



9 December 2014

Jonathan Milman  
Branch Secretary  
Health Services Union Queensland Branch  
Email: jonathan.milman@hsu.asn.au

Mr Milman

**Health Services Union Queensland Branch Financial Report for the year ending 30 June 2014 - FR2014/245**

I acknowledge receipt of the financial report of the Health Services Union Queensland Branch. The documents were lodged with the Fair Work Commission on 3 December 2014.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2015 may be subject to an advanced compliance review.

**Reporting Requirements**

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on 03) 8661 7886 or via email at [joanne.fenwick@fwc.gov.au](mailto:joanne.fenwick@fwc.gov.au).

Yours sincerely

Joanne Fenwick  
Financial Reporting Specialist  
Regulatory Compliance Branch

**Health Services Union Queensland Branch**

s.268 *Fair Work (Registered Organisations) Act 2009*

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2014

I, Jonathan Milman, being the Branch Secretary of the Health Services Union Queensland Branch certify:

- that the documents lodged herewith are copies of the full report for the Health Services Union Queensland Branch for the period ended 30 June 2014 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 10 November 2014; and
- that the full report was presented to a meeting of the branch committee of management of the reporting unit on 2 December 2014 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

*J Milman*

Name of prescribed designated officer: Jonathan Milman

Title of prescribed designated officer: Branch Secretary

Dated: 03/12/14

# **Health Services Union QLD Branch**

**ABN: 88 949 231 326**

**Financial Statements**

**For the Period Ended 30 June 2014**

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**For the Period Ended 30 June 2014**

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## **OPERATING REPORT**

*for the period ended 30 June 2014*

On 25 June 2010, Justice Jessup made a Federal Court Order in matter VID459/2010 placing the Queensland Branch of the HSU into administration pursuant to s323 of the FWRO Act. The Scheme of Administration established by the Court required the compiling of a Register of Voters in order for an election of Branch Officers to occur.

The General Manager of Fair Work Australia was advised on the need for an election on 5 April 2012. The General Manager then made arrangements for the Australian Electoral Commission (AEC) to conduct the election.

On 14 June 2012 the AEC Returning Officer declared the election results. There were no nominations for any of the positions to be elected.

The National Executive of the HSU made a further application to the Federal Court for a scheme of administration pursuant to s323 of the FWRO Act that would allow for the revitalisation of the Queensland Branch and for the election of office bearers in the 2014 Branch elections.

On 6 March 2014, Justice Jessup made a Federal Court Order in matter VID1375/2013 placing the Queensland Branch of the HSU into administration pursuant to s323 of the FWRO Act and approving a Scheme of Administration.

This Scheme of Administration established a Branch Committee of Management (BCOM) consisting of the National Officers of the Health Services Union as follows:

Branch office	National Officer
Branch President	National President
Branch Vice Presidents	National Vice President
Branch Secretary	National Assistant Secretary
Branch Assistant Secretary	Senior National Assistant Secretary
Branch Trustees	National Trustees

The duties and powers of the officers of the Branch specified in the first column of the table above were performed and exercised by the corresponding national officer in the second column.

The BCOM so constituted met on two occasions as follows:

15 May 2014 by teleconference

3 June 2014 by teleconference

**OPERATING REPORT (continued)**

On 20 August 2014 the Australian Electoral Commission (AEC) returning officer declared the results for uncontested officers. The following officers were declared elected:

Branch President	Kelly Baker
Branch Senior Vice President	Kieran Bradley Chilcott
Branch Junior Vice President	Caleb Walker
Branch Secretary	Jonathan Milman
Branch Assistant Secretary	Anita Boyes
Branch Trustees	Christine Barney Lorna Pai
Ordinary Members of Branch Committee	Darren Conlon Mischa Mari Fisher Denise Anne Lewis Aileen Orcher Kim Soppa

On the declaration of the election by the AEC returning officer, the Scheme of Administration put in place by Justice Jessup in VID1375/2013 ceased to have effect and the National Officers ceased to comprise the BCOM of the Queensland Branch of the HSU.

During the 2013-2014 Financial year, the industrial interests of members of the Queensland Branch were looked after by the NSW Branch of the HSU.

**Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activity of Health Services Union QLD Branch during the financial period was that of a registered trade union. No significant change occurred in the nature of those activities during the period.

Members of the Queensland Branch who required assistance from the Union were provided that assistance by the NSW Branch of the HSU.

**Significant changes in financial affairs**

There was no significant changes in financial affairs of the Branch during the financial year.

**OPERATING REPORT (continued)**

**Right of members to resign**

Subject to the rules of the organisation and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the rights to resign from membership of the organisation by written notice addressed to and delivered to the secretary of the organisation giving two weeks' notice.

**Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee**

There were no officers or employees that were a superannuation fund trustee or a director of a company that is a superannuation fund trustee.

**Number of members**

The number of persons that were at the end of the period recorded in the register of members of Section 230 of Fair Work (Registered Organisations) Act 2009 and who were taken to be members of the registered organisation under section 244 of the Fair Work (Registered Organisations) Act 2009 was 53 (2013: 26).

**Number of employees**

The number of persons who were at the end of the financial period employees of the organisation including both full and part-time employees measure on a full-time equivalent basis was nil.

**Names of Committee of Management members and period positions held during the financial year**

From 6 March 2014, under Federal Court Order by Justice Jessup in matter VID1375/2013 and pursuant to the Scheme of Administration under s323 of the FWRO Act, the following National Officers of the HSU, exercised the duties and powers of the officers of the Branch.

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Branch office	Officer
Branch President	Lloyd Williams
Branch Vice Presidents	Rosemary Kelly
Branch Secretary	Gerard Hayes
Branch Assistant Secretary	Chris Brown
Branch Trustees	Dan Hill
	Iris Knight


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**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

**OPERATING REPORT (continued)**

**Officers & employees who are directors of a company or a member of a board**

There are no Officers or employees of the Health Services Union QLD Branch who were directors of a company or member of a board for the financial period ended 30 June 2014.

