



27 June 2019

Grainne O'Loughlin
President
Health Services Association of New South Wales

Sent via email: Grainne.OLoughlin@health.nsw.gov.au

Cc: Mary Dowling, edhsansw@gmail.com

Dear Grainne O'Loughlin,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/84)

I acknowledge receipt by the Registered Organisations Commission (**the ROC**) on 27 June 2019 of your organisation's further amended Annual Return (**Further Amended Annual Return**) which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*.

On 10 April 2019, a notification of change was lodged with the ROC to notify us of changes to your organisation's records with respect to its list of officers as contained in the Annual Return for 2018 (**the NoC**). However the changes contained in the NoC was not reflected in the Annual Return for 2019 initially lodged on 12 February 2019 nor in the amended Annual Return subsequently lodged on 10 April 2019. As a result, this Further Amended Annual Return was lodged to reflect the changes in the NoC. Thank you for providing your Annual Return.

The documents lodged provide most of the required information for the 2019 Annual Return of the Health Services Association of New South Wales.

The ROC aims to help organisations comply with all the requirements of subsection 233(1) of the RO Act. To assist you with your future lodgements, I note that your organisation has an obligation to, amongst other things, keep records of its officers under the RO Act and this includes continually maintaining its register so as to ensure that it is up to date at all times. Please ensure that this practice of record keeping is maintained so that a correct and up to date copy of your organisation's records is lodged in future Annual Returns.

The ROC will examine next year's Annual Return to confirm that the matters giving rise to these concerns are not repeated. In order to assist organisations to fully comply with the requirements of subsection 233(1) of the RO Act a template Annual Return is available on the [fact-sheets](#) page of our website. The Health Services Association of New South Wales is encouraged to use this template.

While no further action is required in relation to this Annual Return, failure to keep accurate records can attract further compliance action, including the possibility of Federal Court proceedings seeking penalties.

The Annual Return has been filed and no further action is required. Annual Returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Health Services Association of New South Wales is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au

Yours faithfully,

Cheryl Tam
Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Mary Dowling, being the Secretary of the Health Services Association NSW, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 135-150 The Horsley Drive, Carramar NSW 2163
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.¹
 - On 31 December in the previous year the number of members was 12
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

¹ s.230(1)(d); reg.147(a), (b), (c) & (d)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:²

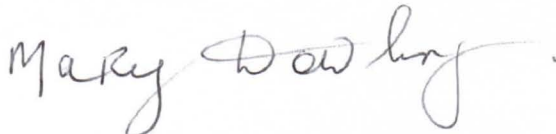
President (1)

Vice President (1)

Treasurer (1)

Executive Member (1)

Signed:



Dated: 27/6/2019

*[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to roc@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within **35 days** of the change³.]*

² s.230(1)(d); reg. 147(e)

³ s.233(2); reg. 151

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation [*insert as many pages as required*]:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>Secretary</i>	<i>Mary Dowling</i>	<i>135-15 The Horsley Drive, Carramar NSW 2163</i>	<i>Executive Director</i>
<i>President</i>	<i>Grainne O'Loughlin</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Treasurer</i>	<i>Robert Mills</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Vice President</i>	<i>Gerard Hyde</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Executive Member</i>	<i>Matthew Mackay</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Matthew Mackay</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Christine Arnold</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Eileen Hannagan</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Strephon Billinghamurst</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Drew Kear</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Alison Kent</i>	<i>As above</i>	<i>Human Resources Manager</i>
<i>Board Director</i>	<i>Steven Carr</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Mark Jeffrey</i>	<i>As above</i>	<i>Chief Executive</i>



15 April 2019

Grainne O'Loughlin
President
The Health Services Association of New South Wales

Sent via email: Grainne.OLoughlin@health.nsw.gov.au

Dear Grainne O'Loughlin,

Declaration and information lodged under subsection 233(1) for 2019 (AR2019/84)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 12 February 2019 of your organisation's Annual Return which provides information under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your Annual Return.

The ROC aims to help organisations comply with all the requirements of subsection 233(1) of the RO Act. Accordingly, the ROC requested that further information be provided, and this was provided by the organisation on 10 April 2019 regarding:

Record of each election to be held this financial year.

The provision of this information is a mandatory part of the Annual Return. While no further action is required in relation to this Annual Return, please ensure this information is included next year. Failure to include this information may result in the ROC reviewing the Health Services Association of New South Wales compliance with section 233(1). Non-compliance leaves your organisation open to the risk of further compliance action, including the prospect of Federal Court proceedings seeking penalties.

In order to assist organisations to fully comply with the requirements of subsection 233(1) of the RO Act a template Annual Return is available on the [fact-sheets](#) page of our website. The Health Services Association of New South Wales is encouraged to use this template.

The Annual Return has now been filed and no further action in relation to this Annual Return is required. Annual Returns are publicly available on the website through the [List of Registered Organisations](#).

Notifications of Change

Any changes to these records must be notified to the ROC within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Health Services Association of New South Wales is encouraged to use this template if any changes occur.

If you have any queries regarding this correspondence, I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au

Yours faithfully,

Cheryl Tam
Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Mary Dowling, being the Secretary of the Health Services association NSW, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 135-150 The Horsley Drive Carramar NSW 2163.¹
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - On 31 December in the previous year the number of members was 12
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:³

*President (1),
Vice President (1),
Treasurer (1)
Executive Member (1)*

Signed:



Dated: 10/4/19

[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within 35 days of the change⁴.]

³ s.230(1)(d); reg.147(e)

⁴ s.233(2); reg. 151

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation [*insert as many pages as required*]:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
<i>Secretary</i>	<i>Mary Dowling</i>	<i>135-150 The Horsley Drive, Carramar, NSW 2163</i>	<i>Executive Director</i>
<i>President</i>	<i>Grainne O'Loughlin</i>	<i>As above</i>	<i>Chief Executive</i>
<i>Treasurer</i>	<i>Robert Mills</i>	<i>As Above</i>	<i>Chief Executive</i>
<i>Vice President</i>	<i>Gerard Hyde</i>	<i>As Above</i>	<i>Chief Executive</i>
<i>Executive Member</i>	<i>Matthew Mackay</i>	<i>As Above</i>	<i>Chief Executive</i>
<i>Board Director</i>	<i>Christine Arnold</i>	<i>As Above</i>	<i>Operational Manager</i>
Board Director	Eileen Hannagan	As Above	Chief Executive
Board Director	Strephon Billinghamurst	As Above	Chief Executive
Board Director	Drew Kear	As Above	General Manager
Board Director	Stewart James	As Above	Chief Executive
Board Director	Alison Kent	As Above	Human Resources Manager
Board Director	Steven Carr	As Above	Chief Executive
			Chief Executive