



FAIR WORK
AUSTRALIA

27 November 2009

Zita Mitchell
Secretary
Health Services Union
Tasmania No.2 Branch
c/o University of Tasmania
Private Bag No. 40
HOBART TAS 7001

Dear Ms Mitchell,

**Re: Financial Reports of the Health Services Union - Tasmania No.2 Branch
Year ended 30 June 2009 – FR2009/10096**

Fair Work (Registered Organisations) Act 2009 (the RO Act)

Thank you for the financial report of the Tasmania No.2 Branch of the Health Services Union for the year ended 30 June 2009. The documents were lodged with Fair Work Australia on 9 September 2009.

The documents have been filed and no further action is requested.

May I take this opportunity to point out a minor thing with your Designated Officer's certificate. The references to s268 of the RAO schedule should read s268 of the Fair Work (Registered Organisations) Act 2009 or just simply the RO Act.

A copy of the financial report has been placed on the website maintained by Fair Work Australia at www.fwa.gov.au.

Yours sincerely,

Robert Pfeiffer
Tribunal Services and Organisations
Fair Work Australia



Health Services Union

FACSIMILE TRANSMISSION

HEALTH SERVICES UNION of Australia, Tasmania No 2

To MR. ROBERT PFEIFFER
FAIR WORK AUSTRALIA
TRIBUNAL SERVICES & ORGANISATIONS

Fax number 03 96550401

Total pages 10 PLUS COVER PAGE

From Zita Mitchell

Subject HSU TAS 2 2009 AUDIT

Date 9/9/2009



Health Services Union
TASMANIA NO 2 BRANCH
University of Tasmania

9 September 2008

Mr Robert Pfeiffer
Tribunal Services and Organisations
Fair Work Australia

Dear Sir/Madam

Please find attached a copy of the Full Report of this branch of the HSUA Tas 2 Annual Financial Statements which includes:

- Statement of Financial Performance
- Statement of Financial Position
- Notes to and forming part of the accounts
- Statement of Cash Flows
- Notes to the Statement of Cash Flows
- Committee of Management Statement
- Auditors Report
- Operating Report
- Designated Officers Certificate

As requested under the Fair Work (Registered Organisation) Act 2009 (the RO Act)

The Financial Statements were sent to all members on 18 August 2008.

The Financial Statements/Audit were passed by members at today's Annual General Meeting, 9 September 2009

Yours faithfully

Zita D Mitchell
Branch Secretary

HEALTH SERVICES UNION OF AUSTRALIA (TASMANIA NO. 2 BRANCH)

AUDITORS REPORT

Scope

I have audited the attached financial report of the Health Services Union of Australia (Tasmania No. 2 Branch) for the year ended 30th June 2009. The Branch Council is responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Health Services Union of Australia (Tasmania No. 2 Branch). No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Branch's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the Australian Accounting concepts and standards (and relevant statutory and other requirements) so as to present a view of the Health Services Union of Australia (Tasmania No. 2 Branch) which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in the report has been formed on the above basis.

In my opinion,

- (i) There were kept by the Branch in respect of the year under review, satisfactory accounting records detailing the sources and nature of the income of the Branch (including income from members) and the nature and purposes of expenditure and;
- (ii) The attached General Purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements of the *Fair Work (Registered Organisations) Act 2009* Schedule 1. The accounts set out within the financial report have been prepared by the Branch and are properly drawn up so as to give a true and fair view of:
 - (a) The financial affairs of the branch as at 30th June 2009, and;
 - (b) The income and expenditure, and surplus of the Branch for the period ended on that date.



Michael Burnett
Steele Burnett & Nelson
Registered Company Auditor
Chartered Accountant (Holder of Practising Certificate)

17th August, 2009

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

**DETAILED STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30th JUNE 2009**

	<u>2009</u>	<u>2008</u>
	\$	\$
INCOME		
Fees & Contributions	3,802	4,028
Interest Received	9,141	7,666
	<u>12,943</u>	<u>11,694</u>
LESS: EXPENSES		
Affiliation Fee	193	213
Audit Fees	550	440
Federal Office Capitation Fees	836	872
Honorariums	603	583
HSU - IR Campaign Contributions	0	220
Staff Functions/Meetings	402	322
Sundry Expenses	93	110
Travelling & Conference Exp	214	47
	<u>2,891</u>	<u>2,807</u>
SURPLUS FOR THE YEAR	10,052	8,887

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30th JUNE 2009**

	Note	<u>2009</u>	<u>2008</u>
		\$	\$
Surplus for the year before income tax	2	10,052	8,887
Income tax attributable to surplus		<u>0</u>	<u>0</u>
		10,052	8,887
Surplus after Income Tax			
Retained Surplus at the beginning of the financial year		121,741	112,854
		<u>121,741</u>	<u>112,854</u>
Total available for appropriation		131,793	121,741
Retained surplus at the end of the Financial Year		<u>131,793</u>	<u>121,741</u>

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

**STATEMENT OF FINANCIAL POSITION
AS AT 30th JUNE 2009**

	Note	<u>2009</u> \$	<u>2008</u> \$
Current Assets			
Cash	3	131,793	121,741
Non-Current Assets			
Property Plant & Equipment		0	0
NET ASSETS		<u>131,793</u>	<u>121,741</u>
 MEMBERS EQUITY			
Reserves		0	0
Retained Surplus		<u>131,793</u>	<u>121,741</u>
Total Members Equity		<u>131,793</u>	<u>121,741</u>