Signature of Secretary: 

Name of Secretary: Jonathan Milman

Dated: 17 October 2014



**COMMITTEE OF MANAGEMENT STATEMENT**

*for the period ended 30 June 2014*

On the 17 October 2014 the Branch Committee of Management of the Queensland Branch of the Health Services Union passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30 June 2014:

The Branch Committee of Management of the Queensland Branch declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch from the 6 March 2014 being the date from which the branch was under a scheme of administration approved by the Federal Court in matter VID 1375; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) where the reporting unit has not derived revenue from undertaking recovery of wages activity, include the statement 'no revenue has been derived from undertaking recovery of wages activity during the reporting period' or
- (g) the reporting unit has derived no revenue from undertaking recovery of wages activity.

This declaration is made by the Secretary.

Signature of Secretary:



Name of Secretary:

Jonathan Milman

Dated:

17 October 2014

## Health Services Union QLD Branch

ABN: 88 949 231 326

# Independent Audit Report to the members of Health Services Union QLD Branch

## Report on the Financial Report

We have audited the accompanying financial report of Health Services Union QLD Branch, which comprises the statement of financial position as at 30 June 2014, the statement of profit and loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2014, notes comprising a summary of significant accounting policies and other explanatory information, and the committee of management statement.

### *Branch Committee of Management Responsibility for the Financial Report*

The Branch Committee of Management of the Union are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Branch Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, Secretary and Assistant Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Independence*

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

## Sydney Office

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**Health Services Union QLD Branch**

ABN: 88 949 231 326

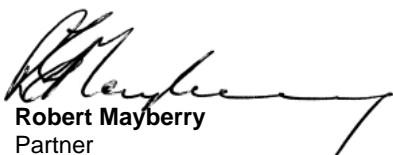
**Independent Audit Report to the members of Health Services Union  
QLD Branch**

*Opinion*

In our opinion:

In our opinion the financial report of Health Services Union QLD Branch is in accordance with the Fair Work (Registered Organisations) Act 2009, including:

- (a) giving a true and fair view of the Union's financial position as at 30 June 2014 and of its performance for the year ended 30 June 2014;
- (b) complying with Australian Accounting Standards; and
- (c) the use of the going concern assumption in relation to the preparation of the Financial Report is appropriate.




**Robert Mayberry**

Partner

Registered Company Auditor 185903

Fellow of the Institute of Chartered Accountants in Australia 20369

Holder of a current Certificate of Public Practice



**Nexia Court & Co**

Chartered Accountants

Sydney

Dated: 6 November 2014

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
*for the period ended 30 June 2014*

		<b>2014</b>	2013
	Notes	<b>\$</b>	<b>\$</b>
<b>Revenue</b>			
Membership subscriptions		<b>8,654</b>	7,987
Capitation fees	3A	-	-
Levies	3B	-	-
Interest	3C	<b>8</b>	-
Grants and/or donations	3D	-	-
<b>Total revenue</b>		<b>8,662</b>	<b>7,987</b>
<b>Expenses</b>			
Employee expenses	4A	-	-
Capitation fees	4B	-	-
Affiliation fees	4C	-	-
Administration expenses	4D	-	-
Grants or donations	4E	-	-
Legal costs	4F	-	-
Audit fees	11	<b>9,533</b>	-
Other expenses	4G	-	-
<b>Total expenses</b>		<b>9,533</b>	-
<b>(Deficit)/surplus for the period</b>		<b>(871)</b>	<b>7,987</b>
<b>Other comprehensive income</b>			
Other comprehensive income		-	-
<b>Total comprehensive income for the period</b>		<b>(871)</b>	<b>7,987</b>

The accompanying notes form part of these financial statements

**STATEMENT OF FINANCIAL POSITION**  
*as at 30 June 2014*

	Notes	2014 \$	2013 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5A	27,179	-
Trade and other receivables	5B	-	25,667
<b>Total current assets</b>		<b>27,179</b>	<b>25,667</b>
<b>Non-Current Assets</b>			
		-	-
<b>TOTAL ASSETS</b>		<b>27,179</b>	<b>25,667</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade payables	6A	-	-
Other payables	6B	2,383	-
Employee provisions	7A	-	-
<b>Total current liabilities</b>		<b>2,383</b>	<b>-</b>
<b>Non-Current Liabilities</b>			
		-	-
<b>TOTAL LIABILITIES</b>		<b>2,383</b>	<b>-</b>
<b>NET ASSETS</b>		<b>24,796</b>	<b>25,667</b>
<b>EQUITY</b>			
Retained earnings	8A	24,796	25,667
<b>TOTAL EQUITY</b>		<b>24,796</b>	<b>25,667</b>

The accompanying notes form part of these financial statements

**STATEMENT OF CHANGES IN EQUITY**  
*for the period ended 30 June 2014*

<b>Consolidated</b>	Notes	<b>Retained earnings \$</b>	<b>Total equity \$</b>
<b>Balance as at 1 July 2013</b>		<b>25,667</b>	<b>25,667</b>
(Deficit) for the Period		<b>(871)</b>	<b>(871)</b>
<b>Closing balance as at 30 June 2014</b>	<b>8A</b>	<b>24,796</b>	<b>24,796</b>
<b>Balance as at 1 July 2012</b>		17,680	17,680
Surplus for the Period		7,987	7,987
<b>Closing balance as at 30 June 2013</b>	<b>8A</b>	<b>25,667</b>	<b>25,667</b>

The accompanying notes form part of these financial statements

**STATEMENT OF CASH FLOWS**  
*for the period ended 30 June 2014*

	Notes	2014 \$	2013 \$
<b>OPERATING ACTIVITIES</b>			
<b>Cash received</b>			
Receipts from other reporting units/controlled entities	9B	25,667	-
Membership subscriptions		8,654	7,987
Interest received		8	-
<b>Cash used</b>			
Employees		-	-
Suppliers		(7,150)	-
Payment to other reporting units/controlled entities	9B	-	(7,987)
<b>Net cash from (used by) operating activities</b>	9A	<b>27,179</b>	-
<b>Net increase (decrease) in cash held</b>			
<b>27,179</b>			
Cash & cash equivalents at the beginning of the reporting period		-	-
<b>Cash &amp; cash equivalents at the end of the reporting period</b>	5A	<b>27,179</b>	-

The accompanying notes form part of these financial statements

**RECOVERY OF WAGES ACTIVITY**  
*for the period ended 30 June 2014*

	<b>2014</b>	2013
	<b>\$</b>	<b>\$</b>
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash asset's in respect of recovered money at end of year</b>	-	-
Number of workers to which the monies recovered relates	-	-
<b>Aggregate payables to workers attributable to recovered monies but not yet distributed</b>		
Payable balance	-	-
Number of workers the payable relates to	-	-

The accompanying notes form part of these financial statements



**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

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## Note 1 Summary of Significant Accounting Policies

### 1.1 Basis of Preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Health Services Union QLD Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

### 1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### 1.3 Significant Accounting Judgements and Estimates

There have not been any material accounting assumptions or estimates identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### 1.4 New Australian Accounting Standards

#### ***Adoption of New Australian Accounting Standard Requirements***

No accounting standard has been adopted earlier than the application date stated in the standard. The accounting policies adopted are consistent with those of the previous financial year.

