



**Australian Government**  
**Registered Organisations Commission**

6 November 2017

Mr Daniel Hill  
Branch Secretary  
Health Services Union, Western Australia Branch

By e-mail: [union@hsuwa.com.au](mailto:union@hsuwa.com.au)

Dear Mr Hill

**Health Services Union, Western Australia Branch**  
**Financial Report for the year ended 30 June 2017 - FR2017/170**

I acknowledge receipt of the financial report for the year ended 30 June 2017 for the Health Services Union, Western Australia Branch (HSU-WA). The financial report was lodged with the Registered Organisations Commission (ROC) on 23 October 2017.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

Whilst the 2017 report has been filed the following should be addressed in the preparation of the next financial report.

**References to General Manager and Fair Work Commission**

Following the enactment of the *Fair Work (Registered Organisations) Amendment Act 2016*, the Registered Organisations Commission is the new regulator for registered organisations, with effect from 1 May 2017. Please ensure that references to 'General Manager' are changed to 'Commissioner' and references to 'Fair Work Commission' are changed to 'Registered Organisations Commission'.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 9603 0707 or by email at [ken.morgan@roc.gov.au](mailto:ken.morgan@roc.gov.au)

Yours faithfully

A handwritten signature in black ink, appearing to read 'K. Morgan'.

**KEN MORGAN**  
**Financial Reporting Advisor**  
**Registered Organisations Commission**

## **Health Services Union, WA Branch**

### **Designated Officer's Certificate**

s.268 of the Fair Work (Registered Organisations) Act 2009

Certificate for the year ending 30 June 2017

I Daniel Patrick Hill being the Branch Secretary of the Health Services Union, WA Branch certify:

- that the documents lodged herewith are copies of the full report for the Health Services Union, WA Branch for the period ending 30 June 2017 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members on 31<sup>st</sup> August 2017; and
- that the full report was presented to a meeting of the Committee of Management of the reporting unit on 16<sup>th</sup> October 2017 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature:



Name: Daniel Patrick Hill

Title: Branch Secretary, HSU WA Branch

Date: 23<sup>rd</sup> October 2017

**HEALTH SERVICES UNION  
WESTERN AUSTRALIAN BRANCH**

**ABN 39 370 757 126**

**GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2017**

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# HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

## OPERATING REPORT

For the year ending 30 June 2017

The Branch Committee of Management ("the Committee") present their operating report on the Reporting Unit ("the Branch") for the year ended 30 June 2017.

### **Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activities and results of those activities during the year were as follows:

- Representing individual members in grievance disputes with employers resulting in members being treated fairly and their rights respected.
- Representing all members at various workplaces regarding disputes with employers resulting in a fair outcome.
- Negotiating Enterprise Agreements resulting in increased wages and conditions for members covered by those Agreements.
- Negotiating agreements at a number of worksites resulting in the settlement of disputes or in flexibility in working arrangements.
- Providing union Workplace Representatives with training and education to enable them to better represent members in the workplace.
- Providing union members with training and education resulting in them better understanding their rights and responsibilities in the workplace and under their Enterprise Agreement.
- Providing members with professional indemnity insurance resulting in increased security for members.
- Providing members with a range of ancillary services resulting in improved lifestyle and protection for members.

There have been no significant changes in the nature of these activities during the year.

### **Significant Changes in Financial Affairs**

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

### **Operating Results**

The Branch's profit for the year amounted to \$6,938 (2016: \$1,835)

### **Right of Members to Resign**

Subject to Rule 10 of the rules of the Union and sec 174 of the Fair Work (Registered Organisations) Act 2009 a member has the right to resign from membership by giving written notice addressed and delivered to the Branch Secretary.

### **Officers or members who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee**

Nil.

### **Number of Members**

The number of persons that were members of the union at 30 June 2017 was 5,881 (2016: 5,894).

## HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

### Number of Employees

As at 30 June 2017, there are currently 2 Officers and 16 appointed persons who are employees of the Branch. These employees hold joint positions with the Health Services Union of WA (HSUWA) a Union registered under the WA Industrial Relations Act, and by agreement between the Branch and the HSUWA salary and conditions of employment are provided by the HSUWA.

