



FAIR WORK
COMMISSION

16 December 2016

Mr Gerard Hayes
Secretary, New South Wales Branch
Health Services Union

By email: gerard.hayes@hsu.asn.au

Dear Mr Hayes

Re: Lodgement of Financial Statements and Accounts – Health Services Union, New South Wales Branch - for year ended 30 June 2016 (FR2016/193)

I refer to the financial report for the New South Wales Branch of the Health Services Union. The report was lodged with the Fair Work Commission on 12 December 2016.

The financial report has been filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and Reporting Guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2017 may be subject to an advanced compliance review.¹

Reporting Requirements

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6746 3283 or 0429 462 979 or by email at stephen.kellett@fwc.gov.au

Yours sincerely

Stephen Kellett
Senior Adviser
Regulatory Compliance Branch

¹ The full range of disclosure requirements that may apply can be found itemised on the advanced assessment form available at <https://www.fwc.gov.au/documents/documents/organisations/factsheets/org-financial-report-checklist-advanced.pdf>



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CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the period ended 30 June 2016

I, Andrew Lillicrap being the Assistant Secretary-Treasurer of the Health Services Union NSW branch certify:

- that the documents lodged herewith are copies of the full report for the period ended 30 June 2016 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 19 September 2016; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 9 December 2016 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

Andrew Lillicrap

Name of prescribed designated officer:

ANDREW LILLICRAP

Title of prescribed designated officer:

ASSISTANT SECRETARY/TREASURER

Dated:

12 December 2016.

Health Services Union NSW Branch

ABN: 93 728 534 595

Financial Statements

For the Year Ended 30 June 2016

Health Services Union NSW Branch

ABN: 93 728 534 595

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For the Year Ended 30 June 2016

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Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2016

The committee presents its report on Health Services Union NSW Branch for the financial year ended 30 June 2016.

1. General information

Review of principal activities, the result of those activities and any significant changes in the nature of those activities during the year

The principal activity of Health Services Union NSW Branch during the financial year was that of a registered trade union. No significant change occurred in the nature of those activities during the period.

Significant changes in financial affairs

No significant change to the financial affairs occurred during the year.

(a) Right of members to resign

Subject to the rules of the organisation and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the rights to resign from membership of the organisation by written notice addressed to and delivered to the secretary of the organisation.

(b) Officers & employees who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee

There were no officers or employees that were a superannuation fund trustee or a director of a company that is a superannuation fund trustee.

(c) Number of members

The number of persons that were at the end of the year recorded in the register of members of Section 230 of Fair Work (Registered Organisations) Act 2009 and who were taken to be members of the registered organisation under Section 244 of the Fair Work (Registered Organisations) Act 2009 was 32,707 (2015: 31,796).

(d) Number of employees

The number of persons who were at the end of the financial period employees of the organisation including both full and part-time employees measured on a full-time equivalent basis was 82 (2015: 78). Employees hold joint positions with the Health Services Union NSW (HSU NSW) a Union registered under the Industrial Relations Act 1996 (NSW), and by agreement between the Branch and the HSU NSW salary and conditions of employment are provided by the HSU NSW.

Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2016

1. General information continued

(e) Names of Committee of Management members and period positions held during the financial year

The following persons were Officers of HSU New South Wales Branch during all or part of the year ending June 2016:

