

6 June 2014

Ms Jo Ann Davidson Divisional Secretary Flight Attendants' Association of Australia - National Division JDavidson@faaadomestic.org.au

Dear Ms Davidson,

### Flight Attendants' Association of Australia - National Division Financial Report for the year ended 30 June 2013 - [FR2013/351]

I acknowledge receipt of the financial report of the Flight Attendants' Association of Australia -National Division. The documents were lodged with the Fair Work Commission on 7 January 2014.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2014 may be subject to an advanced compliance review.

If you have any queries regarding this letter, please contact me on (03) 8661 7812 or via email at nick.salzberg@fwc.gov.au.

Yours sincerely

Nick Salzberg Regulatory Compliance Branch Fair Work Commission

11 Exhibition Street Melbourne VIC 3000 GPO Box 1994 Melbourne VIC 3001 Email : <u>orgs@fwc.gov.au</u> Internet : www.fwc.gov.au

## Flight Attendants' Association of Australia - National Division (formally Domestic/Regional Division)

#### Section 268 Fair Work (Registered Organisations) Act 2009 (RO Act)

#### **CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

I Jo-Ann Davidson being the Secretary of the Flight Attendants' Association - National Division certify:

- that the documents lodged herewith are copies of the full report and the concise report referred to in s.268 of the RO Act for the Flight Attendants' Association of Australia National Division for the period ended 30 June 2013; and
- that the concise report was provided to members of the reporting unit on 6 November 2013 in accordance with s.265 of the RO Act; and
- that the full report was presented to a meeting of the committee of management (Executive) of the reporting unit on 2 December 2013 in accordance with s.266 of the RO Act.

Date: 6 December 2013 Ann Davidson Secretary

#### LEE, Rebecca

From: SALZBERG, Nick Sent: Saturday, 12 April 2014 10:39 AM 'Jo Ann Davidson' To: Subject: RE: FR2013 350 FAAA

Jo Ann

I've begun processing the report today, but I cannot locate the Designated Officer's Certificate as part of the documents submitted.

Under Section 268 (c) of the Fair Work (Registered Organisations) Act 2009 "a reporting unit must, within 14 days (or such longer period as the General Manager allows) after the general meeting referred to in section 266, lodge with the FWC...a certificate by a prescribed designated officer that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with section 266".

You can provide it via return email. Any questions please contact me as per below

Kind Regards, NICK SALZBERG **Regulatory Compliance Branch Fair Work Commission** Tel: (03) 8661 7812 nick.salzberg@fwc.gov.au 11 Exhibition Street. Melbourne Victoria 3000 GPO Box 1994, Melbourne Victoria 3001 www.fwc.gov.au

From: Jo Ann Davidson [mailto:jdavidson@faaa.org.au] Sent: 07 January 2014 13:25 To: Orgs Subject: FR2013\_350 FAAA

Attention Nick Salzberg

Please find attached electronic copies for audited reports in addition to the hard copies already lodged.

**Regards Jo-Ann** 

#### Jo-Ann Davidson Secretary, FAAA National Division

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<< File: FAAD 2013 final financial report.pdf >> << File: FAAD 2013 final Concise financial report.pdf >>

## ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2013

18/538 Gardeners Road, Alexandria NSW 2015 Email: info@faaadomestic.org.au Ph: (02) 9669 5366 Fax: (02) 9669 5388



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This financial report covers the Flight Attendants' Association of Australia - Domestic/Regional Division as an individual entity. The financial report is presented in the Australian currency.

The Flight Attendants' Association of Australia - Domestic/Regional Division is a registered trade union under the Fair Work (Registered Organisations) Act 2009 and domiciled in Australia. The purpose of the entity is to protect and improve conditions and entitlements for members. Its principle activities are promoting union activities in the aviation sector.

The principal place of business is: Flight Attendants' Association of Australia - Domestic/Regional Division Unit 18, 538 Gardeners Road ALEXANDRIA NSW 2015

The financial report was authorised for issue by the Divisional Executive on 30th day of October 2013.

## **OPERATING REPORT**

Your Divisional Executive present their report on the Flight Attendants' Association of Australia - Domestic/Regional Division (The Division) for the financial year ended 30 June 2013.

#### Members of committee

The names of the members of Divisional Executive in office at any time during or since the end of the financial year are:

Name	Position
Shane Scanlon	President
Jo-Ann Davidson	Secretary
Jack Hastings	Assistant Secretary
Brett Inman	Vice President

#### Significant changes in state of financial affairs

No significant changes in the state of financial affairs of the Division occurred during the financial year.

#### Review of principal activities and results of operations

The principal activities of the Division during the financial year were the protection and improvement of employment conditions for its members. No significant change in the nature of these activities occurred during the year.

A review of the operations of the Division indicate that it continued to engage in its principal activity of representing flight attendants in industrial and operational matters. In pursuing these activities the Division has sought to protect the members through representation of individuals in grievances and disputes. In pursuing such, the Division has initiated and activated legal and industrial action when appropriate.

#### Union details

The number of employees on a full-time equivalent basis at 30 June 2013 was 10 (2012: 10). The number of members of the Division, at 30 June 2013 was 2,770 (2012: 2,933).

## **OPERATING REPORT (CONTINUED)**

#### Right of members to resign

Members may resign from the union in accordance with Rule 33, which reads as follows:

#### "33 - RESIGNATION

- (a) A member may resign from membership of the Association by written notice addressed and delivered to the Divisional Secretary.
- (b) A notice of resignation from membership of the Association takes effect:
  - (1) Where a member ceases to be eligible to become a member of the Association:
    - (i) on the day on which the notice is received by the Divisional Secretary; or
    - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is later; or
  - (2) in any other case:
    - (i) at the end of 2 weeks after the notice is received by the Divisional Secretary; or
    - (ii) on the day specified in the notice;
    - whichever is the later.
- (c) Any membership fees payable but not paid by a former member of the Association, in relation to a period before the member's resignation from the Association took effect, may be sued for and recovered in the name of the Association, in a court of competent jurisdiction, as a debt due to the Association.
- (d) A notice delivered to the person mentioned in Sub-Rule (a) shall be taken to have been received by the Association when it was delivered.
- (e) A notice of resignation that has been received by the Association is not invalid because it was not addressed and delivered in accordance with Sub-Rule (a).
- (f) A resignation from membership of the Association is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Association that the resignation has been accepted."

#### **Directorships of Superannuation Fund**

To the best of our knowledge and belief, no officers and employees of the Division are superannuation fund trustee(s) or a director of a company that is a superannuation fund trustee.

## **OPERATING REPORT (Continued)**

Directorships of company or a member of a board

Officer/ Employee	Company/Board Name	Principal activities	Criteria
Shane Scanlon	Scanlon and Fonseca investment trust	property investments	Private Ap <b>p</b> ointment

Apart from the above, to the best of our knowledge and belief, no officer or employee of the Division is director of companies or member of a board.