#### ***Future Australian Accounting Standards Requirements***

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2014 reporting periods. The Branch's assessment of the impact of these new standards and interpretations is set out below.

<b>Standard Name</b>	<b>Effective date for entity</b>	<b>Requirements</b>	<b>Impact</b>
AASB 9 Financial Instruments and amending standards AASB 2010-7 / AASB 2012-6	30 June 2016	Changes to the classification and measurement requirements for financial assets and financial liabilities. New rules relating to derecognition of financial instruments.	The impact of this standard is expected to be minimal.

**Note 1 Summary of Significant Accounting Policies (continued)**

**1.4 New Australian Accounting Standards (continued)**

*Future Australian Accounting Standards Requirements (continued)*

<b>Standard Name</b>	<b>Effective date for entity</b>	<b>Requirements</b>	<b>Impact</b>
AASB 1055 - Budgetary Reporting AASB 2013-1 Amendments to AASB 1049 - Relocation of Budgetary Reporting Requirements	30 June 2015	This standard specifies the nature of budgetary disclosures and circumstances for inclusion in the financial statements.	No impact as the entity is not a public sector entity.
AASB 2012-3 Amendments to Australian Accounting Standards - Offsetting Financial Assets and Financial Liabilities [AASB 132]	30 June 2015	This standard adds application guidance to AASB 132 to assist with applying some of the offset criteria of the standard.	There will be no impact to the entity as there are no offsetting arrangements currently in place.
AASB 2013-3	30 June 2015	Amends the disclosure requirements in AASB 136 Impairment of Assets. The amendments include the requirement to disclose additional information about the fair value measurement when the recoverable amount of impaired assets is based on fair value less costs of disposal.	The impact of this standard is expected to be minimal.

## **Note 1 Summary of Significant Accounting Policies (continued)**

### **1.5 Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

### **1.6 Capitation fees and levies**

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

### **1.7 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

### **1.8 Taxation**

Health Services Union QLD Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

**Note 1 Summary of Significant Accounting Policies (continued)**

**1.8 Taxation (continued)**

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**1.9 Trade and other payables**

These amounts represent liabilities for goods and services provided to the Branch prior to the end of the financial year and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

**Note 2 Events after the reporting period**

On 20 August 2014 the Australian Electoral Commission (AEC) returning officer declared the results for uncontested officers. The following officers were declared elected:

Branch President	Kelly Baker
Branch Senior Vice President	Kieran Bradley Chilcott
Branch Junior Vice President	Caleb Walker
Branch Secretary	Jonathan Milman
Branch Assistant Secretary	Anita Boyes
Branch Trustees	Christine Barney Lorna Pai
Ordinary Members of Branch Committee	Darren Conlon Mischa Mari Fisher Denise Anne Lewis Aileen Orcher Kim Soppa

On the declaration of the election by the AEC returning officer, the Scheme of Administration put in place by Justice Jessup in VID1375/2013 ceased to have effect and the National Officers ceased to comprise the BCOM of the Queensland Branch of the HSU.

Other than those events noted above, there were no events that occurred after 30 June 2014, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of Health Services Union QLD Branch.

	2014	2013
	\$	\$
<b>Note 3 Income</b>		
<b>Note 3A: Capitation fees</b>		
Capitation fees	-	-
<b>Total capitation fees</b>	<u>-</u>	<u>-</u>
<b>Note 3B: Levies</b>		
Levies	-	-
<b>Total levies</b>	<u>-</u>	<u>-</u>
<b>Note 3C: Interest</b>		
Deposits	8	-
<b>Total interest</b>	<u>8</u>	<u>-</u>
<b>Note 3D: Grants or donations</b>		
Grants	-	-
Donations	-	-
<b>Total grants or donations</b>	<u>-</u>	<u>-</u>
<b>Note 4 Expenses</b>		
<b>Note 4A: Employee expenses</b>		
<b>Holders of office:</b>		
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses holders of office</b>	<u>-</u>	<u>-</u>
<b>Employees other than office holders:</b>		
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses employees other than office holders</b>	<u>-</u>	<u>-</u>
<b>Total employee expenses</b>	<u>-</u>	<u>-</u>

	2014	2013
	\$	\$
<b>Note 4B: Capitation fees</b>		
Capitation fees	-	-
<b>Total capitation fees</b>	<u>-</u>	<u>-</u>
<b>Note 4C: Affiliation fees</b>		
Affiliation fees	-	-
<b>Total affiliation fees/subscriptions</b>	<u>-</u>	<u>-</u>
<b>Note 4D: Administration expenses</b>		
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	-	-
<b>Total administration expense</b>	<u>-</u>	<u>-</u>
<b>Note 4E: Grants or donations</b>		
Grants	-	-
Donations	-	-
<b>Total grants or donations</b>	<u>-</u>	<u>-</u>
<b>Note 4F: Legal costs</b>		
Litigation	-	-
Other legal matters	-	-
<b>Total legal costs</b>	<u>-</u>	<u>-</u>
<b>Note 4G: Other expenses</b>		
Penalties - via RO Act or RO Regulations	-	-
<b>Total other expenses</b>	<u>-</u>	<u>-</u>

2014                      2013  
 \$                              \$

**Note 5      Current Assets**

**Note 5A: Cash and Cash Equivalents**

Cash at bank	27,179	-
<b>Total cash and cash equivalents</b>	<b>27,179</b>	<b>-</b>