### Names of Committee Members and period positions held during the financial year

- |     |                     |   |
|-----|---------------------|---|
| 1.  | Daniel Hill         | Branch Secretary (1 July 2016 – continuing)                   |
| 2.  | Christopher Panizza | Branch Assistant Secretary (1 July 2016 – continuing)         |
| 3.  | Cheryl Hamill       | Branch President (1 July 2016 – continuing)                   |
| 4.  | David Shaw          | Branch Trustee (1 July 2016 – continuing)                     |
| 5.  | Sarah Silver        | Branch Trustee (1 July 2016 – continuing)                     |
| 6.  | Jodie Freeman       | Branch Junior Vice President (1 July 2016 – 28 November 2016) |
| 7.  | Jodie Freeman       | Branch Senior Vice President (28 November 2016 – continuing)  |
| 8.  | John Shehade        | Branch Committee Member (1 July 2016 – 28 November 2016)      |
| 9.  | John Shehade        | Branch Junior Vice President (28 November 2016 – continuing)  |
| 10. | Dean Clair          | Branch Committee Member (1 July 2016 – 11 November 2016)      |
| 11. | Kim Larsen          | Branch Committee Member (1 July 2016 – continuing)            |
| 12. | Brendan McKernan    | Branch Committee Member (1 July 2016 – continuing)            |
| 13. | Ric Skipworth       | Branch Committee Member (1 July 2016 – 6 February 2017)       |
| 14. | Suvi Bird           | Branch Committee Member (1 July 2016 – continuing)            |
| 15. | Steven Cindric      | Branch Senior Vice President (1 July 2016 – 10 November 2016) |
| 16. | Patricia Ward       | Branch Committee Member (28 November 2016 – continuing)       |
| 17. | John Walker         | Branch Committee Member (28 November 2016 – continuing)       |
| 18. | Jonathan Nugent     | Branch Committee Member (28 November 2016 – continuing)       |
| 19. | Chris Goodsell      | Branch Committee Member (13 February 2017 – continuing)       |

Members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Members passed on 28 August 2017.



**Daniel Hill**

Branch Secretary

Dated: 28<sup>th</sup> day of August 2017

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

COMMITTEE OF MANAGEMENT STATEMENT

On 28 August 2017, the Committee of Management of Health Services Union Western Australian Branch ("the Branch") passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2017:

The Branch Committee of Management of the Health Services Union Western Australian Branch declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards and other mandatory professional reporting requirements;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the Branch's financial performance, financial position and cash flows, and the changes in equity for the year to which they relate;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of the Branch; and
  - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the *Fair Work (Registered Organisations) Act 2009* ("Act") and *Fair Work (Registered Organisations) Regulations 2009* ("Regulations"); and
  - (iv) the Organisation consists of more than two reporting units and the financial records of the Branch have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) no information was sought by any member of the Branch or the Commissioner duly made under section 272 of the Act; and
  - (vi) no orders have been made by the Registered Organisations Commission under section 273 of the Act during the year.
- (f) no revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Committee of Management.



**Daniel Hill**

Branch Secretary

Dated: 28<sup>th</sup> day of August 2017

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
<b>Revenue</b>			
Membership Subscription		9,124	8,972
Capitation Fees	2A	-	-
Levies	2B	-	-
Interest Received		2	3
Grants or donations	2C	-	-
Transfers		175,469	139,582
<b>Total Revenue</b>		<b>184,595</b>	<b>148,557</b>
<b>Expenses</b>			
Employee Expenses	3A	-	-
Capitation Fees	3B	(175,803)	(144,968)
Affiliation Fees	3C	-	-
Administration Expenses	3D	(1,854)	(1,754)
Grants or Donations	3E	-	-
Legal Costs	3F	-	-
Other Expenses	3G	-	-
<b>Total Expenses</b>		<b>(177,657)</b>	<b>(146,722)</b>
<b>Net Profit Attributable to Members of the Branch</b>		<b>6,938</b>	<b>1,835</b>
Other Comprehensive Income		-	-
<b>Total Comprehensive Income for the year attributable to Members of the Branch</b>		<b>6,938</b>	<b>1,835</b>

The accompanying notes form part of these financial statements.

## HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2017

	Note	2017	2016
		\$	\$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	4A	20,146	14,364
Trade and Other Receivables	4B	4,965	3,809
<b>TOTAL CURRENT ASSETS</b>		<b>25,111</b>	<b>18,173</b>
<b>NON-CURRENT ASSETS</b>			
<b>TOTAL NON-CURRENT ASSETS</b>		<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>		<b>25,111</b>	<b>18,173</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	5A	-	-
Employee Provisions	6A	-	-
<b>TOTAL CURRENT LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>NON-CURRENT LIABILITIES</b>			
Employee Provisions	6A	-	-
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>NET ASSETS</b>		<b>25,111</b>	<b>18,173</b>
<b>EQUITY</b>			
Retained Earnings		25,111	18,173
<b>TOTAL EQUITY</b>		<b>25,111</b>	<b>18,173</b>

The accompanying notes form part of these financial statements.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

STATEMENT OF CHANGES OF EQUITY  
FOR THE YEAR ENDED 30 JUNE 2017

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2015	16,338	16,338
Profit For The Year	1,835	1,835
Balance at 30 June 2016	<u>18,173</u>	<u>18,173</u>
Profit For The Year	6,938	6,938
Balance at 30 June 2017	<u>25,111</u>	<u>25,111</u>

The accompanying notes form part of these financial statements.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

ABN 39 370 757 126

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2017

		2017	2016
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipt from Members		8,379	8,972
Transfers from HSU of WA		175,469	139,582
Payment to National Office		(175,803)	(144,968)
Payment to Suppliers		(2,265)	(2,676)
Interest Received		2	3
Cash Generated from Operating Activities	8A	<u>5,782</u>	<u>913</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Cash Used in Investing Activities		<u>-</u>	<u>-</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Cash Used in Financing Activities		<u>-</u>	<u>-</u>
(Decrease)/Increase in Cash and Cash Equivalents During the Year		5,782	913
Cash and Cash Equivalents at the Beginning of the Year		14,364	13,451
Cash and Cash Equivalents at the End of the Year	4A	<u>20,146</u>	<u>14,364</u>

RECOVERY OF WAGES ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2017

No recovery of wages activities occurred in the reporting period.

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies**

**Basis of Preparation**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

**Accounting Policies**

**(a) Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

**(b) Gains**

***Sale of Assets***

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

**(c) Capitation Fees and Levies**

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

**(d) Employee Benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)**

**(d) Employee Benefits (continued)**

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Branch in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

The Branch recognises an obligation to provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations as per the requirements of the relevant industrial conditions or obligations set out by Fair Work Commission.

**(e) Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are expensed on a straight-line basis which is representative of the pattern of benefits derived from the leased assets.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

**(f) Borrowing Costs**

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

**(g) Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

**(h) Financial Instruments**

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)****(i) Financial Assets**

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

**(i) Fair value through profit or loss**

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the Branch manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the Branch documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of comprehensive income.

**(ii) Held-to-maturity investments**

Financial assets with fixed or determinable payments and fixed maturity dates that the Branch has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

## Note 1: Summary of Significant Accounting Policies (Continued)

## (i) Financial Assets (Continued)

(iii) *Available-for-sale*

The Branch is aware of the accounting policies and standards that are required in the circumstances where listed shares and listed redeemable notes are held as investments by the Branch but no such shares or notes are held by the Branch.

(iv) *Loan and receivables*

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

(v) *Effective interest method*

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

(vi) *Impairment of financial assets*

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the Branch past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)**

**(i) Financial Assets (Continued)**

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

**(vii) Derecognition of financial assets**

The Branch derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

**(j) Financial Liabilities**

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

**(i) Fair value through profit or loss**

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:

- it has been acquired principally for the purpose of repurchasing it in the near term; or

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)****(j) Financial Liabilities (Continued)**

- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

**(ii) Other financial liabilities**

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

**(iii) Derecognition of financial liabilities**

The Branch derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

**(k) Contingent Liabilities and Contingent Assets**

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

**(l) Inventories on Hand**

Inventories are measured at the lower of cost and current replacement cost.

Inventories acquired at no cost or for nominal consideration are measured at the current replacement cost as at the date of acquisition.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)****(m) Land, Buildings, Plant and Equipment*****Asset Recognition Threshold***

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

***Revaluations—Land and Buildings***

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

***Depreciation***

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

The depreciation rates used for each class of depreciable assets are based on the following useful lives:

<b>Class of Fixed Asset</b>	<b>2017</b>	<b>2016</b>
Furniture and Equipment	2 years to 22.22 years	2 years to 22.22 years
Motor Vehicles	4 years	4 years
Building and Improvements	40 years	40 years

***Derecognition***

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)**

**(n) Investment Property**

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties are measured at fair value. Gains and losses arising from changes in the fair value of investment properties are included in profit and loss in the period in which they arise.

