

18 February 2016

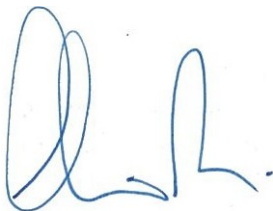
Chris Enright
Director
Regulatory Compliance Branch
Fair Work Commission
GPO Box 1994
MELBOURNE VIC 3001

Dear Mr Enright

Health Services Union Queensland Branch: non-lodgement of financial reports for years ending 30 June 2000 to 30 June 2010

I refer to your correspondence dated 9 February 2016 regarding the above matter and I acknowledge receipt of that correspondence.

Your sincerely



Chris Brown
National Secretary





9 February 2016

Mr Chris Brown
National Secretary
Health Services Union
Suite 1
Level 3, 377 Sussex Street
SYDNEY NSW 2000

via email: chrisb@hsu.net.au
jonathan.milman@hsu.asn.au

Dear Mr Brown

Health Services Union Queensland Branch: non-lodgement of financial reports for years ending 30 June 2000 to 30 June 2010

I refer to previous correspondence and discussion with you regarding outstanding financial reports for the Queensland Branch of the Health Service Union (**HSU**) for the financial years ending 30 June 2000 to 2010.

As you are aware, the *Fair Work (Registered Organisations) Act 2009 (RO Act)* requires the Queensland Branch of the HSU to lodge audited financial reports with the Fair Work Commission (**the Commission**) within six months and 14 days of the end of its financial year (that is, no later than 15 January). It is a requirement of the RO Act that:

- a General Purpose Financial Report (**GPFR**) and an operating report be prepared as soon as practicable after the end of the financial year (ss.253, 254);
- that the full report (consisting of the GPFR, operating report and auditor's report) be presented to a general meeting of members, or to a meeting of the branch Committee of Management, within six months after the end of the financial year (s.266); and
- a copy of the full report must be provided to members at least 21 days before the general meeting or if presented to a branch Committee of Management meeting within five months after the end of the financial year (s.265(5)).

You have advised that, due to the failure by the then Queensland Branch Committee of Management to keep proper or adequate financial records, financial reports for the years ending 30 June 2000 to 30 June 2010 are not able to be prepared, in breach of the above requirements of the RO Act.

It also appears that the Health Services Union failed to lodge the required information for the Queensland Branch in the annual returns for the years 2006 to 2013 as required by s.233.

I consider the prolonged non-compliance by the Queensland Branch to be a serious matter. The standards set out in the RO Act are directed to ensuring that registered organisations are: accountable to their members; efficiently managed and operate effectively; and enable participation by members in the affairs of the organisation. The consequence of the

contraventions is that the Branch has not been accountable to its members and members have been deprived of the opportunity to be informed of the financial position of the Branch and to otherwise participate in the affairs of the organisation, contrary to the objects of the RO Act.

Officers of an organisation are also held to high standards and must comply with the general duties in relation to the financial management of the organisation. The failure by the then Branch Secretary to comply with these requirements and the lack of oversight by then National Executive, may also amount to a breaches of the general duties of officers as set out in Part 2 of Chapter 9 of the RO Act.

However, I also acknowledge the extensive and voluntary action taken by the current National Executive and new Branch Committee of Management to rectify these matters. In particular, that the National Executive has taken steps to reconstitute the Branch and has put in place internal governance mechanisms to ensure proper oversight of the Queensland Branch. As a result, the Branch now has a new Committee of Management, and has lodged the outstanding financial reports for the financial years ending 30 June 2011 to 30 June 2013 and complied with its reporting requirements for the financial year ending 30 June 2014 and 30 June 2015.

It is also a relevant consideration that: both the former Queensland Branch office holders and National Secretaries are no longer officers of the union; that the number of members of the Branch is small; and the current National Executive has been fully cooperative.

Having regard to these matters, it is not considered it would be in the public interest to commence a formal investigation into these matters and I advise that the Commission will close off the financial reports for the Queensland Branch of the HSU for the years 30 June 2000 to 30 June 2010 and annual returns for the years 2006 to 2013.

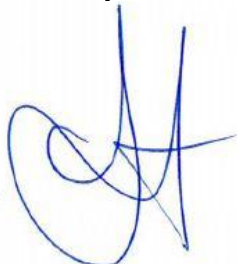
However, the Commission will continue to closely monitor the Queensland Branch and will take prompt action in response to any further contraventions. You are on notice that any future non-compliance by the Queensland Branch will be treated very seriously, with the earlier non-compliance taken into account in deciding what action to take.