**Note 5B: Trade and Other Receivables**

**Receivables from other reporting units**

Health Services Union NSW	-	23,987
Health Services Union NSW Branch	-	1,680
<b>Total receivables from other reporting units</b>	<b>-</b>	<b>25,667</b>

**Less provision for doubtful debts**

Provision for doubtful debts	-	-
<b>Total provision for doubtful debts</b>	<b>-</b>	<b>-</b>
<b>Receivable from other reporting units</b>	<b>-</b>	<b>25,667</b>

**Note 6      Current Liabilities**

**Note 6A: Trade payables**

**Payables to other reporting units**

Payable to other reporting units	-	-
<b>Subtotal payables to other reporting units</b>	<b>-</b>	<b>-</b>

**Note 6B: Other payables**

Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Prepayments received/unearned revenue	-	-
Other	2,383	-
<b>Total other payables</b>	<b>2,383</b>	<b>-</b>



2014                      2013  
 \$                              \$

**Note 7    Provisions**

**Note 7A: Employee Provisions**

**Office Holders:**

Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	-	-

<b><i>Subtotal employee provisions—office holders</i></b>	<b>-</b>	<b>-</b>
---	----------	----------

**Employees other than office holders:**

Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	-	-

<b><i>Subtotal employee provisions—employees other than office holders</i></b>	<b>-</b>	<b>-</b>
--	----------	----------

<b>Total employee provisions</b>	<b>-</b>	<b>-</b>
----------------------------------	----------	----------

Current	-	-
---------	---	---

Non Current	-	-
-------------	---	---

<b><i>Total employee provisions</i></b>	<b>-</b>	<b>-</b>
---	----------	----------

**Note 8    Equity**

**Note 8A: Retained Earnings**

<b>Balance as at start of year</b>	<b>25,667</b>	17,680
(Deficit)/Surplus for the period	<b>(871)</b>	7,987
<b>Balance as at end of the financial year</b>	<b>24,796</b>	<b>25,667</b>

**Note 9    Cash Flow**

**Note 9A: Cash Flow Reconciliation**

**Reconciliation of cash and cash equivalents as per Statement of Financial Position to Statement of Cash Flows**

**Cash and cash equivalents as per:**

Statement of cash flows	<b>27,179</b>	-
Statement of financial position	<b>27,179</b>	-
<b><i>Difference</i></b>	<b>-</b>	<b>-</b>

**Note 9 Cash Flow (continued)**

**Note 9A: Cash Flow Reconciliation (continued)**

	<b>2014</b>	2013
<b>Reconciliation of profit/(deficit) to net cash from operating activities:</b>	<b>\$</b>	<b>\$</b>
(Deficit)/ Surplus for the year	<b>(871)</b>	7,987
<b>Adjustments for non-cash items</b>		
Depreciation/amortisation	-	-
Net write-down of non-financial assets	-	-
Gain on disposal of assets	-	-
<b>Changes in assets/liabilities</b>		
(Increase)/decrease in net receivables	<b>25,667</b>	(7,987)
(Increase)/decrease in prepayments	-	-
Increase/(decrease) in supplier payables	-	-
Increase/(decrease) in other payables	<b>2,383</b>	-
Increase/(decrease) in employee provisions	-	-
Increase/(decrease) in other provisions	-	-
<b>Net cash from (used by) operating activities</b>	<b>27,179</b>	-

**Note 9B: Cash flow information**

Cash inflows		
Health Services Union NSW	<b>23,987</b>	-
Health Services Union NSW Branch	<b>1,680</b>	-
<b>Total cash inflows</b>	<b>25,667</b>	-
Cash outflows		
Health Services Union NSW	-	7,987
<b>Total cash outflows</b>	-	7,987

**Note 10 Related Party Disclosures**

**Note 10A: Key Management Personnel**

The elected officers of the Health Services Union QLD Branch are detailed on page 4 of this report. These are the key management personnel who are, directly or indirectly, responsible for planning, directing and controlling the activities of the Union.

No member of management receives any remuneration for their services in this regard.

**Note 10B: Related Party Transactions for the Reporting Period**

Health Services Union NSW collected membership receipts of \$2,339 during the period on behalf of Health Services Union QLD Branch.

## **Note 10 Related Party Disclosures**

### **Note 10B: Related Party Transactions for the Reporting Period (continued)**

Health Services Union NSW Branch collected membership receipts of \$6,315 during the period on behalf of Health Services QLD Branch.

#### **Terms and conditions of transactions with related parties**

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2014, the Health Services Union QLD Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2013: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

## **Note 11 Remuneration of Auditors**

<b>Value of the services provided</b>	<b>2014</b>	<b>2013</b>
Financial statement audit services	<b>9,533</b>	-
Other services	-	-
<b>Total remuneration of auditors</b>	<b>9,533</b>	-

The audit fees included above represent the total fees paid/payable for the years ended 30 June 2011, 2012, 2013 and 2014. As no auditor had been appointed to complete the audit for the years ended 30 June 2011, 2012 and 2013 until December 2013, no prior year fees were recognised. Also, as the Health Services Union QLD Branch is not registered for GST, the above remuneration is inclusive of GST.

## **Note 12 Financial risk management**

The main risk Health Services Union QLD Branch is exposed to through its financial instruments is credit risk. The Branch's financial instruments consist of receivables. The Branch Committee of Management has overall responsibility for the establishment of Health Services Union QLD Branch's financial risk management framework. The day-to-day risk management is carried out by the Branch Committee of Management. They have the authority for designing and implementing processes which follow the approved policies and procedures. Mitigation strategies are described below:

#### **Credit Risk**

Exposure to credit risk relating to financial assets arise from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to Health Services Union QLD Branch and arises from the receivables from Health Services Union NSW and Health Services Union NSW Branch. There are no specific repayment terms and no indicators of impairment.

#### **Fair Value**

The carrying value of cash and trade and other payables are assumed to approximate their fair values due to their short-term nature.

The Branch does not have any financial instruments included in Level 1, Level 2 and level 3.

**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

**Note 13 Administration of financial affairs by a third party**

Health Services Union NSW provides a service to Health Services QLD Branch whereby employees of HSU NSW are utilised by HSU QLD Branch to assist with the completion of work including the provision of financial, industrial and membership support services. This service is provided by HSU NSW at no charge.