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

**(o) Impairment for Non-Financial Assets**

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Branch was deprived of the asset, its value in use is taken to be its depreciated replacement cost.

**(p) Taxation**

The Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**(q) Fair Value Measurement**

The Branch measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 12.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Branch. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Branch uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Branch determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Branch has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

**(r) Comparative Figures**

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When an entity applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a statement of financial position as at the beginning of the earliest comparative period must be disclosed.



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 1: Summary of Significant Accounting Policies (Continued)**

**(s) Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(t) Significant Accounting Judgements and Estimates**

The Branch evaluates estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

**Key estimates**

*Impairment*

Nil

**Key judgments**

*Available-for-sale investments*

Nil

**(u) New Australian Accounting Standards**

***Adoption of New Australian Accounting Standard Requirements***

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year.

***Future Australian Accounting Standards Requirements***

The Branch has assessed the new and amended pronouncements applicable to future reporting periods and has determined that their effect on the Branch is NIL.

**(v) Going Concern**

The Branch is not reliant on financial support of another reporting unit to continue on a going concern basis. However, the Branch is reliant on the financial support of the Health Services Union of WA (Union of Workers). See Note 9.

The Branch provides no financial support to ensure another reporting unit can continue on a going concern basis.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 2: Income**

No income was received during the reporting period for Capitation Fees, Levies, Grants or Donations or support from another reporting unit of the organisation.

	2017	2016
	\$	\$
<b>Note 2A: Capitation Fees*</b>	-	-
<b>Note 2B: Levies*</b>	-	-
<b>Note 2C: Grants or Donations*</b>	-	-

**Note 3: Expenses**

During the reporting period no expenses were incurred as consideration for employers making payroll deductions of membership subscriptions, compulsory levies imposed, legal costs or penalties imposed on the Branch under the RO Act with respect to its conduct.

**Note 3A: Employee Expenses\***

Holders of office:

- Wages and salaries	-	-
- Superannuation	-	-
- Leave and other entitlements	-	-
- Other employee expenses	-	-
Subtotal employee expenses holders of office	-	-

Employees other than office holders:

- Wages and salaries	-	-
- Superannuation	-	-
- Leave and other entitlements	-	-
- Other employee expenses	-	-
Subtotal employee expenses employees other than office holders	-	-
Total employee expenses	-	-

**Note 3B: Capitation Fees\***

National Office Membership (HSU)	(140,984)	(136,604)
Australian Council of Trade Union Affiliation Fees	(34,819)	(8,364)
Total capitation fees	(175,803)	(144,968)

**Note 3C: Affiliation Fees\***

	-	-
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\* As required by the Reporting Guidelines. Item to remain even if 'nil'.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 3D: Administration Expenses**

	2017	2016
	\$	\$
Audit fees	1,854	1,754
Bank charges	-	-
Consideration to employers for payroll deductions*	-	-
Compulsory levies*	-	-
Fees/allowance – meeting & conferences*	-	-
Meetings of members, committees etc. & conferences & travel*	-	-
Total administration expenses	<u>1,854</u>	<u>1,754</u>

**Note 3E: Grants or Donations\***

Grants		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Total grants or donations	<u>-</u>	<u>-</u>

**Note 3F: Legal Costs\***

Litigation	-	-
Other legal matters	-	-
Total legal costs	<u>-</u>	<u>-</u>

**Note 3G: Other Expenses**

Penalties - via RO Act or RO Regulations	-	-
	<u>-</u>	<u>-</u>

**Note 4: Current Assets**

The Branch has no fund or account operated in respect of compulsory levies or voluntary contributions, and therefore has no such monies invested in any assets. The Branch has no fund or account (other than the general fund) the operation of which is required by its rules or by the rules of the organisation, and therefore no transfers and/or withdrawal(s) from such an account.

**Note 4A: Cash and Cash Equivalents**

Cash at bank	20,146	14,364
Total cash and cash equivalents	<u>20,146</u>	<u>14,364</u>

\* As required by the Reporting Guidelines. Item to remain even if 'nil'.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 4B: Trade and Other Receivables**

	2017	2016
	\$	\$
Receivables from other reporting unit*	-	-
Less provision for doubtful debts*	-	-
Total receivables - net	-	-
Other receivables:		
- ATO refunds	4,146	3,809
- Subscriptions Receivable	819	-
Total other receivables	4,965	3,809
Total trade and other receivables	4,965	3,809

**Note 5: Current Liabilities**

The Branch has no payables or other financial liability to any other reporting unit of the organisation.