I also note that in a meeting on 16 September 2015, you raised the possibility of an amendment to the HSU Rules to abolish the Queensland Branch and have the Tasmanian Branch look after the interests of members in Queensland. Please note that until such change to the HSU Rules is approved, the Queensland Branch must adhere to all requirements under Part 3 of Chapter 8 of the RO Act. I would request that you continue to keep the Commission updated regarding the status of the Queensland Branch.

If you would like to discuss any aspect of the above, please contact me on 8656 4680 or Joanne Fenwick, Financial Reporting Specialist on 8656 4681.

Please acknowledge your receipt of this correspondence by Friday 19 February 2016.

Yours sincerely



Chris Enright
Director
Regulatory Compliance Branch

cc. Jonathan Milman, Queensland Branch Secretary



FAIR WORK
AUSTRALIA

16 April 2010

Mr Clem O'Shannessy
Branch Secretary
Health Services Union-Queensland Branch
clemoshannessy@yahoo.com.au

Dear Mr O'Shannessy

**Annual Return of Information for 2010 [AR2010/2662]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

In accordance with subsection 233(1) of the RO Act, each organisation is required to lodge with Fair Work Australia (FWA) certain information relating to records required to be kept and maintained by the organisation under section 230 and regulation 147 of the Fair Work (Registered Organisations) Regulations 2009. Briefly, these records relate to such things as your list of offices and the persons holding those offices, certain address details and a declaration that your register of members has been properly kept and maintained. This information must be lodged with FWA between 1 January and 31 March in each year.

On 30 March 2010, Ms Jackson in her capacity as the National Secretary lodged with FWA all the required information pertaining to the National office of the organisation. That information will be placed on our website and no further action is requested from the National office for year 2010. I have attached a copy of the return for your information.

I am writing to you in your capacity as the Secretary of the Queensland Branch. While much of the information lodged by Ms Jackson includes records relating to the Queensland Branch, portions relating to the complete list of offices and office bearers, including their occupations and address details, were best left for each Branch to provide.

As there is a mandatory obligation on organisations to supply this information, you are requested to lodge the information under cover of a declaration by 7 May 2010. The information does not need to be under cover of a *statutory* declaration. Also, private address details of individuals can be the Branch office address.

This office encourages you to lodge your return electronically (e.g. as pdf files) at orgs@fwa.gov.au. Alternatively, you can forward the documents by fax to (03) 9655 0410.

A summary of the information required to be lodged annually is set out in the accompanying document. Notifications of changes to the annual information required to be lodged under subsection 233(2) and regulation 151 are also summarised in the accompanying document.

Please do not hesitate to contact me on (03) 8661 7817 or by e-mail at robert.pfeiffer@fwa.gov.au if you wish to discuss the requirements for the Annual Return or changes to such records.

Yours sincerely

Robert Pfeiffer
Tribunal Services and Organisations
Fair Work Australia

Recurring obligations to keep and lodge information under the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009

Information	Key Contents
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) [s233(1)(a)]
List of Offices - see Note 2	A list of the offices in the organisation and each branch (note the definition of "office" and "officer" in ss6 and 9) [s230(1)(b)]
List of Office-holders - see Note 2	A list of the names, postal addresses and occupations of the persons holding the offices (note definition of "office" and "officer" in ss6 and 9) [s230(1)(c)]
List of Branches - see Note 2	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s230(1)(d) and reg. 147(c)]
Addresses of Organisation and Branches - see Note 2	A record of the address of the office of the organisation and the office of each branch [s230(1)(d) and reg. 147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January for an office in the organisation and branch of the organisation [s230(1)(d) and reg. 147(e)]
Statement concerning number of members	A record of the number of members on 31 December in the previous year. If the organisation has entered into an agreement under ss151(1) of the Act - a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, within the meaning of s150 of the Act. [s230(1)(d) and reg. 147(f) and (g)]

Please note:

1. A copy of the above records must be lodged with Fair Work Australia, once in each year, at any time during the period of 3 months commencing on 1 January, certified by declaration signed by the secretary or other prescribed officer to be a correct statement of the information contained in that record [s233(1)(b) and reg 149].
2. In the event of any change to certain of the abovementioned records, an organisation must, within 35 days of the change, lodge with Fair Work Australia, a notification of such change certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [s233(2) and reg. 151].