**Note 14 Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

- (1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**Health Services Union Queensland Branch**

s.268 *Fair Work (Registered Organisations) Act 2009*

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2014

I, Jonathan Milman, being the Branch Secretary of the Health Services Union Queensland Branch certify:

- that the documents lodged herewith are copies of the full report for the Health Services Union Queensland Branch for the period ended 30 June 2014 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 10 November 2014; and
- that the full report was presented to a meeting of the branch committee of management of the reporting unit on 2 December 2014 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

*J Milman*

Name of prescribed designated officer: Jonathan Milman

Title of prescribed designated officer: Branch Secretary

Dated: 03/12/14

# **Health Services Union QLD Branch**

**ABN: 88 949 231 326**

**Financial Statements**

**For the Period Ended 30 June 2014**

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**For the Period Ended 30 June 2014**

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## **OPERATING REPORT**

*for the period ended 30 June 2014*

On 25 June 2010, Justice Jessup made a Federal Court Order in matter VID459/2010 placing the Queensland Branch of the HSU into administration pursuant to s323 of the FWRO Act. The Scheme of Administration established by the Court required the compiling of a Register of Voters in order for an election of Branch Officers to occur.

The General Manager of Fair Work Australia was advised on the need for an election on 5 April 2012. The General Manager then made arrangements for the Australian Electoral Commission (AEC) to conduct the election.

On 14 June 2012 the AEC Returning Officer declared the election results. There were no nominations for any of the positions to be elected.

The National Executive of the HSU made a further application to the Federal Court for a scheme of administration pursuant to s323 of the FWRO Act that would allow for the revitalisation of the Queensland Branch and for the election of office bearers in the 2014 Branch elections.

On 6 March 2014, Justice Jessup made a Federal Court Order in matter VID1375/2013 placing the Queensland Branch of the HSU into administration pursuant to s323 of the FWRO Act and approving a Scheme of Administration.

This Scheme of Administration established a Branch Committee of Management (BCOM) consisting of the National Officers of the Health Services Union as follows:

Branch office	National Officer
Branch President	National President
Branch Vice Presidents	National Vice President
Branch Secretary	National Assistant Secretary
Branch Assistant Secretary	Senior National Assistant Secretary
Branch Trustees	National Trustees

The duties and powers of the officers of the Branch specified in the first column of the table above were performed and exercised by the corresponding national officer in the second column.

The BCOM so constituted met on two occasions as follows:

15 May 2014 by teleconference

3 June 2014 by teleconference



**OPERATING REPORT (continued)**

On 20 August 2014 the Australian Electoral Commission (AEC) returning officer declared the results for uncontested officers. The following officers were declared elected:

Branch President	Kelly Baker
Branch Senior Vice President	Kieran Bradley Chilcott
Branch Junior Vice President	Caleb Walker
Branch Secretary	Jonathan Milman
Branch Assistant Secretary	Anita Boyes
Branch Trustees	Christine Barney Lorna Pai
Ordinary Members of Branch Committee	Darren Conlon Mischa Mari Fisher Denise Anne Lewis Aileen Orcher Kim Soppa

On the declaration of the election by the AEC returning officer, the Scheme of Administration put in place by Justice Jessup in VID1375/2013 ceased to have effect and the National Officers ceased to comprise the BCOM of the Queensland Branch of the HSU.

During the 2013-2014 Financial year, the industrial interests of members of the Queensland Branch were looked after by the NSW Branch of the HSU.

**Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activity of Health Services Union QLD Branch during the financial period was that of a registered trade union. No significant change occurred in the nature of those activities during the period.

Members of the Queensland Branch who required assistance from the Union were provided that assistance by the NSW Branch of the HSU.

**Significant changes in financial affairs**

There was no significant changes in financial affairs of the Branch during the financial year.

**OPERATING REPORT (continued)**

**Right of members to resign**

Subject to the rules of the organisation and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the rights to resign from membership of the organisation by written notice addressed to and delivered to the secretary of the organisation giving two weeks' notice.

**Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee**

There were no officers or employees that were a superannuation fund trustee or a director of a company that is a superannuation fund trustee.

**Number of members**

The number of persons that were at the end of the period recorded in the register of members of Section 230 of Fair Work (Registered Organisations) Act 2009 and who were taken to be members of the registered organisation under section 244 of the Fair Work (Registered Organisations) Act 2009 was 53 (2013: 26).

**Number of employees**

The number of persons who were at the end of the financial period employees of the organisation including both full and part-time employees measure on a full-time equivalent basis was nil.

**Names of Committee of Management members and period positions held during the financial year**

From 6 March 2014, under Federal Court Order by Justice Jessup in matter VID1375/2013 and pursuant to the Scheme of Administration under s323 of the FWRO Act, the following National Officers of the HSU, exercised the duties and powers of the officers of the Branch.

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Branch office	Officer
Branch President	Lloyd Williams
Branch Vice Presidents	Rosemary Kelly
Branch Secretary	Gerard Hayes
Branch Assistant Secretary	Chris Brown
Branch Trustees	Dan Hill
	Iris Knight


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**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

**OPERATING REPORT (continued)**

**Officers & employees who are directors of a company or a member of a board**

There are no Officers or employees of the Health Services Union QLD Branch who were directors of a company or member of a board for the financial period ended 30 June 2014.

Signature of Secretary: 

Name of Secretary: Jonathan Milman

Dated: 17 October 2014

**COMMITTEE OF MANAGEMENT STATEMENT**

*for the period ended 30 June 2014*

On the 17 October 2014 the Branch Committee of Management of the Queensland Branch of the Health Services Union passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30 June 2014:

The Branch Committee of Management of the Queensland Branch declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch from the 6 March 2014 being the date from which the branch was under a scheme of administration approved by the Federal Court in matter VID 1375; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) where the reporting unit has not derived revenue from undertaking recovery of wages activity, include the statement 'no revenue has been derived from undertaking recovery of wages activity during the reporting period' or
- (g) the reporting unit has derived no revenue from undertaking recovery of wages activity.

This declaration is made by the Secretary.