Name	Position	
Mark Sterrey	Branch President	
Leanne Burns	Branch Senior Vice President	
Lindy Twyford	Branch Junior Vice President	
Gerard Hayes	Branch Secretary	
Andrew Lillcrap	Branch Assistant Secretary/Treasurer	
Warren Boon	Ordinary Member of Branch Committee	
Bruce Cornwell	Ordinary Member of Branch Committee	
Sharalyn Haynes	Ordinary Member of Branch Committee; Member of Branch Council	
Genevieve Partridge	Ordinary Member of Branch Committee; Member of Audit & Finance Committee; Member of Branch Council	
Lynne Russell	Ordinary Member of Branch Committee	
Sharon Joseph	Member of Branch Council; Member of Audit & Finance Committee	
Patricia Reid	Member of Branch Council; Member of Audit & Finance Committee	
Alan Wilcock	Member of Branch Council; Member of Audit & Finance Committee	
Stephen Austen	Member of Branch Council	
Leigh Bush	Member of Branch Council	
Sharon Carney	Member of Branch Council	Appointed 29/3/16
Joan Catlin	Member of Branch Council	
Claire Charles	Member of Branch Council	
John Chester	Member of Branch Council	
Suzanne Davis	Member of Branch Council	
Sarah Dufty	Member of Branch Council	
Raymond Dunn	Member of Branch Council	
Steven Fraser	Member of Branch Council	
Ronald Henderson	Member of Branch Council	
John Holgate	Member of Branch Council	
Peter Iffland	Member of Branch Council	Resigned 4/3/16
Peter Mitchell	Member of Branch Council	
Deborah Neumann	Member of Branch Council	
Shirley O'Riley	Member of Branch Council	
Josephine Peacock	Member of Branch Council	
Ronald Pike	Member of Branch Council	
Gillian Reilly	Member of Branch Council	
Leanne Snow	Member of Branch Council	
Darriea Turley	Member of Branch Council	

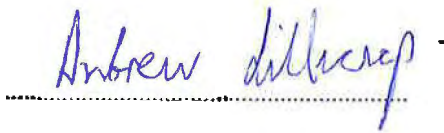
Health Services Union NSW Branch

ABN: 93 728 534 595

Operating Report

For the Year Ended 30 June 2016

Designated officer:

A handwritten signature in blue ink that reads "Andrew Lillicrap". The signature is written over a horizontal dotted line.

Andrew Lillicrap

Branch Assistant Secretary - Treasurer

Dated 6 September 2016

Committee of Management Statement

On the 31st of August 2016 the Branch Council of Health Services Union NSW Branch passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2016:

The Branch Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) ~~meetings of the Branch Council were held in accordance with the rules of the organisation including the rules of a branch concerned; and~~
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) no revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Branch Council.

Signature of designated officer: Andrew Lillcrap

Name and title of designated officer: ANDREW LILLICRAP - ASSISTANT SECRETARY / TREASURER

Dated: 6 September 2016

Independent Audit Report to the members of Health Services Union NSW Branch

Report on the Financial Report

We have audited the accompanying financial report of Health Services Union NSW Branch, which comprises the statement of financial position as at 30 June 2016, the recovery of wages activity and statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ending 30 June 2016, notes comprising a summary of significant accounting policies and other explanatory information, and the committee of management statement.

Council's, Secretary's and Assistant Secretary's Responsibility for the Financial Report

The Council, Secretary and Assistant Secretary of the Union are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Council, Secretary and Assistant Secretary determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, Secretary and Assistant Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Sydney Office

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Independent member of Nexia International



Independent Audit Report to the members of Health Services Union NSW Branch

Opinion

In our opinion:

- (a) the financial report of Health Services Union NSW Branch is in accordance with the Fair Work (Registered Organisations) Act 2009, including:
 - (i) giving a true and fair view of the Union's financial position as at 30 June 2016 and of its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards; and
- (b) the use of the going concern assumption in relation to the preparation of the Financial Report is appropriate.



Nexia Court & Co
Chartered Accountants



Joseph Santangelo
Partner
Registered Company Auditor 405702
Member of the Institute of Chartered Accountants in Australia 46731
Holder of a current Certificate of Public Practice

Sydney

Dated: 6 September 2016

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2016

		2016	2015
	Note	\$	\$
Membership subscription		242,536	221,360
Capitation fees	3(a)	-	-
Levies	3(b)	-	-
Interest	3(c)	48	13
Donations/grants	3(d)	-	-
Other income		-	60
Total revenue		242,584	221,433
Employee expenses	4(a)	-	-
Capitation fees	4(b)	(10,115)	(9,803)
Affiliation fees	4(c)	(2,787)	(2,254)
Administration expenses	4(d)	(4,396)	(618)
Rent and outgoings		(22,319)	(17,982)
Service Fees	13(b)	(160,000)	(150,000)
Audit fees	10	(17,400)	(22,999)
Finance costs	4(h)	(10,193)	(11,564)
Profit for the year		15,374	6,213
Other comprehensive income			
Other comprehensive income		-	-
Total comprehensive income for the period		15,374	6,213

