branch
Annual Return of Information for 2008
AR2008-272 – [090V-VICS]**

Please find attached signed and dated declarations certifying the matters required under the RAO Schedule of the Workplace Relations Act 1996.

Should you require any additional information please contact Liz Howlett on 03 9639 1822.

Yours sincerely

Karen Batt
Branch Secretary

Workplace Relations Act 1996

Schedule 1 - Registration and Accountability of Organisations

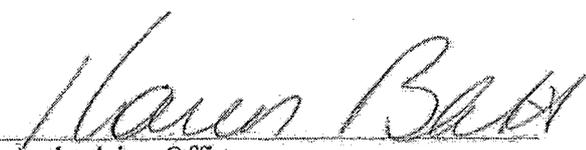
STATEMENT

As prescribed in Schedule 1 – Registration and Accountability of Organisations, Part 2 – Records to be kept and lodged by organisations, ss230(1)(a) and (2)[s233(1)(a)] as follows:

Section 230 – Records to be kept and lodged by organisations

- (1) *An organisation must keep the following records:*
- (a) *a register of its members, showing the name and postal address of each member and showing whether the member became a member under an agreement entered into under rules made under subsection 151(a);*
- (2) *An organisation must:*
- (a) *enter in the register of its members the name and postal address of each person who becomes a member, within 28 days after the person became a member;*
- (b) *remove from that register the name and postal address of each person who ceases to be a member under the rules of the organisation, within 28 days after the person ceases to be a member; and*
- (c) *enter in that register any change in the particulars shown on the register, within 28 days after the matters necessitating the change become known to the organisation.*

I, **Karen Batt**, am the authorised officer of the **Community and Public Sector Union, SPSF Group, Victorian Branch** state that the register of members, during the immediately preceding calendar year, being 31st December 2007, has been kept and maintained as required by ss230(1)(a) and (2).



Authorising Officer

Wednesday, 27th February 2008

Date

REFERENCE NUMBER: AR2008/272-[090V-VICS)

Workplace Relations Act 1996

Schedule 1 - Registration and Accountability of Organisations

STATEMENT

As prescribed in Schedule 1 – Registration and Accountability of Organisations, Part 2 – Records to be kept and lodged by organisations, Section 230(1)(b) and Section 230(1)(c):

(1) An organisation must lodge in the Industrial Registry once in each year, at such time as is prescribed:

(b) a list of the offices in the organisation and each branch of the organisation;

(c) a list of the names, postal addresses and occupations of the persons holding the offices;

I, **Karen Batt**, am the authorised officer of the **Community and Public Sector Union, SPSF Group, Victorian Branch** and state that the office of the organisation is **Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South** with the persons holding office as follows:

Office Held	Name	Address	Occupation
Branch Secretary	Karen Batt	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Elected Official
Asst Branch Secretary	James Walton	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Elected Official
President	Kelvin Goodall	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Registered with State Government as a Local Government Planning Inspector
Vice-President	Judith Mead	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Manager, Human Resources, Department of Education
Vice-President	Peter Lillywhite	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Collection Manager, Entomology & Arachnology, Museum Victoria
Delegate	Greg Barker	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Administration Officer, Department of Sustainability and Environment
Delegate	Pushparani Brown	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Administration Officer, Department of Justice
Delegate	Rosalia Bruzzese	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Technical Officer, LaTrobe University
Delegate	Deidre Carlile	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Dental Therapist
Delegate	Paul Coghlan	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Customer Service Manager, Department of Sustainability and Environment
Delegate	Gavan Cook	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Intelligence Analyst, Victoria Police
Delegate	Catherine Davies	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Forensic Officer, Victoria Police
Delegate	Ronald Dean	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Property Officer, Victoria Police

Delegate	Michael Donohoe	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Performance Reports Coordinator, Victorian WorkCover Authority
Delegate	Helen Fatouros	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Legal Officer, Office of Public Prosecutions
Delegate	Elizabeth Free	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Transcript Officer, Department of Justice
Delegate	Gary Greaves	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Prison Officer, Corrections Victoria
Delegate	Mark Halden	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Project Manager, Goulburn-Murray Rural Water Authority
Delegate	Sean Hickey	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Forensic Officer, Victoria Police
Delegate	Christine Hughes	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Housing Group Leader, Department of Human Services
Delegate	Ronald Kennelly	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Retired Officer
Delegate	Peter Kershaw	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Ranger In Charge, Parks Victoria
Delegate	Jennifer Leishman	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Laboratory Technician, Department of Education & Early Childhood Development
Delegate	Andrew Liston	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Legal Officer, Department of Sustainability and Environment
Delegate	William Lyons	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Property Officer, Department of Sustainability and Environment
Delegate	Anthony McAleer	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Customer Service Officer, Museum Victoria
Delegate	Stephen McNair	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Field Officer, Victorian WorkCover Authority
Delegate	Christine Mitchell	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Archivist, Department of Premier and Cabinet
Delegate	Mark Nestor	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Prison Supervisor, Corrections Victoria
Delegate	Malcolm Nugara	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Technical Officer, State Revenue Office
Delegate	Gregory Olsen	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Advanced Case Manager, Department of Human Services
Delegate	Christopher Perry	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Information Technology Manager, Victorian Curriculum Assessment Authority
Delegate	Mary Roose	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Intake Team Leader, Department of Human Services
Delegate	Rodney Spence	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Prison Officer, Corrections Victoria
Delegate	Lydia Spicer	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Sheriff Officer, Sheriff's Office
Delegate	Mary Sullivan	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Health Statistician, Department of Human Services
Delegate	Susan Taylor	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Flora and Fauna Officer, Department of Sustainability and Environment

