



22 December 2014

Mr Chris Brown  
Acting National Secretary  
Health Services Union  
Suite1  
Level 3, 377 Sussex Street  
SYDNEY NSW 2000

Dear Mr Brown

**Health Services Union Tasmania No. 2 Branch Financial Report for the year ended 30 June 2014 - [FR2014/243]**

I acknowledge receipt of the financial report of the Health Services Union Tasmania No. 2 Branch (the Branch). The documents were lodged with the Fair Work Commission (FWC) on 15 December 2014. I also acknowledge supplementary information provided by Mark McLeay, Senior National Industrial Officer, HSU National, on the 22 December 2014 relating to the membership arrangement for existing members of the Branch that came into effect on the 5 June 2014 when the Branch ceased.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

The FWC acknowledges that this is the final financial report of the Branch.

Should you wish to discuss the matters raised in this letter, I may be contact on (03) 8661 7886 or via email at [joanne.fenwick@fwc.gov.au](mailto:joanne.fenwick@fwc.gov.au).

Yours sincerely

Joanne Fenwick  
Financial Reporting Specialist  
Regulatory Compliance Branch

## Declaration

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In the matter of:

**General Purpose Financial Report (year ending 30 June 2014)**

**former Health Services Union, Tasmania Number 2 Branch**

I, Chris Brown, of the Health Services Union declare the following to be a correct statement of the information contained in the prescribed records:

1. I am the Senior National Assistant Secretary of the Health Services Union, an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (referred to as "the Act"). I am also the Acting National Secretary of the Health Services Union.
2. I am authorised to make this declaration.
3. On 5 June 2014 rules of the Health Services Union changed and a new rule book was published. The effect of some of the changes were:
  - the Tasmania Number 2 Branch was written out of the rules
  - the creation of one Branch for all members of the Health Services Union in Tasmania
  - the Tasmania Number 1 Branch was renamed the Tasmania Branch
4. Following the abolition of the Tasmania Number 2 Branch former members were given the opportunity to join, or not, the Tasmania Branch.



**Chris Brown**

Acting National Secretary

Senior National Assistant Secretary

22 December 2014

# **Health Service Union HSU Tas No 2 Branch**

## **FINANCIAL REPORT**

For The Period 1 July 2013 to 5 June 2014

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**ACCRU+ HOBART**  
Chartered Accountants & Business Advisors  
62 44 5044

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

Operating Report

**Operating Result**

The profit of the Branch for the financial year after providing for income tax amounted to:

2014	\$	4,386
2013	\$	7,483

**Number of Members**

There were no members recorded on the Register of Members of the Branch at the end of the reporting period as the union ceased operating on 5 June 2014.

**Number of Employees**

No employees were engaged by the Branch during the reporting period.

**Principal Activities**

The principal activities of the Branch during the reporting period were to provide industrial and representational services to the members consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members. There were no significant changes to the financial activities of the Branch during the reporting period.

The Branch's principal activities resulted in maintaining and improving the wages and conditions of employment of the membership, particularly for those members in collective enterprise agreements negotiated by the Union.

**Significant Changes**

The Branch ceased operations effective 5th June 2014

**Manner of Resignation**

Members may resign from the Branch in accordance with rule 13 "Termination of Membership".

**After Balance Date Events**

The Branch ceased to exist on 5 June 2014. The Branch Account was closed by transferring \$165,474.34 into HSU Society Cheque Account, (CBA account number 1000 7372) received on 3 July 2014. The transaction will be reported in the Health Services Union National Office Accounts for the financial year 2014-2015.

**Future Developments**

From 5 June 2014 HSU Tas No 2 Branch ceased and all activities were transferred to Health Services Union.

**Environmental Issues**

The associations operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

**Dividends**

The association's constitution prohibits dividends being paid to members.

**Share Options**

The associations constitution does not allow shareholders to have an equity interest.

**Directors Benefits**

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the association or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

**Indemnifying Officer or Auditor**

No indemnities have been given or agreed to be given or insurance premiums paid or agreed to be paid, during or since the end of the financial year, to any person who is or has been an officer or auditor of the association.

**Proceedings on Behalf of Company**

No person has applied for leave of Court to bring proceedings on behalf of the association or intervene in any proceedings to which the association is a party for the purpose of taking responsibility on behalf of the association for all or any part of those proceedings. The association was not a party to any such proceedings during the year.

**Trustee or Director of Trustee company of superannuation entity or exempt public sector superannuation scheme**

No officers or members of the Branch held positions as a trustee or director of a trustee company of a superannuation entity or exempt public sector superannuation scheme where the criteria for the officer or member being the trustee or director is that the officer or member is an officer or member of the Union.