30 March 2010

The General Manager
Fair Work Australia
GPO Box 1994
MELBOURNE VIC 3001

Email: melbourne@fwa.gov.au

Dear Sir

Re: Health Services Union Annual Return of Information for 2009 [AR2009/369]

Please find attached our annual return of information for year-ending 31 December 2009. Our return includes:

- Declaration by myself that a register of members has been kept and maintained
- A list of officers in the organisation and each branch
- A list of names, postal addresses and occupations of people holding offices
- A list of each branch
- A list of address for the organisation and each branch
- A record of each election to be held in the year commencing 1 January 2010;
- A statement of the number of members on 31 December 2009.

There were no new branches created and no old branches ceased to exist during 2009.

If you have any questions regarding this matter, please contact me by email (kathyj@hsu.vic.asn.au) or Senior National Assistant Secretary Natalie Bradbury on 02 8412 8123 or by email (natalieb@hsu.net.au).

Yours sincerely



Kathy Jackson
National Secretary

Declaration

In the matter of:

Recurring obligations to keep and lodge information

I, **Katherine Jackson**, National Secretary, 208-212 Park Street, South Melbourne, Victoria, 3205, declare the following to be a correct statement of the information contained in the prescribed records:

1. I am the National Secretary of the Health Services Union, an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (referred to as “the Act”).
2. The Health Services Union has, during the preceding calendar year, kept and maintained a register of members as required by s233(1)(a) and regulations 149 and 150.
3. The Health Services Union list of offices in the organisation is as follows [s233(1)(b)]:
 - National President
 - National Vice President
 - National Secretary
 - Senior National Assistant Secretary
 - National Assistant Secretary
 - National Trustees (2)
 - Ordinary Members of the National Executive (10)
4. A list of names, postal addresses and occupations of the persons holding office is as follows [s233(1)(b)]:

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
Kathy	Jackson	Branch Secretary and National Secretary	P.O. Box 3078	South Melbourne	VIC	3205	Victoria No 3	Union Official
Denise	Guppy	Branch Assistant Secretary and National Assistant Secretary	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Union Official
Michael	Williamson	Branch Secretary and National President	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Natalie	Bradbury	Senior National Assistant Secretary	PO Box 20349	World Square	NSW	2002	New South Wales	Union Official
Chris	Brown	Branch Secretary and National Vice President	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Union Official
Iris	Knight	National Trustee	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Clerk
Dan	Hill	Branch Secretary and National Trustee	8 Coolgardie Terrace	Perth	WA	6000	Western Australia	Union Official

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
Zita	Mitchell	Branch Secretary, National Executive member and National Councillor	21 Waverley Court	Bellerive	TAS	7180	Tasmania No 2	Clerk
Chris	Panizza	Branch Assistant Secretary National Executive member, and National Councillor	8 Coolgardie Terrace	Perth	WA	6000	Western Australia	Union Official
Tim	Jacobson	Branch Assistant Secretary, National Executive member and National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Union Official
Bryan	Yeates	Branch Assistant Secretary, National Executive Member and National Councillor	208-212 Park Street	South Melbourne	VIC	3205	Victoria No 3	Orthotist/Prosthetist
Clem	O'Shannessy	Branch Secretary, National Executive	PO Box 215	Manunda	QLD	4870	Queensland	Union Official

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
		member, and National Councillor						
Jorge	Navas	Branch Secretary, National Executive member and National Councillor	46 Greenhill Road	Wayville	SA	5434	South Australia	Union Official
Lloyd	Williams	Branch Secretary, National Executive member and National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Union Official
Rosemary	Kelly	Branch Secretary, National Executive member and National Councillor	Box 98 Trades Hall	Carlton South	VIC	3053	Victoria No 4	Union Official
Marco	Bolano	Branch Secretary, National Executive member and National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Union Official
Peter	Mylan	Branch Assistant Secretary, National Executive member and National	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
		Councillor						
Mike	Coombs	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Radiographer
Leigh	Gorringe	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Dental Therapist
Christine	Hansson	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Registered Nurse
Peter	Moore	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Case Manager
John	Richardson	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Ambulance Officer
Judy	Richmond	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Registered Nurse
Chris	Webb	National Councillor	PO Box 635	North Hobart	Tasmania	7002	Tasmania No 1	Driver
Anthony	Farrall	National Councillor	8 Coolgardie Terrace	Perth	WA	6000	Western Australia	Information Request Officer
Cheryl	Hamil	Branch President and National Councillor	8 Coolgardie Terrace	Perth	WA	6000	Western Australia	Medical Librarian
David	Shaw	National Councillor	8 Coolgardie	Perth	WA	6000	Western	Human Resource Officer