Signed in accordance with a resolution of the Divisional Executive

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(Designated Officer - Jo-Ann Davidson (Secretary)

Dated this 30th day of OCTOBER 2

2013

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2013

	Notes	2013 \$	2012 \$
Revenue from continuing operations	4	1,492,201	1,579,934
Expenses			
Administration and other expenses		(125,608)	(148,152)
Industrial expenses	7	(225,083)	(252,666)
Legal and professional fees	8	(84,034)	(78,158)
Rent and occupancy expenses		(37,458)	(44,270)
Salaries and related expenses	9	(984,170)	(927,417)
		(1,456,353)	(1,450,663)
Surplus before income tax		35,848	129,271
Income tax expenses		-	-
Surplus for the year		35,848	129,271
Other comprehensive income			
Total comprehensive income for the year		35,848	129,271
Total comprehensive income for the year is attributable to: Members of the union		35,848	129,271

#### BALANCE SHEET AS AT 30 JUNE 2013

	Notes	2013 \$	2012 \$
ASSETS		Ţ	Ŧ
Current assets			
Cash and cash equivalents	10	1,100,454	1,014,980
Trade and other receivables	11	42,981	38,793
Total current assets		1,143,435	1,053,773
Non-current assets			
Property, plant and equipment	12	560,248	579,682
Total non-current assets		560,248	579,682
Total assets		1,703,683	1,633,455
LIABILITIES			
Current liabilities			
Trade and other payables	13	95,129	93,963
Provisions	14	91,602	67,823
Total current liabilities		186,731	161,786
Non-current liabilities			
Provisions	15	21,841	12,406
Total non-current liabilities		21,841	12,406
Total liabilities		208,572	174,192
Net assets		1,495,111	1,459,263
MEMBERS' FUND			
Accumulated surplus	16	1,495,111	1,459,263
Total members' fund		1,495,111	1,459,263

The above balance sheet should be read in conjunction with the accompanying notes.

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2013

	Accumulated surplus \$	Total \$
Balance at 1 July 2011	1,329,992	1,329,992
Total comprehensive income for the year	129,271	129,271
Transfer from retained surplus	<u> </u>	<u> </u>
Balance at 30 June 2012	1,459,263	1,459,263
Balance at 1 July 2012	1,459,263	1,459,263
Total comprehensive income for the year	35,848	35,848
Transfer from retained surplus	<u> </u>	-
Balance at 30 June 2013	1,495,111	1,495,111

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
Cash flows from operating activities			
Receipts from members		1,601,189	1,704,943
Receipts from other reporting entities		-	-
- FAAA International Division		11,625	-
Receipts from controlled entities		-	-
Sundry receipts		2,641	5,361
Payments to suppliers and employees		(1,557,315)	(1,589,028)
Payments to other reporting entities		-	-
Payments to controlled entities		-	-
Interest received		29,842	26,687
Net cash inflow from operating activities	22	87,982	147,963
Cash flows from investing activities			
Payment for property, plant and equipment		(7,697)	(3,096)
Net cash (outflow) from investing activities		(7,697)	(3,096)
Cash flows from financing activities			
Loan advanced		-	(7,100)
Loan repayment received		5,189	6,167
Net cash inflow (outflow) from financing activities		5,189	(933)
		0,100_	(000)
Net increase in cash and cash equivalents		85,474	143,934
Cash and cash equivalents at beginning of financial year		1,014,980	871,046
Cash and cash equivalents at end of financial year	10(a)	1,100,454	1,014,980

The above statement of cash flows should be read in conjunction with the accompanying notes.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

#### 1: Summary of significant accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

The financial statements include the financial statements for the Flight Attendants' Association of Australia - Domestic/Regional Division ("The Division").

#### (a) Basis of preparation

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009.* For the purpose of preparing the general purpose financial statements, the Division is a not-for-profit entity for the purpose of preparing financial statements.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

#### Statement of Compliance

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards (AIFRS). Compliance with AIFRS ensures that the financial statements and notes comply with International Financial Reporting Standards (IFRS). A statement of full compliance with IFRS cannot be made due to the entity applying the not for profit sector requirements contained in AIFRS

#### New and amended standards adopted by the Division

None of the new standards and amendments to standards that are mandatory for the first time for the financial year beginning 1 July 2012 affected any of the amounts recognised in the current period or any prior period and are not likely to affect future periods. However, amendments made to AASB 101 *Presentation of Financial Statements effective* 1 July 2012 now require the statement of comprehensive income to show the items of comprehensive income grouped into those that are not permitted to be reclassified to profit or loss in a future period and those that may have to be reclassified if certain conditions are met.

#### Early adoption of standards

No accounting standard has been adopted earlier than the application date stated in the standard.

#### Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of available-for-sale financial assets and financial assets and liabilities at fair value through profit or loss.

#### Critical accounting estimates

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Division's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 1: Summary of significant accounting policies (Continued)

#### (b) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances, rebates and amounts collected on behalf of third parties.

The Division recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity and specific criteria have been met for each of the Division's activities as described below. The Division bases its estimates on historical results, taking into consideration the type of member, the type of transaction and the specifics of each arrangement.

Revenue is measured at the fair value of the consideration received or receivable. Revenue is recognised to the extent that it is probable that the economic benefits will flow to the entity and that it can be reliably measured Revenue is recognised for the major operating activities as follows:

#### Membership fees and subscriptions

Subscriptions are recognised when the right to receive the fee has been established and the receipt of the fee is certain.

#### Interest income

Interest income is recognised on a time proportion basis using the effective interest method. When a receivable is impaired, the Division reduces the carrying amount to its recoverable amount, being the estimated future cash flow discounted at the original effective interest rate of the instrument, and continues unwinding the discount as interest income.

#### Other revenue

Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of Goods and Services Tax (GST).

#### (c) Income tax

In accordance with section 50-15 of the Income Tax Assessment Act, the Division is exempt from income tax.

#### (d) Cash and cash equivalents

For statement of cash flows presentation purposes, cash and cash equivalents include cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1: Summary of significant accounting policies (Continued)

#### (e) Trade receivables

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Trade receivables are generally due for settlement within 30 days. They are presented as current assets unless collection is not expected for more than 12 months after the reporting date.

Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off by reducing the carrying amount directly. An allowance account (provision for impairment of trade receivables) is used when there is objective evidence that the group will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired.

The amount of the impairment allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial. The amount of the impairment loss is recognised in profit or loss within other expenses. When a trade receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

#### (f) Investment in other financial assets

#### Classification

The Division classifies its financial assets in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at each reporting date.

Currently the Division holds "loan and receivables" financial assets.

#### i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

#### Recognition and derecognition

Regular purchases and sales of investments are recognised on trade-date - the date on which the Division commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Division has transferred substantially all the risks and rewards of ownership. Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method. Unrealised gains and losses arising from changes in the fair value of non monetary securities classified as available-for-sale are recognised in equity in the available-for-sale investments revaluation reserve. When securities classified as available-for-sale are sold or impaired, the accumulated fair value adjustments are included in the income statement as gains and losses from investment securities.

## 1: Summary of significant accounting policies (Continued)

### (f) Investment in other financial assets (Continued)

#### Fair value

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the Division establishes fair value by using valuation techniques. These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

#### Impairment

The Division assesses at each balance date whether there is objective evidence that a financial asset is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered in determining whether the security is impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit and loss - is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments are not reversed through the income statement.

#### (g) Fair value measurements

The fair value of financial instruments traded in active markets (such as publicly traded derivatives, and trading and available-for-sale securities) is based on quoted market prices at the end of the reporting period. The quoted market price used for financial assets held by the group is the current bid price.

The fair value of financial instruments that are not traded in an active market (for example, over-the-counter derivatives) is determined using valuation techniques. These valuation techniques maximise the use of observable market data where it is available and rely as little as possible on entity specific estimates.

Specific valuation techniques used to value financial instruments include:

- The use of quoted market prices or dealer quotes for similar instruments.

- The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows based on observable yield curves.

- The fair value of forward foreign exchange contracts is determined using forward exchange rates at the balance sheet date.

- Other techniques, such as discounted cash flow analysis, are used to determine fair value for the remaining financial instruments

#### (h) Impairment of assets

Other assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows which are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered impairment are reviewed for possible reversal of the impairment at each reporting date.

