



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994 Melbourne, VIC 3001  
Telephone: (03) 8661 7990  
Fax: (03) 9654 6672

Mr Michael Williamson  
Branch Secretary  
Health Services Union of Australia  
New South Wales Branch  
Level 2, 109 Pitt Street  
SYDNEY NSW 2000

By email: [info@hsu.asn.au](mailto:info@hsu.asn.au)

Dear Mr Williamson,  
Attention: Mr Barry Gibson,

**Re: Financial Documents - year ended 30 June 2005 (FR2005/408)**  
**Schedule 1B - Workplace Relations Act 1996 (RAO Schedule)**

I have received the financial report for the New South Wales Branch of the Health Services Union of Australia for the year ended 30 June 2005. The documents were lodged in the Registry on 15 March 2006.

On 4 May 2006 I received the following further information:

- a revised Designated Officer's Certificate prepared under s268 of the RAO Schedule,
- a revised Operating Report prepared under s254 of the RAO Schedule,
- copies of the Branch Committee of Management Minutes of 2 December 2005, and
- a copy of the *Health Standard* magazine for October 2005 that included in it a copy of the full financial report for the branch for the year ended 30 June 2005.

The documents have been filed.

Comments to assist in future financial years

In future financial years please ensure that:

- all Certificates and Statements are both signed and dated, and
- The Designated Officer's Certificate clearly provides the date of the meeting at which the full financial report was presented.

If you have any queries please contact me on (03) 8661 7990.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Schultz', written over a horizontal line.

Andrew Schultz  
Statutory Services Branch  
8 May 2006

Recd  
15/3/06

13 March 2006  
MW:GIB A036155

Australian Industrial Registry  
GPO Box 1994S  
MELBOURNE VIC 3001

FR2005/408

Dear Sir/Madam,

**FINANCIAL STATEMENTS - HEALTH SERVICES UNION OF AUSTRALIA (NSW BRANCH), YEAR ENDED 30 JUNE 2005**

Please find attached the full Financial Statements which were presented to a meeting of the Branch's Committee of Management on 17 August 2005. A copy of the resolution passed is attached.

The Statements have been published in the October 2005 edition of the Union's Journal.

Yours faithfully,



**MICHAEL WILLIAMSON**  
**GENERAL SECRETARY**

Attachs.



**Health Services Union of Australia**  
(NSW Branch)  
ABN 93 728 534 595

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**HUNTER REGION**

Suite 3, Level 1, 68 Nelson Street  
Wallsend NSW 2287  
Telephone: (02) 4955 0055  
Facsimile: (02) 4955 0044

**SOUTH COAST REGION**

1 Rawson Street  
Wollongong NSW 2500  
Telephone: (02) 4226 5533  
Facsimile: (02) 4227 5005

**SOUTH EASTERN REGION**

Unit 3, 289 Canberra Avenue  
Fyshwick ACT 2609  
Telephone: (02) 6280 9390  
Facsimile: (02) 6280 9373

**GREATER MURRAY REGION**

257 Edward Street  
Wagga Wagga NSW 2650  
Telephone: (02) 6925 4088  
Facsimile: (02) 6925 4788

**MID NORTH COAST REGION**

Suite 6, 35 Belgrave Street  
Kempsey NSW 2440  
Telephone: (02) 6562 1973  
Facsimile: (02) 6562 1906

**FAR NORTH COAST REGION**

Telephone: (02) 6687 5381  
Facsimile: (02) 6687 5302

**WESTERN SYDNEY REGION**

Unit 5, 2 - 6 Hunter Street  
Parramatta NSW 2150  
Telephone: (02) 9687 4492  
Facsimile: (02) 9687 4493

**NEW ENGLAND REGION**

Level 3, Ray Walsh House  
437 Peel Street  
Tamworth NSW 2340  
Telephone: (02) 6766 9499  
Facsimile: (02) 6766 9422