**Members of Committee of Management**

The persons who held office as members of the Committee of Management of the Branch during the reporting period are:

Christine Davey	Branch President
Vacant	Senior Branch Vice President

Zita Mitchell	Branch Secretary
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Peter Thompson	Acting Trustee
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Karen Bradford	Committee Member
Nelle Pittman	Committee Member
Peter Cornish	Committee Member
Rodney Teague	Committee Member

Zita Mitchell	Branch Delegate to National Council
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Chris Brown  
Senior National Assistant Secretary  
Acting National Secretary  
HSU National Date: 10 November 2014

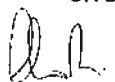
**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**COMMITTEE OF MANAGEMENT STATEMENT  
FOR THE PERIOD ENDED 5TH JULY 2014**

The National Executive declares that in its opinion:

- a. The financial statements and notes comply with the Australian Accounting Standards;
- b. the financial statements and notes comply with the reporting guidelines of the General Manager;
- c. the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- d. there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- e. during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- f. no revenue has been derived from undertaking recovery of wages activity during the reporting period

ON BEHALF OF THE NATIONAL EXECUTIVE



Chris Brown  
Senior National Assistant Secretary  
Acting National Secretary  
HSU National

10 November 2014  
Date

**AUDITORS' INDEPENDENCE DECLARATION**

**Directors of Health Services Union HSU Tas No 2 Branch**

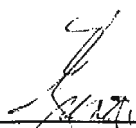
Dear Sirs

As auditor for the Health Services Union Tas No 2 Branch for the year ended 30 June 2014, I declare that to the best of my knowledge and belief, there have been:

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of the above-mentioned Branch.

Yours faithfully,  
Accru Hobart Pty Ltd

  
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Michael Burnett B.Com., FCA  
Registered Company Auditor  
Partner

..... 19-11-2014

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**DETAILED STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE PERIOD ENDED 5th JUNE 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>INCOME</b>		
Fees & Contributions	2,758	3,244
HSU Reimbursement of expenses to attend meetings	3,883	4,921
Interest Accued	0	697
Interest Received	5,665	7,400
	<u>12,306</u>	<u>16,262</u>
 <b>LESS: EXPENSES</b>		
Capitation Fee	495	579
Affiliation Fee	185	201
Audit Fees	1,100	880
Honorariums	0	731
Staff Functions/Meetings	424	306
Telephone & Internet Expenses	860	777
Sundry Expenses	70	0
Travelling & Conference Exp	4,786	5,305
	<u>7,920</u>	<u>8,779</u>
 <b>SURPLUS FOR THE YEAR</b>		
	<u><u>4,386</u></u>	<u><u>7,483</u></u>



**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE PERIOD ENDED 5th JUNE 2014**

	<b>Note</b>	<b><u>2014</u></b>	<b><u>2013</u></b>
		<b>\$</b>	<b>\$</b>
Surplus for the year before income tax		4,386	7,483
Income tax attributable to surplus		<u>0</u>	<u>0</u>
		4,386	7,483
 <b>Surplus after Income Tax</b>			
Retained Surplus at the beginning of the financial year		159,964	152,481
		<u>159,964</u>	<u>152,481</u>
Total available for appropriation		164,350	159,964
 <b>Retained surplus at the end of the Financial Year</b>		 <b><u><u>164,350</u></u></b>	 <b><u><u>159,964</u></u></b>

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**STATEMENT OF FINANCIAL POSITION  
AS AT 5th JUNE 2014**

	<b>Note</b>	<b><u>2014</u></b> \$	<b><u>2013</u></b> \$
<b>Current Assets</b>			
Cash	5	164,350	159,267
Accrued Interest		0	697
<b>NET ASSETS</b>		<b><u>164,350</u></b>	<b><u>159,964</u></b>
<b>MEMBERS EQUITY</b>			
Retained Surplus		<u>164,350</u>	<u>159,964</u>
<b>Total Members Equity</b>		<b><u>164,350</u></b>	<b><u>159,964</u></b>

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**STATEMENT OF CHANGES IN EQUITY  
AS AT 5th JUNE 2014**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>Opening balance</b>	159,964	152,481
<b>Comprehensive income</b>		
Surplus for the year attributable to members of the entity	4,386	6,786
Other comprehensive income for the year	0	697
Total comprehensive income attributable to members of the entity	<u>4,386</u>	<u>7,483</u>
<b>Closing balance</b>	<u>164,350</u>	<u>159,964</u>

