



FAIR WORK
AUSTRALIA

Fair Work (Registered Organisations) Act 2009
s. 271 certificate of exemption from requirements of Chapter 8, Part 3

Flight Attendants' Association of Australia

(FR2010/2579)

CERTIFICATE

On 18 November 2010 an application was made under section 271(1) of the Fair Work (Registered Organisations) Act 2009 by the Flight Attendants' Association of Australia for a certificate of exemption in respect of the financial year ended 30 June 2010. I am satisfied that the said organisation is a reporting unit that did not have any financial affairs in the year ended 30 June 2010.



T. NASSIOS
Delegate of the General Manager
Fair Work Australia

13 December 2010

From: ELLIOTT, Mark
To: "sharon@faaa.net"
Date: Tuesday, 14 December 2010 12:13:00 PM
Attachments: [image002.png](#)
[image003.png](#)
[FR2010_2759_s271_cert_13dec10.pdf](#)
Importance: High

Good afternoon Sharon,

I refer to your email below and the attached application for an exemption, in relation to the financial year ended 30 June 2010, from the financial reporting obligations imposed by the Fair Work (Registered Organisations) Act 2009.

A delegate of the General Manager of Fair Work Australia has granted the Flight Attendants' Association of Australia's application. A copy of the Delegate's certificate is attached.

Please contact me by return email or telephone on 03 8661 7811 should you wish to discuss the matter.

Kind regards,

MARK ELLIOTT
Tribunal Services and Organisations

Fair Work Australia
Tel: 03 8661 7811
Fax: 03 9655 0410
mark.elliott@fwa.gov.au

11 Exhibition Street, Melbourne Victoria 3000
GPO Box 1994, Melbourne Victoria 3001

www.fwa.gov.au

From: Sharon Bodnar [mailto:]
Sent: Thursday, 18 November 2010 10:00 AM
To: LO-BOOTH, Cynthia
Subject: Exemption letter for Federal Accounts Year Ending June 2010
Importance: High

Dear Cynthia,

Hope you well. Attached is the letter requesting exemption for Federal accounts 2010. Hopefully this year the rules will be changed but until then, here is the letter.

Regards

Sharon Bodnar
Administrator
Flight Attendants' Association of Australia - International Division
20 Ewan Street
Mascot NSW 2020



+612 8337 1104



+612 8337 1120



sharon@faaa.net

Internet <http://www.faaa.net>

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FLIGHT ATTENDANTS ASSOCIATION OF AUSTRALIA

20 Ewan St Mascot NSW 2020, Ph: +6 12 8337 1111, Fax: +612 8337 1122, Toll Free Ph: 1800 267 952, Toll Free Fax: 1800 267 941
Email: info@faaa.net Website: www.faaa.net

11 November 2010

Mr Tim Lee
General Manager
Fair Work Australia
11 Exhibition St, Melbourne Victoria 3000
GPO Box 1994, Melbourne Victoria 3001

Cynthia.Lobooth@fwa.gov.au

Dear Mr Lee

The FAAA Federal responsibilities including any financial or other requirements have been split equally between the FAAA International and the FAAA Domestic Regional Divisions; this was reported at the end of the financial period 30 June 2008.

The Federal account had ceased to operate and indeed a request for exemption for reporting units was requested and granted for the financial year ending 30 June 2009.

Therefore under this same section s.271 (1) of the Fair Work (Registered Organisations) Act 2009 we are applying for further exemption of any reporting requirements for Federal from the end of year period June 2010.

We are aware that this exemption needs to be applied for each year unless our rules are changed to reflect the need not to report on the Federal.