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Financial Position

As at 30 June 2016

	Note	2016 \$	2015 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	49,480	37,945
Other Receivables	6	-	100,000
Other assets	7	3,209	-
TOTAL CURRENT ASSETS		<u>52,689</u>	<u>137,945</u>
NON-CURRENT ASSETS			
TOTAL ASSETS		<u>52,689</u>	<u>137,945</u>
LIABILITIES			
CURRENT LIABILITIES			
Other payables	8	19,899	120,529
TOTAL CURRENT LIABILITIES		<u>19,899</u>	<u>120,529</u>
NON-CURRENT LIABILITIES			
TOTAL LIABILITIES		<u>19,899</u>	<u>120,529</u>
NET ASSETS		<u>32,790</u>	<u>17,416</u>
EQUITY			
Retained earnings	11	32,790	17,416
TOTAL EQUITY		<u>32,790</u>	<u>17,416</u>

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Changes in Equity

For the Year Ended 30 June 2016

2016

	Retained Earnings	Total Retained Earnings
	\$	\$
Balance at 1 July 2015	17,416	17,416
Profit for the year	15,374	15,374
Balance at 30 June 2016	32,790	32,790

2015

	Retained Earnings	Total Retained Earnings
	\$	\$
Balance at 1 July 2014	11,203	11,203
Profit for the period	6,213	6,213
Balance at 30 June 2015	17,416	17,416

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Statement of Cash Flows

For the Year Ended 30 June 2016

	2016	2015
Note	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	266,790	243,562
Payments to suppliers and employees	(41,388)	(44,548)
Interest received	48	13
Interest paid	(7,693)	(11,564)
Receipt from other reporting units	12(c) 100,000	132,825
Payments to other reporting units	12(d) (306,222)	(288,263)
Net cash provided by (used in) operating activities	12 <u>11,535</u>	<u>32,025</u>
Net increase in cash and cash equivalents held	11,535	32,025
Cash and cash equivalents at beginning of year	<u>37,945</u>	<u>5,920</u>
Cash and cash equivalents at end of financial year	5 <u><u>49,480</u></u>	<u><u>37,945</u></u>

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Recovery of Wages Activity

For the Year Ended 30 June 2016

	2016	2015
	\$	\$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash asset's in respect of recovered money at end of year	-	-
Number of workers to which the monies recovered relates	-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed		
Payable balance	-	-
Number of workers the payable relates to	-	-

The accompanying notes form part of these financial statements.

Health Services Union NSW Branch

ABN: 93 728 534 595

Notes to the Financial Statements

For the Year Ended 30 June 2016

The financial report covers Health Services Union NSW Branch as an individual entity. Health Services Union NSW Branch is a not-for-profit Union, incorporated and domiciled in Australia.

The functional and presentation currency of Health Services Union NSW Branch is Australian dollars.

1 Summary of Significant Accounting Policies

(a) Basis of preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisations) Act 2009. For the purpose of preparing the general purpose financial statements, the Health Services Union NSW Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

(b) Financial period and financial comparatives

Where required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Cash and cash equivalents

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(d) Capitation fees and levies

Capitation fees and levies are to be recognised on an accrual basis and recorded as revenues and/or expenses in the year to which it relates.

(i) Revenue and other income

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(i) Revenue and other income continued

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

(e) Financial instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that Union becomes party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

Financial assets at fair value through profit or loss

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the Union's documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of profit or loss and other comprehensive income.

Held-to-maturity investments

Financial assets with fixed or determinable payments and fixed maturity dates that the Union has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

Available-for-sale financial assets

Listed shares and listed redeemable notes held by the Union that are traded in an active market are classified as available-for-sale and are stated at fair value. Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated in the investments revaluation reserve, with the exception of impairment losses, interest calculated using the effective interest method, and foreign exchange gains and losses on monetary assets, which are recognised in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously accumulated in the investments revaluation reserve is reclassified to profit or loss.

