



FAIR WORK
COMMISSION

21 January 2016

Mr Gerard Hayes
Secretary, New South Wales Branch
Health Services Union

Sent via email: gerard.hayes@hsu.asn.au

Dear Mr Hayes

Re: Lodgement of Financial Statements and Accounts – Health Services Union, New South Wales Branch - for year ended 30 June 2015 (FR2015/278)

I refer to the financial report for the New South Wales Branch of the Health Services Union. The report was lodged with the Fair Work Commission on 8 December 2015.

The financial report has been filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

You are not required to take any further action in respect of the report lodged, but please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6746 3283 or 0429 462 979 or by email at stephen.kellett@fwc.gov.au

Yours sincerely

Stephen Kellett
Senior Adviser
Regulatory Compliance Branch

cc. Mr Andrew Lillicrap, Assistant Secretary/Treasurer

From: KELLETT, Stephen
Sent: Thursday, 21 January 2016 11:40 AM
To: 'gerard.hayes@hsu.asn.au'; 'andrew.lillicrap@hsu.asn.au'
Subject: Financial reporting - NSW Branch - y/e 30 June 2015 - filing

Dear Sirs,

Please see attached my letter in relation to the above.



HSU NSW FR2015
278 (primary final).pdf

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

(ph) (02) 6746 3283
(email) stephen.kellett@fwc.gov.au

From: Andrew Lillicrap [<mailto:andrew.lillicrap@hsu.asn.au>]
Sent: Tuesday, 8 December 2015 12:37 PM
To: Orgs
Subject: ON CMS FR2015/278 HSU NSW Signed reports for Fair Work

Dear General Manager

Please find attached a copy of the HSU New South Wales Branch Financial Report for the year ending 30th June 2015 and the Designated Officer's Certificate.

The Financial Reports were published for members on the reporting unit's website (www.hsu.asn.au) on the 8th September 2015 and presented again to the NSW Branch Council of the reporting unit on 4th December 2015.

If you or your Officers have any queries about the attached, please do not hesitate to contact me on 02 9229 4923 or by reply email at andrew.lillicrap@hsu.asn.au

The originals have also been sent in the mail to FWC.



HSU NSW Branch 2015 Final Signed.pdf



Signed Designated Officers Certificate.pdf

Regards,

Andrew Lillicrap
Assistant Secretary/Treasurer
Health Services Union NSW
Level 2, 109 Pitt St, Sydney 2000
Ph: 1300 478 679
Fax: 1300 329 478
Mob: 0488 441 223



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HSU NSW BRANCH
ABN 93 728 534 595

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CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the period ended 30 June 2015

I, Andrew Lillicrap being the Assistant Secretary-Treasurer of the Health Services Union NSW branch certify:

- that the documents lodged herewith are copies of the full report for the period ended 30 June 2015 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 8 September 2015; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 4 December 2015 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

Andrew Lillicrap

Name of prescribed designated officer:

ANDREW LILLICRAP

Title of prescribed designated officer:

ASSISTANT SECRETARY | TREASURER

Dated:

8/12/15

Health Services Union NSW Branch

ABN: 93 728 534 595

Financial Statements

For the Year Ended 30 June 2015

Health Services Union NSW Branch

ABN: 93 728 534 595

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For the Year Ended 30 June 2015

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Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

The committee presents its report on Health Services Union NSW Branch for the financial year ended 30 June 2015.

1. General information

Review of principal activities, the result of those activities and any significant changes in the nature of those activities during the year

The principal activity of Health Services Union NSW Branch during the financial year was that of a registered trade union. No significant change occurred in the nature of those activities during the period.

Significant changes in financial affairs

No significant change to the financial affairs occurred during the year.

(a) Right of members to resign

Subject to the rules of the organisation and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the rights to resign from membership of the organisation by written notice addressed to and delivered to the secretary of the organisation.

(b) Officers & employees who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee

There were no officers or employees that were a superannuation fund trustee or a director of a company that is a superannuation fund trustee.

(c) Number of members

The number of persons that were at the end of the year recorded in the register of members of Section 230 of Fair Work (Registered Organisations) Act 2009 and who were taken to be members of the registered organisation under Section 244 of the Fair Work (Registered Organisations) Act 2009 was 433 (2014: 433).

(d) Number of employees

The number of persons who were at the end of the financial period employees of the organisation including both full and part-time employees measure on a full-time equivalent basis was nil.