### 1: Summary of significant accounting policies (Continued)

#### (i) Property, plant and equipment

Each class of property, plant and equipment is carried at historical cost less any accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of items.

#### Depreciation

The depreciable amount of all fixed assets including buildings are depreciated over their estimated useful lives to the Division commencing from the time the asset is held ready for use.

Class of fixed asset	Depreciation rate	Depreciation basis
Buildings	2.5%	Straight Line
Motor vehicles	18.75%	Diminishing value
Office furniture and equipment	7.5-22.5%	Diminishing value
Computer equipment	27-66.67%	Diminishing value

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement.

#### (j) Trade and other payables

These amounts represent liabilities for goods and services provided to the Division prior to the end of the financial year and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

#### (k) Goods and Service Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office (ATO). In this case, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from, or payable to the ATO as classified as operating cash flow.

Commitments and contingencies are disclosed inclusive of GST.

## 1: Summary of significant accounting policies (Continued)

#### (I) Employee benefits

#### (i) Short-term obligations

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave expected to be settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

#### (ii) Other long-term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the balance sheet if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

#### (m) Functional and presentation currency

Items included in the financial report are measured using the currency of the primary economic environment in which the entity operates ('the functional currency'). The financial report is presented in Australian dollars, which is the Division's functional and presentation currency.

#### (n) Comparative figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### (o) Leases

Leases in which a significant portion of the risks and rewards of ownership are not transferred to the Branch as lessee are classified as operating leases (note 18). Payments made under operating leases (net of any incentives received from the lessor) are charged to profit or loss on a straight-line basis over the period of the lease

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1: Summary of significant accounting policies (Continued)

#### (p) New accounting standards and interpretations

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2013 reporting periods. The entity's assessment of the impact of these new standards and interpretations is set out below.

(i) AASB 9 Financial Instruments, AASB 2009 - 11 Amendments to Australian Accounting Standards arising from AASB 9, AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) (effective from 1 January 2015) and AASB 2012-6 Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transitional Disclosures.

AASB 9 *Financial Instruments* addresses the classification, measurement and derecognition of financial assets and financial liabilities. The standard is not applicable until 1 January 2015 but is available for early adoption. When adopted, the standard will affect in particular the Division's accounting for its available-for-sale financial assets, since AASB 9 only permits the recognition of fair value gains and losses in other comprehensive income if they relate to equity investments that are not held for trading. Fair value gains and losses on available-for-sale debt investments, for example, will therefore have to be recognised directly in profit or loss. This change will not impact the Division as current accounting for gains and losses on available-for-sale financial assets.

There will be no impact on the Division's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and the Division does not have any such liabilities. The derecognition rules have been transferred from AASB139 *Financial Instruments: Recognition and Measurement* and have not been changed. The Division has not yet decided when to adopt AASB 9.

(ii) AASB 10 Consolidated Financial Statements, AASB 11 Joint Arrangements, AASB 12 Disclosure of Interests in Other Entities, revised AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint Ventures and AASB 2012-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards (effective 1 January 2013).

In August 2012, the AASB issued a suite of five new and amended standards which address the accounting for joint arrangements, consolidated financial statements and associated disclosures. AASB 10 replaces all of the guidance on control and consolidation in AASB 127 *Consolidated and Separate Financial Statements,* and Interpretation 12 *Consolidation – Special Purpose Entities.* The core principle that a consolidated entity presents a parent and its subsidiaries as if they are a single economic entity remains unchanged, as do the mechanics of consolidation.

Proposed changes will not have any impact on the Division as the Division does not have a material interest in other entities and is not a part of any joint arrangements.

## (iii) AASB 13 Fair Value Measurement and AASB 2012-8 Amendments to Australian Accounting Standards arising from AASB 13 (effective 1 January 2013)

AASB 13 was released in September 2012. It explains how to measure fair value and aims to enhance fair value disclosures. The Division has yet to determine which, if any, of its current measurement techniques will have to change as a result of the new guidance. It is therefore not possible to state the impact, if any, of the new rules on any of the amounts recognised in the financial statements. However, application of the new standard will impact the type of information disclosed in the notes to the financial statements. The Division does not intend to adopt the new standard before its operative date, which means that it would be first applied in the annual reporting period ending 30 June 2014.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 1: Summary of significant accounting policies (Continued)

#### (p) New accounting standards and interpretations (Continued)

(iv) Revised AASB 119 Employee Benefits, AASB 2012-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2012) and AASB 2012-11 Amendments to AASB 119(September 2012) arising from Reduced Disclosure Requirements (effective 1 January 2013)

In September 2012, the AASB released a revised standard on accounting for employee benefits. It requires the recognition of all remeasurements of defined benefit liabilities/assets immediately in other comprehensive income (removal of the so-called 'corridor' method) and the calculation of a net interest expense or income by applying the discount rate to the net defined benefit liability or asset. This replaces the expected return on plan assets that is currently included in profit or loss. The standard also introduces a number of additional disclosures for defined benefit liabilities/assets and could affect the timing of the recognition of termination benefits. The amendments will have to be implemented retrospectively. This standard is not expected to impact the Division.

There are no other standards that are not yet effective and that are expected to have a material impact on the entity in the current or future reporting periods and on foreseeable future transactions.

## 2: Critical Accounting Estimates and Judgements

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Division and that are believed to be reasonable under the circumstances.

#### (a) Critical accounting estimates and assumptions

The Division makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. None of the estimates and assumptions are expected to have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### (b) Critical judgments in applying the Division's accounting policies

The following are the critical judgements that management has made in the process of applying the Division's accounting policies and that have the most significant effect on the amounts recognised in the financial statements:

#### Employee entitlements

Management judgements is applies in determining the following key assumptions in the calculation of long service leave at balance date:

- future increase in wages and salaries;
- future on-costs rates; and
- experience of employees departures and period of service.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 3: Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Commission:

- (1) A member of a reporting unit, or the General Manager of Fair Work Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 4: Revenue

	2013 \$	2012 \$
From continuing operations	Ť	·
Service revenue		
- member subscriptions	1,457,780	1,548,928
- capitation fees	-	-
- levies	-	-
Other revenue		
- interest	31,566	28,791
- grants and donations	-	-
<ul> <li>financial support from another reporting unit</li> <li>other revenue</li> </ul>	-	-
	<u>2,855</u> 1,492,201	<u>2,215</u> 1,579,934
	1,492,201	1,379,934
5: Expenses		
	2013	2012
	\$	\$
The surplus for the year includes the following specific expenses:		
Depreciation of non-current assets		
- Buildings	16,942	16,942
- Office equipment and furniture	4,045	5,066
- Computer equipment	6,144	10,725
	27,131	32,733
Net loss on disposal of non-current assets		3,465
Defined contribution superannuation expense	80,295	75,893
Penalties – under RO Act or RO Regulations	-	-
Commissions to airlines for fee collection	2,315	2,553
Rental expenses on operating leases - minimum lease payments		9,738

