



28 June 2021

Julia Angrisano
National Secretary
Finance Sector Union of Australia
Sent via email: julia.angrisano@funion.org.au

Notification of changes – Action required

Dear Julia Angrisano,

We acknowledge receipt of a Notification of Change to the office holders of the Finance Sector Union of Australia (AR2020/9).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
17/03/2021	National	National Assistant Secretary (1), National Executive Delegate (President of the National Enterprise Council) Insurance (1)	Yes
17/03/2021	QLD Branch	CBA NEC Member (1)	Yes
17/03/2021	VIC/TAS Branch	CBA NEC Member (1)	Yes
17/03/2021	SA/NT Branch	Local Enterprise Council President ANZ (1)	Yes
17/03/2021	WA Branch	Local Enterprise Council President ANZ (1)	Yes
17/03/2021	NSW/ACT Branch	Local Enterprise Council President CBA (1), Local Enterprise Council President St George/BSA (1)	Yes
02/02/2021	SA/NT Branch	Local Enterprise Council President CBA (1), CBA NEC Member (1)	Yes

17 March 2021

Registered Organisation Commissioner
Registered Organisation Commission
GPO Box 2983
Melbourne VIC 3001

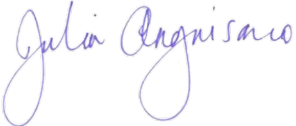
Dear Sir/Madam,

FINANCE SECTOR UNION OF AUSTRALIA

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Julia Angrisano, being the National Secretary of the Finance Sector Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Julia Angrisano
National Secretary

Dated: 17 March 2021

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	05/03/2021	National Assistant Secretary	Nathan Rees	Vacant		
National	17/02/2021	National Executive Delegate (President of the National Enterprise Council) Insurance	Julie Engel	Dustin Greenfield	c/- 341 Queen Street, Melbourne	Finance Worker
QLD	17/02/2021	CBA NEC Member	Kathryn Martin	James Dixon	c/- 341 Queen Street, Melbourne	Finance Worker
VIC/TAS	17/02/2021	CBA NEC Member	Valerie Street	Jo-Anne Dodson	c/- 341 Queen Street, Melbourne	Finance Worker
SA/NT	22/02/2021	Local Enterprise Council President ANZ	Nathaniel Viccajee	Vacant		
WA	17/02/2021	Local Enterprise Council President ANZ	Marianne Hywood	Jacqueline Oates	c/- 341 Queen Street, Melbourne	Finance Worker
NSW/ACT	17/2/2021	Local Enterprise Council President CBA	Allison Cruze	Vacant		
NSW/ACT	17/2/2021	Local Enterprise Council President St George/BSA	Susanne Pearce	Christine Otto	c/- 341 Queen Street, Melbourne	Finance Worker

Registered Organisation Commissioner
Registered Organisation Commission
GPO Box 2983
Melbourne VIC 3001

Dear Sir/Madam,

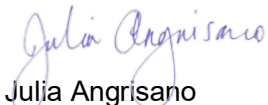
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Signed:



Julia Angrisano
National Secretary

Dated: 2 February 2021

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SA/NT	31/12/2020	Local Enterprise Council President CBA	Kristy Horner	Vacant		
SA/NT	31/12/2020	CBA NEC Member	Kristy Horner	Vacant		



Australian Government
Registered Organisations Commission

15 January 2021

Julia Angrisano
National Secretary
Finance Sector Union of Australia
Sent via email: julia.angrisano@funion.org.au

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Dear Julia Angrisano,

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eLearning module – notifications of change

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Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
24/12/2020	NSW/ACT	RBA NEC Members (2)	Yes

Registered Organisation Commissioner
Registered Organisation Commission
GPO Box 2983
Melbourne Vic 3001

Dear Sir/Madam,

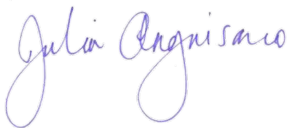
Finance Sector Union of Australia

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Julia Angrisano, being the National Secretary of the Finance Sector Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Julia Angrisano
National Secretary

