

## THE SECRETARY'S CERTIFICATE

s268 Fair Work (Registered Organisations) Act 2009

I, Jorge Navas being the Secretary of the Health Services Union certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (Registered Organisations) Act 2009;
- That the full 2008/09 report was provided to members on 21<sup>st</sup> April 2011 by posting on our website and presented at the Annual General Meeting held on 14<sup>th</sup> June 2011;
- That the full 2009/10 report was provided to members on 21<sup>st</sup> April 2011 by posting on our website and presented at the Annual General Meeting held on 14<sup>th</sup> June 2011;
- That the 2009 & 2010 reports were provided free of charge.
- That the 2009 and 2010 reports were presented to meetings of the Committee of Management of the HSUA SA Branch on 28<sup>th</sup> February 2011 in accordance with section 266 of the RAO Schedule.
- Furthermore, the 2009 and 2010 financial reports were presented at the Committee of Management meetings held on 9<sup>th</sup> May 2011 in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

If you have any queries, please contact me on 0419 036 615.



22<sup>nd</sup> June 2011

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 JUNE 2010**

**Liability limited by a scheme approved under  
Professional Standards Legislation**

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

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**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2010**

	Note	2010 \$	2009 \$
Revenue	2	285,442	244,024
Other income	2	(2,386)	-
		283,056	244,024
Accountancy expenses		(6,812)	(5,538)
Advertising expenses		(2,447)	(247)
Depreciation and amortisation expenses		(5,690)	(6,207)
Employee benefits expenses		(89,504)	(75,155)
Other expenses		(163,774)	(115,698)
<b>Profit before income tax</b>	<b>3</b>	<b>14,829</b>	<b>41,179</b>
Retained earnings at the beginning of the financial year		99,613	58,434
<b>Profit attributable to the association</b>		<b>114,442</b>	<b>99,613</b>

The accompanying notes form part of these financial statements.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**BALANCE SHEET**  
**AS AT 30 JUNE 2010**

	Note	2010 \$	2009 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	225,903	201,510
Trade and other receivables	5	-	2,179
Financial assets	6	2,002	2,002
Other current assets	7	-	750
<b>TOTAL CURRENT ASSETS</b>		<u>227,905</u>	<u>206,441</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	8	34,208	19,557
<b>TOTAL NON-CURRENT ASSETS</b>		<u>34,208</u>	<u>19,557</u>
<b>TOTAL ASSETS</b>		<u>262,113</u>	<u>225,998</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	11,433	12,768
Financial liabilities	10	4,479	6,766
Provisions	11	131,759	106,851
<b>TOTAL CURRENT LIABILITIES</b>		<u>147,671</u>	<u>126,385</u>
<b>TOTAL LIABILITIES</b>		<u>147,671</u>	<u>126,385</u>
<b>NET ASSETS</b>		<u>114,442</u>	<u>99,613</u>
<b>EQUITY</b>			
Retained earnings	12	114,442	99,613
<b>TOTAL EQUITY</b>		<u>114,442</u>	<u>99,613</u>

The accompanying notes form part of these financial statements.

HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2010

	Note	Retained earnings \$	Total \$
Profit attributable to members		41,179	41,179
<b>Balance at 30 June 2009</b>		<b>41,179</b>	<b>41,179</b>
Profit attributable to members		14,829	14,829
<b>Balance at 30 June 2010</b>		<b>56,008</b>	<b>56,008</b>

The accompanying notes form part of these financial statements.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from customers	285,442	244,023
Payments to suppliers and employees	<u>(237,629)</u>	<u>(175,534)</u>
<b>Net cash provided by operating activities</b>	<u>47,813</u>	<u>68,489</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of investments	-	582
Payments for other current assets	<u>(25,597)</u>	<u>(5,501)</u>
<b>Net cash provided by (used in) investing activities</b>	<u>(25,597)</u>	<u>(4,919)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from borrowings	2,179	13,034
Repayment of borrowings	<u>-</u>	<u>(1,630)</u>
<b>Net cash provided by financing activities</b>	<u>2,179</u>	<u>11,404</u>
Net increase in cash held	24,395	74,974
Cash at beginning of financial year	<u>201,508</u>	<u>126,534</u>
Cash at end of financial year	<u>225,903</u>	<u>201,508</u>

The accompanying notes form part of these financial statements.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

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**1 Statement of Significant Accounting Policies**

This financial report covers HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH as an individual entity. HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH is an entity under the Fair Work (Registered Organisations) Act 2009.