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

(e) Names of Committee of Management members and period positions held during the financial year

An election for positions with the HSU New South Wales Branch was held in 2014 and declared on 16 October 2014. The following persons were Officers of HSU New South Wales Branch during all or part of the year ending June 2015:

Name	Position	Status
Mark Sterrey	Branch President	Re-elected
Leanne Burns	Branch Senior Vice President	Elected
Lindy Twyford	Branch Junior Vice President	Elected
Gerard Hayes	Branch Secretary	Re-elected
Andrew Lillcrap	Branch Assistant Secretary/Treasurer	Re-elected
Genevieve Partridge	Ordinary Member of Branch Committee; Member of Audit & Compliance Committee; Member of Branch Council	Re-elected
Bruce Cornwell	Ordinary Member of Branch Committee	Re-elected
Lynne Russell	Ordinary Member of Branch Committee	Elected
Sharalyn Haynes	Ordinary Member of Branch Committee; Member of Branch Council	Re-elected
Warren Boon	Ordinary Member of Branch Committee	Re-elected
Patricia Reid	Member of Branch Council; Member of Audit & Compliance Committee	Re-elected
Alan Wilcock	Member of Branch Council; Member of Audit & Compliance Committee	Re-elected
Sharon Joseph	Member of Branch Council; Member of Audit & Compliance Committee	Re-elected
Shirley O'Riley	Member of Branch Council	Re-elected
Joan Catlin	Member of Branch Council	Re-elected
Gillian Reilly	Member of Branch Council	Re-elected
Suzanne Davis	Member of Branch Council	Re-elected
Claire Charles	Member of Branch Council	Re-elected
Darriea Turley	Member of Branch Council	Re-elected
Ronald Pike	Member of Branch Council	Re-elected
Josephine Peacock	Member of Branch Council	Elected
Stephen Austen	Member of Branch Council	Elected
John Chester	Member of Branch Council	Re-elected
Peter Iffland	Member of Branch Council	Re-elected
Steven Fraser	Member of Branch Council; Member of Audit & Compliance Committee	Re-elected
Ronald Henderson	Member of Branch Council	Re-elected
Raymond Dunn	Member of Branch Council	Re-elected
Peter Mitchell	Member of Branch Council	Re-elected
Leanne Snow	Member of Branch Council	Re-elected
Deborah Neumann	Member of Branch Council	Re-elected
Sarah Dufty	Member of Branch Council	Elected
John Holgate	Member of Branch Council	Re-elected
Leigh Bush	Member of Branch Council	Re-elected
Wayne Lloyd	Member of Branch Council	Completed term
Margaret Pike	Branch Senior Vice President	Completed term
Linden Martin	Member of Branch Council; Member of Audit & Compliance Committee	Completed term
Colin Lee	Member of Branch Council	Completed term
Amanda Dowsley	Ordinary Member of Branch Committee	Completed term

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
Mark Sterrey	Health Services Union NSW	President	The Health Services Union is an organisation registered under the NSW Industrial Relations Act 1996 whose purpose is to protect and advance the interests of union members by lawful means. (Note 1)	No
Mark Sterrey	Sydney Local Health District Leisure and Fitness Club	President	Staff gym and social club	No
Leanne Burns	Health Services Union NSW	Senior Vice President	See Note 1.	No
	SRACA NSW (Inc)	Treasurer	Sterilising Research Advisory Council is a not for profit professional body for the Sterilising Industry.	Nominated by members.
Lindy Twyford	Health Services Union NSW	Junior Vice President	See Note 1.	
Gerard Hayes	Unions NSW	Executive Member	Peak union body in NSW	Yes
	Health Services Union NSW	Secretary	See Note 1.	No
	Our HSU Incorporated Association	President	Our HSU Inc. Is an incorporated association whose objectives include furthering the interests of health workers and the election of offices of the Health Services Union NSW and HSU New South Wales Branch (Note 2).	No

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board continued

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
Andrew Lillicrap	Health Services Union NSW	Assistant Secretary / Treasurer	See Note 1.	No
	Our HSU Incorporated Association	Vice President	See Note 2.	No
	Member of Owners Corporation - 370 Pitt St, Sydney	Committee Member	Involved in the maintenance and future direction of the building	Yes
	Australian Labor Party - (ALP NSW)	Delegate to Reid FEC	Political Party	No
Genevieve Partridge	Health Services Union NSW	Ordinary member of Union Committee	See Note 1.	No
		Ordinary member of Audit & Finance Committee and member of Union Council	See Note 1.	No
Bruce Cornwell	Health Services Union NSW	Ordinary member of Union Committee	See Note 1.	No
Lynne Russell	Health Services Union NSW	Ordinary member of Union Committee	See Note 1.	No
Sharalyn Haynes	Health Services Union NSW	Ordinary member of Union Committee and Union Council	See Note 1.	No
Warren Boon	Health Services Union NSW	Ordinary member of Union Committee	See Note 1.	No
Patricia Reid	Health Services Union NSW	Ordinary Member of Audit and Finance Committee and Union Council	See Note 1.	No
Alan Wilcock	Health Services Union NSW	Ordinary Member of Audit and Finance Committee and Union Council	See Note 1.	No
Shirley O'Riley	Health Services Union NSW	Ordinary member of Union Council.	See Note 1.	No
Joan Catlin	Health Services Union NSW	Ordinary member of Union Council	See Note 1.	No