Dated: 24 December 2020

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW/ACT	27/11/2020	RBA NEC Member	Vacant	Benjamin Griffiths	C/- 341 Queen Street, Melbourne	Finance Worker
NSW/ACT	27/11/2020	RBA NEC Member	Vacant	David Symonds	C/- 341 Queen Street, Melbourne	Finance Worker



19 August 2020

Julia Angrisano
National Secretary
Finance Sector Union of Australia
Sent via email: julia.angrisano@fsunion.org.au

Dear Julia Angrisano

Notification of changes made to records under s.233(1) RO Act - Annual obligation to lodge information (AR2020/9)

I acknowledge receipt of a Notification of Change to the office holders of the Finance Sector Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
30/07/2020	Queensland	Local Enterprise Council President - NAB	Yes

Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit includes a number of resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates and other reporting obligations.

The kit should not be printed as it is updated regularly and some of the documents are interactive. The ROC strongly recommends that all new officers, and officers who are seeking more information on their obligations and duties, are given the link to the officer induction kit. Please direct your new officers to the kit which is on the ROC's [fact sheets, templates and webinars page](#), under Officers.

Thank you for your correspondence.

Yours sincerely

Registered Organisations Commission

GPO Box 2983, Melbourne VIC 3001
Telephone: 1300 341 665 | Email: regorgs@roc.gov.au
Website: www.roc.gov.au

Registered Organisation Commissioner
Registered Organisation Commission
GPO Box 2983
Melbourne Vic 3001

Dear Sir/Madam,

Finance Sector Union of Australia

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Julia Angrisano, being the National Secretary of the Finance Sector Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Julia Angrisano
National Secretary

Dated: 29 July 2020

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Queensland	29/07/2020	Local Enterprise Council President – NAB	Tania McDougall	Vacant	c/- 341 Queen Street Melbourne	Finance Worker



27 May 2020

Julia Angrisano
National Secretary
Finance Sector Union of Australia
Sent via email: julia.angrisano@fsunion.org.au

Dear Julia Angrisano

The Finance Sector Union of Australia's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2020
Matter number AR2020/9
Lodgement date 27 March 2020
Review Primary Review
Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

Next year's Annual Return will be subject to an advanced review.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, Julia Angrisano being the National Secretary of the Finance Sector Union of Australia, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Level 1, 341 Queen Street Melbourne, 3000¹
 - The name and address of each branch of the organisation is:²
 - Finance Sector Union of Australia
CBA Section
Level 1, 341 Queen Street
Melbourne Vic 3000

 - Finance Sector Union of Australia
RBA Section
Level 1, 341 Queen Street
Melbourne Vic 3000
 - On 31 December in the previous year the number of members was 27,961.³
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December 2020:⁴

Organisation elections

Local Enterprise Council President ANZ (5, 1 in each state or territory)

National Enterprise Council President ANZ (1)

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(f)

⁴ s.230(1)(d); reg.147(e)

Local Enterprise Council President CBA (5, 1 in each state or territory)

National Enterprise Council Member CBA (5, 1 in each state or territory)

National Enterprise Council President CBA (1)

Local Enterprise Council President NAB (5, 1 in each state or territory)

National Enterprise Council President NAB (1)

Local Enterprise Council President Westpac (5, 1 in each state or territory)

National Enterprise Council President Westpac (1)

Local Enterprise Council President St George/Bank SA (3, one in NSW/ACT, SA/NT, and Vic/Tas/Qld/WA)

National Enterprise Council President St George/Bank SA (1)

General Section National President (1)

Insurance Section National President (1)

National Enterprise Council Member of the RBA Section (12)

National Enterprise Council President of the RBA Section (1)

National Enterprise Council President of the Midsized Banks (1)

Local Executive President (5, 1 in each state or territory)

- During the previous 12 months:⁵
 - NO branches COMMENCED or CEASED operation.
- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



Dated: 27 March 2020

*[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within **35 days** of the change.⁶]*

⁵ s.230(1)(d); reg.147(b) & (c)