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

CASH FLOW STATEMENT  
FOR THE PERIOD ENDED 5th JUNE 2014

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>Cash flows from operating activities</b>		
Cash Receipts from members	6,641	8,165
Cash paid to suppliers	<u>7,920</u>	<u>8,779</u>
Cash Generated from operations	(1,279)	(614)
<b>Net Cash flows from operating activities</b>	(1,279)	(614)
<b>Cash flows from investing activities</b>		
Interest Received	<u>6,362</u>	<u>7,400</u>
<b>Net cash flows from investing activities</b>	<u>6,362</u>	<u>7,400</u>
<b>Net Increase in cash and cash equivalents (Note 7)</b>	5,083	6,786
<b>Cash &amp; cash equivalents at beginning of period</b>	159,267	152,481
<b>Cash &amp; cash equivalents at end of period (Note 6)</b>	<u>164,350</u>	<u>159,267</u>

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 5th JUNE 2014**

**1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The financial report is a general purpose financial report that has been prepared in accordance with Australian equivalents to the International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Fair Work (Registered Organisations) Act 2009.

Compliance with Australian equivalents of International Financial Reporting Standards ensures that the financial report comprising the financial statements and notes there to complies with International Financial Reporting Standards (IRFS) except for:

- Segment Reporting because AASB 114 "Segment Reporting" does not apply to not-for-profit organisations.

Basis of Preparation

The financial report is for the HSU Tas No 2 Branch of the Health Services Union, in accordance with the Fair Work (Registered Organisations) Act 2009 as the Branch is a reporting unit.

The Health Services Union is an organisation registered under the Fair Work (Registered Organisations) Act 2009. The HSU Tas No 2 Branch is a branch of the registered organisation. In accordance with the Act, the Union is a body corporate and has perpetual succession. By virtue of this method of incorporation, the Union and the HSU Tas No 2 Branch are not subject to the Corporations Act 2001.

The financial report has been prepared on the basis of historical costs. Cost is based on the fair values of the considerations given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant accounting policies adopted by the Branch in the preparation of the financial report.

- (a) **Basis of Preparation of Financial Report**  
This report has been prepared on an accruals basis net of GST.
- (b) **Revenue and Other Income**  
Interest received is recognised as it accrues using the effective interest rate method.  
HSU Reimbursements are recognised as revenue when received.  
Fees and contributions are recognised when received at fair value of the consideration received.
- (b) **Income Tax**  
No provision for income tax is necessary as industrial trade unions are exempt from income tax under Section 50-15 of the Income Tax Assessment Act 1997.
- (c) **Going Concern**  
This report has been prepared on the basis that the HSU Tas No 2 Branch it is not a going concern and will not be operating from 5 June 2014.

**2. INFORMATION TO BE PROVIDED TO MEMBERS OR GENERAL MANAGERS OF  
FAIR WORK AUSTRALIA**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 of the Act as follows:

- (1) A member of the reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specific prescribed information in relation to the reporting unit to be made available to the person making the application.
- (3) A reporting unit must comply with an application made under subsection (1).

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 5th JUNE 2014**

**3. DISCLOSURE OF EMPLOYEE EXPENSES/BENEFITS TO OFFICE HOLDERS AND OTHER EMPLOYEES**

With reference to items 18 and 22 of the Reporting Guideline, no activities identified in items 17(f) and (g) or item 21(c) and (d) in respect of employee expenses and benefits to office holders have occurred in the reporting period.

**4. EVENTS AFTER THE REPORTING PERIOD**

The HSU Tas No 2 Branch ceased operating on 5 June 2014 and the bank account balance plus interest transferred to Health Services Union National Office:

Date of transfer	1/07/2014
Name of Account	Health Services Union
Amount	\$ 165,489
Bank	Commonwealth Bank
BSB & account number	063-008 10007372

**5. CASH**

	<u>2014</u>	<u>2013</u>
	\$	\$
Bank Accounts		
Cash at Bank S1 - MyState Access Account No 12234035	8,306	9,585
Cash at Bank I22 - MyState Term Deposit Account No 12319270	156,044	149,682
	<u>164,350</u>	<u>159,267</u>

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>Note 6. Reconciliation of Cash</b>		
Bank Accounts		
Cash at Bank S1	8,306	9,585
Cash at Bank I22	156,044	149,682
	<u>164,350</u>	<u>159,267</u>

**Note 7. Reconciliation of Net Cash from Operating & Investing Activities**

Net cash from operating activities	-1,279	-614
Net cash from investing activities	6,362	7,400
<b>Net cash from operating and investing activities</b>	<u>5,083</u>	<u>6,786</u>

