



22 December 2014

Mr Timothy Jacobson  
Branch Secretary  
Health Services Union, Tasmania Branch  
11 Clare Street  
NEW TOWN TAS 7008

Dear Mr Jacobson

**Health Services Union Tasmania Branch Financial Report for the year ended 30 June 2014  
- [FR2014/248]**

I acknowledge receipt of the financial report of the Health Services Union Tasmania Branch (the Branch). The documents were lodged with the Fair Work Commission (FWC) on 15 December 2014. I also acknowledge supplementary information provided by Mark McLeay, Senior National Industrial Officer, HSU National on the 22 December 2014 relating to membership of the Branch and the arrangements that came into effect on the 5 June 2014 when the Health Services Union Tasmania No. 2 Branch ceased.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2015 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The FWC will confirm these concerns have been addressed prior to filing next year's report.

Disclosure of employee provisions to office holders and other employees

The employee provisions note to the financial statements has disclosed annual leave, long service leave and separation and redundancies separately for office holders and employees, and other employee provisions for employees but does not separately disclose other employee provisions provided for officers.

The Reporting Guidelines require that all office holder provisions be detailed separately (refer to item 20(c)).

Please note that Reporting Guideline 21 states that if the activities identified in item 20 have not occurred in the reporting period, a statement of this effect must be included in the GPFR.

**Reporting Requirements**

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting

Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contact on (03) 8661 7886 or via email at [joanne.fenwick@fwc.gov.au](mailto:joanne.fenwick@fwc.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joanne Fenwick', with a long horizontal stroke extending to the right.

Joanne Fenwick  
Financial Reporting Specialist  
Regulatory Compliance Branch

## Declaration

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In the matter of:

**General Purpose Financial Report (year ending 30 June 2014)**

**former Health Services Union, Tasmania Number 2 Branch**

I, Chris Brown, of the Health Services Union declare the following to be a correct statement of the information contained in the prescribed records:

1. I am the Senior National Assistant Secretary of the Health Services Union, an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (referred to as "the Act"). I am also the Acting National Secretary of the Health Services Union.
2. I am authorised to make this declaration.
3. On 5 June 2014 rules of the Health Services Union changed and a new rule book was published. The effect of some of the changes were:
  - the Tasmania Number 2 Branch was written out of the rules
  - the creation of one Branch for all members of the Health Services Union in Tasmania
  - the Tasmania Number 1 Branch was renamed the Tasmania Branch
4. Following the abolition of the Tasmania Number 2 Branch former members were given the opportunity to join, or not, the Tasmania Branch.



**Chris Brown**

Acting National Secretary

Senior National Assistant Secretary

22 December 2014

The General Manager  
Fair Work Commission  
GPO Box 1994  
**MELBOURNE VIC 3001**

Dear Sir

**FINANCIAL RETURNS FOR 2013/2014**

In accordance with reporting requirements under s268 of Fair Work (Registered Organisations) Act 2009, please find attached:

- A copy of the full report of the General Purpose Financial Report 2013/2014
- Designated Officer's Certificate;

for the Health Services Union, Tasmania Branch.

Yours sincerely



Tim Jacobson  
**STATE SECRETARY**

15/12  
12 December 2014

**Health Services Union, Tasmania Branch**

*s.268 Fair Work (Registered Organisations) Act 2009*


**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2014

I, Timothy Martin Jacobson, being the Branch Secretary of the Health Services Union, Tasmania Branch, certify:

- That the documents lodged herewith is a copy of the full report for the Health Services Union, Tasmania Branch, for the period ended 30 June 2014 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- That the full report was provided to members of the reporting unit on 17 September 2014; and;
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 10 December 2014 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:



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Name of prescribed designated officer:

Timothy Martin Jacobson

Title of prescribed designated officer:

Branch Secretary

Dated:

5/12/14  
.....

# FINANCIAL REPORT

FOR THE YEAR ENDED  
30 JUNE 2014

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2014**

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**Health Services Union, Tasmania Branch**

**OPERATING REPORT**

**For the period ended 30 June 2014**

The committee presents its report on the reporting unit for the financial year ended 30 June 2014.

**Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

- Representing individual members in grievance disputes with employers. The Branch's Member Contact Centre, HACSUassist continued to support hundred's of members with the provision on information and representation with grievances and disputes with their employer. The level of activity in this area was consistent with the previous year's activity.
- Representing groups of members at various workplaces regarding disputes with employers. The HACSU Organising teams in the South and North/North-West of the State worked with groups on members at worksites concerning issues with their employer.
- Negotiating Collective Bargaining Agreements resulting in increased wages and conditions for members covered by those Agreements. Agreements were renegotiated as they expired and new agreements were entered into. The number of members covered by Collective Bargaining Agreements was at approximately the same level as the previous year.
- Providing certain classes of members with professional indemnity and legal benefits insurance. The number of claims made against these policies was consistent with the previous year.
- Providing members with access to cheap affordable holidays in the Union's holiday homes. The number of members accessing the holiday homes was at about the same level as the previous year.
- Providing Union Delegates and Worksite Committee members with training and education to enable them to better represent members in the workplace. The level of training was at about the same level as last year.

**Significant changes in financial affairs**

The net assets of the Branch increased by \$114,368 during the financial year.

**INCOME**

Total income was up \$25,758 on the previous financial year.

Membership subscriptions increased by \$31,991 compared to the previous financial year. Whilst membership numbers remained reasonably stable the income of the branch did not significantly change due to a reduction of full time members.

Other revenue was down \$64,651, this was primarily associated with a reduction in National Office reimbursement for the salary and travel expenses of the previous Branch Secretary whilst he acted in the National Secretary position.



