



23 January 2020

Karen Batt
Branch Secretary and Joint National Secretary
SPSF Group, Victorian Branch
CPSU, the Community and Public Sector Union
Sent via email: kbatt@cpsuVIC.org

Cc:

Dear Karen Batt,

The CPSU, the Community and Public Sector Union-SPSF Group, Victorian Branch's Officer and related party disclosure statement (ORP Statement)

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Summary of your ORP Statement and Review Outcome

| | |
|-----------------------|------------------|
| Financial year ending | 30 June 2019 |
| Matter number | ORP2019/92 |
| Lodgement date | 10 December 2019 |
| Review | Primary Review |
| Result | FILED |

Your primary review

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met any requirements that the ROC raised with you last year.



Your ORP statement satisfied the requirements of the primary review.

The ROC's risk-based approach

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review which thoroughly evaluates the requirements of the RO Act.

This year your ORP statement was assessed against a primary review under the risk-based approach. Next year, your ORP statement may be assessed against a primary OR an advanced review.

The ROC's [advanced review checklist](#) is published on our website.

A primary review does NOT check all legislative requirements.



Non-compliance (whether checked in this primary review or not) may result in a penalty

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Karen Batt, being the Branch Secretary of the CPSU, the Community and Public Sector Union (SPSF Group Victorian Branch) declare the following Officer and Related Party Disclosure Statement.

| | | | |
|-----------------------------------|-----------------|---------------------------------|---|
| Organisation Name: | CPSU SPSF GROUP | Group Name: | CPSU SPSF GROUP VICTORIAN BRANCH (ABN. 38 968 067 748) |
| Financial year start date: | 1 July 2018 | Financial year end date: | 30 June 2019 |

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the CPSU (SPSF Group Victorian Branch) are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

| Full Name | Office (e.g. Secretary) | Actual Amount of Relevant Remuneration | Value of Relevant non-cash benefits | Form of relevant non-cash benefits (e.g. car) |
|---------------------|---|---|--|--|
| 1. Karen Batt | Victorian Branch Secretary | \$158,849(salary) \$17,973(superannuation) | \$43,548.86 \$8,356.18 \$6,479.46 | Mortgage salary sacrifice. Motor Vehicle Fringe Benefit. Car Park. |
| 2. Catherine Davies | Assistant Branch Secretary (resigned on 28 February 2019) | \$106,631 (salary) \$11,899 (superannuation) | \$3,376 | Motor Vehicle Fringe Benefit |
| 3. Wayne Townsend | Assistant Branch Secretary (appointed 1 March 2019) | \$53,185 (salary) \$7,692 (superannuation) | | |

| | | | | |
|----------------------|-------------------------|---------------------------------------|--|--|
| 4. Peter Lillywhite* | President Secondment | NIL \$33,328 (salary and on-costs) | | |
|----------------------|-------------------------|---------------------------------------|--|--|

**Peter Lillywhite - during the period 19.03.19 – 30.06.19 was on Secondment to CPSU SPSF Group Victorian Branch and full time salary and on-costs have been reimbursed to the Employer.*

- Only those officers listed above received relevant remuneration from the branch/organisation, relevant boards or related parties. No other officers in the branch/organisation received relevant remuneration from the branch/organisation, relevant boards or related parties.
- The officers without any form of non-cash benefits identified against their name in the table above did not receive any non-cash benefits from the branch/organisation.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer’s duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer’s duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

Payments to related parties and declared persons or bodies

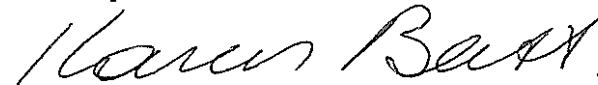
During the financial year, the CPSU (SPSF Group) made **NO** payments to related parties or declared persons or bodies. This list does not include payments that have been exempted from disclosure under section 293G.

[INSTRUCTIONS FOR TABLE BELOW: delete the examples and add information relevant to your organisation/branch. Add extra lines if required]

| Date | Name | Nature of relationship <i>(e.g company owned by Secretary)</i> | Purpose of payment <i>(e.g. catering)</i> | Amount | Other relevant details |
|------|------|---|--|--------|------------------------|
| | | | | \$NIL | |
| | | | | \$NIL | |
| | | | | \$NIL | |
| | | | | \$NIL | |
| | | | | \$NIL | |
| | | | | \$NIL | |
| | | | | \$NIL | |

[INSTRUCTIONS FOR THIS SENTENCE: Delete this sentence if it does not apply. Include if the branch/organisation has listed no payments in the table above] The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the Branch Secretary of the CPSU (SPSF Group Victorian Branch), Karen Batt:



Dated: Tuesday, 10 December 2019

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]