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board continued

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
Gillian Reilly	Health Services Union NSW	Ordinary member of Union Council	See Note 1.	No
Suzanne Davis	Health Services Union NSW	Ordinary Member of Union Council	See Note 1.	No
Marianna Milosavljevic	IHMRI	Director	Governing Research activities within IHMRI	No
	Strata Title Management	One of Six Executive Directors.	To manage the strata of 14 units at 299 Stanmore Street, Petersham	No
Claire Charles	Health Services Union NSW	Ordinary member of Union Council	See Note 1.	No
Darriea Turley	Health Services Union NSW	Ordinary member of Union Council	See Note 1.	No
	Local Government NSW	Director	Advocacy of local government	No
	Australian Local Government Women's Association	Executive Member	Advocacy of women in local government.	No
	Broken Hill City Council	Councillor	Local Government services for Broken Hill	No
	Regional Development Australia Far-West	Board member ends 31st December 2015.	Leadership for rural development	No
Ronald Pike	Health Services Union NSW	Member of Union Council	See Note 1.	No
Josephine Peacock	Health Services Union NSW	Member of Union Council	See Note 1.	No
Stephen Austen	Health Services Union NSW	Member of Union Council	See Note 1.	No

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board continued

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
John Chester	Health Services Union NSW	Member of Union Council	See Note 1.	No
Peter Iffland	Health Services Union NSW	Member of Union Council	See Note 1.	No
Steven Fraser	Health Services Union NSW	Member of Union Council	See Note 1.	No
Ronald Henderson	Health Services Union NSW	Member of Union Council	See Note 1.	No
Raymond Dunn	Health Services Union NSW	Member of Union Council	See Note 1.	No
Peter Mitchell	Health Services Union NSW	Member of Union Council	See Note 1.	No
Leanne Snow	Health Services Union NSW	Member of Union Council	See Note 1.	No
Deborah Neumann	Health Services Union NSW	Member of Union Council	See Note 1.	No
Sharon Joseph	Health Services Union NSW	Member of Audit & Finance Committee and member of Union Council	See Note 1.	No
Leigh Bush	Health Services Union NSW	Member of Union Council	See Note 1	No
	Pentland Farming Pty Ltd	Director	Mixed Agriculture family business	No
Sarah Dufty	Health Services Union NSW	Member of Union Council	See Note 1	No
John Holgate	Health Services Union NSW	Member of Union Council	See Note 1	No
Wayne Lloyd	Health Services Union NSW	Member of Union Council	See Note 1	No
Margaret Pike	Health Services Union NSW	Senior Vice President	See Note 1	No
Linden Martin	Health Services Union NSW	Member of Union Council, Member of Audit and Compliance Committee	See Note 1	No
Colin Lee	Health Services Union NSW	Member of Union Council	See Note 1	No

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board continued

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
Amanda Dowsley	Health Services Union NSW	Member of Union Council	See Note 1	No
Adam Hall	Australian Labor Party (ALP NSW)	Chairman of Health Policy Committee	Political Party	No
	Our HSU Incorporated Association	Treasurer	See Note 2.	No
Andrew Gorman	Our HSU Incorporated Association	Committee member	See Note 2.	No
Jonathan Milman	Health Services Union QLD Branch	Branch Secretary	Trade Union	No
Michael Keams	Bonny Hills Lake Cathie Cricket Club	Registrar	Local Cricket Club. Affiliated to Hastings River District Cricket Association and NSW Cricket.	No
	Our HSU Incorporated Association	Committee Member	See Note 2.	No
Angela McDonald	Strata Plan 83565	Treasurer	Involved in the maintenance and future direction of the building.	No
Benjamin Chapman	Australian Labor Party	Branch President (Stanmore/ Camperdown)	Political Party	No
	Our HSU Incorporated Association	Committee member	See Note 2.	No
Brendan Roberts	Our HSU incorporated Association	Committee member	See Note 2.	No

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2015

1. General information continued

Officers & employees who are directors of a company or a member of a board continued

Name of officer	Name of the company or board	Position held	The Principal activities of the company or board	Whether position held because nominated for by the reporting unit or by peak council
Denise O'Shanughnessy	Strata Management Committee 1 Parsley Road VAUCLUSE NSW	Committee member	Strata Management	No
Fran Johnston	Our HSU Incorporated Association	Committee Member	See Note 2.	No
Jodie Cowdrey	Our HSU Incorporated Association	Secretary	See Note 2.	No
Randall Millington	Our HSU Incorporated Association	Public Officer	See Note 2.	No
Stuart Miller	S & J Distribution Pty Ltd	Director	Currently not operating	No
Timothy Thorburn	Newcastle Trades Hall Council	Member of Executive Committee	Regional peak Union body.	Yes, Nominated by Health Services Union NSW
	Our HSU Incorporated Association	Committee member	See Note 2.	No
Zelda Gibblett	Our HSU incorporated Association	Committee member	See Note 2.	No

Health Services Union NSW Branch
ABN: 93 728 534 595

Operating Report
For the Year Ended 30 June 2015

Designated officer:


.....