## **EXPENSES**

In this financial year a number of expenses were reallocated which show some significant differences in comparison with the previous financial year. This has primarily affected employee expenses, administrative expenses and other expenditure lines in the statement of comprehensive income

Notwithstanding the above overall expenditure increased by only \$13,753.

Capitation fees were up \$60,804 on the previous year due to an increase in capitation fees payable to the National Union.

Affiliation fees were down \$12,311 due to a change in the payment method from quarterly installments to an annual payment.

A summary of the main movement in areas of operating expenditure were:

- Insurance expenses were down by \$6,928 to \$97,233 due to a further re-tender of the Union's insurances business.
- Travel expenses were up by \$12,227 to \$25,264 primarily due to travel costs associated with the Ambulance Work Value Case.
- Printing and photocopy costs were up \$10,030 to \$31,724 largely due to increased internal membership communications.
- Delegate training down by \$31,080 to \$40,227 due to an increase in internal training provided to delegates during the year.
- Computer expenses increased by \$19,194 to \$54,560 mainly due to ongoing systems maintenance.
- Organising Campaign Expenses increased by \$12,452 due to an increase in industrial activity during the year
- Property repairs and maintenance increased by \$22,150 largely as a result of painting of the Hobart Office
- Payroll tax expenses increased by \$34,553 primarily as a result of an increase in the total wages of the payroll tax group (Tasmania, Vic No.2, National Office, Vic No.1 and Vic No.3 Branches) paid in accordance with the Payroll Tax Act
- National expenses were down by \$89,173 primarily associated with a reduction in travel expenses associated with the previous Branch Secretary whilst he acted in the National Secretary position.

### **Right of members to resign**

Section 174 of Fair Work (Registered Organisations) Act 2009 states that a member of the Union may resign from membership by written notice addressed and delivered to the State Secretary giving two weeks' notice.

**Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee**

No Officers or employees were superannuation fund trustee(s) or directors of a company that is a superannuation fund trustee, including an exempt public sector superannuation fund during the financial year.

**Number of members**

The number of persons that were members of the union at 30 June 2014 was 7953.

**Number of employees**

As at 30 June 2014, the number of full-time equivalent persons, excluding casuals, who were employees of the Union, was 24.

**Names of Committee of Management members and period positions held during the financial year**

The following persons were members of the Committee of Management of the reporting unit during the 2013/2014 Financial Year.

Chris Brown	Branch Secretary	1 Jul 2013 to 31 Jan 2014
Tim Jacobson	Assistant Branch Secretary	1 Jul 2013 to 31 Jan 2014
Judy Richmond	Branch President	1 Jul 2013 to 30 Jun 2014
Tim Jacobson	Branch Secretary	1 Feb 2014 to 30 Jun 2014
Robbie Moore	Assistant Branch Secretary	1 Feb 2014 to 30 Jun 2014
John Richardson	Senior Vice President	1 Jul 2013 to 30 Jun 2014
Chris Webb	Junior Vice President	1 Jul 2013 to 30 Jun 2014
Leigh Gorringe	Branch Trustee	1 Jul 2013 to 30 Jun 2014
Peter Moore	Branch Trustee	1 Jul 2013 to 30 Jun 2014
Andrew Challis	COM Member	1 Jul 2013 to 30 Jun 2014
Theresa Garcia	COM Member	1 Jul 2013 to 31 Dec 2013
Christine Hansson	COM Member	1 Jul 2013 to 30 Jun 2014
Pru Peschar	COM Member	1 Jul 2013 to 30 Jun 2014
Carolyn Shearer	COM Member	1 Jul 2013 to 30 Jun 2014
Mike Coombs	COM Member	1 Jul 2013 to 30 Jun 2014
Pam Brock	COM Member	1 Jul 2013 to 30 Jun 2014
Marlene McHenry	COM Member	1 Jul 2013 to 30 Jun 2014
Audrey Prosser	COM Member	14 Jan 2014 to 30 Jun 2014

Noting the above changes, the Branch Leadership changed on 1 February 2014 with the appointment of Branch Secretary Tim Jacobson, Assistant Branch Secretary Robbie Moore from the previous leadership of Branch Secretary Chris Brown and Assistant Branch Secretary Tim Jacobson.

**Name of prescribed designated officer:**

Timothy Martin Jacobson

**Title of prescribed designated officer:**

Branch Secretary

**Signature:**

A handwritten signature in black ink, appearing to be 'T. M. Jacobson', written in a cursive style.

**Dated:**

23 July 2014

**Health Services Union, Tasmania Branch**

**COMMITTEE OF MANAGEMENT STATEMENT**

*for the period ended 30 June 2014*

On the 23<sup>rd</sup> July 2014 the Branch Committee of Management of the Health Services Union, Tasmania Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30 June 2014:

The Branch Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) where the reporting unit has not derived revenue from undertaking recovery of wages activity, include the statement 'no revenue has been derived from undertaking recovery of wages activity during the reporting period' or
- (g) where the reporting unit has derived revenue from undertaking recovery of wages activity:

- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
- (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
- (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

This declaration is made in accordance with a resolution of the Committee of Management.