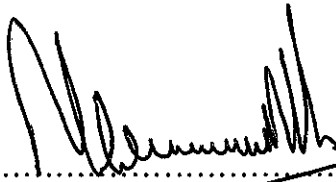
**WESTERN NSW REGION**

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Orange NSW 2800  
Telephone: (02) 6360 0010  
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**YOUR  
HEALTH  
UNION**

## SECTION 268 CERTIFICATE

In pursuance of the provisions of Section 268 of Schedule 1B - Registration and Accountability of Organisations of the Workplace Relations Act, I, **MICHAEL WILLIAMSON, GENERAL SECRETARY of the Health Services Union of Australia, New South Wales Branch**, certify that the documents attached represent a full report, as per Section 265(a), of the accounts of **Health Services Union of Australia, New South Wales Branch**, for the year ended June 2005, and were the reports presented to the members in accordance with the provisions of Section 265(a) and in a meeting held in accordance with the provisions of Section 266 of the Act on:

  
.....  
Signature of Secretary

.....13/3/06.....  
Date

- (i) In the opinion of the Branch Committee of Management, the attached accounts show a true and fair view of the financial affairs of the Branch as at 30<sup>th</sup> June 2005.
- (ii) In the opinion of the Branch Committee of Management, meetings of the Committee were held during the year ended 30<sup>th</sup> June 2005 in accordance with Rules of the Union.
- (iii) To the knowledge of any member of the Committee, there have been no instances where records of the Branch or other documents (not being documents containing information made available to a member of the Branch under Sub Section 274(2) of the Workplace Relations Act 1996), copies of these records or documents or copies of the rules of the Union have not been furnished; or made available to members in accordance with the requirements of the Workplace Relations Act 1996, the regulations thereto, or the Rules of the Union.
- (iv) The Branch has complied with Sub Sections 279 (1) and (6) of the Act in relation to the Financial Accounts in respect of the year ended 30<sup>th</sup> June 2005 and the Auditor's report thereon.

Motion put and carried.

**ITEM 2**

**APPOINTMENT OF BRANCH AUDITORS**

The Branch Secretary reported it was necessary to appoint auditors for the Branch for the year ending 30<sup>th</sup> June 2006.

Moved M Coffey/K Goodlock that in accordance with Rule 58, A J Williams & Co, 2 Market Street, Sydney be appointed as Branch Auditors for the year ending 30<sup>th</sup> June 2006.

Motion put and carried.

**ITEM 3**

**RESIGNATION ROBYN ADAMS**

The General Secretary advised that he had received with regret a letter of resignation from the HSUA NSW Branch Committee of Management and delegate to National Council from Robyn Adams and therefore it was necessary to fill these vacant positions.

RESOLUTION

## HEALTH SERVICES UNION OF AUSTRALIA

The Minutes of Ordinary Meeting of the NSW Branch Committee of Management held in the Union's Boardroom, Level 2, 109 Pitt Street, Sydney, 17/8/05, 11.15 a.m.

---

### IN ATTENDANCE:

### MEMBERS OF BRANCH COMMITTEE OF MANAGEMENT:

M Williamson (Branch Secretary), I Knight, S Joseph, D Neumann, R White, M Coffey, K Caldwell, D Vealey, K Goodlock, S O'Connor, R Adams, A Llewellyn, K Thompson, P Mylan, M Pike, W Boon, L Guymer, M Hanlon

### CHAIRMAN:

Branch President S Pollard

### APOLOGIES:

M O'Donnell, S Hughes

Moved S O'Connor/K Thompson the apologies be accepted.

Motion put and carried.

### MINUTES:

Moved S Joseph/I Knight that the minutes of the Ordinary meeting of the NSW Branch of Management on 17/12/04 be received and adopted.

Motion put and carried.