Andrew Lillicrap

Branch Assistant Secretary - Treasurer

Dated 7/9/15

Committee of Management Statement

On the 25th of August 2015 the Branch Council of Health Services Union NSW Branch passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2015:

The Branch Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the Branch Council were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) no revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Branch Council.

Signature of designated officer: Andrew Lillcrap

Name and title of designated officer: ANDREW LILLCRAP - ASSISTANT SECRETARY / TREASURER

Dated: 7/9/15

Independent Audit Report to the members of Health Services Union NSW Branch

Report on the Financial Report

We have audited the accompanying financial report of Health Services Union NSW Branch, which comprises the statement of financial position as at 30 June 2015, the recovery of wages activity and statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ending 30 June 2015, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

Council's, Secretary's and Assistant Secretary's Responsibility for the Financial Report

The Council, Secretary and Assistant Secretary of the Union are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council, Secretary and Assistant Secretary determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, Secretary and Assistant Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Sydney Office

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Independent member of Nexia International



Health Services Union NSW Branch

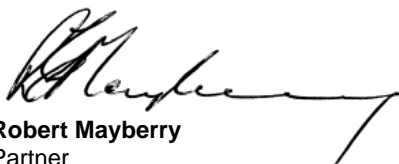
ABN: 93 728 534 595

Independent Audit Report to the members of Health Services Union NSW Branch

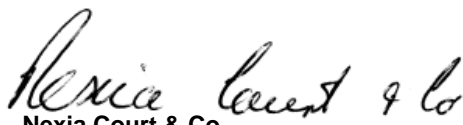
Opinion

In our opinion:

- (a) the financial report of Health Services Union NSW Branch is in accordance with the Fair Work (Registered Organisations) Act 2009, including:
 - (i) giving a true and fair view of the Union's financial position as at 30 June 2015 and of its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards; and
- (b) the use of the going concern assumption in relation to the preparation of the Financial Report is appropriate.



Robert Mayberry
Partner
Registered Company Auditor 185903
Fellow of the Institute of Chartered Accountants in Australia 20369
Holder of a current Certificate of Public Practice



Nexia Court & Co
Chartered Accountants

Sydney

Dated: 7 September 2015

Health Services Union NSW Branch

ABN: 93 728 534 595

**Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2015**

		2015	2014
	Note	\$	\$
Membership subscription		221,360	211,007
Capitation fees	3(a)	-	-
Levies	3(b)	-	-
Interest	3(c)	13	36
Donations/grants	3(d)	-	-
Other income		60	819
Total revenue		221,433	211,862
Employee expenses	4(a)	-	-
Capitation fees	4(b)	(9,803)	(10,374)
Affiliation fees	4(c)	(2,254)	(1,924)
Administration expenses	4(d)	(618)	(8,050)
Rent and outgoings		(17,982)	(17,527)
Service Fees	12(b)	(150,000)	(152,500)
Audit fees	9	(22,999)	(12,500)
Finance costs	4(h)	(11,564)	(8,481)
Profit for the year		6,213	506
Other comprehensive income			
Other comprehensive income		-	-
Total comprehensive income for the period		6,213	506

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Financial Position

As at 30 June 2015

	2015	2014
Note	\$	\$
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	5 37,945	5,920
Trade and other receivables	6 100,000	20,750
TOTAL CURRENT ASSETS	<u>137,945</u>	26,670
NON-CURRENT ASSETS		
TOTAL ASSETS	<u>137,945</u>	<u>26,670</u>
LIABILITIES		
CURRENT LIABILITIES		
Other payables	7 120,529	15,467
TOTAL CURRENT LIABILITIES	<u>120,529</u>	15,467
NON-CURRENT LIABILITIES		
TOTAL LIABILITIES	<u>120,529</u>	15,467
NET ASSETS	<u>17,416</u>	<u>11,203</u>
EQUITY		
Retained earnings	10 17,416	11,203
TOTAL EQUITY	<u>17,416</u>	<u>11,203</u>

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Changes in Equity

For the Year Ended 30 June 2015

2015

	Retained Earnings	Total Retained Earnings
	\$	\$
Balance at 1 July 2014	11,203	11,203
Profit for the year	6,213	6,213
Balance at 30 June 2015	<u>17,416</u>	<u>17,416</u>