**Name of prescribed designated officer:**

Timothy Martin Jacobson

**Title of prescribed designated officer:**

Branch Secretary

**Dated:** 23 July 2014

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2014**

	NOTE	2014 \$	2013 \$
<b>Revenue</b>			
Membership subscriptions		3,442,116	3,410,125
Capitation fees	3(a)	-	-
Levies	3(b)	23,346	-
Interest	3(c)	21,377	17,028
Rental revenue	3(d)	46,548	44,945
Grants & donations	3(e)	-	-
Other revenue	3(g)	657,488	713,914
<b>Total revenue</b>		<b><u>4,190,875</u></b>	<b><u>4,186,012</u></b>
<b>Other income</b>			
Net gains/(losses) from sale of assets	3(f), 4(j)	(5,840)	(26,735)
<b>Total other income</b>		<b><u>(5,840)</u></b>	<b><u>(26,735)</u></b>
<b>Total income</b>		<b><u>4,185,035</u></b>	<b><u>4,159,277</u></b>
<b>Expenses</b>			
Employee expenses	4(a)	2,202,175	2,455,315
Capitation fees	4(b)	163,380	102,576
Affiliation fees	4(c)	69,527	81,838
Administration expenses	4(d)	489,111	225,392
Grants & donations	4(e)	15,500	15,000
Depreciation, amortisation & impairment	4(f), 4(i)	113,937	110,535
Finance costs	4(g)	-	-
Legal costs	4(h)	37,569	48,711
Audit fees	13	14,415	11,409
Other expenses	4(k)	965,053	1,006,138
<b>Total expenses</b>		<b><u>4,070,667</u></b>	<b><u>4,056,914</u></b>
<b>Profit/(loss) for the year</b>		<b><u>114,368</u></b>	<b><u>102,363</u></b>
<b>Other comprehensive income</b>			
Items that will not be subsequently reclassified to profit or loss		-	-
Gain on revaluation of land & buildings		-	-
<b>Total comprehensive income for the year</b>		<b><u>114,368</u></b>	<b><u>102,363</u></b>

This report should be read in conjunction with the notes

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2014**

	NOTE	2014 \$	2013 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash & cash equivalents	5(a)	853,364	738,680
Trade & other receivables	5(b)	3,597	61,868
Other current assets	5(c)	243,377	95,311
<b>Total current assets</b>		<b>1,100,338</b>	<b>895,859</b>
<b>Non-current assets</b>			
Land & buildings	6(a)	2,226,971	2,226,971
Plant & equipment	6(b)	65,013	46,202
Furniture & fittings	6(c)	36,442	41,337
Motor vehicles	6(d)	220,424	309,136
Intangibles	6(e)	66,462	83,077
<b>Total non-current assets</b>		<b>2,615,312</b>	<b>2,706,724</b>
<b>TOTAL ASSETS</b>		<b>3,715,650</b>	<b>3,602,583</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade payables	7(a)	38,038	17,346
Other payables	7(b)	105,485	102,205
Employee provisions	8(a)	287,773	263,439
<b>Total current liabilities</b>		<b>431,296</b>	<b>382,990</b>
<b>Non-current liabilities</b>			
Employee provisions	8(a)	56,707	106,314
Other non-current liabilities	9	-	-
<b>Total non-current liabilities</b>		<b>56,707</b>	<b>106,314</b>
<b>TOTAL LIABILITIES</b>		<b>488,003</b>	<b>489,304</b>
<b>NET ASSETS</b>		<b>3,227,647</b>	<b>3,113,279</b>
<b>EQUITY</b>			
Asset revaluation reserve	10	444,389	444,389
Retained earnings/(accumulated deficit)	10	2,783,258	2,668,890
<b>TOTAL EQUITY</b>		<b>3,227,647</b>	<b>3,113,279</b>

This report should be read in conjunction with the notes

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2014**

	NOTE	Retained Earnings \$	Asset Revaluation Reserve \$	Total Equity \$
<b>Balance as at 1 July 2012</b>		<b>2,566,527</b>	<b>444,389</b>	<b>3,010,916</b>
Adjustment for errors		-	-	-
Adjustment for changes in accounting policies		-	-	-
Profit for the year		102,363	-	102,363
Other comprehensive income for the year		-	-	-
Transfers (to)/from reserves		-	-	-
Transfers from retained earnings		-	-	-
<b>Closing balance as at 30 June 2013</b>		<b>2,668,890</b>	<b>444,389</b>	<b>3,113,279</b>
Adjustment for errors		-	-	-
Adjustment for changes in accounting policies		-	-	-
Profit for the year		114,368	-	114,368
Other comprehensive income for the year		-	-	-
Transfers (to)/from reserves		-	-	-
Transfers from retained earnings		-	-	-
<b>Closing balance as at 30 June 2014</b>	<b>10</b>	<b>2,783,258</b>	<b>444,389</b>	<b>3,227,647</b>

This report should be read in conjunction with the notes



**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2014**

	NOTE	2014 \$	2013 \$
<b>OPERATING ACTIVITIES</b>			
<b>Cash received</b>			
Membership subscriptions		3,792,035	3,923,775
Receipts from other reporting units/controlled entity(s)	11(b)	162,628	192,866
Interest received		21,377	17,028
Other		<u>601,872</u>	<u>136,522</u>
<b>Cash paid</b>			
Employees		(2,209,272)	(2,216,372)
Suppliers		(2,062,211)	(1,622,431)
Payments to other reporting units/controlled entity(s)	11(b)	<u>(163,380)</u>	<u>(102,576)</u>
<b>Net cash from/(used in) operating activities</b>	<b>11(a)</b>	<b><u>143,049</u></b>	<b><u>328,812</u></b>
<b>INVESTING ACTIVITIES</b>			
<b>Cash received</b>			
Proceeds from sale of plant & equipment		50,182	48,544
Proceeds from sale of land & buildings		-	-
Other		<u>-</u>	<u>-</u>
<b>Cash paid</b>			
Purchase of plant & equipment		(78,547)	(269,556)
Purchase of land & buildings		-	-
Other		<u>-</u>	<u>-</u>
<b>Net cash from/(used in) investing activities</b>		<b><u>(28,365)</u></b>	<b><u>(221,012)</u></b>
<b>FINANCING ACTIVITIES</b>			
<b>Cash received</b>			
Contributed entity		-	-
Other		<u>-</u>	<u>-</u>
<b>Cash paid</b>			
Repayment of borrowings		-	-
Other		<u>-</u>	<u>-</u>
<b>Net cash from/(used in) investing activities</b>		<b><u>-</u></b>	<b><u>-</u></b>
<b>Net increase/(decrease) in cash held</b>		<b><u>114,684</u></b>	<b><u>107,800</u></b>
Cash and cash equivalents at the beginning of the reporting period		<u>738,680</u>	<u>630,879</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>5(a)</b>	<b><u>853,364</u></b>	<b><u>738,680</u></b>