Signature of Secretary:



Name of Secretary:

Jonathan Milman

Dated:

17 October 2014

## **Independent Audit Report to the members of Health Services Union QLD Branch**

### **Report on the Financial Report**

We have audited the accompanying financial report of Health Services Union QLD Branch, which comprises the statement of financial position as at 30 June 2014, the statement of profit and loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2014, notes comprising a summary of significant accounting policies and other explanatory information, and the committee of management statement.

#### *Branch Committee of Management Responsibility for the Financial Report*

The Branch Committee of Management of the Union are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the Branch Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, Secretary and Assistant Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Independence*

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### **Sydney Office**

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**Health Services Union QLD Branch**

ABN: 88 949 231 326

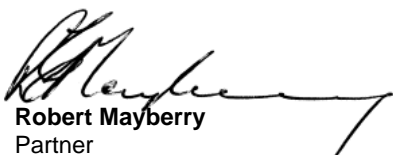
**Independent Audit Report to the members of Health Services Union  
QLD Branch**

*Opinion*

In our opinion:

In our opinion the financial report of Health Services Union QLD Branch is in accordance with the Fair Work (Registered Organisations) Act 2009, including:

- (a) giving a true and fair view of the Union's financial position as at 30 June 2014 and of its performance for the year ended 30 June 2014;
- (b) complying with Australian Accounting Standards; and
- (c) the use of the going concern assumption in relation to the preparation of the Financial Report is appropriate.




**Robert Mayberry**

Partner

Registered Company Auditor 185903

Fellow of the Institute of Chartered Accountants in Australia 20369

Holder of a current Certificate of Public Practice



**Nexia Court & Co**

Chartered Accountants

Sydney

Dated: 6 November 2014

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
*for the period ended 30 June 2014*

		2014	2013
	Notes	\$	\$
<b>Revenue</b>			
Membership subscriptions		<b>8,654</b>	7,987
Capitation fees	3A	-	-
Levies	3B	-	-
Interest	3C	<b>8</b>	-
Grants and/or donations	3D	-	-
<b>Total revenue</b>		<b>8,662</b>	<b>7,987</b>
<b>Expenses</b>			
Employee expenses	4A	-	-
Capitation fees	4B	-	-
Affiliation fees	4C	-	-
Administration expenses	4D	-	-
Grants or donations	4E	-	-
Legal costs	4F	-	-
Audit fees	11	<b>9,533</b>	-
Other expenses	4G	-	-
<b>Total expenses</b>		<b>9,533</b>	-
<b>(Deficit)/surplus for the period</b>		<b>(871)</b>	<b>7,987</b>
<b>Other comprehensive income</b>			
Other comprehensive income		-	-
<b>Total comprehensive income for the period</b>		<b>(871)</b>	<b>7,987</b>

The accompanying notes form part of these financial statements

**STATEMENT OF FINANCIAL POSITION**  
*as at 30 June 2014*

	Notes	2014 \$	2013 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5A	27,179	-
Trade and other receivables	5B	-	25,667
<b>Total current assets</b>		<b>27,179</b>	<b>25,667</b>
<b>Non-Current Assets</b>			
		-	-
<b>TOTAL ASSETS</b>		<b>27,179</b>	<b>25,667</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade payables	6A	-	-
Other payables	6B	2,383	-
Employee provisions	7A	-	-
<b>Total current liabilities</b>		<b>2,383</b>	<b>-</b>
<b>Non-Current Liabilities</b>			
		-	-
<b>TOTAL LIABILITIES</b>		<b>2,383</b>	<b>-</b>
<b>NET ASSETS</b>		<b>24,796</b>	<b>25,667</b>
<b>EQUITY</b>			
Retained earnings	8A	24,796	25,667
<b>TOTAL EQUITY</b>		<b>24,796</b>	<b>25,667</b>

The accompanying notes form part of these financial statements



**STATEMENT OF CHANGES IN EQUITY**  
*for the period ended 30 June 2014*

<b>Consolidated</b>	Notes	<b>Retained earnings</b>	<b>Total equity</b>
		<b>\$</b>	<b>\$</b>
<b>Balance as at 1 July 2013</b>		<b>25,667</b>	<b>25,667</b>
(Deficit) for the Period		<b>(871)</b>	<b>(871)</b>
<b>Closing balance as at 30 June 2014</b>	<b>8A</b>	<b>24,796</b>	<b>24,796</b>
<b>Balance as at 1 July 2012</b>		17,680	17,680
Surplus for the Period		7,987	7,987
<b>Closing balance as at 30 June 2013</b>	<b>8A</b>	<b>25,667</b>	<b>25,667</b>

The accompanying notes form part of these financial statements

**STATEMENT OF CASH FLOWS**  
*for the period ended 30 June 2014*

	Notes	2014 \$	2013 \$
<b>OPERATING ACTIVITIES</b>			
<b>Cash received</b>			
Receipts from other reporting units/controlled entities	9B	25,667	-
Membership subscriptions		8,654	7,987
Interest received		8	-
<b>Cash used</b>			
Employees		-	-
Suppliers		(7,150)	-
Payment to other reporting units/controlled entities	9B	-	(7,987)
<b>Net cash from (used by) operating activities</b>	9A	<b>27,179</b>	-
<b>Net increase (decrease) in cash held</b>			
<b>27,179</b>			
Cash & cash equivalents at the beginning of the reporting period		-	-
<b>Cash &amp; cash equivalents at the end of the reporting period</b>	5A	<b>27,179</b>	-

The accompanying notes form part of these financial statements

**RECOVERY OF WAGES ACTIVITY**  
*for the period ended 30 June 2014*

	<b>2014</b>	2013
	<b>\$</b>	<b>\$</b>
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash asset's in respect of recovered money at end of year</b>	-	-
Number of workers to which the monies recovered relates	-	-
<b>Aggregate payables to workers attributable to recovered monies but not yet distributed</b>		
Payable balance	-	-
Number of workers the payable relates to	-	-

The accompanying notes form part of these financial statements

**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

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Note 2	Events after the Reporting Period
Note 3	Income
Note 4	Expenses
Note 5	Current Assets
Note 6	Current Liabilities
Note 7	Provisions
Note 8	Equity
Note 9	Cash Flow
Note 10	Related Party Disclosures
Note 11	Remuneration of Auditors
Note 12	Financial Risk Management
Note 13	Administration of financial affairs by a third party
Note 14	Section 272 <i>Fair Work (Registered Organisations) Act 2009</i>

## Note 1 Summary of Significant Accounting Policies

### 1.1 Basis of Preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Health Services Union QLD Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

### 1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### 1.3 Significant Accounting Judgements and Estimates

There have not been any material accounting assumptions or estimates identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### 1.4 New Australian Accounting Standards

#### ***Adoption of New Australian Accounting Standard Requirements***

No accounting standard has been adopted earlier than the application date stated in the standard. The accounting policies adopted are consistent with those of the previous financial year.