The Branch has no payables to employers as consideration for the employer making payroll deductions for membership subscriptions, or in respect of legal costs and other expenses related to litigation or other legal matters.

**Note 5A: Trade and Other Payables**

Payables to other reporting units*	-	-
Consideration to employers for payroll deductions*	-	-
Legal costs*	-	-
Total trade and other payables	-	-

**Note 6: Provisions**

**Note 6A: Employee Provisions\***

Office holders:		
- Annual leave	-	-
- Long service leave	-	-
Subtotal employee provisions – office holders	-	-
Employees other than office holders:		
- Annual leave	-	-
- Long service leave	-	-
Subtotal employee provisions – employees other than office holders	-	-
Total employee provisions	-	-
Current	-	-
Non current	-	-
Total employee provisions	-	-

\* As required by the Reporting Guidelines. Item to remain even if 'nil'.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 7: Other Specific Disclosures – Funds\***

	2017	2016
	\$	\$
Compulsory levy/voluntary contribution fund – if invested in assets	-	-
Other funds required by rules	-	-
Total other specific disclosures	<u>-</u>	<u>-</u>

**Note 8: Cash Flow**

**Note 8A: Cash Flow Reconciliation**

**Reconciliation of cash and cash equivalents as**

**Per Balance Sheet to Cash Flow Statement:**

**Cash and cash equivalents as per:**

Cash flow statement	20,146	14,364
Balance Sheet	20,146	14,364
<b>Difference</b>	<u>-</u>	<u>-</u>

**Reconciliation of profit to net cash from operating activities:**

Profit/(loss) for the year	6,938	1,835
Changes in assets/liabilities		
– (Increase) in trade and other receivables	(1,156)	(922)
Net cash generated from operating activities	<u>5,782</u>	<u>913</u>

**Note 8B: Cash Flow Information**

**Cash inflows**

Transfer from HSUWA savings to cover capitation fees payment	175,469	139,582
Total cash inflows	<u>175,469</u>	<u>139,582</u>

**Cash outflows**

National Office Membership (HSUA)	(140,984)	(136,604)
Australian Council of Trade Union Affiliation Fees	(34,819)	(8,364)
Total cash outflows	<u>(175,803)</u>	<u>(144,968)</u>

\* As required by the Reporting Guidelines. Item to remain even if 'nil'

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 9: Related Party Disclosures**

The Health Services Union of WA (Union of Workers) is registered as an industrial organisation under the provisions of the Industrial Relations Act 1979 (WA) and has since the inception of the HSU WA Branch in September 1992 provided financial and other resource support to the Branch. The HSU of WA has in correspondence dated 20 September 2013 formalised the nature of that support and resolved to continue to fund the operations of the Branch by way of transfer of funds from time to time and/or the provision of staff and other resources.

The HSU of WA has undertaken to consult with the Branch should it become necessary to alter or cease this support and in any event will give at least three months' notice of any such alteration or cessation.

**Note 9A: Related Party Transactions for the Reporting Period**

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

	2017	2016
	\$	\$
Revenue received from the following:		
– Health Services Union of WA (Union of Workers)	184,593	148,554
	<u>184,593</u>	<u>148,554</u>

**Terms and conditions of transactions with related parties**

The terms of the revenue received from the related party are as per Note 9 above. There have been no guarantees required or provided by the Branch for any of the revenue received from the related party. For the year ended 30 June 2017 there are no amounts owed to the Branch by a related party, declared person or body (2016: \$Nil)

**Note 9B: Key Management Personnel Remuneration for the Reporting Period**

Short-term employee benefits:

– Salary (including annual leave taken)	-	-
– Annual leave accrued	-	-
– Remuneration for attending meeting & conferences & travel allowance	-	-
– Committee honorariums	-	-
– Meeting expenses	-	-
Total short-term employee benefits	<u>-</u>	<u>-</u>

Post-employment benefits:

– Superannuation	-	-
Total post-employment benefits	<u>-</u>	<u>-</u>

Other long-term benefits:

– Long service leave	-	-
Total long-term benefits	<u>-</u>	<u>-</u>

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 9C: Remuneration Paid to the Employee (Other than Office Holders)**