This report should be read in conjunction with the notes

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**RECOVERY OF WAGES ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2014**

	NOTE	2014 \$	2013 \$
<b>Cash assets in respect of recovered money at beginning of year</b>		-	-
<b>Receipts</b>			
Amounts recovered from employers in respect of wages etc.		-	-
Interest received on recovered money		-	-
<b>Total receipts</b>		-	-
<b>Payments</b>			
Deductions of amounts due in respect of membership for:			
12 months or less		-	-
Greater than 12 months		-	-
Deductions of donations or other contributions to accounts or funds of:			
The reporting unit:			
name of account		-	-
name of fund		-	-
Name of other reporting unit of the organisation:			
name of account		-	-
name of fund		-	-
Name of other entity:			
name of account		-	-
name of fund		-	-
Deductions of fees or reimbursement of expenses		-	-
Payments to workers in respect of recovered money		-	-
<b>Total payments</b>		-	-
<b>Cash asset's in respect of recovered money at end of year</b>		-	-
 Number of workers to which the monies recovered relates		 -	 -
 <b>Aggregate payables to workers attributable to recovered monies but not yet distributed</b>			
Payable balance		-	-
Number of workers the payable relates to		-	-
 <b>Fund or account operated for recovery of wages</b>		 -	 -

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

**1. Accounting Policies**

**(a) Basis of Preparation of the Financial Statements**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the Health Services Union (Tasmania Branch) is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

**(b) Comparative amounts**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**(c) Significant Accounting Judgements and Estimates**

There are no accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**(d) New Australian Accounting Standards**

***Adoption of New Australian Accounting Standard Requirements***

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year.

***Future Australian Accounting Standards Requirements***

New standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact on Health Services Union (Tasmania Branch) are nil.

**(e) Investment in associates**

An associate is an entity over which the Health Services Union (Tasmania Branch) has significant influence and that is neither a subsidiary nor an interest in a joint venture. Significant influence is the power to participate in the financial and operating policy decisions of the investee but is not control or joint control over those policies.

The results and assets and liabilities of associates are incorporated in these financial statements using the equity method of accounting, except when the investment is classified as held for sale, in which case it is accounted for in accordance with AASB 5 'Non-current Asset Held for Sale and Discontinued Operations.' Under the equity method, an investment in an associate is initially recognised in the statement of financial position at cost and adjusted thereafter to recognise the share of the profit or loss and other comprehensive income of the associate. When the share of losses of an associate exceeds the interest in that associate, the Health Services Union (Tasmania Branch) discontinues recognising its share of further losses. Additional losses are recognised only to the extent that it has incurred legal or constructive obligations or made payments on behalf of the associate.

Any excess of the cost of acquisition over the share of the net fair value of the identifiable assets, liabilities and contingent liabilities of the associate recognised at the date of acquisition is recognised as goodwill, which is included within the carrying amount of the investment. Any excess of the share of the net fair value of the identifiable assets, liabilities and contingent liabilities over the cost of acquisition, after reassessment, is recognised immediately in profit or loss.

**HEALTH SERVICES UNION  
TASMANIA BRANCH  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

**1. Accounting Policies (cont.)**

**(f) Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

**(g) Government grants**

Government grants are not recognised until there is reasonable assurance that the Health Services Union (Tasmania Branch) will comply with the conditions attaching to them and that the grants will be received.

Government grants are recognised in profit or loss on a systematic basis over the periods in which the Health Services Union (Tasmania Branch) recognises as expenses the related costs for which the grants are intended to compensate. Specifically, government grants whose primary condition is that the Health Services Union (Tasmania Branch) should purchase, construct or otherwise acquire non-current assets are recognised as deferred revenue in the statement of financial position and transferred to profit or loss on a systematic and rational basis over the useful lives of the related assets.

Government grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the Health Services Union (Tasmania Branch) with no future related costs are recognised in profit or loss in the period in which they become receivable

**(h) Gains**

***Sale of assets***

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

**(i) Capitation fees and levies**

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

**(j) Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. Reporting Unit recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

**HEALTH SERVICES UNION  
TASMANIA BRANCH  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

**1. Accounting Policies (cont.)**

**(k) Borrowing costs**

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

**(l) Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

**(m) Contingent Liabilities and Contingent Assets**

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

**(n) Land, Buildings, Plant & Equipment**

**Asset Recognition Threshold**

Purchases of land, buildings, Plant & Equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

**Revaluations—Land & Buildings**

Following initial recognition at cost, Land & Buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

**Depreciation**

Depreciable property, Plant & Equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	<b>2014</b>	<b>2013</b>
Plant & Equipment	0 to 5 years	0 to 5 years

**Derecognition**

An item of land, buildings, Plant & Equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, Plant & Equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

**(o) Investment Property**

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties are measured at fair value. Gains and losses arising from changes in the fair value of investment properties are included in profit and loss in the period in which they arise.

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

**1. Accounting Policies (cont.)**

**(p) Intangibles**

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses.

The useful life of Health Services Union (Tasmania Branch) intangible assets are:

	2014	2013
Intangibles	3 to 10 years	3 to 10 years

**Derecognition**

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised

**(q) Non-current assets held for sale**

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the non-current asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at the lower of their previous carrying amount and fair value less costs to sell.