Awaiting your favourable reply and any queries please do not hesitate to contact me,

Regards

Michael Mijatov
Divisional Secretary
FAAA - International Division
20 Ewan Street
Mascot NSW 2020
Tel: 02 8337 1111

TOM SWAIN
DIVISIONAL PRESIDENT
for and behalf of
Jo-Ann Davidson
Divisional Secretary
FAAA - Domestic/Regional Division
Unit 18/538 Gardeners Road
Alexandria NSW 2015
Tel: 02 9669 5366

Michael Mijatov, Divisional Secretary International

From: [STEWART, Iain](#)
To: [ELLIOTT, Mark](#)
Subject: FW: Exemption letter for Federal Accounts Year Ending June 2010
Date: Thursday, 18 November 2010 11:31:24 AM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[Letter for exemption for Federal 2010.pdf](#)
Importance: High

IAIN STEWART
Team Manager
Tribunal Services and Organisations

Fair Work Australia
Tel: (03) 8661 7787
fax: (03) 9655 0410
email: iain.stewart@fwa.gov.au

11 Exhibition Street, Melbourne Vic
GPO Box 1994 Melbourne Vic 3001

www.fwa.gov.au

From: LO-BOOTH, Cynthia
Sent: Thursday, 18 November 2010 10:06 AM
To: STEWART, Iain
Subject: FW: Exemption letter for Federal Accounts Year Ending June 2010
Importance: High

Hi Iain,

Sharon Bodnar of FAAA has just forwarded me this attachment regarding the Fed FR for year ended 2010.

CYNTHIA LO-BOOTH
Tribunal Services and Organisations
Fair Work Australia
Tel: 03 8661 7989
Fax: 03 9655 0410
cynthia.lobooth@fwa.gov.au
11 Exhibition Street, Melbourne Victoria 3000
GPO Box 1994, Melbourne Victoria 3001
www.fwa.gov.au


From: Sharon Bodnar [mailto:sharon@faaa.net]
Sent: Thursday, 18 November 2010 10:00 AM
To: LO-BOOTH, Cynthia
Subject: Exemption letter for Federal Accounts Year Ending June 2010
Importance: High

Dear Cynthia,

Hope you well. Attached is the letter requesting exemption for Federal accounts 2010. Hopefully this year the rules will be changed but until then, here is the letter.

Regards

Sharon Bodnar
Administrator
Flight Attendants' Association of Australia - International Division
20 Ewan Street
Mascot NSW 2020

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 sharon@faaa.net

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FAIR WORK
AUSTRALIA

16 July 2010

Ms Sharon Bodnar
Administrator
Flight Attendants' Association of Australia
sharon@faaa.net

Dear Ms Bodnar,

**Lodgement of Financial Documents for year ended 30 June 2010 [FR2010/2579]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Flight Attendants' Association of Australia (the "reporting unit") has recently ended. This is a courtesy letter to remind you of the obligation to prepare and process the reporting unit's financial documents. The full financial report must be lodged with Fair Work Australia within a period of 5 months and 14 days or 6 months and 14 days, depending on your rules, of the end of the financial year.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. The attached *Timeline/Planner* summarises these requirements.

In addition, financial reporting fact sheets and sample documents can be found on our Fair Work Australia website. You will find that the legislative requirements remain largely unchanged to that of the former requirements under Schedule 1 of the Workplace Relations Act 1996. The information can be viewed at www.fwa.gov.au – under *Registered Organisations – Overview – Fact sheets*. This site also contains the Financial reporting guidelines.

This office encourages you to lodge all financial reports electronically (e.g. as pdf files) at orgs@fwa.gov.au. Alternatively, you can forward the documents by fax to (03) 9655 0410.

Please do not hesitate to contact me on (03) 8661 7993 or by email at larry.powell@fwa.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely,

Larry Powell
Tribunal Services and Organisations
Fair Work Australia

TIMELINE/ PLANNER

Financial reporting period ending:	/ /
Prepare financial statements and Operating Report.	
(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /
(b) A #designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).	
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /
Provide full report free of charge to members – s265 The full report includes:	/ /
<ul style="list-style-type: none"> • the General Purpose Financial Report (which includes the Committee of Management Statement); • the Auditor's Report; and • the Operating Report. 	
Present full report to:	
(a) General Meeting of Members - s266 (1),(2); OR	/ /
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /
Lodge full report with Fair Work Australia, together with the #Designated Officer's certificate ⁺⁺ – s268	/ /

As soon as practicable after end of financial year

*Within a reasonable time of having received the GPFR
(NB: Auditor's report **must** be dated on or after date of Committee of Management Statement*

*(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,

or
(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.*

Within 6 months of end of financial year

Within 6 months of end of financial year

Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.