**Basis of Preparation**

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations and the Fair Work (Registered Organisations) Act 2009.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

**Accounting Policies**

**Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.



**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

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**Plant and equipment**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

**Depreciation**

The depreciable amount of all fixed assets including building and capitalised lease assets is depreciated on a straight-line basis over the asset

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

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## **Financial Instruments**

### **Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (ie trade date accounting adopted).

Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expenses to profit or loss immediately.

### **Impairment of Assets**

At each reporting date, the association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

### **Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Those cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cashflows.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2010**

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**Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

**Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2010**

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**The Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which reads:-

- (1) A member of a reporting unit, or register, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

**TO BE READ IN CONJUNCTION WITH THE AUDIT REPORT**

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
<b>2 Revenue and Other Income</b>		
<b>Revenue</b>		
Sales revenue:		
Rendering of services	285,442	244,024
Total revenue	285,442	244,024
<b>Other income</b>		
Loss on Sale of Non-current Assets	(2,386)	-
Total other income	(2,386)	-
<b>3 Profit</b>		
<b>Expenses</b>		
Depreciation of property, plant and equipment	5,690	6,207
<b>Revenue and Other Income</b>		
Loss on Sale of Non-current Assets	(2,386)	-
<b>4 Cash and Cash Equivalents</b>		
Credit Union Cheque Account	24,121	27,570
Bendigo Cheque A/C	201,782	173,940
	225,903	201,510
<b>Reconciliation of cash</b>		
Cash at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:		
Cash and cash equivalents	225,903	201,510
	225,903	201,510
<b>5 Trade and Other Receivables</b>		
<b>Current</b>		
Loan - Employees	-	2,179

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
<p>The association does not hold any financial assets whose terms have been renegotiated, but which would otherwise be past due or impaired.</p>		
<b>6 Financial Assets</b>		
<b>Current</b>		
Investments	<u>2,002</u>	<u>2,002</u>
<b>7 Other Current Assets</b>		
<b>Current</b>		
Prepayments	<u>-</u>	<u>750</u>
<b>8 Property, Plant and Equipment</b>		
Office Furniture & Equipment	8,651	8,651
Less: Accumulated Depreciation	<u>(7,905)</u>	<u>(7,394)</u>
	<u>746</u>	<u>1,257</u>
Motor Vehicles	51,949	42,658
Less: Accumulated Depreciation	<u>(18,487)</u>	<u>(24,358)</u>
	<u>33,462</u>	<u>18,300</u>
<b>Total Plant and Equipment</b>	<u>34,208</u>	<u>19,557</u>
<b>Total Property, Plant and Equipment</b>	<u>34,208</u>	<u>19,557</u>

**Movements in Carrying Amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Freehold Land	Buildings	Plant and Equipment	Leased Plant and Equipment	Total
	\$	\$	\$	\$	\$
	NIL	NIL	NIL	NIL	NIL

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2010**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
<b>9 Trade and Other Payables</b>		
<b>Current</b>		
Visa	960	-
American Express	1,585	3,506
Trade Creditors	4,054	5,205
Payroll Liabilities	4,834	4,057
	11,433	12,768
<b>Financial liabilities at amortised cost classified as trade and other payables</b>		
Trade and other payables:		
- Total current	11,433	12,768
Financial liabilities as trade and other payables	11,433	12,768
<b>10 GST Liabilities</b>		
<b>Current</b>		
GST Account	4,479	6,766
Total GST Liabilities	<b>5</b> 4,479	<b>5</b> 6,766
<b>11 Provisions</b>		
Provision for Annual Leave	34,248	24,052
Provision for Long Service Leave	41,121	36,844
Provision for Sick Leave	56,390	45,955
	131,759	106,851
<b>Total provisions</b>	131,759	106,851
<b>Analysis of Total Provisions</b>		
Current	131,759	106,851
	131,759	106,851

