



4 December 2015

Mr Gary Swan
Secretary
CSR & Holcim Staff Association
GTerry@csr.com.au

Dear Mr Swan,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/89]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the CSR & Holcim Staff Association must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Client: CSR & HOLCIM STAFF ASSOCIATION

Contact details: Mr. Gary Swan
Secretary
CSR & Holcim Staff
Association
Level 1 Triniti 3
39 Delhi Road
North Ryde NSW 2113

Email: gary.swan@wilmar.com.au
Tel: (02) 9964 1747

FWC contact officer: Larry Powell

Email: orgs@fwc.gov.au
Tel: (02) 8374 6509

ELECTIONS COVERED IN THIS REPORT

Election Decision No/s: E2015/89

RULES

Rules used for the election: 078N: Incorporates alterations of
15/9/2014 (R2013/327)

Model Rule reference (if any): N/A

ROLL OF VOTERS - N/A

IRREGULARITIES

Details of written allegations of irregularities,
and action taken by AEC: Nil.

Other irregularities identified, and action
taken: Nil

ATTACHMENTS

Declaration of Uncontested and Contested Election



Chris Cox
Returning Officer
Australian Electoral Commission
15 September 2015

CSR & Holcim Staff Association Executive Council 2015

Declaration of Results for Contested and Uncontested Offices

E2015/89

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

CSR & Holcim Staff Association RECALL ELECTION

Total number of names on the roll of voters	825
Ballot papers issued	825
Replacement ballot papers issued	0
Total Ballot Papers Issued	825
Ballot papers / envelopes returned for scrutiny	97
Less ballot papers / envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	93
Percentage of ballot papers returned to number issued	11%
Ballot papers returned as unclaimed mail	9
Ballot papers not returned	719

Executive Councillors (1) RECALL

<u>Candidates</u>	<u>Votes</u>
DOULKERIDIS, Rita	41
ELLIS, Geoffrey	52
Total votes	93
Formal ballot papers	93
Informal ballot papers	0

I declare Geoffrey Ellis elected.

Executive Councillors (5)

Candidates

CARTER, Philip Keith
MCARTHUR, Don
PRIEBE, Max
TRAN, Eric **Resigned**

I declare Philip Keith Carter, Don McArthur, Max Priebe

President

Candidates

SOCKHILL, Douglas

I declare Douglas Sockhill elected.

Vice President

Candidates

No nomination was received

No candidates elected.

Secretary

Candidates

SWAN, Gary David

I declare Gary David Swan elected.

Treasurer

Candidates

No nomination was received

No candidates elected.



Chris Cox
Returning Officer
Australian Electoral Commission

15 September 2015



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

CSR & Holcim Staff Association (E2015/89)

MR ENRIGHT

MELBOURNE, 21 APRIL 2015

Arrangement for conduct of election.

[1] On 31 March 2015 the CSR & Holcim Staff Association lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

President
Vice-President
Secretary
Treasurer
Executive Councillors (5)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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39 DELHI RD
NORTH RYDE, NSW 2113
TELEPHONE: (02) 9964 1747

LOCKED BAG 1345, NORTH RYDE BC NSW 1670
FACSIMILE: (02) 8362 9021

The General Manager
Fair Work Commission
GPO Box 1994
Melbourne. Vic 3001

Dear Sir,

Notice and Statement of Prescribed Information for an Election

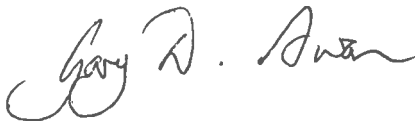
I, Gary Swan, being the Secretary of the CSR & Holcim Staff Association, make the following statement:

I am the Secretary of the CSR & Holcim Staff Association,

I am authorised to lodge the following prescribed information concerning forthcoming elections of the CSR & Holcim Staff Association, and

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Signed:



Gary Swan

Dated: 31st March 2015

Offices/Positions

President (Direct Voting System)
Vice-President (DVS)
Secretary (DVS)
Treasurer (DVS)
Executive Committee Members (5) (DVS)

Reasons for election:

- Election for offices and positions marked is required as the terms of office are due to expire in the normal course of events under the Rule 22 of the organisation.

Elected by:

- The electorate for the direct voting system is the whole of the membership of the CSR & Holcim Staff Association.

Nominations open and close and cut-off date for roll:

- The Returning Officer under Rule 23 shall determine the times and dates of the commencement and close of the period for lodging nominations of candidates for election for an office.
- The AGM is set down for 18th September 2015.