2014

	Retained Earnings	Total Retained Earnings
	\$	\$
Balance at 1 July 2013	10,697	10,697
Profit for the period	506	506
Balance at 30 June 2014	<u>11,203</u>	<u>11,203</u>

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Cash Flows For the Year Ended 30 June 2015

	2015	2014
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	243,562	214,213
Payments to suppliers and employees	(44,548)	(46,120)
Interest received	13	855
Interest paid	(11,564)	(8,481)
Receipt from other reporting units	11(c) 132,825	-
Payments to other reporting units	11(d) (288,263)	(179,161)
Net cash provided by (used in) operating activities	11 <u>32,025</u>	<u>(18,694)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
CASH FLOWS FROM FINANCING ACTIVITIES:		
Net increase in cash and cash equivalents held	32,025	(18,694)
Cash and cash equivalents at beginning of year	5,920	24,614
Cash and cash equivalents at end of financial year	5 <u>37,945</u>	<u>5,920</u>

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Recovery of Wages Activity For the Year Ended 30 June 2015

	2015	2014
	\$	\$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash asset's in respect of recovered money at end of year	-	-
Number of workers to which the monies recovered relates	-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed		
Payable balance	-	-
Number of workers the payable relates to	-	-

The accompanying notes form part of these financial statements.

Notes to the Financial Statements

For the Year Ended 30 June 2015

The financial report covers Health Services Union NSW Branch as an individual entity. Health Services Union NSW Branch is a not-for-profit Union, incorporated and domiciled in Australia.

The functional and presentation currency of Health Services Union NSW Branch is Australian dollars.

1 Summary of Significant Accounting Policies

(a) Basis of preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the Health Services Union NSW Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

(b) Financial period and financial comparatives

Where required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Cash and cash equivalents

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(d) Capitation fees and levies

Capitation fees and levies are to be recognised on an accrual basis and recorded as revenues and/or expenses in the year to which it relates.

(i) Revenue and other income

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(i) Revenue and other income continued

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

(e) Financial instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that Union becomes party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

Financial assets at fair value through profit or loss

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the Union's documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of profit or loss and other comprehensive income.

Held-to-maturity investments

Financial assets with fixed or determinable payments and fixed maturity dates that the Union has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

Available-for-sale financial assets

Listed shares and listed redeemable notes held by the Union that are traded in an active market are classified as available-for-sale and are stated at fair value. Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated in the investments revaluation reserve, with the exception of impairment losses, interest calculated using the effective interest method, and foreign exchange gains and losses on monetary assets, which are recognised in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously accumulated in the investments revaluation reserve is reclassified to profit or loss.

Dividends on available-for-sale equity instruments are recognised in profit or loss when the reporting unit's right to receive the dividends is established. The fair value of available-for-sale monetary assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of the reporting period. The foreign exchange gains and losses that are recognised in profit or loss are determined based on the amortised cost of the monetary asset. Other foreign exchange gains and losses are recognised in other comprehensive income.

Loans and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

Derecognition of financial assets

The reporting unit derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

Financial liabilities

Financial liabilities are recognised when the Union becomes a party to the contractual agreements of the instrument. All interest-related charges and, if applicable, changes in an instrument's fair value that are reported in profit or loss are included in the statement of profit or loss and other comprehensive income line items "finance costs" or "finance income".

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Union's financial liabilities include trade and other payables, which are measured at amortised cost using the effective interest rate method.

Other financial liabilities

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

(f) Income tax

Health Services Union NSW Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997, however, still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

(g) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(g) Goods and Services Tax (GST) continued

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(h) Adoption of new and revised accounting standards

No accounting standard has been adopted earlier than the application date stated in the standard.

(i) New accounting standards and interpretations

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Union has decided against early adoption of these Standards. The following table summarises those future requirements, and their impact on the Union:

Standard Name	Effective date for entity	Requirements	Impact
AASB 2015-3 - Amendments to Australian Accounting Standards arising from the Withdrawal of AASB 1031 Materiality	30 June 2016	The Standard completes the AASB's project to remove Australian guidance on materiality from Australian Accounting Standards.	The impact of this standard is expected to be minimal.
AASB 2015-1 - Annual Improvements to Australian Accounting Standards 2012-2014	30 June 2017	This Standard makes amendments to various Accounting Standards arising from the IASB's Annual Improvements process, namely: AASB 5 - changes in methods of disposal from sale to distribution AASB 7 – applicability of disclosures to servicing contracts and interim financial statements; AASB 119 – clarifies that the government bond rate used in measuring employee benefits should be those denominated in the same currency.	The impact of this standard is expected to be minimal.
AASB 2015-2 - Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101	30 June 2017	The Standard makes amendments to AASB 101 Presentation of Financial Statements arising from the IASB's Disclosure Initiative project.	The impact of this standard is expected to be minimal.