### ITEM 1:

#### FINANCIAL STATEMENT 1/7/2004 – 30/6/2005

The Branch Secretary reported that he had received from the auditors, A J Williams & Co, the Financial Statements of the Branch for the year ended 30 June 2005 and the summary of the Financial Accounts following adoption of the Branch Committee of Management Certificate and it being signed plus that Accounting Officer's Certificate and the Auditors, the summary will be published in Health Standard and the Industrial Registrar informed accordingly. Then the Financial Statements and the various attachments must be brought back to the Committee of Management for final adoption. Mr Williamson tabled the documents.

Moved I Knight/K Caldwell that the financial statements and summary of the Financial Accounts for the year ended 30<sup>th</sup> June 2005 be received, adopted that S Pollard and M Williamson be authorised to sign the Branch Committee of Management's Certificate on behalf of the Committee and that:

900 28 8

**HEALTH SERVICES UNION OF AUSTRALIA  
NEW SOUTH WALES BRANCH**

**FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2005**

# HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

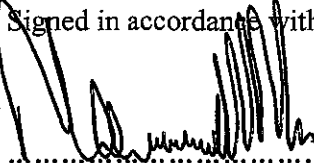
## OPERATING REPORT

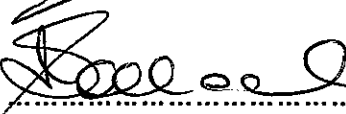
The Committee of Management presents its operating report of the Health Services Union of Australia, New South Wales Branch for the financial year ended 30 June 2005.

1. The principal activities of the Branch during the financial year were:
  - a) Use the facilities of the AIRC, for the purpose of determining industrial issues under the Workplace Relations Act 1996;
  - b) The Branch also utilises the AIRC services in the ACT, over which this Branch has jurisdictional coverage; and
  - c) No significant change in the nature of these activities occurred during the year.
2. The surplus of the Branch for the financial year amounted to \$15,721. There were no significant changes to the Branch's financial affairs during the year.
3. Members retain the right to resign from the Health Services Union of Australia in accordance with Rule 13 of the Federal Rules and Section 174 of Schedule 1B of the Workplace Relations Act 1996.
4. Mr Michael Williamson is a director of First State Super, a position he holds in his capacity as General Secretary of the state registered Health Services Union.
5. The number of members of the Branch at the end of the financial year was 37,286.
6. The Branch has no appointed employees. All work performed on behalf of the Branch is undertaken by persons who are employees of the state registered Health Services Union or who are elected officers of the Branch.
7. The names of each person who were members of the Committee of Management, at any time, during the financial year are as follows:-

1 July 2004 to 30 June 2005		Appointed 17/12/04	Ceased 17/12/04
Stephen Pollard	Margaret Pike	Warren Boon	Chris Gilkinson
Sean O'Connor	Kevin Caldwell	Mark Hanlon	
Anthony Llewellyn	Deborah Neumann	Lyn Guymer	
David Vealey	Michael Coffey		
Robyn Adams	Michael O'Donnell		
Lynne Russell	Robyne White		
Sharon Joseph	Graham Conroy		
Michael Williamson	Sheila Hughes		
Iris Knight	Kerrie Thompson		
Kim Goodlock			

Signed in accordance with a resolution of the Committee of Management

  
.....  
Michael Williamson  
General Secretary

  
.....  
Stephen Pollard  
President

## HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

17 August 2005

### COMMITTEE OF MANAGEMENT'S STATEMENT

On the 17<sup>TH</sup> of August 2005 Committee of Management of the Health Services Union, New South Wales Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the year ended 30 June 2005.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Branch for the financial year ended 30 June 2005;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30 June 2005 and since the end of the financial year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation and the rules of the Branch; and
  - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation and the rules of the Branch; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003; and
  - (iv) the financial records of the branch have been kept, as far as practicable, in a consistent manner to each of the other branches and national office of the organisation; and
  - (v) no information has been sought in any request of a member of the Branch or a Registrar under section 272 of Schedule 1B to the Workplace Relations Act 1996; and
  - (vi) no orders have been made by the Industrial Registry under section 273 of Schedule 1B to the Workplace Relations Act 1996

