



Australian Government
Registered Organisations Commission

6 May 2020

Andrew Smith

SPSF Group - WAPOU Branch Secretary; & Federal Vice President - WAPOU
CPSU, the Community and Public Sector Union - SPSF Group, Western Australian Prison
Officers' Union Branch

Sent via email: wapou@wapou.asn.au

Cc: National Office, kbatt@cpsu.vic.org

Dear Andrew Smith

**The CPSU, the Community and Public Sector Union - SPSF Group, Western
Australian Prison Officers' Union Branch's Officer and related party disclosure
statement (ORP Statement)**

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending	30 June 2019
Matter number	ORP2019/301
Lodgement date	17 December 2019
Review	Primary Review
Result	FILED

Your primary review

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.

Your ORP statement has been uploaded to the ROC website.

You do not need to do anything further this year. The following comments are made to assist you when you prepare next year's ORP statement.



Insufficient Nil Statements

Thank you for providing details of the relevant remuneration and non-cash benefits for the top three officers of the branch. However, the ORP statement ranks the top five officers of your organisation by relevant remuneration. Therefore, if there are less than five officers in the top five, it is the ROC's view that a NIL statement should be provided for the remaining officers as this provides greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to officers' relevant remuneration, their non-cash benefits and payments to related parties.

Hint: Your reminder letter had examples of how to do a NIL statement, you can also refer to our [ORP statement template](#) which contains help about NIL statements.

Please ensure that next year's ORP statement contains NIL statements if there are less than the top five officers recorded on your ORP statement.

Next year

The ROC will check for compliance with these areas next year.

The ROC's risk-based approach

This year your ORP statement was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklist](#) is published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Mr Andrew Smith, the Branch Secretary of the CPSU- SPSF Group Western Australia Prison Officers Union of Workers declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	CPSU-SPSF Group Western Australia Prison Officers Union of Workers Branch	Branch Name:	Western Australia
Financial year start date:	1 July 2018	Financial year end date:	1 July 2019

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the (ORGANISATION OR BRANCH) are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

[INSTRUCTIONS FOR TABLE BELOW:

- 1. Delete the examples and add information relevant to your branch or organisation. Add extra lines if required (e.g. if more than one officer is ranked at a particular level)*
- 2. if there are no disclosures in any of the cells below, please insert 'NIL']*

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Mr Andrew Smith	Branch Secretary	\$134,036 (salary) \$18,095(superannuation) \$780(Home Phone & Internet)	\$42,548	By way of a provision of a motor vehicle
2. Mr Paul Ledingham	Branch Assistant Secretary			

		\$125,511 (salary) \$14,434 (superannuation) \$780 (Home Phone & Internet)	\$30,311	By way of provision of a motor vehicle
3. Vacant Position	Branch Treasurer	\$2000 (annual Honorarium)	Nil	N/A

[INSTRUCTIONS FOR DOT POINTS BELOW: delete all that do not apply]

- **[INSTRUCTION: If the branch/organisation has listed no officers in the table above include this dot point]** No officers in the branch received relevant remuneration from the branch/organisation, any relevant boards or related parties.
- **[INSTRUCTION: If the branch/organisation has listed less than 5 officers in the table above include this dot point]** Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- **[INSTRUCTION: If the branch/organisation has NOT listed any non-cash benefits for the officers listed in the table above include this dot point]** None of the officers listed above received non-cash benefits from the branch/organisation.
- **[INSTRUCTION: If the branch/organisation has listed non-cash benefits for SOME but NOT ALL of the officers listed in the table above include this dot point]** The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

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Payments to related parties and declared persons or bodies

During the financial year, the CPSU- SPSF Group Western Australia Prison Officers Union of Workers Branch made **NO** payments to related parties or declared persons or bodies. This list does not include payments that have been exempted from disclosure under section 293G.

[INSTRUCTIONS FOR TABLE BELOW: delete the examples and add information relevant to your organisation/branch. Add extra lines if required]

Date	Name	Nature of relationship <i>(e.g. company owned by Secretary)</i>	Purpose of payment <i>(e.g. catering)</i>	Amount	Other relevant details
				\$NIL	
				\$NIL	
				\$NIL	
				\$NIL	
				\$NIL	
				\$NIL	
				\$NIL	

[INSTRUCTIONS FOR THIS SENTENCE: Delete this sentence if it does not apply. Include if the branch/organisation has listed no payments in the table above]

The CPSU- SPSF Group Western Australia Prison Officers Union of Workers Branch did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the Branch Secretary of the CPSU- SPSF Group Western Australia Prison Officers Union of Workers Branch, Andrew Smith:

Dated: 03 December 2019

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]

DECLARATION