Dividends on available-for-sale equity instruments are recognised in profit or loss when the reporting unit's right to receive the dividends is established. The fair value of available-for-sale monetary assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of the reporting period. The foreign exchange gains and losses that are recognised in profit or loss are determined based on the amortised cost of the monetary asset. Other foreign exchange gains and losses are recognised in other comprehensive income.

Loans and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(e) Financial instruments continued

of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

Derecognition of financial assets

The Union derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

Financial liabilities

Financial liabilities are recognised when the Union becomes a party to the contractual agreements of the instrument. All interest-related charges and, if applicable, changes in an instrument's fair value that are reported in profit or loss are included in the statement of profit or loss and other comprehensive income line items "finance costs" or "finance income".

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Union's financial liabilities include trade and other payables, which are measured at amortised cost using the effective interest rate method.

Other financial liabilities

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

(f) Income tax

Health Services Union NSW Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997, however, still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

(g) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Health Services Union NSW Branch

ABN: 93 728 534 595

Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(g) Goods and Services Tax (GST) continued

Receivables and payable are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(h) Adoption of new and revised accounting standards

No accounting standard has been adopted earlier than the application date stated in the standard.

(i) New accounting standards and interpretations

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Union has decided against early adoption of these Standards. The following table summarises those future requirements, and their impact on the Union:

Standard Name	Effective date for entity	Requirements	Impact
AASB 2015-1 - Annual Improvements to Australian Accounting Standards 2012-2014	30 June 2017	This Standard makes amendments to various Accounting Standards arising from the IASB's Annual Improvements process, namely: AASB 5 - changes in methods of disposal from sale to distribution AASB 7 – applicability of disclosures to servicing contracts and interim financial statements; AASB 119 – clarifies that the government bond rate used in measuring employee benefits should be those denominated in the same currency.	The impact of this standard is expected to be minimal.
AASB 2016-2 - Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 107	30 June 2018	This Standard amends AASB 107 Statement of Cash Flows to include additional disclosures and reconciliation relating to changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes.	The impact of this standard is expected to be minimal.
AASB 2015-2 - Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101	30 June 2017	The Standard makes amendments to AASB 101 Presentation of Financial Statements arising from the IASB's Disclosure Initiative project.	The impact of this standard is expected to be minimal.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(i) New accounting standards and interpretations continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2016-3 - Amendments to Australian Accounting Standards – Clarifications to AASB 15	30 June 2019	This Standard amends AASB 15 Revenue from Contracts with Customers to clarify the requirements on identifying performance obligations, principal versus agent considerations and the timing of recognising revenue from granting a licence. In addition, it provides further practical expedients on transition to AASB 15.	The impact of this standard has not yet been determined.
AASB 15 - Revenue from Contracts with Customers	30 June 2019	AASB 15 replaces AASB 118 Revenue, AASB 111 Construction Contracts and four Interpretations issued by the AASB and amends the principles for recognising revenue from contracts with customers. It applies to all contracts with customers except leases, financial instruments and insurance contracts. The Standard requires an entity to recognise revenue on a basis that depicts the transfer of promised goods or services to customers at an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. To achieve that principle, an entity shall apply all of the following steps: a) identify the contract with a customer; b) identify the separate performance obligations in the contract; c) determine the transaction price; d) allocate the transaction price to the separate performance obligations in the contract; and e) recognise revenue when (or as) the entity satisfies a performance obligation. Consequential amendments to other Standards are made by AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15.	The impact of this standard has not yet been determined.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(i) New accounting standards and interpretations continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 9 Financial Instruments	30 June 2019	<p>AASB 9 (2014) includes requirements for the classification and measurement of financial assets and incorporates amendments to the accounting for financial liabilities and hedge accounting rules to remove the quantitative hedge effectiveness tests and have been replaced with a business model test. AASB 9 improves and simplifies the approach for classification and measurement of financial assets compared with the requirements of AASB 139 as follows:</p> <p>a) Financial assets that are debt instruments will be classified based on (1) the objective of the entity's business model for managing the financial assets; (2) the characteristics of the contractual cash flows.</p> <p>b) Allows an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument.</p> <p>c) Financial assets can be designated and measured at fair value through profit or loss at initial recognition if doing so eliminates or significantly reduces a measurement or recognition inconsistency that would arise from measuring assets or liabilities, or recognising the gains and losses on them, on different bases.</p> <p>d) Where the fair value option is used for financial liabilities the change in fair value is to be accounted for as follows:</p> <p>i) The change attributable to changes in credit risk are presented in other comprehensive income (OCI)</p> <p>ii) The remaining change is presented in profit or loss.</p> <p>AASB 2012-6 also modifies the relief from restating prior periods by amending AASB 7 to require additional disclosures on transition to AASB 9 in some circumstances. Consequential amendments were also made to other standards as a result of AASB 9 by AASB 2014-7 and AASB 2014-8.</p>	The impact of AASB 9 has not yet been determined as the entire standard has not been released.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