**(r) Taxation**

Health Services Union (Tasmania Branch) is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**2. Events after the reporting period**

There were no events that occurred after 30 June 2014, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of Health Services Union (Tasmania Branch)

**3. Revenues**

**(a) Capitation fees**

	2014	2013
	\$	\$
Capitation fees	-	-
<b>Total capitation fees</b>	-	-

**(b) Levies**

Ambulance Tasmania Professional Rates Hearing Levy	23,346	-
<b>Total levies</b>	<b>23,346</b>	-

**HEALTH SERVICES UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

	2014	2013
	\$	\$
<b>3. Revenues (cont.)</b>		
<b>(c) Interest</b>		
Deposits	21,377	17,028
<b>Total interest</b>	<u>21,377</u>	<u>17,028</u>
<b>(d) Rental revenue</b>		
Properties	46,548	44,945
<b>Total rent received</b>	<u>46,548</u>	<u>44,945</u>
<b>(e) Grants &amp; donations</b>		
Grants	-	-
Donations	-	-
<b>Total grants &amp; donations</b>	<u>-</u>	<u>-</u>
<b>(f) Net gain on sale from assets</b>		
Land & Buildings	-	-
Intangibles	-	-
Motor vehicles	-	-
Plant & Equipment	-	-
<b>Total net gain on sale of assets</b>	<u>-</u>	<u>-</u>
<b>(g) Other revenue</b>		
Management fees	20,455	31,250
Movie tickets	107,758	101,601
Discount cards	383,942	332,690
Merchandise - promotional	259	741
Sundry:		
National Office reimbursement - wages	72,760	63,636
National Office reimbursement	15,903	67,960
National Exec reimbursement	5,276	42,179
Delegate training reimbursement	5,114	5,054
Outbound calling income	-	8,193
Worker's compensation reimbursement	2,040	1,182
Government Paid parental leave	-	10,917
HACSU Vic #2 - TUEF Education project (2013)	8,225	19,091
Sponsorship and advertising income	13,291	-
Other	22,465	29,420
<b>Total Revenue</b>	<u>657,488</u>	<u>713,914</u>
<b>4. Expenses</b>		
<b>(a) Employee expenses</b>		
<b>Holders of office:</b>		
Wages and salaries	289,919	232,251
Superannuation	53,094	48,695
Leave and other entitlements	(54,406)	16,686
Separation and redundancies	122,441	-
Other employee expenses	6,198	-
<b>Subtotal employee expenses - holders of office</b>	<u>417,246</u>	<u>297,632</u>

**HEALTH SERVICES UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
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	2014	2013
	\$	\$
<b>4. Expenses (cont.)</b>		
<b>(a) Employee expenses (cont.)</b>		
<b>Reimbursed expenses</b>		
Health and Services Union National Office reimbursed Health Services Union Tasmanian Branch an amount of \$72,760. This reimbursement was in relation to services that the Health Services Union Tasmania Branch Secretary provided the Health and Services Union National Office during the year. The reimbursement has been noted in Note 3(g) - Other revenue.		
<b>Employees other than office holders:</b>		
Wages and salaries	1,469,622	1,892,039
Superannuation	255,521	138,807
Leave and other entitlements	47,808	120,346
Separation and redundancies	-	-
Other employee expenses	11,978	6,491
<b>Subtotal employee expenses - employees other than holders of office</b>	<b><u>1,784,929</u></b>	<b><u>2,157,683</u></b>
<b>Total employee expense</b>	<b><u>2,202,175</u></b>	<b><u>2,455,315</u></b>
<b>(b) Capitation fees</b>		
National Office	163,380	102,576
<b>Total capitation fees</b>	<b><u>163,380</u></b>	<b><u>102,576</u></b>
<b>(c) Affiliation fees</b>		
ALP	25,108	37,950
APHEDA	260	-
Unions Tasmania	43,568	43,888
TasCOSS	591	-
<b>Total affiliation fees</b>	<b><u>69,527</u></b>	<b><u>81,838</u></b>
<b>(d) Administration expenses</b>		
Consideration to employers for payroll deductions	2,161	2,315
Compulsory levies	-	-
Fees/allowances - meeting and conferences	4,484	4,295
Conference and meeting expenses	59,591	17,208
Contractors/consultants	47,273	47,273
Property expenses	120,413	24,516
Office expenses	95,679	86,098
Information communications technology	159,510	43,687
<b>Total administration expenses</b>	<b><u>489,111</u></b>	<b><u>225,392</u></b>
<b>(e) Grants &amp; donations</b>		
Grants		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations		
Total paid that were \$1,000 or less	500	-
Total paid that exceeded \$1,000	15,000	15,000
<b>Total grants or donations</b>	<b><u>15,500</u></b>	<b><u>15,000</u></b>



**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
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	2014	2013
	\$	\$
<b>4. Expenses (cont.)</b>		
<b>(f) Depreciation &amp; amortisation</b>		
<b>Depreciation:</b>		
Land & buildings	-	-
Plant & Equipment	14,892	19,538
Office furniture	7,301	8,161
Motor vehicles	75,129	65,260
<b>Total depreciation</b>	<u>97,322</u>	<u>92,959</u>
<b>Amortisation:</b>		
Information systems	16,615	17,576
<b>Total amortisation</b>	<u>16,615</u>	<u>17,576</u>
<b>Total depreciation &amp; amortisation</b>	<u>113,937</u>	<u>110,535</u>
<b>(g) Finance costs</b>		
Overdrafts/loans	-	-
<b>Total finance costs</b>	<u>-</u>	<u>-</u>
<b>(h) Legal costs</b>		
Litigation	-	-
Other legal matters	37,569	48,711
<b>Total legal costs</b>	<u>37,569</u>	<u>48,711</u>
<b>(i) Writedown &amp; impairment of assets</b>		
Asset writedowns and impairments of:		
Land & Buildings	-	-
Plant & Equipment	-	-
Intangible assets	-	-
Other	-	-
<b>Total write down and impairment of assets</b>	<u>-</u>	<u>-</u>
<b>(j) Net losses from sale of assets</b>		
Land & Buildings	-	-
Plant & Equipment	-	26,735
Motor vehicles	5,840	-
Intangibles	-	-
<b>Total net losses from asset sales</b>	<u>5,840</u>	<u>26,735</u>
<b>(k) Other expenses</b>		
Insurances	86,557	104,161
INFORM member magazine	32,780	34,659
Staff training	18,454	26,478
Delegate training	13,983	45,064
Other expenses	813,279	795,776
Penalties (via RO Act or RO Regulations)	-	-
<b>Total other expenses</b>	<u>965,053</u>	<u>1,006,138</u>