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2010**

	<b>2010</b>	<b>2009</b>
	<b>\$</b>	<b>\$</b>
<hr/>		
<b>12 Retained Earnings</b>		
Retained earnings at the beginning of the financial year	99,613	58,434
Net profit attributable to the association	14,829	41,179
Retained earnings at the end of the financial year	<u>114,442</u>	<u>99,613</u>
<b>13 Cash Flow Information</b>		
<b>Reconciliation of Cash Flow from Operations with Profit after Income Tax</b>		
Profit after income tax	14,829	41,179
	<u>14,829</u>	<u>41,179</u>

**14 Financial Risk Management**

The association's financial instruments consists mainly of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills and leases.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements are as follows:

<b>2010</b>	<b>2009</b>
<b>\$</b>	<b>\$</b>

**Financial Risk Management Policies**

The chairman's overall risk management strategy seeks to assist the association in meeting its financial targets, whilst minimising potential adverse effects on financial performance.

Risk management policies are approved and reviewed by the committee on a regular basis. These included the credit risk policies and future cash flow requirements.

The association does not have any derivative instruments at 30 June 2010.



**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2010**

	2010	2009
	\$	\$
<b>15 Association Details</b>		
The registered office of the association is: 46 Greenhill Road, Wayville, South Australia		
The principal place of business is: 46 Greenhill Road, Wayville, South Australia		
<b>16 Employee Benefits to Elected Officers</b>		
<b>Elected Office Holders</b>		
Total income received, or due and receivable, by all elected office holders of each entity in the economic entity from the union, related bodies corporate, or controlled entities.	<u>82,140</u>	
<b>Non Office Holders</b>		
Total income received, or due and receivable, by all non office holders of each entity in the economic entity from the union, related bodies corporate, or controlled entities.	<u>26,315</u>	

**HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH**  
**A.B.N 358 98 865 510**

**COMMITTEE OF MANAGEMENT STATEMENT**

On 22/9/10 2010 the Branch Committee of Management of the Health Services Union of Australia South Australia Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the Branch for the year ended 30 June 2010.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position, changes in equity and cash flows of the branch for the financial year ended 30 June 2010.
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30 June 2010 and since the end of the financial year;
  - (i) meetings of the Branch Committee of Management were held in accordance with the rules of the organisation and the rules of the Branch; and
  - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation and the rules of the Branch; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records of the Branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
  - (v) no information has been sought in any request of a member of the branch or a Registrar under section 272 of the RAO Schedule; and
  - (vi) no order for inspection of the financial records was made by the Commission under section 273 of the RAO Schedule.
- (f) During the financial year ended 30 June 2010 the Branch did not participate in any recovery of wages activity.
- (g) Principle activities during the financial year were: Union Activities. No significant change in the nature of these activities occurred during the year.
- (h) A profit after providing for income tax amounted to \$14,829

For the Branch Committee of Management

\_\_\_\_\_  
BRANCH SECRETARY

Date: 28/2/11

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

**Report on the Financial Report**

We have audited the accompanying financial report of HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH (the association) which comprises the balance sheet as at 30 June 2010, and the income statement, statement of changes in equity and expenditure and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee.

**Committee's Responsibility for the Financial Report**

The committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditors' Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Auditors' Opinion**

In our opinion:

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH  
A.B.N 358 98 865 510**

The general purpose financial report of HEALTH SERVICES UNION OF AUSTRALIA SA BRANCH is in accordance with the Fair Work (Registered Organisations) Act 2009:

- (i) giving a true and fair view of the Association's financial position as at 30 June 2010 and of their performance for the year ended on that date; and
- (ii) complying with the Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009.