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 5th JUNE 2014**

**8. KEY MANAGEMENT PERSONNEL REMUNERATION FOR THE REPORTING PERIOD**

	<u>2014</u>	<u>2013</u>
	\$	\$
<b>Short-term employee benefits</b>		
Salary (including annual leave taken)	0	0
Annual leave accrued	0	0
Performance bonus	0	0
[other major categories]	0	0
<b>Total short-term employee benefits</b>	<u>0</u>	<u>0</u>
<b>Post-employment benefits:</b>		
Superannuation	0	0
<b>Total post-employment benefits</b>	<u>0</u>	<u>0</u>
<b>Other long-term benefits:</b>		
Long-service leave	0	0
<b>Total other long-term benefits</b>	<u>0</u>	<u>0</u>
<b>Termination benefits</b>	0	0
<b>Total</b>	<u>0</u>	<u>0</u>

**9. TRANSACTIONS WITH KEY MANAGEMENT PERSONNEL AND THEIR CLOSE FAMILY MEMBERS**

Loans to/from key management personnel	0	0
<b>Total short-term employee benefits</b>	<u>0</u>	<u>0</u>
Other transactions with key management personnel	0	0
<b>Total post-employment benefits</b>	<u>0</u>	<u>0</u>

**10. DISCLOSURES TO MEMBERS REQUIRED BY RULES 85-88**


**Rule 86 Remuneration paid to the highest paid officers - financial year ending 30 June 2014**

Branch	Name of Office	Name of Office Holder	Item	Payment or non-cash benefit	Amount	Payment by
Tas No 2 Branch	Branch Secretary	Zita Mitchell	Wages	Payment	nil	NA
	Member National Executive		Superannuation	Payment	nil	NA
	National Councillor		Prive use of motor vehicle	Non cash payment	nil	NA

**HEALTH SERVICES UNION  
HSU Tas No 2 Branch**

**COMMITTEE LIST 2014**

<b>Branch Officer</b>	<b>Office</b>	<b>Address</b>	<b>Occupation</b>
Christine Davey Appointed 7/2/2014	Branch President	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Records Clerk
Vacant	Branch Senior Vice President (Keith Bolton )	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Retired 31/12/14
Vacant	Branch Junior Vice President (Geoffrey Piggott)	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Retired 31/12/2014
Zita Mitchell	Branch Secretary	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Administrative Assistant
Vacant	Branch Assistant Secretary	University of Tasmania Private Bag 140 Hobart Tasmania 7001	
Peter Thompson	Trustee	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Business Manager
Nelle Pittman Appointed 7/2/2014	Ordinary Member of Branch Committee	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Finance Officer
Karen Bradford	Ordinary Member of Branch Committee	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Resigned 7/4/14
Rodney Teague	Ordinary Member of Branch Committee	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Retired 7/3/2014 OHS Manager
Peter Cornish	Ordinary Member of Branch Committee	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Laboratory Manager
Vacant	Ordinary Member of Branch Committee		
Zita Mitchell	Branch Delegate to National Council	University of Tasmania Private Bag 140 Hobart Tasmania 7001	Administrative Assistant

  
 Gerard Burnett  
 Registered Company Auditor  
 Hobart



## **INDEPENDENT AUDITOR'S REPORT**

To the members of the Health Services Union and HSU Tas No 2 Branch

We have audited the accompanying financial report of the HSU Tas No 2 Branch, which comprises the statement of financial position as at 5 June 2014, the statement of financial performance, cash flow statement for the year then ended, other explanatory notes and the Branch Committee of Management statement as set out on pages 1-13 of this report.

### ***Committee of Management and Branch Secretary's Responsibility for the Financial Report***

The Committee of Management and Branch Secretary of the HSU Tas No 2 Branch are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

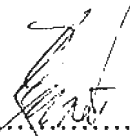
### ***Independence***

In conducting our audit we have complied with the independence requirements of the Australian professional accounting bodies and the Fair Work (Registered Organisations) Act 2009.

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***Auditor's Opinion***

In our opinion, the general purpose financial report of the HSU Tas No 2 Branch presents fairly, in all material respects, the financial position as of 5 June 2014 and of its financial performance and its cash flows for the year then ended in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.



Date 19-11-2014

.....  
Michael Burnett B.Com.FCA  
Fellow of Institute of Chartered Accountants  
Holder of current Practicing Certificate  
**Registered Company Auditor**  
Rosny Park TAS 7018