	2017	2016
	\$	\$
Short-term employee benefits:		
– Salary (including annual leave taken)	-	-
– Annual leave accrued	-	-
Total short-term employee benefits	-	-
Post-employment benefits:		
– Superannuation	-	-
Total post-employment benefits	-	-
Other long-term benefits:		
– Long service leave	-	-
Total long-term benefits	-	-

**Note 9D: Disclosure of Remuneration and Non-Cash Benefits by Officers**

Rule 85 of the Unions Rules requires disclosure by Officers of remuneration and cash benefits paid to the Officer because the officer is a member of, or holds a position with, a board because the officer is an officer of the Union; or because the officer was nominated, proposed, recommended or suggested for the membership of, or position with, the board by the Union, a Branch or a peak council; or by any related party of the Union, in connection with the performance of the officer's duties as an officer.

The following disclosures are made:

- Dan Hill, WA Branch Secretary and National Senior Vice President – Nominated by the National Executive - Director, Community Services and Health Industry Skills Council – Directors Fees \$8,375 GST inclusive (2016: \$10,562) and paid to the HSU of WA (see Note 9).
- Dan Hill, WA Branch Secretary and National Senior Vice President – suggested by UnionsWA (peak body) – Member State Training Board – Sitting Fees \$10,741 GST inclusive (2016: \$14,320) and paid to UnionsWA.

**Note 9E: Disclosure of Remuneration Paid to the Highest Paid Officers**

Rule 86 of the Unions Rules requires disclosure of certain details relating to remuneration paid to the highest paid officers of the Branch. Pursuant to Note 9 remuneration and employment benefits provided to Officers of the Branch are made by the Health Services Union of WA (Union of Workers) and the payments disclosed are therefore not otherwise accounted for in the Branch GPFR. The following disclosures are made:

- Dan Hill, WA Branch Secretary and National Senior Vice President (all payments made by the HSU of WA).
  - Salary \$140,869 (2016: \$143,056)
  - Employer Superannuation contribution \$25,461 (2016: \$25,045)
  - Salary Packaging Super \$9,120 (2016: \$10,260)
  - Private Use of Union Supplied Vehicle (Non-Cash Benefit) \$17,250 (2016: \$18,368)

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 9E: Disclosure of Remuneration Paid to the Highest Paid Officers (Continued)**

- Christopher Panizza, WA Branch Assistant Secretary and Member of National Executive (all payments made by the HSU of WA).
  - Salary \$111,128 (2016: \$115,914)
  - Employer Superannuation contribution \$18,160 (2016: \$17,982)
  - Salary Packaging Super \$15,600 (2016: \$16,200)
  - Private Use of Union Supplied Vehicle (Non-Cash Benefit) \$11,882 (2016: \$11,871)

**Note 10: Remuneration of Auditors**

	2017	2016
	\$	\$
Value of the services provided		
- Financial statement audit services	1,854	1,754
- Other services & membership audit	-	-
Total remuneration of auditors	1,854	1,754

**Note 11: Events after the reporting period**

There were no events that occurred after 30 June 2017, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Branch.

**Note 12: Financial Risk Management**

The Branch's financial instruments consist of deposits with banks and accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

***Financial assets***

Cash and cash equivalents	20,146	14,364
Trade and other receivables	4,965	3,809
<b>Total financial assets</b>	<b>25,111</b>	<b>18,173</b>

***Financial liabilities***

Trade and other payables	-	-
<b>Total financial liabilities</b>	-	-

Risk is managed by the Branch Committee monitoring the financial performance of the HSUWA (a related party. See Note 9 and 9A) and its continuing capacity and willingness to financially support the operations of the Branch.

The main purpose of non-derivative financial instruments is to raise finance for the operations. The Branch does not have any derivative instruments at 30 June 2017.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 12: Financial Risk Management (Continued)****Specific Financial Risk Exposures and Management**

The Branch is not exposed to any specific financial risks.

There have been no substantive changes in the types of risks the Branch is exposed to, how these risks arise, or the Branch Committee's objectives, policies and processes for managing or measuring the risks from the previous period.

**(i) Credit risk**

The Branch is not exposed to any credit risk.

The Branch does not monitor the credit risks in relation to cash and cash equivalent, which are transacted through creditworthy financial institutions. The management believes that these institutions are being subject to strict prudential norms imposed by Legislation, Reserve Bank and other regulatory authorities.