#### ***Future Australian Accounting Standards Requirements***

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2014 reporting periods. The Branch's assessment of the impact of these new standards and interpretations is set out below.

<b>Standard Name</b>	<b>Effective date for entity</b>	<b>Requirements</b>	<b>Impact</b>
AASB 9 Financial Instruments and amending standards AASB 2010-7 / AASB 2012-6	30 June 2016	Changes to the classification and measurement requirements for financial assets and financial liabilities. New rules relating to derecognition of financial instruments.	The impact of this standard is expected to be minimal.

**Note 1 Summary of Significant Accounting Policies (continued)**

**1.4 New Australian Accounting Standards (continued)**

*Future Australian Accounting Standards Requirements (continued)*

<b>Standard Name</b>	<b>Effective date for entity</b>	<b>Requirements</b>	<b>Impact</b>
AASB 1055 - Budgetary Reporting AASB 2013-1 Amendments to AASB 1049 - Relocation of Budgetary Reporting Requirements	30 June 2015	This standard specifies the nature of budgetary disclosures and circumstances for inclusion in the financial statements.	No impact as the entity is not a public sector entity.
AASB 2012-3 Amendments to Australian Accounting Standards - Offsetting Financial Assets and Financial Liabilities [AASB 132]	30 June 2015	This standard adds application guidance to AASB 132 to assist with applying some of the offset criteria of the standard.	There will be no impact to the entity as there are no offsetting arrangements currently in place.
AASB 2013-3	30 June 2015	Amends the disclosure requirements in AASB 136 Impairment of Assets. The amendments include the requirement to disclose additional information about the fair value measurement when the recoverable amount of impaired assets is based on fair value less costs of disposal.	The impact of this standard is expected to be minimal.

**Note 1 Summary of Significant Accounting Policies (continued)**

**1.5 Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

**1.6 Capitation fees and levies**

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

**1.7 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

**1.8 Taxation**

Health Services Union QLD Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

**Note 1 Summary of Significant Accounting Policies (continued)**

**1.8 Taxation (continued)**

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**1.9 Trade and other payables**

These amounts represent liabilities for goods and services provided to the Branch prior to the end of the financial year and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

**Note 2 Events after the reporting period**

On 20 August 2014 the Australian Electoral Commission (AEC) returning officer declared the results for uncontested officers. The following officers were declared elected:

Branch President	Kelly Baker
Branch Senior Vice President	Kieran Bradley Chilcott
Branch Junior Vice President	Caleb Walker
Branch Secretary	Jonathan Milman
Branch Assistant Secretary	Anita Boyes
Branch Trustees	Christine Barney Lorna Pai
Ordinary Members of Branch Committee	Darren Conlon Mischa Mari Fisher Denise Anne Lewis Aileen Orcher Kim Soppa

On the declaration of the election by the AEC returning officer, the Scheme of Administration put in place by Justice Jessup in VID1375/2013 ceased to have effect and the National Officers ceased to comprise the BCOM of the Queensland Branch of the HSU.

Other than those events noted above, there were no events that occurred after 30 June 2014, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of Health Services Union QLD Branch.



	2014	2013
	\$	\$
<b>Note 3 Income</b>		
<b>Note 3A: Capitation fees</b>		
Capitation fees	-	-
<b>Total capitation fees</b>	<u>-</u>	<u>-</u>
<b>Note 3B: Levies</b>		
Levies	-	-
<b>Total levies</b>	<u>-</u>	<u>-</u>
<b>Note 3C: Interest</b>		
Deposits	8	-
<b>Total interest</b>	<u>8</u>	<u>-</u>
<b>Note 3D: Grants or donations</b>		
Grants	-	-
Donations	-	-
<b>Total grants or donations</b>	<u>-</u>	<u>-</u>
<b>Note 4 Expenses</b>		
<b>Note 4A: Employee expenses</b>		
<b>Holders of office:</b>		
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses holders of office</b>	<u>-</u>	<u>-</u>
<b>Employees other than office holders:</b>		
Wages and salaries	-	-
Superannuation	-	-
Leave and other entitlements	-	-
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses employees other than office holders</b>	<u>-</u>	<u>-</u>
<b>Total employee expenses</b>	<u>-</u>	<u>-</u>

	2014	2013
	\$	\$
<b>Note 4B: Capitation fees</b>		
Capitation fees	-	-
<b>Total capitation fees</b>	<u>-</u>	<u>-</u>
<b>Note 4C: Affiliation fees</b>		
Affiliation fees	-	-
<b>Total affiliation fees/subscriptions</b>	<u>-</u>	<u>-</u>
<b>Note 4D: Administration expenses</b>		
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	-	-
<b>Total administration expense</b>	<u>-</u>	<u>-</u>
<b>Note 4E: Grants or donations</b>		
Grants	-	-
Donations	-	-
<b>Total grants or donations</b>	<u>-</u>	<u>-</u>
<b>Note 4F: Legal costs</b>		
Litigation	-	-
Other legal matters	-	-
<b>Total legal costs</b>	<u>-</u>	<u>-</u>
<b>Note 4G: Other expenses</b>		
Penalties - via RO Act or RO Regulations	-	-
<b>Total other expenses</b>	<u>-</u>	<u>-</u>

2014                      2013  
 \$                              \$

**Note 5    Current Assets**

**Note 5A: Cash and Cash Equivalents**

Cash at bank	27,179	-
<b>Total cash and cash equivalents</b>	<b>27,179</b>	<b>-</b>

**Note 5B: Trade and Other Receivables**

**Receivables from other reporting units**

Health Services Union NSW	-	23,987
Health Services Union NSW Branch	-	1,680
<b>Total receivables from other reporting units</b>	<b>-</b>	<b>25,667</b>