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
			Terrace				Australia	
Allison	Beagley	National Councillor	8 Coolgardie Terrace	Perth	WA	6000	Western Australia	Medical Imaging Technologist
Jennifer	Evans	Branch President and National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Developmental Disability Services Officer
Gina	Moore	National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Developmental Disability Services Officer
Ross	Muldoon	National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Developmental Disability Services Officer
Sharon	Hart	National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Registered Psychiatric Nurse
Jo	Tomlins	National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Union Official
Kevin	McNelis	National Councillor	P.O. Box 206	Carlton South	VIC	3053	Victoria No 2	Registered Psychiatric Nurse
Rob	Bradley	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 3	Radiation Therapy Technologist
Andrew	Hewat	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 3	Medical Imaging Technologist
Kate	Wilkinson	National Councillor	208-212 Park	South	Vic	3205	Victoria No 3	Radiation Therapy Technologist

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
			Street	Melbourne				
Jennie	Bremner	Branch Assistant Secretary and National Councillor	Box 98 Trades Hall	Carlton South	VIC	3053	Victoria No 4	Union Official
Ruth	Perkins	Branch Vice-President and National Councillor	Box 98 Trades Hall	Carlton South	VIC	3053	Victoria No 4	Psychologist
Terry	Agius	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Security Guard
Alicia	Anset	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Union Official
Peter	Bravis	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Theatre Technician
Melissa	Butler	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Union Official
Carol	Carmichael	Branch President & National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Union Official
Gino	Catherine	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Patient Services Assistant
Joni	Condos	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Disability Case Worker
Peter	Davidson	National Councillor	208-212 Park	South	Vic	3205	Victoria No 1	Residential Support Worker

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
			Street	Melbourne				
Clive	King	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Maintenance/Handyman
Desmond	Manthos	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Computer Clerk
Jamie	Martorana	Branch Assistant Secretary & National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Union Official
Deirdre	McIntosh	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Patient Services Assistant
Jim	Paparas	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Patient Services Assistant
Tammie	Wheelhouse	National Councillor	208-212 Park Street	South Melbourne	Vic	3205	Victoria No 1	Pathology Collector
Lynne	Russell	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Hospital Assistant
Kerrie	Seymour	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Darren	Williamson	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Beverley	Turello	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
David	Vealey	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Administration Officer
Robert	Wilson	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Transport Officer
Eileen	McEvoy	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Cheryl	McMillan	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Bradford	Goulding	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Kim	Muller	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Deborah	Neumann	National Concillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Administration Officer
Sean	O'Connor	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Ambulance Officer
Michael	O'Donnell	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Pauline	O'Neill	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Cook
Lynette	Guymer	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	General Services Officer

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
Adam	Hall	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Mark	Hanlon	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Senior Hospital Scientist
Gerard	Hayes	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Edward	Hinge	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Hospital Officer
Robert	Hull	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Angela	Humphries	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Monique	Irvine	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Sharon	Joseph	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Administration Officer
Anthony	Llewellyn	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Medical Officer
Linden	Martin	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Clerk
Kenneth	McIntosh	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official

First Name	Family Name	HSU Position	Address	Suburb	State	Post Code	Branch	Occupation
Stephen	Pollard	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Ambulance Officer
Peter	Beaton	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Health and Security Assistant
Warren	Boon	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Ambulance Officer
Kevin	Caldwell	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Hospital Assistant
Robyne	Cosgrove	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Radiographer
Jodie	Cowdrey	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Rodney	Feltham	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official
Christine	Gilkinson	National Councillor	Level 2, 109 Pitt Street	Sydney	NSW	2000	New South Wales	Union Official