**(ii) Liquidity risk**

Liquidity risk is the risk that the Branch will encounter difficulties in meeting the contractual obligations of its financial liabilities (principally due to shortage of funds).

Liquidity risk is kept continually under review and managed to ensure that cleared funds are held to meet the obligations on the respective due dates.

Liquidity risk is managed through:

- (a) Monitoring short term forecasted in-flows and the committed cash outflows of financial liabilities;
- (b) Monitoring the unused withdrawal facilities with banks.

The tables below reflect an undiscounted contractual maturity analysis for non-derivative financial liabilities. The Branch does not hold directly any derivative financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

**Financial liability and financial asset maturity analysis**

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2017	2016	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial liabilities due for payment</b>								
Trade and other payables	-	-	-	-	-	-	-	-
Total expected outflows	-	-	-	-	-	-	-	-
<b>Financial Assets — cash flows realisable</b>								
Cash and cash equivalents	20,146	14,364	-	-	-	-	20,146	14,364
Trade and other receivables	4,965	3,809	-	-	-	-	4,965	3,809
Total anticipated inflows	25,111	18,173	-	-	-	-	25,111	18,173
Net (outflow)/inflow on financial instruments	25,111	18,173	-	-	-	-	25,111	18,173

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 12: Financial Risk Management (Continued)****(iii) Market risk****(a) Interest rate risk**

Interest rate risk is the risk that the fair values and cash-flows of Branch's financial instruments will be affected by changes in the market interest rates.

The management of the Branch believes that the risk of interest rate movement would not have material impact on Branch's operations.

**(b) Other price risk**

Other price risk relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk) of securities held.

**Sensitivity analysis**

The following table illustrates sensitivities to the Branch's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables

	Profit \$	Equity \$
<b>Year ended 30 June 2017</b>		
+/-1% in interest rates	-	-
<b>Year ended 30 June 2016</b>		
+/-1% in interest rates	-	-

No sensitivity analysis has been performed on foreign exchange risk as the Branch has no material exposures to currency risk.

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

**Net Fair Values****Fair value estimation**

The fair values of financial assets and financial liabilities are presented in the following table and can be compared to their carrying values as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Fair value may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgment and the assumptions have been detailed below. Where possible, valuation information used to calculate fair values is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

HEALTH SERVICES UNION WESTERN AUSTRALIAN BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

**Note 12: Financial Risk Management (Continued)**

Differences between fair values and carrying amounts of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the Branch. Most of these instruments, which are carried at amortised cost (ie accounts receivables, loan liabilities), are to be held until maturity and therefore the fair value figures calculated bear little relevance to the Branch.

	Note	2017		2016	
		Carrying Value	Fair Value	Carrying Value	Fair Value
<b>Financial assets</b>		\$	\$	\$	\$
Cash and cash equivalents	(i)	20,146	20,146	14,364	14,364
Trade and other receivables	(i)	4,965	4,965	3,809	3,809
<b>Total financial assets</b>		<u>25,111</u>	<u>25,111</u>	<u>18,173</u>	<u>18,173</u>
<b>Financial liabilities</b>					
Trade and other payables	(i)	-	-	-	-
<b>Total financial liabilities</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables excludes amounts provided for annual leave, which is outside the scope of AASB 139.

**Net Income and Expense from Financial Assets**

	2017	2016
	\$	\$
<b>Held-to-Maturity</b>		
- Interest Revenue	2	3
<b>Net gain/ (loss) held-to-maturity</b>	<u>2</u>	<u>3</u>

**Note 13: Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Commission:

- (1) A member of a reporting unit, or the General Manager of Fair Work Commission, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).



# Anderson Munro & Wyllie

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## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

### Report on the Audit of the Financial Report

#### Opinion

I have audited the financial report of Health Services Union Western Australia Branch ("the Branch"), which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2017, notes to the financial statements, including a summary of significant accounting policies; and the Committee of Management Statement.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Health Services Union Western Australia Branch as at 30 June 2017, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Branch is appropriate.

#### Basis Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Branch is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.





As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Branch to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Branch to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Branch audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

*Anderson Munro + Wyllie*

**ANDERSON MUNRO & WYLLIE**

Chartered Accountants

Address: Unit 8, 210 Winton Road, Joondalup, Western Australia

*Martin Shone*

**MARTIN SHONE**

Principal & Registered Company Auditor

RO Registration number AA2017/8

Dated at Perth, Western Australia this 30<sup>th</sup> day of August 2017