**HEALTH SERVICES UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
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	2014	2013
	\$	\$
<b>5. Current Assets</b>		
<b>(a) Cash &amp; cash equivalents</b>		
Cash at bank	25,230	273,592
Cash on hand	1,100	1,100
Deposits at call	827,034	463,988
<b>Total cash and cash equivalents</b>	<b><u>853,364</u></b>	<b><u>738,680</u></b>
<b>(b) Trade &amp; other receivables</b>		
<b>Receivables from other reporting unit(s):</b>		
HACSU (VIC No.2 Branch)	-	15,000
HSU National Office	1,133	46,598
<b>Total receivables from other reporting unit(s)</b>	<b><u>1,133</u></b>	<b><u>61,598</u></b>
<b>less provision for doubtful debts</b>		
HACSU (VIC No.2 Branch)	-	-
HSU National Office	-	-
<b>Total provision for doubtful debts</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Net receivable from other reporting units</b>	<b><u>1,133</u></b>	<b><u>61,598</u></b>
<b>Other receivables:</b>		
GST receivable from the Australian Taxation Office	-	-
Membership fees in arrears	2,414	-
Other trade receivables	50	270
<b>Total other receivables</b>	<b><u>2,464</u></b>	<b><u>270</u></b>
<b>Total trade and other receivables (net)</b>	<b><u>3,597</u></b>	<b><u>61,868</u></b>
<b>(c) Other current assets</b>		
Inventory	151,406	95,311
Insurance accrual	91,971	-
<b>Total other current assets</b>	<b><u>243,377</u></b>	<b><u>95,311</u></b>
<b>6. Non-current Assets</b>		
<b>(a) Land &amp; Buildings</b>		
<b>Land &amp; Buildings:</b>		
Fair value	2,226,971	2,226,971
Accumulated depreciation	-	-
<b>Total Land &amp; Buildings</b>	<b><u>2,226,971</u></b>	<b><u>2,226,971</u></b>
<b>Reconciliation of the opening and closing balances of land &amp; buildings:</b>		
Balance at beginning of year:	2,226,971	2,200,846
Additions	-	26,125
Disposals	-	-
Depreciation expense	-	-
Profit/(Loss) on disposal	-	-
<b>Balance at end of year</b>	<b><u>2,226,971</u></b>	<b><u>2,226,971</u></b>

**HEALTH SERVICES UNION  
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**NOTES TO THE FINANCIAL STATEMENTS  
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	2014	2013
	\$	\$
<b>6. Non-current Assets (cont.)</b>		
<b>(b) Plant &amp; Equipment</b>		
Plant & Equipment:		
At cost	546,109	513,046
Accumulated depreciation	<u>(481,096)</u>	<u>(466,844)</u>
<b>Total Plant &amp; Equipment</b>	<u><b>65,013</b></u>	<u><b>46,202</b></u>
<b>Reconciliation of the opening and closing balances of plant &amp; equipment:</b>		
Balance at beginning of year:	46,202	61,596
Additions	35,206	4,143
Disposals	(182)	-
Depreciation expense	(14,892)	(19,538)
Profit/(Loss) on disposal	<u>(1,321)</u>	<u>-</u>
<b>Balance at end of year</b>	<u><b>65,013</b></u>	<u><b>46,202</b></u>
<b>(c) Furniture &amp; Fittings</b>		
Furniture & Fittings		
At cost	136,435	134,029
Accumulated depreciation	<u>(99,993)</u>	<u>(92,692)</u>
<b>Total furniture &amp; fittings</b>	<u><b>36,442</b></u>	<u><b>41,337</b></u>
<b>Reconciliation of the opening and closing balances of furniture &amp; fittings:</b>		
Balance at beginning of year:	41,337	47,630
Additions	2,406	1,868
Disposals	-	-
Depreciation expense	(7,301)	(8,161)
Profit/(Loss) on disposal	<u>-</u>	<u>-</u>
<b>Balance at end of year</b>	<u><b>36,442</b></u>	<u><b>41,337</b></u>
<b>(d) Motor vehicles</b>		
Motor Vehicles		
At cost	353,329	452,285
Accumulated depreciation	<u>(132,905)</u>	<u>(143,149)</u>
<b>Total motor vehicles</b>	<u><b>220,424</b></u>	<u><b>309,136</b></u>
<b>Reconciliation of the opening and closing balances of motor vehicles:</b>		
Balance at beginning of year:	309,136	227,152
Additions	40,936	222,525
Disposals	(50,000)	(48,545)
Depreciation expense	(75,129)	(65,260)
Profit/(Loss) on disposal	<u>(4,519)</u>	<u>(28,736)</u>
<b>Balance at end of year</b>	<u><b>220,424</b></u>	<u><b>309,136</b></u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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	2014	2013
	\$	\$
<b>6. Non-current Assets (cont.)</b>		
<b>(e) Intangibles</b>		
Computer software at cost:		
Internally developed	-	-
Purchased	195,653	195,653
Accumulated amortisation	<u>(129,191)</u>	<u>(112,576)</u>
<b>Total intangibles</b>	<b><u>66,462</u></b>	<b><u>83,077</u></b>
<b>Reconciliation of the opening and closing balances of intangibles:</b>		
Balance at beginning of year:	83,077	85,758
Additions	-	14,895
Disposals	-	-
Depreciation expense	(16,615)	(17,576)
Profit/(Loss) on disposal	-	-
<b>Balance at end of year</b>	<b><u>66,462</u></b>	<b><u>83,077</u></b>
<b>7. Current liabilities</b>		
<b>(a) Trade payables</b>		
Trade creditors and accruals	38,038	17,346
Operating lease rentals	-	-
<b>Subtotal trade creditors</b>	<b><u>38,038</u></b>	<b><u>17,346</u></b>
<b>Payables to other reporting unit(s)</b>		
HACSU (VIC No.2 Branch)	-	-
HSU National Office	-	-
<b>Subtotal payables to other reporting unit(s)</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Total trade creditors</b>	<b><u>38,038</u></b>	<b><u>17,346</u></b>
<b>(b) Other payables</b>		
Wages and salaries	-	36,835
Consideration to employers for payroll deductions	-	-
Legal costs	-	-
GST payable	63,226	65,369
Other	<u>42,259</u>	<u>-</u>
<b>Total other payables</b>	<b><u>105,485</u></b>	<b><u>102,205</u></b>
<b>Total other payables are expected to be settled in:</b>		
No more than 12 months	105,485	102,205
More than 12 months	-	-
<b>Total other payables</b>	<b><u>105,485</u></b>	<b><u>102,205</u></b>