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 6: Auditors remuneration

		2013	2012
During the year the following fees were paid or payable for services pro by the auditor and its related practices:	ovided	\$	\$
Audit of the financial report		15,500	15,000
Accounting services provided by related practice of auditor		33,600	33,600
	-	49,100	48,600
7: Industrial expenses			
•		2013	2012
		\$	\$
Affiliation, capitation fees and compulsory levies	а	53,661	43,134
Consulting fees		14,335	40,510
Donation		-	1,100
Grant paid		-	-
Meeting expenses		10,234	12,123
Meeting allowances		12,804	11,355
Travel and accommodation		75,566	76,033
Telephone		47,903	56,386
Other industrial expenses		10,580	12,025
		225,083	252,666
a. Affiliation, capitation fees and compulsory levies			
		2013	2012
		\$	\$
Affiliation fee		\$	\$
Affiliation fee APHEDA		\$ 600	\$
		·	<b>\$</b> - 11,295
APHEDA		600	-
APHEDA Australian Council of Trade Unions		600 9,996	- 11,295
APHEDA Australian Council of Trade Unions Australian Labor Party		600 9,996 14,424	- 11,295 12,154
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund		600 9,996 14,424 6,646	- 11,295 12,154
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia		600 9,996 14,424 6,646 273	- 11,295 12,154 6,887 -
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions		600 9,996 14,424 6,646 273 5,443	- 11,295 12,154
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions Union Shopper		600 9,996 14,424 6,646 273 5,443 2,949	- 11,295 12,154 6,887 - - 1,228
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions Union Shopper Unions NSW		600 9,996 14,424 6,646 273 5,443 2,949 4,944	- 11,295 12,154 6,887 - 1,228 4,866
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions Union Shopper Unions NSW Unions WA		600 9,996 14,424 6,646 273 5,443 2,949 4,944 1,632	- 11,295 12,154 6,887 - 1,228 4,866 1,390
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions Union Shopper Unions NSW Unions WA Victorian Trades Hall Council		600 9,996 14,424 6,646 273 5,443 2,949 4,944 1,632	- 11,295 12,154 6,887 - 1,228 4,866 1,390
APHEDA Australian Council of Trade Unions Australian Labor Party International Trust Fund Maritime Union of Australia Queensland Council of Unions Union Shopper Unions NSW Unions WA Victorian Trades Hall Council <i>Levies</i>		600 9,996 14,424 6,646 273 5,443 2,949 4,944 1,632 604	- 11,295 12,154 6,887 - 1,228 4,866 1,390

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 8: Legal and professional fees

	2013 \$	2012 \$
Legal fees – litigation	10,568	-
Legal fees – other legal matters	5,360	6,829
Other professional fees	68,106	71,329
	84,034	78,158
9: Salaries and other expenses		
	2013 \$	2012 \$
Holders of office	φ	Ģ
- wages and salaries	94,447	108,920
- superannuation	8,832	10,170
- leave and other entitlements	-	-
- separation and redundancies	-	-
- other employee expenses	80,362	59,501
	183,641	178,591
Employees other than holders of office		
- wages and salaries	649,270	604,451
- superannuation	71,462	62,940
- leave and other entitlements	33,214	20,108
- separation and redundancies	-	-
- other employee expenses	7,178	3,449
	761,124	690,948
Other employer expenses a	39,405	57,878
	984,170	927,417

(a) Other expenses primarily comprise employee insurance, payroll tax, fringe benefits tax, workcover and contract staff.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 10: Current assets – Cash and cash equivalents

2013 \$	2012 \$
Cash on hand 1,500	1,500
Cash at bank 767,033	694,850
Term deposit 331,921	318,630
1,100,454	1,014,980
(a) Reconciliation to cash at the end of the year	
The above figures are reconciled to cash at the end of the financial year as shown in the statement of cash flows as follows:	
Balances as above 1,100,454	1,014,980
Balances per statement of cash flows 1,100,454	1,014,980
11: Current assets – Trade and other receivables	
2013	2012
\$	\$
Trade receivables 17,456	12,864
Other receivables 4,868	11,083
Receivables from other reporting units -	-
Prepayments 20,657	14,846
42,981	38,793
12: Non-current assets – Property, plant and equipment	
2013	2012
\$	\$
Land and Buildings	
At cost 677,669	677,669
Less accumulated depreciation (173,644)	(156,702)
Total land and buildings 504,025	520,967
Plant and equipment	
Office equipment 11,937	9,767
At cost(7,554)	(6,733)
Less accumulated depreciation 4,383	3,034
Office furniture and fixtures 88,134	88,134
At cost (47,668)	(44,444)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 12: Non-current assets – Property, plant and equipment (Continued)

	2013 \$	2012 \$
Plant and equipment		
Computer equipment		
At cost	100,778	95,250
Less accumulated depreciation	(89,404)	(83,259)
	11,374	11,991
Total plant and equipment	56,223	58,715
Total property, plant and equipment	560,248	579,682

#### (a) Non-current assets pledged as security

None of the non-currents assets are pledged as security.

### (b) Movements in carrying amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the year:

2012	Land and buildings	Office equipment	Computer equipment	Furniture and fixtures	Total
	\$	\$	\$	\$	\$
Opening net book amount	537,909	6,739	19,983	48,153	612,784
Additions	-	-	3,096	-	3,096
Disposals	-	(2,341)	(363)	(761)	(3,465)
Depreciation	(16,942)	(1,364)	(10,725)	(3,702)	(32,733)
Closing net book amount	520,967	3,034	11,991	43,690	579,682

2013	Land and buildings	Office equipment	Computer equipment	Furniture and fixtures	Total
	\$	\$	\$	\$	\$
Opening net book amount	520,967	3,034	11,991	43,690	579,682
Additions	-	2,170	5,527	-	7,697
Depreciation	(16,942)	(821)	(6,144)	(3,224)	(27,131)
Closing net book amount	504,025	4,383	11,374	40,466	560,248

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 13: Current liabilities – Trade and other payables

	2013 \$	2012 \$
Unsecured		
Trade creditors	48,950	47,083
Payables to other reporting units	-	-
Consideration to employers for payroll deductions	-	-
Legal fee payable	-	-
Sundry creditors	46,179	46,880
	95,129	93,963

## 14: Current liabilities – Provisions

	2013 \$	2012 \$
	Ψ	Ψ
Employee benefits – holder of office		
Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	<u> </u>	_
Other		
	<u> </u>	-
Employee benefits - staff		
Annual leave	49,715	32,393
Long service leave	41,887	35,430
	41,007	00,700
Separations and redundancies	-	-
Other	<u> </u>	-
	91,602	67,823

### 15: Non-current liabilities – Provisions

	2013 \$	2012 \$
Employee benefits – holder of office Annual leave	<u>.</u>	-
Long service leave Separations and redundancies	:	-
Other		-
Employee benefits - staff	<u> </u>	-
Annual leave	-	-
Long service leave Separations and redundancies	21,841	12,406
Other	<u> </u>	-
	21,841	12,406

### 16: Accumulated surplus

	2013 \$	2012 \$
Movements in the accumulated surplus were as follows:		
Balance 1 July	1,459,263	1,329,992
Net surplus for the year	35,848	129,271
Balance 30 June	1,495,111	1,459,263

No specific funds or accounts have been operated or monies invested in any assets in respect of any compulsory levies or voluntary contributions.

## 17: Contingencies

There are no known contingent assets or liabilities at 30 June 2013.

## 18: Commitments

	2013	2012
	\$	\$
Operating lease commitments		
Non-cancellable operating leases contracted for but not capitalised in the financial statements		
Payables		
- not later than one year	9,530	9,530
- later than one year but not later than five years	23,826	33,356
	33,356	42,886
Concerned descentions of localing automagnety		

General description of leasing arrangement:

The leases are related to the rental of office equipment.

## 19: Events occurring after the reporting period

No matter or circumstance has arisen since the end of the financial year to the date of this report, that has or may significantly affect the activities of the Division, the results of those activities or the state of affairs of the Division in the ensuing or any subsequent financial year.