Delegate	Ian Thomas	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Retired Officer
Delegate	Michael Tiliacos	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Senior Finance Officer, Department of Human Services
Delegate	Richard Wadsworth	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Tourism Planner, Department of Sustainability and Environment
Delegate	Steven Walsh	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Water Services Officer, Goulburn-Murray Rural Water Authority
Delegate	Alan Woodroffe	Level 5, Rear Building, Victorian Trades Hall, 54 Victoria Street, Carlton South	Manger, Policy and Legislation, Transport Accident Commission


 Authorising Officer

Wednesday, 26th February 2008

Date

REFERENCE NUMBER: AR2008/272-(090V-VICS)

Workplace Relations Act 1996

Schedule 1 - Registration and Accountability of Organisations

STATEMENT

As prescribed in Schedule 1 – Registration and Accountability of Organisations, Part 2 – Records to be kept and lodged by organisations, Section 230(1)(d) and Regulation 147(f) and (g):

Section 230(1)(d):

(1) An organisation must keep the following records:

(d) such other records as are prescribed.

Regulation 147(f) and (g):

(f) a record of the number of members on 31 December in the previous year;

(g) if the organisation has entered into an agreement mentioned in subsection 151 (1) of the RAO Schedule - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to the organisation, within the meaning of section 150 of the RAO Schedule.

I, **Karen Batt**, being the authorised officer of the **Community and Public Sector Union – SPSF Group, Victorian Branch** state that the number of persons who were, on **31st December 2007** members was 13,008.



Authorising Officer

Wednesday, 26th February 2008

Date

REFERENCE NUMBER: AR2008/272-[090V-VICS)

Workplace Relations Act 1996

Schedule 1B - Registration and Accountability of Organisations

STATEMENT

As prescribed in Schedule 1B – Registration and Accountability of Organisations, Part 2 – Records to be kept and lodged by organisations, Section 230(1)(d) and Regulation 147(e):

(2) An organisation must keep the following records:

(d) such other records as are prescribed.

For paragraph 230 (1) (d) of the RAO Schedule, the following records are prescribed in relation to an organisation:

(e) a record of each election that must, under the rules of the organisation, be held during each year commencing 1 January:

(i) for an office in the organisation; and

(ii) for an office in a branch of the organisation;

I, **BRANCH SECRETARY** the authorising officer for the **Community and Public Sector Union – SPSF Group, Victorian Branch** state that in accordance with the Community and Public Sector Union - SPSF Group Victorian Branch Rules an election **will** be held during the year commencing 1st January 2008.

In accordance with CPSU, SPSF Group Rule 54A elections are required to be conducted for the Branch Officer positions as specified under Rule 7 of the Branch Rules, that is

Branch President
Branch Vice Presidents (2)
Branch Secretary
Branch Assistant Secretary.

In accordance with CPSU, SPSF Group Rule 54A elections are required to be conducted for the positions of Delegates to the Branch Council as specified under Rules 8 and 9 of the Branch Rules, that is

ELECTORATE

BRANCH COUNCIL DELEGATES

Electorate 1	6 Delegates
Electorate 2	1 Delegate
Electorate 3	3 Delegates
Electorate 4	4 Delegates
Electorate 5	7 Delegates
Electorate 6	6 Delegates
Electorate 7	3 Delegates
Electorate 8	2 Delegates
Electorate 9	2 Delegates
Electorate 10	2 Delegates
Electorate 11	2 Delegates

The timetable of the Community and Public Sector Union – SPSF Group, Victorian Branch Election is as follows:

Nominations open: 14th February 2008
Nominations close: 5th March 2008

Ballot opens: 26th March 2008
Ballot closes: 16th April 2008


Authorising Officer

Wednesday 27th February 2008
Date

REFERENCE NUMBER: AR2008/272-[090V-VICS)



Australian Government
Australian Industrial Registry

Level 5, 11 Exhibition St,
Melbourne, Vic 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9655 0410
Email – riateam1@air.gov.au

Ms Karen Batt
Branch Secretary
CPSU, the Community and Public Sector Union
SPSF Group, Victorian Branch
P.O. Box 200
CARLTON SOUTH VIC 3053

Dear Ms Batt,

**Re: CPSU, the Community and Public Sector Union – SPSF Group, Victorian Branch
Annual Return of information contained in records kept by branch
(AR 2008/272)**

I have received your declaration dated 26 February 2008 providing information in accordance with subsection 233(1) of Schedule 1 of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 20 July 2008.

The documents lodged cover the required information for the **2008** Annual Return of the branch.

The documents have been filed.

Yours sincerely,

Lynette Markovski
Statutory Services Branch

10 September 2008