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	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>8. Provisions</b>		
<b>(a) Employee provisions</b>		
<b>Office holders:</b>		
Annual leave	59,450	84,696
Long service leave	32,382	18,498
Seperation and redundancies	-	-
Other	-	-
<b>Subtotal employee provision - office holders</b>	<b><u>91,832</u></b>	<b><u>103,194</u></b>
<b>Employees other than office holders:</b>		
Annual leave	129,723	136,440
Long service leave	122,925	130,119
Seperation and redundancies	-	-
<b>Subtotal employee provision - other than office holders</b>	<b><u>252,648</u></b>	<b><u>266,559</u></b>
<b>Total employee provisions</b>	<b><u>344,480</u></b>	<b><u>369,753</u></b>
<b>(b) Employee provisions due</b>		
Current	287,773	263,439
Non-current	56,707	106,314
<b>Total employee provisions</b>	<b><u>344,480</u></b>	<b><u>369,753</u></b>
<b>9. Non-current Liabilities</b>		
<b>Other non-current liabilities</b>		
Other	-	-
<b>Total other non-current liabilities</b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>10. Equity</b>		
<b>Retained earnings</b>		
Balance at start of year	2,668,890	2,566,527
Profit for the year	114,368	102,363
<b>Balance at the end of the year</b>	<b><u>2,783,258</u></b>	<b><u>2,668,890</u></b>
<b>Asset revaluation reserve</b>		
Balance at start of year	444,389	444,389
Transferred to reserve	-	-
Transferred out of reserve	-	-
<b>Balance at end of year</b>	<b><u>444,389</u></b>	<b><u>444,389</u></b>
<b>Total equity</b>	<b><u>3,227,647</u></b>	<b><u>3,113,279</u></b>

**HEALTH SERVICES UNION  
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	<b>2014</b>	<b>2013</b>
	<b>\$</b>	<b>\$</b>
<b>11. Cash Flow</b>		
<b>(a) Cash Flow Reconciliation</b>		
<b>Reconciliation of cash and cash equivalents as per balance sheet to cash flow statement:</b>		
<b>Cash and cash equivalents as per:</b>		
Cash flow statement	853,364	738,680
Balance sheet	853,364	738,680
<b>Difference</b>	<b>-</b>	<b>-</b>
<b>Reconciliation of profit/(deficit) to net cash from operating activities:</b>		
Profit/(deficit) for the year	114,368	102,363
<b>Adjustments for non cash items:</b>		
Depreciation/amortisation	113,937	110,535
Net writedown of non financial assets	-	-
(Gain)/loss on disposal of assets	5,840	26,735
<b>Changes in assets/liabilities:</b>		
(Increase)/decrease in net receivables	59,382	(84,495)
(Increase)/decrease in prepayments/inventory	(148,065)	-
Increase/(decrease) in net supplier payables	22,861	57,449
Increase/(decrease) in employee provisions	(25,274)	116,225
Increase/(decrease) in other payables	-	-
<b>Net cash from (used by) operating activities</b>	<b>143,049</b>	<b>328,812</b>
<b>(b) Cash flow information - other reporting units</b>		
<b>Cash inflows</b>		
National Office reimbursement - wages	112,760	63,636
National Office reimbursement	21,368	67,960
National Exec reimbursement	5,275	42,179
HACSU Vic #2 - TUEF Education project 2013	23,225	19,091
Other	-	-
<b>Total cash inflows - other reporting units</b>	<b>162,628</b>	<b>192,866</b>
<b>Cash outflows</b>		
National Office - capitation fees	163,380	102,576
Other	-	-
<b>Total cash outflows - other reporting units</b>	<b>163,380</b>	<b>102,576</b>

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
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2014                      2013  
\$                              \$

**12. Related Party Disclosures**

**(a) Related party transactions for the reporting period:**

**71 Elphin Road Pty Ltd**

The union entered into the following transactions with 71 Elphin Road Pty Ltd of which Timothy Jacobson and Christopher Webb are the sole directors and shareholders. These committee members are involved in this company for the benefit of the union and its members.