⁶ s.233(2); reg. 151

ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
National	National Secretary	Julia Angrisano	c/- 341 Queen Street, Melbourne	Paid Official
National	National Assistant Secretary	Nathan Rees	As Above	Paid Official
National	National President	Johanna Tran	As Above	Finance Worker
NSW/ACT	Local Executive Secretary	Rebecca Reilly	As Above	Paid Official
VIC/TAS	Local Executive Secretary	Nicole McPherson	As Above	Paid Official
QLD	Local Executive Secretary	Wendy Streets	As Above	Paid Official
SA/NT	Local Executive Secretary	Jason Hall	As Above	Paid Official
WA	Local Executive Secretary	Dianne Marshall	As Above	Paid Official
National	National Executive Delegate (President of the National Enterprise Council) ANZ	Maurice Farrell	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) CBA	Allison Cruze	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) Insurance	Julie Engel	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) Midsized Banks	Adam Fay	As Above	Finance Worker

National	National Executive Delegate (President of the National Enterprise Council) NAB	Paul Ferrari	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) St George/Bank SA	Susanne Pearce	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) RBA	Peter Tancred	As Above	Finance Worker
National	National Executive Delegate (President of the National Enterprise Council) Westpac	Sacha Hammersley	As Above	Finance Worker
National	National President of the General Section	Matthew Rowe	As Above	Finance Worker
NSW/ACT	CBA NEC President and NEC Member	Allison Cruze	s Above	Finance Worker
QLD	CBA NEC Member	Kathryn Martin	As Above	Finance Worker
VIC/TAS	CBA NEC Member	Valerie Street	As Above	Finance Worker
SA/NT	CBA NEC Member	Kristy Horner	As Above	Finance Worker
WA	CBA NEC Member	Charmane Hollyock	s Above	Finance Worker
NSW/ACT	RBA NEC President and NEC Member	Peter Tancred	As Above	Finance Worker
NSW/ACT	RBA NEC Member	Jason Jux	As Above	Finance Worker
NSW/ACT	Local Executive President	Susanne Pearce	As Above	Finance Worker
VIC/TAS	Local Executive President	Steven Howland	As Above	Finance Worker
QLD	Local Executive President	Paul Selke	As Above	Finance Worker

SA/NT	Local Executive President	Tracy Piltz	As Above	Finance Worker
WA	Local Executive President	Adam Fay	As Above	Finance Worker
NSW/ACT	Local Enterprise Council President NAB	Myrna Ellery	As Above	Finance Worker
VIC/TAS	Local Enterprise Council President NAB	Steven Howland	As Above	Finance Worker
QLD	Local Enterprise Council President NAB	Tania McDougall	As Above	Finance Worker
SA/NT	Local Enterprise Council President NAB	Vacant	As Above	Finance Worker
WA	Local Enterprise Council President NAB	Meghala Nair	As Above	Finance Worker
NSW/ACT	Local Enterprise Council President ANZ	Maurice Farrell	As Above	Finance Worker
VIC/TAS	Local Enterprise Council President ANZ	Kolby Newland	As Above	Finance Worker
QLD	Local Enterprise Council President ANZ	Vacant	As Above	Finance Worker
SA/NT	Local Enterprise Council President ANZ	Nathaniel Viccajee	As Above	Finance Worker
WA	Local Enterprise Council President ANZ	Marianne Hywood	As Above	Finance Worker
NSW/ACT	Local Enterprise Council President Westpac	Penny Stefanou	As Above	Finance Worker
VIC/TAS	Local Enterprise Council President Westpac	Sacha Hammersley	As Above	Finance Worker
QLD	Local Enterprise Council President Westpac	Paul Selke	As Above	Finance Worker

SA/NT	Local Enterprise Council President Westpac	Frank Brady	As Above	Finance Worker
WA	Local Enterprise Council President Westpac	Melissa Chester	As Above	Finance Worker
NSW/ACT	Local Enterprise Council President CBA	Allison Cruze	As Above	Finance Worker
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