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(i) New accounting standards and interpretations continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2015-6 - Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities	30 June 2017	The amendments extend the scope of AASB 124 to include application by not-for-profit public sector entities. Implementation guidance is included to assist application of the Standard by not-for-profit public sector entities. This Standard also makes related amendments to AASB 10 Consolidated Financial Statements and AASB 1049 Whole of Government and General Government Sector Financial Reporting.	The impact of this standard is expected to be minimal.
AASB 15 - Revenue from Contracts with Customers	30 June 2018	AASB 15 replaces AASB 118 Revenue, AASB 111 Construction Contracts and four Interpretations issued by the AASB and amends the principles for recognising revenue from contracts with customers. It applies to all contracts with customers except leases, financial instruments and insurance contracts. The Standard requires an entity to recognise revenue on a basis that depicts the transfer of promised goods or services to customers at an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. To achieve that principle, an entity shall apply all of the following steps: a) identify the contract with a customer; b) identify the separate performance obligations in the contract; c) determine the transaction price; d) allocate the transaction price to the separate performance obligations in the contract; and e) recognise revenue when (or as) the entity satisfies a performance obligation. Consequential amendments to other Standards are made by AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15.	The impact of this standard has not yet been determined.

Notes to the Financial Statements

For the Year Ended 30 June 2015

1 Summary of Significant Accounting Policies continued

(i) New accounting standards and interpretations continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 9 (2014) Financial Instruments	30 June 2019	<p>AASB 9 (2014) includes requirements for the classification and measurement of financial assets and incorporates amendments to the accounting for financial liabilities and hedge accounting rules to remove the quantitative hedge effectiveness tests and have been replaced with a business model test. AASB 9 improves and simplifies the approach for classification and measurement of financial assets compared with the requirements of AASB 139 as follows:</p> <p>a) Financial assets that are debt instruments will be classified based on (1) the objective of the entity's business model for managing the financial assets; (2) the characteristics of the contractual cash flows.</p> <p>b) Allows an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument.</p> <p>c) Financial assets can be designated and measured at fair value through profit or loss at initial recognition if doing so eliminates or significantly reduces a measurement or recognition inconsistency that would arise from measuring assets or liabilities, or recognising the gains and losses on them, on different bases.</p> <p>d) Where the fair value option is used for financial liabilities the change in fair value is to be accounted for as follows:</p> <p>i) The change attributable to changes in credit risk are presented in other comprehensive income (OCI)</p> <p>ii) The remaining change is presented in profit or loss.</p> <p>AASB 2012-6 also modifies the relief from restating prior periods by amending AASB 7 to require additional disclosures on transition to AASB 9 in some circumstances. Consequential amendments were also made to other standards as a result of AASB 9 by AASB 2014-7 and AASB 2014-8.</p>	The impact of AASB 9 has not yet been determined as the entire standard has not been released.

Notes to the Financial Statements

For the Year Ended 30 June 2015

2 Events Occurring After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

3 Income

(a) Capitation fees

	2015	2014
	\$	\$
Capitation fees	-	-
Total capitation fees	-	-

(b) Levies

Levies	-	-
Total levies	-	-

(c) Interest

Deposits	13	36
Total interest	13	36

(d) Grants or donations

Grants	-	-
Donations	-	-
Total grants or donations	-	-

Notes to the Financial Statements

For the Year Ended 30 June 2015

4 Expenses

(a) Employee expenses

Holders of office

	2015	2014
	\$	\$
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses holders of office	-	-

Employees other than office holders:

Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses employees other than office holders	-	-

(b) Capitation fees

Health Services Union National Office	9,803	10,374
Total capitation fees	9,803	10,374

(c) Affiliation fees

Affiliation fees - Unions ACT	2,254	1,924
Total affiliation fees	2,254	1,924

Notes to the Financial Statements

For the Year Ended 30 June 2015

4 Expenses continued

(d) Administration expenses

	2015	2014
	\$	\$
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meetings and conferences	-	-
Conference and meeting expenses	-	-
Printing and Stationery	-	250
Consultants, bookkeeping and labour hire	-	-
Other	618	7,800
Total administration expenses	618	8,050

(e) Grants or donations

Grants	-	-
Donations	-	-
Total grants or donations	-	-

(f) Legal costs

Litigation	-	-
Other legal matters	-	-
Total legal costs	-	-

(g) Other expenses

Penalties - via RO Act or RO Regulations	-	-
Total other expenses	-	-

(h) Finance costs

Bank charges	11,564	8,481
Total	11,564	8,481

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2015

5 Cash and cash equivalents

CURRENT

	2015	2014
	\$	\$
Cash at bank	37,945	5,920
Total cash and cash equivalents	37,945	5,920