For the Committee of Management:



M A WILLIAMSON

17 August 2005



**HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 30 JUNE 2005**

	<b>2005</b>	<b>2004</b>
	\$	\$
<b>INCOME</b>		
Capitation Fees	681,323	530,694
Contributions	187,880	173,366
Dividend	66	10
Interest	<u>5,628</u>	<u>2,911</u>
<b>TOTAL INCOME</b>	<u>874,897</u>	<u>706,981</u>
<b>LESS EXPENDITURE</b>		
<b>Depreciation</b>	<u>238</u>	<u>491</u>
<b>Employee Benefits Expense</b>		
Fringe Benefits Tax	<u>7,670</u>	<u>4,753</u>
<b>Other Expenses</b>		
Affiliation Fees – Other	5,836	3,205
Audit Fees	6,000	5,300
Campaigns	9,800	0
Capitation Fees - National Office	693,420	585,018
Commission Paid to Employers	396	249
Delegates' Expenses	73,965	37,108
General Expenses/Bank Charges	1,603	4,351
Insurance	0	863
National Executive and National Council Expenses	3,272	0
Organising and Travel	6,957	22,099
Printing and Stationery	660	0
Rent - ACT Office	8,858	8,194
Service Fee	40,000	37,272
Telephone Expenses	<u>501</u>	<u>779</u>
	<u>851,268</u>	<u>704,438</u>
<b>TOTAL EXPENDITURE</b>	<u>859,176</u>	<u>709,682</u>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	15,721	(2,701)
Accumulated Funds at Beginning of Year	<u>93,541</u>	<u>96,242</u>
<b>ACCUMULATED FUNDS AT END OF YEAR</b>	<u>109,262</u>	<u>93,541</u>

[The attached Notes 1 to 9 form part of these accounts]

**HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH****STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2005**

	<b>Note</b>	<b>2005</b> <b>\$</b>	<b>2004</b> <b>\$</b>
<b>ACCUMULATED FUNDS</b>		<u>109,262</u>	<u>93,541</u>
<u>Represented by:</u>			
<b>CURRENT ASSETS</b>			
GST Receivable		0	2,093
Cash at Bank		<u>70,657</u>	<u>49,623</u>
		<u>70,657</u>	<u>51,716</u>
<b>INVESTMENTS</b>	4	<u>56,370</u>	<u>52,945</u>
<b>TOTAL CURRENT ASSETS</b>		<u>127,027</u>	<u>104,661</u>
<b>NON CURRENT ASSETS</b>			
Office Furniture and Equipment	3	<u>610</u>	<u>848</u>
<b>TOTAL NON CURRENT ASSETS</b>		<u>610</u>	<u>848</u>
<b>TOTAL ASSETS</b>		<u>127,637</u>	<u>105,509</u>
<b>LESS CURRENT LIABILITIES</b>			
<b>Payables</b>			
GST Payable		1,556	0
Sundry Creditors		<u>16,819</u>	<u>11,968</u>
<b>TOTAL LIABILITIES</b>		<u>18,375</u>	<u>11,968</u>
<b>NET ASSETS</b>		<u>109,262</u>	<u>93,541</u>

[The attached Notes 1 to 9 form part of these Accounts]

**HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH**

**STATEMENT OF CASH FLOWS FOR THE  
YEAR ENDED 30 JUNE 2005**

	Note	2005 \$	2004 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Contributions		187,880	173,366
Capitation Fees		681,323	530,694
Other Income		5,694	2,921
Payments to Suppliers and Employers		(157,018)	(165,067)
Payment to National Office for Capitation Fees		<u>(693,420)</u>	<u>(585,018)</u>
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	5b	<u>24,459</u>	<u>(43,104)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of Investments		<u>(3,425)</u>	<u>(1,659)</u>
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>		<u>(3,425)</u>	<u>(1,659)</u>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>		21,034	(44,763)
<b>CASH AT 1 JULY 2004</b>		<u>49,623</u>	<u>94,386</u>
<b>CASH AT 30 JUNE 2005</b>	5a	<u>70,657</u>	<u>49,623</u>

(The attached Notes 1 to 9 form part of these accounts)

# HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

## NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2005

### 1. STATEMENT OF ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with applicable Accounting Standards, the Australian Workplace Relations Act, 1996 and other mandatory professional reporting requirements. The financial report has also been prepared on the basis of historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted by the economic entity in the preparation of the financial report.