Christopher Brown was a director and shareholder of 71 Elphin Road Pty Ltd at the start of the reporting period. In November 2013 his roles were transferred to Timothy Jacobson.

Management fees are received from 71 Elphin Road Pty Ltd for management of rental properties.	20,455	31,250
Expenses of these properties are offset against income of those properties.	11,686	44,881

**(b) Key management personnel remuneration for the reporting period**

	Christopher Brown	Timothy Jacobson	Robert Moore	Judy Richmond	Total
<b>2014 Financial Year</b>					
<b>Short-term employee benefits:</b>					
Salary (including leave entitlements taken)	143,535	109,805	36,579	-	289,919
Annual leave accrued	(56,421)	9,379	4,319	-	(42,723)
Performance bonus	-	-	-	-	-
Other employee expenses	1,026	545	2,082	2,545	6,198
<b>Total short-term employee benefits</b>	<b>88,140</b>	<b>119,729</b>	<b>42,980</b>	<b>2,545</b>	<b>253,394</b>
<b>Post-employment benefits:</b>					
Superannuation	19,758	24,921	8,415	-	53,094
<b>Total post-employment benefits</b>	<b>19,758</b>	<b>24,921</b>	<b>8,415</b>	<b>-</b>	<b>53,094</b>
<b>Other long-term benefits:</b>					
Long service leave	(16,117)	3,415	1,019	-	(11,683)
<b>Total other long-term benefits</b>	<b>(16,117)</b>	<b>3,415</b>	<b>1,019</b>	<b>-</b>	<b>(11,683)</b>
<b>Termination benefits</b>	<b>122,441</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>122,441</b>
<b>Total benefits</b>	<b>214,221</b>	<b>148,066</b>	<b>52,414</b>	<b>2,545</b>	<b>417,246</b>
<b>Non-cash benefits</b>					
Private use of motor vehicle	4,793	8,216	3,423	-	16,432
<b>Total non-cash benefits</b>	<b>4,793</b>	<b>8,216</b>	<b>3,423</b>	<b>-</b>	<b>16,432</b>

**HEALTH SERVICES UNION  
TASMANIA BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 30 JUNE 2014**

**12. Related Party Disclosures (cont.)**

**(b) Key management personnel remuneration for the reporting period (cont.)**

	Christopher Brown	Timothy Jacobson	Total
<b>2013 Financial Year</b>			
<b>Short-term employee benefits:</b>			
Salary (including leave entitlements taken)	129,101	103,150	232,251
Annual leave accrued	9,132	4,063	13,195
Performance bonus	-	-	-
<b>Total short-term employee benefits</b>	<b>138,233</b>	<b>107,213</b>	<b>245,446</b>
<b>Post-employment benefits:</b>			
Superannuation	24,395	24,300	48,695
<b>Total post-employment benefits</b>	<b>24,395</b>	<b>24,300</b>	<b>48,695</b>
<b>Other long-term benefits:</b>			
Long service leave	7,180	(3,689)	3,491
<b>Total other long-term benefits</b>	<b>7,180</b>	<b>(3,689)</b>	<b>3,491</b>
<b>Termination benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total benefits</b>	<b>169,808</b>	<b>127,824</b>	<b>297,632</b>
		<b>2014</b>	<b>2013</b>
		\$	\$

**(c) Transactions with key management personnel and their close family members**

**Loans to/(from) key management personnel**

-                      -

The wife of Timothy Jacobson, Tammy Munro, is employed by the Health Services Union Tasmania Branch as a Lead Organiser. Timothy Jacobson was not involved in the employment of Tammy Munro.

**Remuneration of close family members of key management personnel**

<b>Tammy Munro</b>		
Salary (including leave entitlements taken)	88,899	84,318
Superannuation	13,417	12,446
<b>Total employee benefits</b>	<b>102,316</b>	<b>96,765</b>

Amounts are included within the totals for 'Employees other than office holders' in Note 4(a)

**13. Auditor remuneration**

**Value of the services provided**

Financial statement audit services	13,000	10,000
Other services	1,415	1,409
<b>Total remuneration of auditors</b>	<b>14,415</b>	<b>11,409</b>



**HEALTH SERVICES UNION  
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**14. Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272 which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

- (1) A member or reporting unit, or the general manager of Fair Work Australia, may apply to the Health Services Union Tasmania Branch for specified prescribed information in relation to the Health Services Union Tasmania Branch to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Health Services Union Tasmania Branch.
- (3) Health Services Union Tasmania Branch must comply with an application made under subsection (1).



# CAMERONS

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF HEALTH SERVICES UNION (TASMANIA BRANCH)

### Report on the Financial Report

We have audited the accompanying financial report of Health Services Union (Tasmania Branch), which comprises the statement of financial position as at 30 June 2014, the statement of comprehensive income, statement of changes in equity, statement of cash flows and recovery of wages activity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, Operating statement and Committee of Management statement.

### Management's Responsibility for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*, and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion the financial report, which has been appropriately prepared using the Going Concern basis of accounting presents fairly, in all material respects, the financial position of Health Services Union (Tasmania Branch) as at 30 June 2014, and (of) its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*.

### Report on Other Legal and Regulatory Requirements

Our audit encompassed the audit of wages recovery activity of the Health Services Union (Tasmania Branch) for the year ended 30 June 2014 and in our opinion the general purpose financial report on the recovery of wages activity presents fairly in accordance with the requirements of the Industrial Registrar.

GREGORY HARPER  
Registered Company Auditor (#337294)  
CAMERONS  
46 Cameron Street  
LAUNCESTON TAS 7250  
Dated: 31<sup>st</sup> July 2014