**Name of Firm:** Jacobs Noble & Associates  
Chartered Accountants

**Name of Director:**

  
\_\_\_\_\_  
Stephen J Noble

**Address:** Registered Company Auditor No. 5445  
1 Alexandra Avenue, Rose Park SA 5067

Dated this 13<sup>th</sup> day of April 2011

HEALTH SERVICES UNION OF AUSTRALIA

SOUTH AUSTRALIAN BRANCH

ABN: 35 898 865 510

**OPERATING REPORT**

The **principle activities** as a Trade Union during the financial year ended 30<sup>th</sup> June 2010 were to improve the rights of members, maintain reasonable hours of work and obtain fair wages and industrial condition for members.

No **significant changes** in nature of those activities occurred during the year.

No **significant changes** occurred in the unions **financial affairs** during the year ended 30<sup>th</sup> June 2010.

**Resignation from Membership**

- 1) A member may resign from the Branch of the Union by written notice addressed and delivered to the Branch Secretary or a Branch of the Union.
- 2) A notice of resignation takes effect
  - a) Where the member ceases to be eligible to become a member of the Union
    - i) On the day in which the notice is received by the organisation; or
    - ii) On the day specified in the notice and not earlier than the day of cessation eligibility whichever is the later; or
  - b) In any other case
    - i) At the end of two weeks after the notice is received by the Union; or
    - ii) The day specified in the notice whichever is the later
- 3) Any member resigning shall be liable for payment of all subscriptions, fines and levies owing to the Union under the Rules at the date of leaving, and such monies may be sued for and recovered by the Union.
- 4) A notice delivered in person to the Branch Secretary is taken to have been received by the Union when it was delivered.
- 5) A notice of resignation is not invalid because it was not addressed and delivered in accord with subsection 1)

- 6) A resignation from membership is valid even if it is not effected in accord with 1) to 5) if the member is informed in writing by or on behalf of the organisation that the resignation has been accepted by the Union.

**Trustee or Director of Trustee Company Superannuation Entity or Exempt Public Sector Superannuation Scheme**

No members or officials held reserved positions in such and entity.

The number of Members at the end of the financial year was 702.

The number of persons who were employees of the Branch at the end of the financial year was 01.

**Members of the Committee of Management**

The persons holding office during the year were:

Mark Panes; Bruno Sonza; Andrew Coleman; Marilyn Betchley; Riccardo Iannella; Elizabeth Reid; Lesley Dummin; Anthony Newman; Cherry Mitchell; Nick Petrakos; and Jorge Navas



Jorge Navas  
BRANCH SECRETARY

17<sup>th</sup> July 2011



FAIR WORK  
AUSTRALIA

22 July 2011

Mr Jorge Navas  
Branch Secretary  
Health Services Union  
SA Branch  
46 Greenhill Road  
WAYVILLE SA 5034

By email: [hsusa@hsusa.asn.au](mailto:hsusa@hsusa.asn.au)

By facsimile: (08) 8279 2223

Dear Mr Navas,

**Re: Financial Reports - Y/E 30 June 2009 & 2010 - FR2009/10102 & FR2010/2728**

**s.268 Fair Work (Registered Organisations) Act 2009 (RO Act)**

I refer to the financial reports for the SA Branch of the Health Services Union for years ending 30 June 2009 and 2010 that were lodged earlier in 2011. The Operating Reports for each year were subsequently lodged on 18 July 2011.

The financial reports for years ending 30 June 2009 and 2010 have now been filed.

We appreciate your assistance with respect to these matters.

Future financial reports

We look forward to the lodgement of the financial reports for year ending 30 June 2011 by 15 January 2012 (this time frame is set out in ss.265, 266 and 268 of the RO Act).

Such documents are to consist of a General Purpose Financial Report, a Committee of Management Statement, an Operating Report and an Auditor's Report.

Once the documents have been prepared they are to be provided to members, presented to a meeting and then lodged in this office with a Designated Officer's Certificate that confirms that the above steps have been taken.

If the Branch or the Branch's Auditors require any assistance at any stage regarding the preparation of financial report do not hesitate to contact this office.

Yours faithfully,

Andrew Schultz  
Tribunal Services and Organisations