1 Summary of Significant Accounting Policies continued

(i) New accounting standards and interpretations continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 16 - Leases	30 June 2019	AASB 16 replaces AASB 117 Leases and sets out the principles for the recognition, measurement, presentation and disclosure of leases. AASB 16 introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. A lessee is required to recognise a right-of-use asset representing its right to use the underlying leased asset and a lease liability representing its obligations to make lease payments. A lessee measures right-of-use assets similarly to other non-financial assets (such as property, plant and	The impact of this standard is expected to be minimal.

2 Events Occurring After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

3 Income

(a) Capitation fees

	2016	2015
	\$	\$
Capitation fees	-	-
Total capitation fees	-	-

(b) Levies

Levies	-	-
Total levies	-	-

(c) Interest

Deposit	48	13
Total interest	48	13

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

(d) **Grants or donations**

Grants	-	-
Donations	-	-
Total grants or donations	-	-

4 Expenses

(a) **Employee expenses**

Holders of office

	2016	2015
	\$	\$
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses holders of office	-	-

Employees other than office holders:

Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses employees other than office holders	-	-

(b) **Capitation fees**

Health Services Union National Office	10,115	9,803
Total capitation fees	10,115	9,803

(c) **Affiliation fees**

Affiliation fees - Unions ACT	2,168	2,254
Affiliation fees - ACTU	619	-
Total affiliation fees	2,787	2,254

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

4 Expenses continued

(d) Administration expenses

	2016	2015
	\$	\$
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meetings and conferences	-	-
Conference and meeting expenses	-	-
Printing and Stationery	-	-
Consultants, bookkeeping and labour hire	-	-
Other	4,396	618
Total administration expenses	4,396	618

(e) Grants or donations

Grants	-	-
Donations	-	-
Total grants or donations	-	-

(f) Legal costs

Litigation	-	-
Other legal matters	-	-
Total legal costs	-	-

(g) Other expenses

Penalties - via RO Act or RO Regulations	-	-
Total other expenses	-	-

(h) Finance costs

Bank charges	10,193	11,564
Total	10,193	11,564

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

5 Cash and cash equivalents

CURRENT

	2016	2015
	\$	\$
Cash at bank	49,480	37,945
Total cash and cash equivalents	49,480	37,945

6 Trade and other receivables

CURRENT

Receivables from other reporting units

Receivable from other reporting units - Health Services Union National Office	-	100,000
Total receivables from other reporting units	-	100,000

Less provision for doubtful debts

Provision for doubtful debts	-	-
Total trade and other receivables	-	100,000

7 Other Assets

CURRENT

Prepayments	3,209	-
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Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

8 Other payables

CURRENT

	2016	2015
	\$	\$
Payable to other reporting units		
Payable to other reporting units - Health Services Union NSW	-	100,000
Sub total payables to other reporting units	<u>-</u>	<u>100,000</u>
Other payables		
Trade payables	5,743	1,957
Accrued expenses	13,706	16,900
GST payable	450	1,672
Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Total other payables	<u>19,899</u>	<u>120,529</u>

All items are expected to be settled within the next 12 months.