- a] Depreciation of fixed assets is calculated on the straight line basis in order to write the assets off over their useful lives to the Union.
- b] Contributions are accounted for on a cash receipts basis. Otherwise, the concept of accruals accounting has been adopted in the preparation of the financial report.
- c] No provision for Income Tax is necessary as the Union is exempt from Income Tax under Section 50 - 15 of the Income Tax Assessment Act 1997.

### 2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections [1], [2] and [3] of Section 272 of Schedule 1B which read as follows:-

- [1] A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- [2] The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- [3] A Reporting unit must comply with an application made under subsection (1).

	2005	2004
	\$	\$
<b>3. OFFICE FURNITURE AND EQUIPMENT</b>		
At Cost	5,024	5,024
Less Accumulated Depreciation	<u>4,414</u>	<u>4,176</u>
	<u>610</u>	<u>848</u>
<b>4. INVESTMENTS</b>		
Term Deposit (Credit Union) (at cost)	55,659	52,234
Shares in listed company (at cost)	<u>711</u>	<u>711</u>
Realizable within 12 Months	<u>56,370</u>	<u>52,945</u>

## HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

### NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2005

#### 5. CASH FLOW INFORMATION

	2005	2004
	\$	\$
a) <b>RECONCILIATION OF CASH</b>		
For the purposes of the Statement of Cash Flows, cash includes cash at Bank. Cash at the end of the year as shown in the Statement is reconciled to the related items in the statement of financial position as follows:		
Cash at Bank	<u>70,657</u>	<u>49,623</u>
	<u>70,657</u>	<u>49,623</u>
b) <b>RECONCILIATION OF CASH FLOWS FROM OPERATIONS WITH OPERATING SURPLUS (DEFICIT)</b>		
Net Surplus (Deficit) for the Year	15,721	(2,701)
Non Cash Flows in Operating Surplus		
Depreciation	238	491
Changes in Assets and liabilities		
Increase in GST Receivable (Increase 2004)	2,093	(2,093)
Increase in GST Payable (Decrease 2004)	1,556	(4,628)
Increase in Sundry Creditors (Decrease 2004)	<u>4,851</u>	<u>(34,173)</u>
Cash Flows from Operations	<u>24,469</u>	<u>(43,104)</u>

#### 6. RELATED PARTY TRANSACTIONS

Transactions with related parties are on normal terms and conditions no more favorable than those available to other parties, unless stated.

Transactions with is the Health Services Union of Australia – National Council:

Capitation Fees - National Office paid are disclosed as an expense in the Statement of Financial Performance and as a payment in the Statement of Cash Flows.

## HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

### NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2005

#### 7. FINANCIAL INSTRUMENTS

##### Interest Rate Risk

The Branch's exposure to interest rate risk and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out below:

30 June 2005	Floating interest rate \$	Fixed interest rate \$	Non- interest bearing \$	Total \$
<b>Financial Assets</b>				
Cash at Bank	70,657			70,657
Receivables			0	0
Investment (less than 1 year)		55,659		55,659
	<u>70,657</u>	<u>55,659</u>	<u>0</u>	<u>126,316</u>
Weighted average Interest rate	2.55%	6.54%		
<b>Financial Liabilities</b>				
Payables			18,375	18,375
Net financial assets/(liabilities)	<u>70,657</u>	<u>55,659</u>	<u>(18,375)</u>	<u>107,941</u>
<b>30 June 2004</b>				
<b>Financial Assets</b>				
Cash at Bank	49,623			49,623
Receivables			2,093	2,093
Investments (less than 1 year)		52,234		52,234
	<u>49,623</u>	<u>52,234</u>	<u>2,093</u>	<u>103,950</u>
Weighted average Interest rate	0.6%	4.83%		
<b>Financial Liabilities</b>				
Payables			11,968	11,968
Net financial assets/(liabilities)	<u>49,623</u>	<u>52,234</u>	<u>(9,875)</u>	<u>91,982</u>