6 Trade and other receivables

CURRENT

Receivables from other reporting units

Receivable from other reporting units - Health Services Union National Office	100,000	-
Receivable from other reporting units - Health Services Union NSW	-	20,750
Total receivables from other reporting units	100,000	20,750

Less provision for doubtful debts

Provision for doubtful debts	-	-
Total provision for doubtful debts	-	-

Other receivables

	-	-
Total trade and other receivables	100,000	20,750

Notes to the Financial Statements

For the Year Ended 30 June 2015

7 Other payables

CURRENT

	2015	2014
	\$	\$
Payable to other reporting units		
Payable to other reporting units - Health Services Union NSW	100,000	-
Sub total payables to other reporting units	<u>100,000</u>	<u>-</u>
Other payables		
Trade payables	1,957	-
Accrued expenses	16,900	12,500
GST payable	1,672	2,967
Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Total other payables	<u>120,529</u>	<u>15,467</u>

All items are expected to be settled within the next 12 months.

8 Provisions

(a) Employee Provisions

(i) Office Holders

Annual leave	-	-
Long Service leave	-	-
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - office holders	<u>-</u>	<u>-</u>

(ii) Employees other than office holders

Annual leave	-	-
Long Service leave	-	-
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - employees other than office holders	<u>-</u>	<u>-</u>

Notes to the Financial Statements

For the Year Ended 30 June 2015

9 Remuneration of Auditors

	2015	2014
	\$	\$
Value of the service provided		
Financial statement audit services	12,800	12,500
- other services	10,199	-
Total remuneration of auditors	<u>22,999</u>	<u>12,500</u>

10 Retained earnings

Balance at the start of the year	11,203	10,697
Surplus for the period	6,213	506
Retained earnings at end of the financial year	<u>17,416</u>	<u>11,203</u>

11 Cash Flow Information

(a) Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

Profit for the period	6,213	506
- other non-cash items	-	711
Changes in assets and liabilities:		
(Increase)/Decrease in trade and other receivables	20,750	(16,268)
Increase/(Decrease) in other payables	5,062	(3,643)
Cashflow from operations	<u>32,025</u>	<u>(18,694)</u>

(b) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

Cash and cash equivalents	<u>37,945</u>	5,920
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(c) Cash inflows

Health Services Union NSW (inc GST)	<u>132,825</u>	-
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(d) Cash outflows

Unions Act (inc GST)	2,480	2,116
HSU National (inc GST)	120,783	11,411
Health Services Union NSW (inc GST)	165,000	167,750
Total	<u>288,263</u>	<u>181,277</u>

Notes to the Financial Statements

For the Year Ended 30 June 2015

12 Related Parties

(a) Key management personnel

The elected officers of the Health Services Union NSW Branch are detailed on page 2 of this report. These are the key management personnel who are, directly or indirectly, responsible for planning, directing and controlling the activities of the entity.

No member of management receives any remuneration for their services in this regard.

(b) Transactions with related parties

- HSU NSW charged HSU NSW Branch a service fee of \$150,000 (2014: \$152,500) during the year. HSU NSW also reimbursed HSU NSW Branch for \$925 (2014: \$3,196) during the period for membership contributions received into the HSU NSW bank account.

- HSU National charged HSU NSW Branch capitation fees of \$9,803 (2014: \$10,374) during the period. Capitation fees and levies charged by HSU National to the HSU NSW Branch were \$703,153 (2014: \$649,992), of which \$9,803 (2014: \$10,374) related to the HSU NSW Branch during the year ended 30 June 2015. HSU NSW Branch billed the Health Services Union NSW for the reimbursement of those capitation fees and levies of \$693,350 (2014: \$639,618) for the year ended 30 June 2015.

- HSU NSW Branch reimbursed HSU Vic 1 Branch an amount of \$24,594 (2014: \$75,520) during the period for membership contributions received into the NSW Branch bank account.

- HSU NSW Branch reimbursed HSU Vic 3 Branch an amount of \$44 (2014: \$169) during the period for membership contributions received into the NSW Branch bank account.

- HSU NSW Branch reimbursed HSU QLD Branch an amount of \$19,586 (2014: \$6,315) during the period for membership contributions received into the NSW Branch bank account.

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2015, the Health Services Union NSW Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body. This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

13 Financial Risk Management

The main risks Health Services Union NSW Branch is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk and equity risk.

The Union's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

Notes to the Financial Statements

For the Year Ended 30 June 2015

13 Financial Risk Management continued

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	2015	2014
	\$	\$
Financial Assets		
Cash and cash equivalents	37,945	5,920
Other receivables	100,000	20,750
Total financial assets	<u>137,945</u>	<u>26,670</u>
Financial Liabilities		
Financial liabilities at amortised cost		
- Trade and other payables	120,529	15,467
Total financial liabilities	<u>120,529</u>	<u>15,467</u>

Financial risk management policies

The Council has overall responsibility for the establishment of Health Services Union NSW Branch's financial risk management framework.