9 Provisions

(a) Employee Provisions

(i) Office Holders

Annual leave	-	-
Long Service leave	-	-
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - office holders	<u>-</u>	<u>-</u>

(ii) Employees other than office holders

Annual leave	-	-
Long Service leave	-	-
Separation and redundancies	-	-
Other	-	-
Subtotal employee provisions - employees other than office holders	<u>-</u>	<u>-</u>

Health Services Union NSW Branch

ABN: 93 728 534 595

Notes to the Financial Statements

For the Year Ended 30 June 2016

10 Remuneration of Auditors

	2016	2015
	\$	\$
Value of the service provided		
Financial statement audit services	13,200	12,800
- other services	4,200	10,199
Total remuneration of auditors	<u>17,400</u>	<u>22,999</u>

11 Retained earnings

Balance at the start of the year	17,416	11,203
Surplus for the period	15,374	6,213
Retained earnings at end of the financial year	<u>32,790</u>	<u>17,416</u>

12 Cash Flow Information

(a) Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

Profit for the period	15,374	6,213
Changes in assets and liabilities:		
(Increase)/Decrease in trade and other receivables	(3,209)	20,750
Increase/(Decrease) in other payables	(630)	5,062
Cashflow from operations	<u>11,535</u>	<u>32,025</u>

(b) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items in the statement of financial position as follows:

Cash and cash equivalents	<u>49,480</u>	<u>37,945</u>
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(c) Cash inflows

Health Services Union NSW (inc GST)	<u>100,000</u>	<u>132,825</u>
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(d) Cash outflows

Unions Act (inc GST)	2,385	2,480
ACTU (inc GST)	681	-
HSU National (inc GST)	14,656	120,783
Health Services Union NSW (inc GST)	<u>288,500</u>	<u>165,000</u>
Total	<u>306,222</u>	<u>288,263</u>

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

13 Related Parties

(a) Key management personnel

The elected officers of the Health Services Union NSW Branch are detailed on page 2 of this report. These are the key management personnel who are, directly or indirectly, responsible for planning, directing and controlling the activities of the entity.

No member of management receives any remuneration for their services in this regard.

(b) Transactions with related parties

- HSU NSW charged HSU NSW Branch a service fee of \$160,000 (2015: \$150,000) during the year. HSU NSW also reimbursed HSU NSW Branch for \$67 (2015: \$925) during the period for membership contributions received into the HSU NSW bank account.

- HSU National charged HSU NSW Branch capitation fees of \$10,115 (2015: \$9,803) during the period. Capitation fees and levies charged by HSU National to the HSU NSW Branch were \$1,023,831 (2015: \$703,153), of which \$10,115 (2015: \$9,803) related to the HSU NSW Branch during the year ended 30 June 2016. HSU NSW Branch billed the Health Services Union NSW for the reimbursement of those capitation fees and levies of \$1,009,889 (2015: \$693,350) for the year ended 30 June 2016. HSU NSW Branch also prepaid \$3,209 (2015: \$Nil) in capitation fees to HSU National.

- HSU NSW Branch reimbursed HSU National \$12,265 (2015: \$Nil) during the period for various expenses including the CPD portal, group subscriptions and travel expenses.

- HSU NSW Branch reimbursed HSU Vic 1 Branch an amount of \$2,561 (2015: \$24,594) during the period for membership contributions received into the NSW Branch bank account.

- HSU NSW Branch reimbursed HSU Vic 3 Branch an amount of \$Nil (2015: \$44) during the period for membership contributions received into the NSW Branch bank account.

- HSU NSW Branch reimbursed HSU QLD Branch an amount of \$31,235 (2015: \$19,586) during the period for membership contributions received into the NSW Branch bank account.

- HSU NSW Branch repaid the loan of \$100,000 from HSU NSW during the period together with the interest accrued of \$2,500.

- HSU NSW Branch was repaid the loan of \$100,000 from HSU National during the period.