##### Credit Risk Exposure

Credit risk is the risk that counter parties to a financial asset will fail to discharge their obligations, causing the Branch to incur a financial loss.

The credit risk exposure of the Branch to financial assets which have been recognised in the Statement of Financial Position is generally the carrying amounts, net of any provisions for doubtful debts.

The carrying amounts of cash and non-interest bearing monetary financial assets and liabilities (eg receivables and payables) approximate net fair values.

## **HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH**

### **NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2005**

#### **8. IMPACT OF ADOPTION OF AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS**

The Committee of Management is preparing and managing transition to Australian equivalents to International Financial Reporting Standards (AIFRS) effective for financial reporting periods commencing from 1 January 2005. The adoption of AIFRS will be reflected in the branch's financial statements for the year ending 30 June 2006. On first time adoption of AIFRS, comparatives for the financial year ended 30 June 2005 are required to be restated. The majority of the AIFRS transitional adjustments will be made retrospective against retained earnings at 1 July 2004.

The Committee of Management is of the opinion that there are no material differences in the branch's accounting policies on conversion to AIFRS. Users of the financial statements should, however, note that the amounts disclosed could change if there are any amendments to current AIFRS by standard-setters, or interpretation of the AIFRS requirements changes due to the continuing transition work of the Committee of Management

#### **9. REGISTERED OFFICE**

The registered office and principal place of business of the branch is;-

Level 2,  
109 Pitt Street  
Sydney NSW 2000

## **HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH**

### **INDEPENDENT AUDIT REPORT**

To the members of the Health Services Union of Australia, New South Wales Branch.

#### **SCOPE**

*The Financial Report and the Responsibility of the Committee of Management and Branch Secretary*

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, accompanying notes to the financial statements and the committee of management's statement for the Health Services Union of Australia, New South Wales Branch, for the year ended 30 June 2005

The committee of management and branch secretary are responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### *Audit Approach*

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Branch. Our audit has been conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia a view which is consistent with our understanding of the Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee of management and the branch secretary.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

#### **Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Workplace Relations Act 1996.

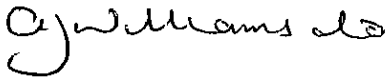


**HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH**

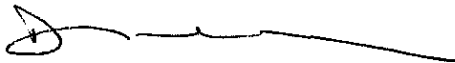
**Audit Opinion**

In our opinion the financial report of Health Services Union of Australia, New South Wales Branch is in accordance with:

- (a) the Workplace Relations Act 1996, including:
  - (i) giving a true and fair view of the Branch's financial position as at 30 June 2005 and its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards; and
  - (iii) complying with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act; and
- (b) other mandatory professional reporting requirements in Australia.



**A.J. WILLIAMS & CO.**  
Chartered Accountants.



**D. S. MCLEAN**  
Registered Company Auditor.  
SYDNEY NSW 2000

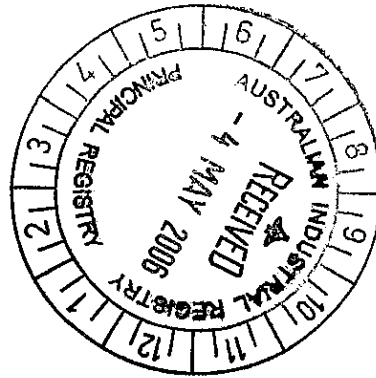
17 August 2005

1 May 2006  
MW:GIB A036285

Australian Industrial Registry  
GPO Box 1994S  
MELBOURNE VIC 3001

Attention: Mr Andrew Schultz

Dear Sir,



**FINANCIAL STATEMENTS - HEALTH SERVICES UNION OF AUSTRALIA (NSW BRANCH), YEAR ENDED 30 JUNE 2005**

The Statements have been published in the October 2005 edition of the Union's Journal. (Copy enclosed). Also enclosed new Section 268 Certificate.