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th JUNE 2009**

	<u>2009</u>	<u>2008</u>
	\$	\$
Note 1 - Summary of Significant Accounting Policies		
The financial report is a general purpose financial report and has been prepared in accordance with Australian Accounting Standards and the requirements of the Fair Work (Registered Organisations) Act 2009.		
Note 2 - Operating Revenue		
Other Revenue		
Fees & Contributions	911	1,221
Interest Received	9,141	7,666
	<u>10,052</u>	<u>8,887</u>
Note 3 - Cash		
Bank Accounts		
Cash at Bank S1	9,926	9,006
Cash at Bank I22	121,867	112,735
Other Cash Items		
Cash on Hand	0	0
	<u>131,793</u>	<u>121,741</u>
Note 4 - Reconciliation of Net Cash used in Operating Activities to Operating Results		
Operating Result	10,052	8,887
Depreciation	0	0
Net cash used in operating activities	<u><u>10,052</u></u>	<u><u>8,887</u></u>

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 30th JUNE 2009**

	<u>2009</u>	<u>2008</u>
	\$	\$
Cash flows from operating activities		
Cash Receipts from members	3,802	4,028
Cash paid to suppliers	<u>2,891</u>	<u>2,807</u>
Cash Generated from operations	911	1,221
Net Cash used in operating activities	911	1,221
Cash flows from investing activities		
Interest Received	<u>9,141</u>	<u>7,666</u>
Net cash used in investing activities	<u>9,141</u>	<u>7,666</u>
Net Increase in cash and cash equivalents (Note 4)	10,052	8,887
Cash & cash equivalents at beginning of period	121,741	112,854
Cash & cash equivalents at end of period (Note 2)	<u>131,793</u>	<u>121,741</u>


**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

COMMITTEE OF MANAGEMENT STATEMENT

We, M Hughes and Z Mitchell, being President and Secretary/Treasurer of the Branch Council of the Health Services Union of Australia (Tasmania No. 2 Branch), do state on behalf of the Council and in accordance with a resolution passed by the Council that:-

- a. The financial statements and notes comply with the Australian Accounting Standards;
- b. The financial statements and notes comply with the reporting guidelines of the industrial registrar;
- c. The financial statements and notes give a true and fair view of the financial performance, financial position and cash position of the Branch;
- d. There are reasonable grounds to believe that the Health Services Union of Australia (Tasmania No. 2 Branch) will be able to pay its' debts as and when they become due and payable; and
- e. During the financial year:-
 - (i) meetings of the committee were held in accordance with the rules of the Union.
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the Union.
 - (iii) the financial records of the reporting entity have been kept and maintained in accordance with the RO Schedule and the RO regulations.
 - (iv) The rights of members or a Registrar to obtain information from the Union exist under subsections 272(1), (2) and (3) of the RO schedule.
 - (v) there has been compliance with any order for inspection of financial records made by the Commissioner under section 273 of the RO schedule.

ON BEHALF OF THE BRANCH COUNCIL


M Hughes

13 August 2009
Date


Z Mitchell

13 August 2009
Date

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

OPERATING REPORT

Number of Members

The number of members who, at the end of the reporting period, were recorded on the Register of Members of the Branch was 35.

Number of Employees

No employees were engaged by the Branch during the reporting period.

Principal Activities

The principal activities of the Branch during the reporting period were to provide industrial and representational services to the members consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members.

The Branch's principal activities resulted in maintaining and improving the wages and conditions of employment of the membership, particularly for those members in collective enterprise agreements negotiated by the Union.

Significant Changes

There were no significant changes in the nature of the Branch's principal activities during the reporting period.

Manner of Resignation

Members may resign from the Branch in accordance with rule 13 "Termination of Membership".

Trustee or Director of Trustee company of superannuation entity or exempt public sector superannuation scheme

No officers or members of the Branch held positions as a trustee or director of a trustee company of a superannuation entity or exempt public sector superannuation scheme where the criteria for the officer or member being the trustee or director is that the officer or member is an officer or member of the Union.

Members of Committee of Management

The persons who held office as members of the Committee of Management of the Branch during the reporting period are:

Marshall Hughes	(Branch President)
Keith Bolton	(Senior Branch Vice President)
Geoffery Piggott	(Junior Vice President)
Zita Mitchell	(Branch Secretary/Treasurer)
Andrea Kingston	(Branch Assistant Secretary)
Geoffery Appleby	(Branch Trustee)
Christine Davey	(Committee Member)
Tula Lord	(Committee Member)
Jenni Kendray	(Committee Member)
Peter Thompson	(Committee Member)

Zita Mitchell
Zita Mitchell
(Secretary)

Date:

13 August 2009

**HEALTH SERVICES UNION OF AUSTRALIA
(TASMANIA NO. 2 BRANCH)**

DESIGNATED OFFICER'S CERTIFICATE

I, Zita Mitchell, being the secretary of the Branch Council of the Health Services Union of Australia (Tasmania No. 2 Branch) certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO schedule;
- That the full report was provided to members on the 18 August 2009; and
- That the full report was presented to the Annual General Meeting of the Branch on the 9/9/09 2009 in accordance with s268 of the RO schedule.

Signature: Z Mitchell

Date: 9/9/09