## 20: Wage recovery activities

All wage recovery activity has resulted in payments being made directly to members by employers. The Division has not derived any revenue in respect of these activities.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 21: Related party transactions

(a)The names of the members of Divisional Executive in office at any time during or since the end of the financial year are:

Name	Position
Shane Scanlon	Divisional President
Jo-Ann Davidson	Divisional Secretary
Jack Hastings	Assistant Secretary
Brett Inman	<b>Divisional Vice President</b>

The names of the members of Divisional Council in office at any time during or since the end of the financial year are:

<i>Name</i> Shane Scanlon Jo-Ann Davidson Jack Hastings Brett Inman	Position Divisional President Divisional Secretary Assistant Secretary Divisional Vice President	
Carol Locket	Qantas Council Delegate	
Susan Lindberg	Qantas Council Delegate	
Owen Greenwood	Qantas Council Delegate	
Stephen Redding	Qantas Council Delegate	
David Brady	Tiger Team Coordinator	
Brad Gillman	Virgin Team Coordinator	Resigned 14 August 2012
Lisa Roberts	EA/SU Team Coordinator	
Janine McCabe	Small/Regional Airlines Team Coordinator	
Toni Lockyer	Qantas Council Delegate	
Dominic Biviano	MAM Team Coordinator	
Brad Mills	Jetstar Team Coordinator	Appointed 12 July 2012
Scott Beaven	Virgin Australia Council Delegate	Appointed 16 July 2012
Sharon Ashton-Ridley	Qantas Domestic Team Coordinator	Appointed 8 February 2013

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 21: Related party disclosures (Continued)

	2013	2012
	\$	\$
(c) Key management personnel remuneration		
Short-term employee benefits		
Salary (including annual leave taken) Annual leave accrued	94,447	108,920
	-	- 50 501
<ul> <li>other employee expenses</li> <li>Total short-term employee benefits</li> </ul>	<u> </u>	<u>59,501</u> 168,421
Total short-term employee benefits	174,003	100,421
Post-employment benefits:		
Superannuation	8,832	10,170
Total post-employment benefits	8,832	10,170
Other long-term benefits:		
Long-service leave	-	-
Total other long-term benefits	-	-
Termination benefits	-	-
		-
Total	100 044	170 501
	183,641	178,591

(d) There were no loans between the key management personnel or the committee of management and the Division.

(e) There were no transactions between key management personnel or the committee of management and the Division other than those relating to their membership of the Division and reimbursement by the Division in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which is reasonable to expect would have been adopted by parties at arm's length.

	2013	2012
(f) Advances to employees	\$	\$
These loans are unsecured, interest-free (in most cases), at call and are		
disclosed in the Balance Sheet under current assets – other debtors. No		
provisions for doubtful debts have been raised during the year in relation to any outstanding balances, and no expense has been recognised in respect		
of bad or doubtful debts due from related parties.		
Beginning of the year	5,189	4,256
Loans advanced	-	7,100
Loan repayments received	(5,189)	(6,167)
End of year	-	5,189

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 22: Cash flow information

	2013 \$	2012 \$
Reconciliation of cash flow from operations with surplus for the year		
Surplus for the year	35,848	129,271
Non-cash flows in surplus		
Depreciation	27,131	32,733
Net loss on disposal of property, plant and equipment	-	3,465
Changes in assets and liabilities		
(Increase) Decrease in receivables	(9,377)	2,742
Increase (Decrease) in payables	1,166	(40,356)
Increase in provisions	33,214	20,108
Cash flows from operations	87,982	147,963

## 23: Other information

(i) Going Concern

The Division's ability to continue as a going concern is not reliant on financial support from another reporting unit.

(ii) Financial Support

No financial support has been provided to another reporting unit to ensure that it continues as a going concern.

(iii) Acquisition of assets and liability under specific sections:

The Division did not acquires any asset or a liability during the financial year as a result of:

- an amalgamation under part 2 of Chapter 3, of the RO Act;

- a restructure of the Branches of the organisation;

- a determination by the General Manager under s245(1) of the RO Act;

- a revocation by the General Manager under s249(1) of the RO Act;

(iv) Acquisition of assets and liability as part of a business combination:

If assets and liabilities were acquired during the financial year as part of a business combination, the requirement of the Australian Accounting Standards will be complied with. No such acquisition has occurred during the financial year.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 24: Financial risk management

The entity's activities expose it to a variety of financial risks: market risk (including fair value interest rate risk and price risk), credit risk, liquidity risk and cash flow interest rate risk. The entity's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the entity. The entity uses different methods to measure different types of risk to which it is exposed. These methods include sensitivity analysis in the case of interest rate, other price risks and aging analysis for credit risk.

Risk management is carried out by management under policies approved by the Committee of Management. The Committee of Management identifies, evaluates and hedges financial risks as part of regular meetings. This identification and analysis includes an analysis of interest rate exposure and the evaluation of strategies in the context of most recent economic conditions.

#### (a) Market risk

*(i) Foreign exchange risk* The entity is not exposed to foreign exchange risk.

#### (ii) Price risk

The entity is not exposed to commodity price risk and equity securities price.

#### (iii) Cash flow and fair value interest rate risk

The Division has no borrowings and is therefore not exposed to interest rate risk on liabilities. The Division has investments in a variety of interest-bearing assets which have fixed interest rates and therefore are not subject to interest rate volatility.

#### (b) Credit risk

Credit risk arises from cash and cash equivalents and deposits with banks and financial institutions. Cash transactions are limited to high credit quality financial institutions. Currently the investments are held in Australian banks.

The Division has no significant concentrations of credit risk.

The maximum exposure to credit risk at the reporting date is the carrying amount of the financial assets.

The credit quality of financial assets can be assessed by reference to external credit ratings as follows:

	2013 \$	2012 \$
Cash at bank AA- Rating	767,033	694,850
Deposits at call AA- Rating	331,921	318,630

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

## 24: Financial risk management (Continued)

#### (c) Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities, the availability of funding through an adequate amount of committed credit facilities and the ability to close-out market positions

#### Maturity profile of financial instruments

The maturity profile of financial assets and liabilities held are detailed below:

2013	Weighted	Floating	1 year or	1 to 2 years	2 to 5 years	Over 5	Non	Total
	Average Interest rate	Interest rate	less			years	Interest bearing	
	%	\$	\$	\$	\$	\$	\$	\$
Financial Assets								
Cash on hand		-	-	-	-	-	1,500	1,500
Cash at bank Deposits at bank	1.5 4.2	767,033	۔ 331,921	-	-	-	-	767,033 331,921
Other receivables	-		-			-	22,324	22,324
		767,033	331,921	<u> </u>	<u> </u>	<u> </u>	23,824	1,122,778
Financial Liabilities							05 400	05 400
Other payables	-			<u> </u>	<u> </u>	<u> </u>	<u>95,129</u> 95,129	95,129 95,129
Net Financial Assets							00,120	
(Liabilities)		767,033	331,921		<u> </u>	-	(71,305)	1,027,649
2012								
2012	Weighted Average Interest rate	Floating Interest rate	1 year or less	1 to 2 years	2 to 5 years	Over 5 years	Non Interest bearing	Total
-	Average Interest			1 to 2 years \$	2 to 5 years \$		Interest	Total \$
Financial Assets	Average Interest rate	Interest rate	less			years	Interest bearing \$	\$
-	Average Interest rate %	Interest rate	less			years	Interest bearing	
Financial Assets Cash on hand Cash at bank Deposits at bank	Average Interest rate % - 1.9 5.1	Interest rate \$	less			years	Interest bearing \$ 1,500	\$ 1,500 694,850 318,630
<b>Financial Assets</b> Cash on hand Cash at bank	Average Interest rate % - 1.9	Interest rate \$ 694,850	less \$ - - 318,630			years	Interest bearing \$ 1,500 - 23,947	\$ 1,500 694,850 318,630 23,947
Financial Assets Cash on hand Cash at bank Deposits at bank	Average Interest rate % - 1.9 5.1	Interest rate \$	less \$ -			years	Interest bearing \$ 1,500	\$ 1,500 694,850 318,630
Financial Assets Cash on hand Cash at bank Deposits at bank Other receivables	Average Interest rate % - 1.9 5.1	Interest rate \$ 694,850	less \$ - - 318,630			years	Interest bearing \$ 1,500 - 23,947	\$ 1,500 694,850 318,630 23,947
Financial Assets Cash on hand Cash at bank Deposits at bank Other receivables Financial Liabilities	Average Interest rate % - 1.9 5.1	Interest rate \$ 694,850	less \$ - - 318,630			years	Interest bearing \$ 1,500 - 23,947 25,447	\$ 1,500 694,850 318,630 23,947 1,038,927
Financial Assets Cash on hand Cash at bank Deposits at bank Other receivables	Average Interest rate % - 1.9 5.1	Interest rate \$ 694,850	less \$ - - 318,630			years	Interest bearing \$ 1,500 - 23,947	\$ 1,500 694,850 318,630 23,947