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2016, the Health Services Union NSW Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body. This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

14 Financial Risk Management

The main risks Health Services Union NSW Branch is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk and equity risk.

The Union's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	2016	2015
	\$	\$
Financial Assets		
Cash and cash equivalents	49,480	37,945
Other Receivables	-	100,000
Total financial assets	<u>49,480</u>	<u>137,945</u>
Financial Liabilities		
Financial liabilities at amortised cost		
- Trade and other payables	19,899	120,529
Total financial liabilities	<u>19,899</u>	<u>120,529</u>

Financial risk management policies

The Council has overall responsibility for the establishment of Health Services Union NSW Branch's financial risk management framework.

The day-to-day risk management is carried out by Health Services Union NSW Branch's finance function under policies and objectives which have been adopted by the Health Services Union. The Branch Council has the authority for designing and implementing processes which follow the policies and procedures. This includes monitoring the levels of exposure to interest rate and assessment of market forecasts for interest rate movements.

Health Services Union NSW Branch does not actively engage in the trading of financial assets for speculative purposes nor does it write options.

Mitigation strategies for specific risks faced are described below:

(a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to Health Services Union NSW Branch and arises principally from Health Services Union NSW Branch's receivables.

Health Services Union NSW Branch

ABN: 93 728 534 595

Notes to the Financial Statements

For the Year Ended 30 June 2016

14 Financial Risk Management continued

The table/s below reflect maturity analysis for financial assets.

	Weighted Average Effective Interest Rate		Floating Interest Rate		Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015
	%	%	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial assets - cash flows realisable												
Cash and cash equivalents	0.05	0.05	49,480	37,945	-	-	-	-	-	-	49,480	37,945
Trade, term and loans receivables	-	-	-	-	3,209	100,000	-	-	-	-	3,209	100,000
Total anticipated inflows			49,480	37,945	3,209	100,000	-	-	-	-	52,689	137,945

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

14 Financial Risk Management continued

The table below reflect an undiscounted contractual maturity analysis for financial liabilities.

The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

Financial liability maturity analysis - Non-derivative

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2016	2015	2016	2015	2016	2015	2016	2015
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment								
Trade and other payables (excluding estimated annual leave)	19,898	120,529	-	-	-	-	19,898	120,529
Total contractual outflows	19,898	120,529	-	-	-	-	19,898	120,529

The timing of expected outflows is not expected to be materially different from contracted cashflows.

(b) Interest rate risk

The Union is not exposed to any significant interest rate risk.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

14 Financial Risk Management continued

Liquidity risk

Liquidity risk arises from the possibility that the Health Services Union NSW Branch might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Union manages this risk through the following mechanisms:

- preparing forward-looking cash flow analysis in relation to its operational, investing and financial activities which are monitored on a monthly basis;
- monitoring undrawn credit facilities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The Union manages its liquidity needs to ensure that it has sufficient cash on demand to meet expected operational expenses for a period of 60 days.

15 Fair Value Measurement

Management of the reporting unit assessed that cash, trade receivables, trade payables, and other current liabilities approximate their carrying amounts largely due to the short term maturities of these instruments. There are no items reported using a fair value methodology.

16 Administration of financial affairs by a third party

Health Services Union NSW provides a service to Health Services Union NSW Branch whereby employees of HSU NSW are utilised by HSU NSW Branch to assist with the completion of work including the provision of financial, industrial and membership support services. In consideration for the services provided, HSU NSW charges HSU NSW Branch a service fee for the expected time cost of the employees used to complete the work. This is represented by the \$160,000 (2015: \$150,000) charged as disclosed in Note 13 above. The terms and conditions are equivalent to those that prevail in arm's length transactions. Any revenues or expenses incurred by Health Services Union NSW have been disclosed in Note 12.

Health Services Union NSW Branch

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Notes to the Financial Statements

For the Year Ended 30 June 2016

17 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

(i) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(ii) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(iii) A reporting unit must comply with an application made under subsection (i).

18 Union Details

The registered office of the company is:

Health Services Union NSW Branch

Level 2, 109 Pitt Street

SYDNEY

NSW 2000