The day-to-day risk management is carried out by Health Services Union NSW Branch's finance function under policies and objectives which have been adopted by the Health Services Union. The Branch Council has the authority for designing and implementing processes which follow the policies and procedures. This includes monitoring the levels of exposure to interest rate and assessment of market forecasts for interest rate movements.

Health Services Union NSW Branch does not actively engage in the trading of financial assets for speculative purposes nor does it write options.

Mitigation strategies for specific risks faced are described below:

(a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to Health Services Union NSW Branch and arises principally from Health Services Union NSW Branch's receivables.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2015

13 Financial Risk Management continued

The table/s below reflect maturity analysis for financial assets.

	Weighted Average Effective Interest Rate		Floating Interest Rate		Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014
	%	%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial assets - cash flows realisable												
Cash and cash equivalents	0.05	0.05	37,945	5,920	-	-	-	-	-	-	37,945	5,920
Trade, term and loans receivables	-	-	-	-	100,000	20,750	-	-	-	-	100,000	20,750
Total anticipated inflows			37,945	5,920	100,000	20,750	-	-	-	-	137,945	26,670

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2015

13 Financial Risk Management continued

The table below reflect an undiscounted contractual maturity analysis for financial liabilities.

The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

Financial liability maturity analysis - Non-derivative

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2015	2014	2015	2014	2015	2014	2015	2014
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment								
Trade and other payables (excluding estimated annual leave)	120,529	15,467	-	-	-	-	120,529	15,467
Total contractual outflows	120,529	15,467	-	-	-	-	120,529	15,467

The timing of expected outflows is not expected to be materially different from contracted cashflows.

(b) Interest rate risk

The Union is not exposed to any significant interest rate risk.

Notes to the Financial Statements

For the Year Ended 30 June 2015

13 Financial Risk Management continued

Liquidity risk

Liquidity risk arises from the possibility that the Health Services Union NSW Branch might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Union manages this risk through the following mechanisms:

- preparing forward-looking cash flow analysis in relation to its operational, investing and financial activities which are monitored on a monthly basis;
- monitoring undrawn credit facilities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The Union manages its liquidity needs to ensure that it has sufficient cash on demand to meet expected operational expenses for a period of 60 days.

14 Fair Value Measurement

Management of the reporting unit assessed that cash, trade receivables, trade payables, and other current liabilities approximate their carrying amounts largely due to the short term maturities of these instruments. There are no items reported using a fair value methodology.

15 Administration of financial affairs by a third party

Health Services Union NSW provides a service to Health Services Union NSW Branch whereby employees of HSU NSW are utilised by HSU NSW Branch to assist with the completion of work including the provision of financial, industrial and membership support services. In consideration for the services provided, HSU NSW charges HSU NSW Branch a service fee for the expected time cost of the employees used to complete the work. This is represented by the \$150,000 (2014: \$152,500) charged as disclosed in Note 13 above. The terms and conditions are equivalent to those that prevail in arm's length transactions. Any revenues or expenses incurred by Health Services Union NSW have been disclosed in Note 12.

Notes to the Financial Statements

For the Year Ended 30 June 2015

16 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

(i) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(ii) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(iii) A reporting unit must comply with an application made under subsection (i).

17 Union Details

The registered office of the company is:

Health Services Union NSW Branch

Level 2, 109 Pitt Street

SYDNEY

NSW 2000



7 August 2015

Mr Gerard Hayes
National Assistant Secretary; NSW Branch Secretary
Health Services Union-New South Wales Branch
Sent via email: gerard.hayes@hsu.asn.au

Dear Mr Hayes,

**Re: Lodgement of Financial Report - [FR2015/278]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Health Services Union-New South Wales Branch (the reporting unit) ended on 30 June 2015.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date under s.268 of the RO Act, namely 15 January 2016 (being the expiry date of 6 months and 14 days from the end of the financial year).

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Further, the General Manager's updated Reporting Guidelines that apply to all financial reports prepared on or after 30 June 2014 are also available on the website supported by a webinar presentation.

The Fair Work Commission has developed a model set of financial statements. It is not obligatory to use this model but it is a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. The model statement and other resources can be accessed through our website under [Financial Reporting](#) in the Compliance and Governance section.

I request that the financial report and any statement of loans, grants or donations made during the financial year (statement must be lodged within 90 days of end of financial year) be emailed, rather than posted, to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at [sample documents](#).

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7796 or via email at Sam.Gallichio@fwc.gov.au.

Yours sincerely,

Sam Gallichio
Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.