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 24: Financial risk management (Continued)

#### (d) Fair value estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

AASB 7 *Financial Instruments: Disclosures* requires disclosure of fair value measurements by level of the following fair value measurement hierarchy:

(a) quoted prices (unadjusted) in active markets for identical assets or liabilities (level 1)

(b) inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly (as prices) or indirectly (derived from prices) (level 2), and

(c) inputs for the asset or liability that are not based on observable market data (unobservable inputs) (level 3).

The carrying value less impairment provision of trade receivables and payables are assumed to approximate their fair values due to their short-term nature.

The Division does not have any financial instruments included in level 1, level 2 and level 3.

## COMMITTEE OF MANAGEMENT STATEMENT

On 36<sup>th</sup> CCTOBER 7013 the Divisional Executive of the Flight Attendants' Association of Australia - Domestic/Regional Division passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2013:

The Divisional Executive declares that in its opinion;

- 1. the financial statements and notes comply with Australian Accounting Standards;
- 2. the financial statements and notes comply with the reporting guidelines of the General Manager;
- 3. the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Division for the financial year to which they relate;
- 4. there are reasonable grounds to believe that the Division will be able to pay its debts as and when they become due and payable; and
- 5. during the financial year to which the GPFR relates and since the end of 30 June 2013:
  - a. meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - b. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned;
  - c. the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - d. where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - e. the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act has been provided to the members or the General Manager; and
  - f. where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- 6. All wage recovery activity has resulted in payments being made directly to members by employers. The Division has not derived any revenue in respect of these activities.

This declaration is made in accordance with a resolution of the Committee of Management.

day of CICIC P-FC

Designated Officer - Jo-Ann Davidson (Secretary)

Dated this 30

2013



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### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FLIGHT ATTENDANTS' ASSOCIATION OF AUSTRALIA - DOMESTIC/REGIONAL DIVISION

#### Report on the financial report

We have audited the accompanying financial report of Flight Attendants' Association of Australia - Domestic/Regional Division, which comprises the balance sheet as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Statement by the Committee of Management.

#### Committee of Management's responsibility for the financial report

The Committee of Management is responsible for the preparation of the financial report that give a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009, and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by the Committee of Management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FLIGHT ATTENDANTS' ASSOCIATION OF AUSTRALIA - DOMESTIC/REGIONAL DIVISION (Continued)

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### Opinion

In our opinion:

(1) the general purpose financial report of Flight Attendants' Association of Australia - Domestic/Regional Division presents fairly, in all material respects, the financial position of Flight Attendants' Association of Australia - Domestic/Regional Division as at 30 June 2013 and the results of its operations, its changes in equity and cash flows for the year then ended, in accordance with any of the following that apply to the entity:

a) the Australian Accounting Standards; and

b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

(2) the Committee of Management's use of the going concern basis of accounting in the preparation of the entity's financial statements is appropriate

- Kasties

BGL Partners Chartered Accountants

 I. A. Hinds - C.A. - Partner
 Approved Auditors
 Member of The Institute of Chartered Accountants in Australia and holder of current Public Practice Certificate

30th October 2013 Melbourne



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# ANNUAL CONCISE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2013

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#### Relationship of the concise financial report to the full financial reports

The concise financial report is an extract from the full financial report for the year ended 30 June 2013. The financial statements and specific disclosures included in the concise financial report have been derived from the full financial report.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and financing and investing activities of the Flight Attendants' Association of Australia - Domestic/Regional Division as the full financial report. Further financial information can be obtained from the full financial report.

The full financial report and auditor's report will be sent to members on request, free of charge. Please contact the Flight Attendants' Association of Australia - Domestic/Regional Division's office and a copy will be forwarded to you. Alternatively, you can access both the full financial report and the concise report via the internet at our Members' Centre on our website.

The committee of management has resolved on 30th October 2013 that this concise report be provided in accordance with s265 (2) of the *Fair Work (Registered Organisations) Act 2009*.

#### DISCUSSION AND ANALYSIS OF THE FINANCIAL REPORT

# Information on Flight Attendants' Association of Australia - Domestic/Regional Division 's concise financial report

The concise financial report is an extract of the full financial report for the year ended 30 June 2013. The financial statements and specific disclosures included in the concise financial report have been derived from the full financial report

This discussion and analysis is provided to assist members in understanding the concise financial report. The discussion and analysis is based on Flight Attendants' Association of Australia - Domestic/Regional Division financial statements and the information contained in the concise financial report has been derived from the full 2013 financial report of Flight Attendants' Association of Australia - Domestic/Regional Division.

#### Statement of comprehensive income

The surplus attributable to members for the year was \$35,848 compared to \$129,271 in the previous year. This reduction in the surplus occurred due to a decrease in total revenue of 6% from \$ 1,579,934 last year to \$1,492,201 this year. The decrease in revenue was due to the decline in membership numbers.

Expenses increased by 0.4% from \$1,450,663 in 2012 to \$1,456,353 this year. The increase was due to general increase in prices.

#### Balance sheet

Total assets increased from \$1,633,455 in 2012 to \$1,703,683 in 2013 mainly due to an increase in cash at bank. Total liabilities increased by 20% or \$34,380 from \$174,192 in 2012 to \$208,572 in 2013. This was mainly due to an increase in staff leave provisions. The increase in liabilities combined with a higher increase in total assets resulted in the increase of total member fund of 2.5%.

#### Statement of cash flows

Net cash inflows from operations decrease from \$ 147,963 in 2012 to \$87,892 in 2013, primarily due to a decrease in receipts from members. There was still a net increase in cash for the year of \$85,474 (2012: \$ 143,934) resulting in cash assets increasing to \$1,100,454 as at 30 June 2013.

Signed in accordance with a resolution of the Committee of Management:

λω

Designated Officer - Jo-Ann Davidson (Secretary)

Dated this 30<sup>th</sup> day of OCTOBER

2013

# **OPERATING REPORT**

Your Divisional Executive present their report on the Flight Attendants' Association of Australia - Domestic/Regional Division (The Division) for the financial year ended 30 June 2013.

#### Members of committee

The names of the members of Divisional Executive in office at any time during or since the end of the financial year are:

Name	Position
Shane Scanlon	President
Jo-Ann Davidson	Secretary
Jack Hastings	Assistant Secretary
Brett Inman	Vice President

#### Significant changes in state of financial affairs

No significant changes in the state of financial affairs of the Division occurred during the financial year.

#### Review of principal activities and results of operations

The principal activities of the Division during the financial year were the protection and improvement of employment conditions for its members. No significant change in the nature of these activities occurred during the year.