Yours faithfully,

**MICHAEL WILLIAMSON**  
**GENERAL SECRETARY**

**Attachs.**

**Health Service Union**  
ABN 85 037 751 682

Level 2, 109 Pitt Street  
Sydney NSW 2000  
Telephone: (02) 9229 4999  
Facsimile: (02) 9223 3100  
e-mail: info@hsu.asn.au  
Web Site: www.hsu.asn.au

**HUNTER REGION**

Suite 3, Level 1, 68 Nelson Street  
Wallsend NSW 2287  
Telephone: (02) 4955 0055  
Facsimile: (02) 4955 0044

**SOUTH COAST REGION**

1 Rawson Street  
Wollongong NSW 2500  
Telephone: (02) 4226 5533  
Facsimile: (02) 4227 5005

**SOUTH EASTERN REGION**

Unit 3, 289 Canberra Ave  
Fyshwick ACT 2609  
Telephone: (02) 6280 9390  
Facsimile: (02) 6280 9373

**GREATER MURRAY REGION**

257 Edward Street  
Wagga Wagga NSW 2650  
Telephone: (02) 6925 4088  
Facsimile: (02) 6925 4788

**MID NORTH COAST REGION**

Suite 6, 35 Belgrave Street  
Kempsey NSW 2440  
Telephone: (02) 6562 1973  
Facsimile: (02) 6562 1906

**FAR NORTH COAST**

Telephone: (02) 6687 5381  
Facsimile: (02) 6687 5302

**WESTERN SYDNEY REGION**

Unit 5, 2 - 6 Hunter Street  
Parramatta NSW 2150  
Telephone: (02) 9687 4492  
Facsimile: (02) 9687 4493

**NEW ENGLAND REGION**

Level 3, Ray Walsh House  
437 Peel Street  
Tamworth NSW 2340  
Telephone: (02) 6766 9499  
Facsimile: (02) 6766 9422

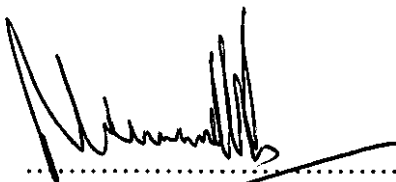
**WESTERN NSW REGION**

Level 1, 32 Sale Street  
Orange NSW 2800  
Telephone: (02) 6360 0010  
Facsimile: (02) 6360 0008

**YOUR  
HEALTH  
UNION**

## SECTION 268 CERTIFICATE

In pursuance of the provisions of Section 268 of Schedule 1B - Registration and Accountability of Organisations of the Workplace Relations Act, **I, MICHAEL WILLIAMSON, GENERAL SECRETARY of the Health Services Union of Australia, New South Wales Branch**, certify that the documents attached represent a full report, as per Section 265(a), of the accounts of **Health Services Union of Australia, New South Wales Branch**, for the year ended June 2005, and were the reports presented to the members in accordance with the provisions of Section 265(a) and in a meeting held in accordance with the provisions of Section 266 of the Act on: . 2<sup>nd</sup> December 2005.

  
.....  
Signature of Secretary

  
.....  
Date

## HEALTH SERVICES UNION OF AUSTRALIA – NSW BRANCH

The Minutes of the Ordinary Meeting of the NSW Branch Committee of Management held in Union's Boardroom, 109 Pitt Street, Sydney on Friday 2/12/05 at 3.50 p.m.