**Less provision for doubtful debts**

Provision for doubtful debts	-	-
<b>Total provision for doubtful debts</b>	<b>-</b>	<b>-</b>
<b>Receivable from other reporting units</b>	<b>-</b>	<b>25,667</b>

**Note 6    Current Liabilities**

**Note 6A: Trade payables**

**Payables to other reporting units**

Payable to other reporting units	-	-
<b>Subtotal payables to other reporting units</b>	<b>-</b>	<b>-</b>

**Note 6B: Other payables**

Consideration to employers for payroll deductions	-	-
Legal costs	-	-
Prepayments received/unearned revenue	-	-
Other	2,383	-
<b>Total other payables</b>	<b>2,383</b>	<b>-</b>

2014            2013  
 \$                \$

**Note 7    Provisions**

**Note 7A: Employee Provisions**

**Office Holders:**

Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	-	-

<b>Subtotal employee provisions—office holders</b>	<b>-</b>	<b>-</b>
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**Employees other than office holders:**

Annual leave	-	-
Long service leave	-	-
Separations and redundancies	-	-
Other	-	-

<b>Subtotal employee provisions—employees other than office holders</b>	<b>-</b>	<b>-</b>
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<b>Total employee provisions</b>	<b>-</b>	<b>-</b>
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Current	-	-
Non Current	-	-
<b>Total employee provisions</b>	<b>-</b>	<b>-</b>

**Note 8    Equity**

**Note 8A: Retained Earnings**

<b>Balance as at start of year</b>	<b>25,667</b>	17,680
(Deficit)/Surplus for the period	(871)	7,987
<b>Balance as at end of the financial year</b>	<b>24,796</b>	<b>25,667</b>

**Note 9    Cash Flow**

**Note 9A: Cash Flow Reconciliation**

**Reconciliation of cash and cash equivalents as per Statement of Financial Position to Statement of Cash Flows**

**Cash and cash equivalents as per:**

Statement of cash flows	<b>27,179</b>	-
Statement of financial position	<b>27,179</b>	-
<b>Difference</b>	<b>-</b>	<b>-</b>

**Note 9 Cash Flow (continued)**

**Note 9A: Cash Flow Reconciliation (continued)**

	<b>2014</b>	2013
<b>Reconciliation of profit/(deficit) to net cash from operating activities:</b>	<b>\$</b>	<b>\$</b>
(Deficit)/ Surplus for the year	<b>(871)</b>	7,987
<b>Adjustments for non-cash items</b>		
Depreciation/amortisation	-	-
Net write-down of non-financial assets	-	-
Gain on disposal of assets	-	-
<b>Changes in assets/liabilities</b>		
(Increase)/decrease in net receivables	<b>25,667</b>	(7,987)
(Increase)/decrease in prepayments	-	-
Increase/(decrease) in supplier payables	-	-
Increase/(decrease) in other payables	<b>2,383</b>	-
Increase/(decrease) in employee provisions	-	-
Increase/(decrease) in other provisions	-	-
<b>Net cash from (used by) operating activities</b>	<b>27,179</b>	-

**Note 9B: Cash flow information**

Cash inflows		
Health Services Union NSW	<b>23,987</b>	-
Health Services Union NSW Branch	<b>1,680</b>	-
<b>Total cash inflows</b>	<b>25,667</b>	-
Cash outflows		
Health Services Union NSW	-	7,987
<b>Total cash outflows</b>	-	7,987

**Note 10 Related Party Disclosures**

**Note 10A: Key Management Personnel**

The elected officers of the Health Services Union QLD Branch are detailed on page 4 of this report. These are the key management personnel who are, directly or indirectly, responsible for planning, directing and controlling the activities of the Union.

No member of management receives any remuneration for their services in this regard.

**Note 10B: Related Party Transactions for the Reporting Period**

Health Services Union NSW collected membership receipts of \$2,339 during the period on behalf of Health Services Union QLD Branch.

## **Note 10 Related Party Disclosures**

### **Note 10B: Related Party Transactions for the Reporting Period (continued)**

Health Services Union NSW Branch collected membership receipts of \$6,315 during the period on behalf of Health Services QLD Branch.

#### **Terms and conditions of transactions with related parties**

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2014, the Health Services Union QLD Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2013: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

## **Note 11 Remuneration of Auditors**

<b>Value of the services provided</b>	<b>2014</b>	<b>2013</b>
Financial statement audit services	<b>9,533</b>	-
Other services	-	-
<b>Total remuneration of auditors</b>	<b>9,533</b>	-

The audit fees included above represent the total fees paid/payable for the years ended 30 June 2011, 2012, 2013 and 2014. As no auditor had been appointed to complete the audit for the years ended 30 June 2011, 2012 and 2013 until December 2013, no prior year fees were recognised. Also, as the Health Services Union QLD Branch is not registered for GST, the above remuneration is inclusive of GST.

## **Note 12 Financial risk management**

The main risk Health Services Union QLD Branch is exposed to through its financial instruments is credit risk. The Branch's financial instruments consist of receivables. The Branch Committee of Management has overall responsibility for the establishment of Health Services Union QLD Branch's financial risk management framework. The day-to-day risk management is carried out by the Branch Committee of Management. They have the authority for designing and implementing processes which follow the approved policies and procedures. Mitigation strategies are described below:

#### **Credit Risk**

Exposure to credit risk relating to financial assets arise from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to Health Services Union QLD Branch and arises from the receivables from Health Services Union NSW and Health Services Union NSW Branch. There are no specific repayment terms and no indicators of impairment.

#### **Fair Value**

The carrying value of cash and trade and other payables are assumed to approximate their fair values due to their short-term nature.

The Branch does not have any financial instruments included in Level 1, Level 2 and level 3.

**Health Services Union QLD Branch**  
**ABN 88 949 231 326**

**Note 13 Administration of financial affairs by a third party**

Health Services Union NSW provides a service to Health Services QLD Branch whereby employees of HSU NSW are utilised by HSU QLD Branch to assist with the completion of work including the provision of financial, industrial and membership support services. This service is provided by HSU NSW at no charge.

**Note 14 Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

- (1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).