A review of the operations of the Division indicate that it continued to engage in its principal activity of representing flight attendants in industrial and operational matters. In pursuing these activities the Division has sought to protect the members through representation of individuals in grievances and disputes. In pursuing such, the Division has initiated and activated legal and industrial action when appropriate.

#### Union details

The number of employees on a full-time equivalent basis at 30 June 2013 was 10 (2012: 10). The number of members of the Division, at 30 June 2013 was 2,770 (2012: 2,933).

# **OPERATING REPORT (CONTINUED)**

### Right of members to resign

Members may resign from the union in accordance with Rule 33, which reads as follows:

#### "33 - RESIGNATION

- (a) A member may resign from membership of the Association by written notice addressed and delivered to the Divisional Secretary.
- (b) A notice of resignation from membership of the Association takes effect:
  - (1) Where a member ceases to be eligible to become a member of the Association:
    - (i) on the day on which the notice is received by the Divisional Secretary; or
    - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is later; or
  - (2) in any other case:
    - (i) at the end of 2 weeks after the notice is received by the Divisional Secretary; or
    - (ii) on the day specified in the notice;
    - whichever is the later.
- (c) Any membership fees payable but not paid by a former member of the Association, in relation to a period before the member's resignation from the Association took effect, may be sued for and recovered in the name of the Association, in a court of competent jurisdiction, as a debt due to the Association.
- (d) A notice delivered to the person mentioned in Sub-Rule (a) shall be taken to have been received by the Association when it was delivered.
- (e) A notice of resignation that has been received by the Association is not invalid because it was not addressed and delivered in accordance with Sub-Rule (a).
- (f) A resignation from membership of the Association is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Association that the resignation has been accepted."

#### **Directorships of Superannuation Fund**

To the best of our knowledge and belief, no officers and employees of the Division are superannuation fund trustee(s) or a director of a company that is a superannuation fund trustee.

### **OPERATING REPORT (Continued)**

Directorships of comp	any or a member of a board		
Officer/ Employee	Company/Board Name	Principal activities	Criteria
Shane Scanlon	Scanlon and Fonseca investment trust	property investments	Private Appointment

Apart from the above, to the best of our knowledge and belief, no officer or employee of the Division is director of companies or member of a board.

Signed in accordance with a resolution of the Divisional Executive

-----

Designated Officer - Jo-Ann Davidson (Secretary)

Dated this 30<sup>th</sup> day of 0 CTOBER 2013

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
Revenue from continuing operations	3	1,492,201	1,579,934
Expenses			
Administration and other expenses		(125,608)	(148,152)
Industrial expenses		(225,083)	(252,666)
Legal and professional fees		(84,034)	(78,158)
Rent and occupancy expenses		(37,458)	(44,270)
Salaries and related expenses		(984,170)	(927,417)
		(1,456,353)	(1,450,663)
Surplus before income tax		35,848	129,271
Income tax expenses		<u> </u>	-
Surplus for the year		35,848	129,271
Other comprehensive income			-
Total comprehensive income for the year		35,848	129,271
Total comprehensive income for the year is attributable to: Members of the union		35,848	129,271

### BALANCE SHEET AS AT 30 JUNE 2013

	2013 \$	2012 \$
ASSETS	÷	Ŧ
Current assets		
Cash and cash equivalents	1,100,454	1,014,980
Trade and other receivables	42,981	38,793
Total current assets	1,143,435	1,053,773
Non-current assets		
Property, plant and equipment	560,248	579,682
Total non-current assets	560,248	579,682
Total assets	1,703,683	1,633,455
LIABILITIES		
Current liabilities		
Trade and other payables	95,129	93,963
Provisions	91,602	67,823
Total current liabilities	186,731	161,786
Non-current liabilities		
Provisions	21,841	12,406
Total non-current liabilities	21,841	12,406
Total liabilities	208,572	174,192
Net assets	1,495,111	1,459,263
MEMBERS' FUND		
Accumulated surplus	1,495,111	1,459,263
Total members' fund	1,495,111	1,459,263

The above balance sheet should be read in conjunction with the accompanying notes.

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2013

	Accumulated surplus \$	Total \$
Balance at 1 July 2011	1,329,992	1,329,992
Total comprehensive income for the year	129,271	129,271
Transfer from retained surplus	-	<u> </u>
Balance at 30 June 2012	1,459,263	1,459,263
Balance at 1 July 2012	1,459,263	1,459,263
Total comprehensive income for the year	35,848	35,848
Transfer from retained surplus	-	-
Balance at 30 June 2013	1,495,111	1,495,111

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2013

Cash flows from operating activitiesReceipts from members1,601,1891,704,943Receipts from other reporting entities FAAA International Division11,625-Receipts from controlled entitiesSundry receipts2,6415,361Payments to suppliers and employees(1,557,315)(1,589,028)Payments to other reporting entitiesPayments to controlled entitiesInterest received29,84226,687Net cash inflow from operating activities87,982147,963Cash flows from investing activities(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046Cash and cash equivalents at end of financial year1,101,4541,014,980		2013 \$	2012 \$
Receipts from other reporting entities FAAA International Division11,625Receipts from controlled entities-Sundry receipts2,641Payments to suppliers and employees(1,557,315)Payments to other reporting entities-Payments to controlled entities-Payments to controlled entities-Interest received29,842Receipts from operating activities87,982Payment for property, plant and equipment(7,697)Net cash flows from financing activities(7,697)Payment received5,189Cash flows from financing activities5,189Loan advanced-Net cash inflow from financing activities5,189Quarter for property of financing activities5,189Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046-	Cash flows from operating activities		
- FAAA International Division11,625Receipts from controlled entities-Sundry receipts2,641Payments to suppliers and employees(1,557,315)Payments to other reporting entities-Payments to controlled entities-Payment for mo operating activities87,982Payment for property, plant and equipment(7,697)Net cash flows from financing activities(7,697)Loan advanced-Loan repayment received5,189Net cash inflow (outflow) from financing activities5,189Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046-	Receipts from members	1,601,189	1,704,943
Receipts from controlled entities-Sundry receipts2,641Payments to suppliers and employees(1,557,315)Payments to other reporting entities-Payments to controlled entities-Payments to controlled entities-Interest received29,842Payment for moperating activities87,982Payment for property, plant and equipment(7,697)Net cash flows from investing activities(7,697)Payment received-Cash flows from financing activities(7,697)Loan advanced-Loan repayment received5,189Net cash inflow (outflow) from financing activities5,189Net cash inflow (outflow) from financing activities9(33)Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046	Receipts from other reporting entities	-	-
Sundry receipts2,6415,361Payments to suppliers and employees(1,557,315)(1,589,028)Payments to other reporting entitiesPayments to controlled entitiesInterest received29,84226,687Net cash inflow from operating activities87,982147,963Cash flows from investing activities87,982147,963Payment for property, plant and equipment(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	- FAAA International Division	11,625	-
Payments to suppliers and employees(1,557,315)(1,589,028)Payments to other reporting entitiesPayments to controlled entitiesInterest received29,84226,687Net cash inflow from operating activities87,982147,963Cash flows from investing activities87,982147,963Payment for property, plant and equipment(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Cash flows from financing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Receipts from controlled entities	-	-
Payments to other reporting entities-Payments to controlled entities-Interest received29,842Act cash inflow from operating activities87,982Net cash inflow from operating activities87,982Payment for property, plant and equipment(7,697)Net cash (outflow) from investing activities(7,697)Loan advanced-Loan advanced-Net cash inflow (outflow) from financing activities5,189Net cash inflow (outflow) from financing activities(7,697)Loan advanced-Loan advanced-Net cash inflow (outflow) from financing activities5,189Loan advanced-Loan advanced-Loan repayment received5,189Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046	Sundry receipts	2,641	5,361
Payments to controlled entities-Interest received29,842Net cash inflow from operating activities87,982Payment for property, plant and equipment(7,697)Net cash (outflow) from investing activities(7,697)Net cash (outflow) from investing activities(7,697)Loan advanced-Loan repayment received5,189Net cash inflow (outflow) from financing activitiesState in cash and cash equivalentsNet increase in cash and cash equivalentsCash and cash equivalents at beginning of financial year1,014,980871,046	Payments to suppliers and employees	(1,557,315)	(1,589,028)
Interest received29,84226,687Net cash inflow from operating activities87,982147,963Cash flows from investing activities(7,697)(3,096)Payment for property, plant and equipment(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Cash flows from financing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Payments to other reporting entities	-	-
Net cash inflow from operating activities87,982147,963Cash flows from investing activities(7,697)(3,096)Payment for property, plant and equipment(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Cash flows from financing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Payments to controlled entities	-	-
Cash flows from investing activitiesPayment for property, plant and equipment(7,697)Net cash (outflow) from investing activities(7,697)Cash flows from financing activities(7,697)Loan advanced-Loan repayment received5,189Net cash inflow (outflow) from financing activities5,189Net cash inflow (outflow) from financing activities933)Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046	Interest received	29,842	26,687
Payment for property, plant and equipment(7,697)(3,096)Net cash (outflow) from investing activities(7,697)(3,096)Cash flows from financing activities(7,697)(3,096)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Net cash inflow from operating activities	87,982	147,963
Net cash (outflow) from investing activities(7,697)(3,096)Cash flows from financing activities-(7,100)Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Cash flows from investing activities		
Cash flows from financing activitiesLoan advanced-Loan repayment received5,189Net cash inflow (outflow) from financing activities5,189Net increase in cash and cash equivalents85,474Cash and cash equivalents at beginning of financial year1,014,980871,046	Payment for property, plant and equipment	(7,697)	(3,096)
Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Net cash (outflow) from investing activities	(7,697)	(3,096)
Loan advanced-(7,100)Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	Cash flows from financing activities		
Loan repayment received5,1896,167Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046	•		(7,100)
Net cash inflow (outflow) from financing activities5,189(933)Net increase in cash and cash equivalents85,474143,934Cash and cash equivalents at beginning of financial year1,014,980871,046		5.189	( )
Cash and cash equivalents at beginning of financial year <b>1,014,980</b> 871,046			
Cash and cash equivalents at beginning of financial year <b>1,014,980</b> 871,046	Net increase in cash and cash equivalents	85,474	143,934
	•	,	
		i	