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### IN ATTENDANCE:

### MEMBERS OF BRANCH COMMITTEE OF MANAGEMENT:

M Williamson, (General Secretary), I Knight, K Caldwell, M Coffey, K Goodlock, D Vealey, A Llewellyn, S O'Connor, B Wilson, P O'Neill, D Campton, L Martin, L Guymer, K Thompson, M O'Donnell, B Gray, R White, C Smith, M Hanlon, D Neumann, S Joseph, W Boon, L Russell, P Mylan

### CHAIRMAN:

Branch President S Pollard

### APOLOGIES:

M Pike, M O'Donnell

Moved D Vealey/S O'Connor the apologies be accepted.

Motion put and carried.

### MINUTES:

Moved L Guymer/K Caldwell that the Minutes of the Ordinary meeting of the NSW Branch of Management on 17/8/05 be received and adopted.

Motion put and carried.

### ITEM 1:

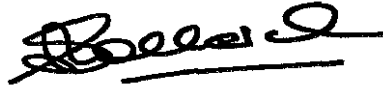
### FINANCIAL ACCOUNTS

The General Secretary referred to the Financial accounts of the NSW Branch to 30 June 2005. He advised that the Financial Accounts was published in the Union's bulletin Health Standard in October 2005.

Moved I Knight/K Goodlock that the correspondence be noted and the income and expenditure account and balance sheet for the period 1/7/04 – 30/6/05 together with the auditor's report and notes on the same and the accounting officers and Branch Committee of Management Certificates be received and adopted and the Registrar informed accordingly.

Motion put and carried.

**GENERAL BUSINESS:** There being no general business the meeting closed at 4.10 p.m.



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Chairman

# HEALTH SERVICES UNION OF AUSTRALIA - NEW SOUTH WALES BRANCH

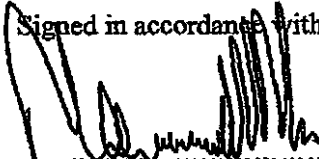
## OPERATING REPORT

The Committee of Management presents its operating report of the Health Services Union of Australia, New South Wales Branch for the financial year ended 30 June 2005.

1. The principal activities of the Branch during the financial year were:
  - a) Use the facilities of the AIRC, for the purpose of determining industrial issues under the Workplace Relations Act 1996;
  - b) The Branch also utilises the AIRC services in the ACT, over which this Branch has jurisdictional coverage; and
  - c) No significant change in the nature of these activities occurred during the year.
2. The surplus of the Branch for the financial year amounted to \$15,721. There were no significant changes to the Branch's financial affairs during the year.
3. Members retain the right to resign from the Health Services Union of Australia in accordance with Rule 13 of the Federal Rules and Section 174 of Schedule 1B of the Workplace Relations Act 1996.
4. Mr Michael Williamson is a director of First State Super, a position he holds in his capacity as General Secretary of the state registered Health Services Union.
5. The number of members of the Branch at the end of the financial year was 37,286.
6. The Branch has no appointed employees. All work performed on behalf of the Branch is undertaken by persons who are employees of the state registered Health Services Union or who are elected officers of the Branch.
7. The names of each person who were members of the Committee of Management, at any time, during the financial year are as follows:-

1 July 2004 to 30 June 2005		Appointed 17/12/04	Ceased 17/12/04
Stephen Pollard	Margaret Pike	Warren Boon	Chris Gilkinson
Sean O'Connor	Kevin Caldwell	Mark Hanlon	
Anthony Llewellyn	Deborah Neumann	Lyn Guymer	
David Vealey	Michael Coffey		
Robyn Adams	Michael O'Donnell		
Lynne Russell	Robyne White		
Sharon Joseph	Graham Conroy		
Michael Williamson	Sheila Hughes		
Iris Knight	Kerrie Thompson		
Kim Goodlock			

Signed in accordance with a resolution of the Committee of Management

  
.....  
Michael Williamson  
General Secretary

  
.....  
Stephen Pollard  
President

17/8/05