5. A record of each branch of the organisation is as follows [s233(1)(b)]:
- National Office
 - New South Wales Branch
 - Victoria No 1 Branch
 - Victoria No 2 Branch
 - Victoria No 3 Branch
 - Victoria No 4 Branch
 - Tasmania No 1 Branch
 - Tasmania No 2 Branch
 - Western Australia Branch
 - South Australian Branch
 - Queensland Branch
6. A record of the name of each branch that commenced operation in the previous 12 months is as follows [s233(1)(b)]:
- none
7. A record of the name of each branch that ceased operation in the previous 12 months is as follows [s233(1)(b)]:
- In respect of the Queensland Branch the Union has come to the view that it has ceased to exist or function effectively and the Union proposes to make an Application to the Federal Court of Australia shortly pursuant to Section 323 of the Fair Work (Registered Organisations) Act 2009 seeking appropriate Orders.
8. A record of the address of the organisation and the office of each branch is as follows [s233(1)(b)]:

<p>National Office(Registered Office) 208-212 Park Street South Melbourne VIC 3205 Ph: (03) 9341 3328</p>	<p>National Office Sydney Suite 111, Trades Hall 4-10 Goulburn Street Sydney NSW 2000 Ph: (02) 8412 8121</p>
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<p>Fax: (03) 9341 3329 Email: hsu@hsu.net.au Web: www.hsu.net.au</p>	<p>Fax: (02) 9267 6944 Email: hsu@hsu.net.au Web: www.hsu.net.au</p>
<p>New South Wales Level 2 109 Pitt Street Sydney NSW 2000 Ph: 1300 478 679 Fax: 1300 329 478 Email: info@hsu.asn.au Web: www.hsu.asn.au</p>	<p>Victoria No 1 208-212 Park Street South Melbourne VIC 3205 Ph: (03) 9347 0922 Fax: (03) 9347 6584 Email: info@hsuVIC.asn.au Web: www.hsuVIC.asn.au</p>
<p>Victoria No 2 Level 2 102 Victoria Street Carlton South VIC 3053 Ph: (03) 9340 4100 Fax: (03) 9347 2122 Email: hacsu@hacsu.asn.au Website: www.hacsu.asn.au</p>	<p>Victoria No 3 Level 2 208-212 Park Street South Melbourne VIC 3205 Ph: (03) 9347 0922 Fax: (03) 9347 6584 Email: hsuHP@hsuVIC.asn.au Web: www.hsuVIC.asn.au</p>
<p>Victoria No 4 Box 98 Trades Hall Carlton South VIC 3053 Ph: (03) 9623 9623 Fax: (03) 9663 8109 Email: enquiry@msav.org.au Web: www.msav.org.au</p>	<p>Western Australia 8 Coolgardie Terrace Perth WA 6000 Ph: (08) 9328 5155 Fax: (08) 9328 9107 Email: hsu@hsuWA.asn.au Web: www.hsuWA.asn.au</p>
<p>Tasmania No 1 PO Box 635 North Hobart TAS 7002 Ph: (03) 6231 2253 Fax: (03) 6231 4142 Email: admin@hacsutas.net.au website: www.hacsutas.asn.au</p>	<p>South Australia 46 Greenhill Road Wayville SA 5034 Tel: (08) 8279 2255 Fax: (08) 8279 2223 Email: hsusa@hsusa.asn.au Web: www.hsusa.asn.au</p>
<p>Tasmania No 2 21 Waverley Court Bellerive TAS 7180 Ph: (03) 6226 2572 Fax: (03) 6226 2973</p>	<p>Queensland PO Box 215 Manunda QLD 4870 Ph/Fax: (07) 4053 1025</p>

9. A record of each election that must, under the rules of the organisation, be held this calendar year for an office in the organisation and the branch of the organisation is as follows [s233(1)(b)]:

- Elections are due to be held in 2010 for the following offices:

National Office

National President	1
National Vice-President	1
National Secretary	1
Senior National Assistant Secretary	1
National Assistant Secretary	1
National Trustee	2

Tasmania No 1 Branch

Branch President
 Branch Senior Vice-President
 Branch Junior Vice-President
 Branch Secretary
 Branch Assistant Secretary
 Branch Trustee (2)
 Ordinary Member of Branch Committee (5)
 Branch Delegates to National Council (8)

Tasmania No 2 Branch

Branch President
 Branch Senior Vice-President
 Branch Junior Vice-President
 Branch Secretary
 Branch Assistant Secretary
 Branch Trustee (2)
 Ordinary Member of Branch Committee (5)
 Branch Delegates to National Council (1)