The above statement of cash flows should be read in conjunction with the accompanying notes.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 1: Summary of significant accounting policies

#### (a) Basis of preparation of concise financial report

The concise financial reports have been prepared in accordance with the requirements of the Fair Work (Registered Organisations) Act 2009 and Accounting Standards AASB 1039 "Concise Financial Report.

A full general purpose financial report has been prepared for the Flight Attendants' Association of Australia - Domestic/Regional Division ("The Division"). This general purpose financial report has been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the *Fair Work (Registered Organisations) Act 2009.* 

The financial statements and specific disclosures included in the concise financial report have been derived from the general purpose financial report of the Division. The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and financing and investing activities of the entity as the general purpose financial report of the Division.

#### (b) Presentation currency

The presentation currency used in this concise financial report is Australian dollars.

#### 2: Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Commission:

- (1) A member of a reporting unit, or the General Manager of Fair Work Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### 3: Revenue

	2013 \$	2012 \$
From continuing operations	,	Ţ
Service revenue		
- member subscriptions	1,457,780	1,548,928
- capitation fees	-	-
- levies	-	-
Other revenue		
- interest	31,566	28,791
- grants and donations	-	-
<ul> <li>financial support from another reporting unit</li> </ul>	-	-
- other revenue	2,855	2,215
	1,492,201	1,579,934

## 4: Contingencies

There are no known contingent assets or liabilities at 30 June 2013.

## 5: Events occurring after the reporting period

No matter or circumstance has arisen since the end of the financial year to the date of this report, that has or may significantly affect the activities of the Division, the results of those activities or the state of affairs of the Division in the ensuing or any subsequent financial year.

### COMMITTEE OF MANAGEMENT STATEMENT

On 30+ OCTOBER 7013 the Divisional Executive of the Flight Attendants' Association of Australia - Domestic/Regional Division passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2013:

The Divisional Executive declares that in its opinion;

- 1. the financial statements and notes comply with Australian Accounting Standards;
- 2. the financial statements and notes comply with the reporting guidelines of the General Manager;
- 3. the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Division for the financial year to which they relate;
- 4. there are reasonable grounds to believe that the Division will be able to pay its debts as and when they become due and payable; and
- 5. during the financial year to which the GPFR relates and since the end of 30 June 2013:
  - a. meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - b. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned;
  - c. the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - d. where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - e. the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act has been provided to the members or the General Manager; and
  - f. where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- 6. All wage recovery activity has resulted in payments being made directly to members by employers. The Division has not derived any revenue in respect of these activities.

This declaration is made in accordance with a resolution of the Committee of Management.

Designated Officer - Jo-Ann Davidson (Secretary)

Dated this 30<sup>th</sup> day of OCTOBER

2013



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### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FLIGHT ATTENDANTS' ASSOCIATION OF AUSTRALIA - DOMESTIC/REGIONAL DIVISION

#### Report on the concise financial report

We have audited the accompanying financial report of Flight Attendants' Association of Australia - Domestic/Regional Division, which comprises the balance sheet as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the Statement by the Committee of Management.

#### Committee of Management 's responsibility for the concise financial report

The Committee of Management is responsible for the preparation and presentation of the concise financial report in accordance with Accounting Standard AASB 1039 *Concise Financial Reports*, and the Fair Work (Registered Organisations) Act 2009, and for such internal control as the management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on the concise financial report based on our audit procedures which were conducted in accordance with Auditing Standard ASA 810: Engagements to Report on Summary Financial Statements. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of the Flight Attendants' Association of Australia - Domestic/Regional Division for the year ended 30 June 2013. We expressed an unmodified audit opinion on that financial report in our report dated 30 October 2013. The Australian Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report for the year is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the concise financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the concise financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the concise financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Our procedures included testing that the information in the concise financial report is derived from, and is consistent with, the financial report for the year, and examination on a test basis, of audit evidence supporting the amounts, and other disclosures which were not directly derived from the financial report for the year. These procedures have been undertaken to form an opinion on whether, in all material respects, the concise financial report complies with AASB 1039: *Concise Financial Reports*.

Our audit did not involve an analysis of the prudence of business decisions made by the Committee of Management.



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ABN 96 006 935 459

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF FLIGHT ATTENDANTS' ASSOCIATION OF AUSTRALIA - DOMESTIC/REGIONAL DIVISION (Continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### Opinion

In our opinion:

- (1) the concise financial report of the Flight Attendants' Association of Australia Domestic/Regional Division for the year ended 30 June 2013 complies with Australian Accounting Standard AASB 1039 Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009; and
- (2) the Committee of Management's use of the going concern basis of accounting in the preparation of the entity's financial statements is appropriate.

- Pates

BGL Partners Chartered Accountants

I. A. Hinds - C.A. - Partner Approved Auditors Member of The Institute of Chartered Accountants in Australia and holder of current Public Practice Certificate

30th October 2013 Melbourne



Liability limited by o scheme approved under professional standards legislation