WA Branch

Branch President
 Branch Senior Vice-President
 Branch Junior Vice-President
 Branch Secretary
 Branch Assistant Secretary
 Branch Trustee (2)
 Ordinary Member of Branch Committee (7)
 Branch Delegates to National Council (5)

SA Branch

Branch President
 Branch Senior Vice-President
 Branch Junior Vice-President
 Branch Secretary
 Branch Assistant Secretary

Branch Trustee (2)
Ordinary Member of Branch Committee (5)
Branch Delegates to National Council (1)

QLD Branch

Branch President
Branch Senior Vice-President
Branch Junior Vice-President
Branch Secretary
Branch Assistant Secretary
Branch Trustee (2)
Ordinary Member of Branch Committee (5)
Branch Delegates to National Council (1)

NSW Branch

President
Vice-President (2)
General Secretary/Treasurer
Assistant Secretary
Organisers (21)
Ordinary Member of Union Council (24)
Delegates to National Council (39)

Victoria No 2 Branch

Branch President
Branch Senior Vice-President
Branch Junior Vice-President
Branch Secretary
Branch Assistant Secretary
Branch Trustee (2)
Ordinary Member of Branch Committee (8)
Branch Delegates to National Council (7)

Victoria No 3 Branch

Branch President
Branch Senior Vice-President
Branch Junior Vice-President
Branch Secretary
Branch Assistant Secretary
Branch Trustee (2)
Ordinary Member of Branch Committee (5)
Branch Delegates to National Council (6)

Victoria No 4 Branch

Branch President
 Branch Senior Vice-President
 Branch Vice-President – Pharmacists
 Branch Vice-President - Psychologists
 Branch Trustee
 Branch Trustee - Psychologist
 Branch Secretary
 Branch Assistant Secretary
 Branch Committee Member – Pharmacists (2)
 Branch Committee Member – Psychologist
 Ordinary Member of Branch Committee (9)
 Branch Delegates to National Council (3)

10. A record of the number of members on 31 December in the previous year is as listed below (if the organisation has entered into an agreement under s151(1) of the Schedule – a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members in relation to the organisation, with the meaning of the s150 of the Schedule will also be listed [s230(1)(b)]:

- 80 510

Branch	Number of members
Victoria No 1	15187
Victoria No 2	6124
Victoria No 3	5080
Victoria No 4	2794
New South Wales	38025
Tasmania No 1	7714
Tasmania No 2	36
Western Australia	4865
South Australia	685
Queensland	#

The Queensland Branch has been unable to provide the membership numbers as required.



Kathy Jackson

HSU National Secretary



FAIR WORK
AUSTRALIA

27 January 2010

Mr Clem O'Shannesy
Branch Secretary
Health Services Union-Queensland Branch
clemoshannesy@yahoo.com.au

Dear Mr O'Shannesy

**Health Services Union-Queensland Branch
Annual Return of Information for 2010 [AR2010/2662]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2010 in respect of the above by **31 March 2010**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the "**RO Act**"] must be lodged with Fair Work Australia [**FWA**] by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify FWA within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Once an Annual Return or change of records has been lodged, a copy will be posted on the FWA website at www.fwa.gov.au – under *Registered organisations - List of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

FWA encourages you to lodge all returns electronically (e.g. as pdf files) at orgs@fwa.gov.au. Alternatively, you can forward the documents by fax to (03) 9655 0410.

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Please do not hesitate to contact me on (03) 8661 7817 or by e-mail at robert.pfeiffer@fwa.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Robert Pfeiffer
Tribunal Services and Organisations
Fair Work Australia

Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged with Fair Work Australia [FWA] between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the “other prescribed officer” see RO Regulation 150).

For full details see ss230-233 of the Fair Work (Registered Organisations) Act 2009 [the “RO Act”], and Regulations 147-151 of the Fair Work (Registered Organisations) Regulations 2009 [the “RO Regulations”].

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) [s233(1)(a)]
List of Offices	A list of the offices in the organisation and each branch (note the definition of “office” and “officer” in ss6 and 9) [s230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of “office” and “officer” in ss6 and 9) [s230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s230(1)(d) and reg. 147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s230(1)(d) and reg.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s230(1)(d) and reg. 147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act
Statement concerning number of members	<ul style="list-style-type: none"> • A record of the number of members on 31 December in the previous year, and: • if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act. [s230(1)(d) and reg. 147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with FWA, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s233(2) and RO reg. 151 refer].