



15 January 2018

Ms Debra James
General Secretary
Independent Education Union of Australia-Victoria Tasmania Branch
djames@ieuvictas.org.au

CC: The Federal Secretary, by email: ieu@ieu.org.au

Dear Ms James,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Victoria Tasmania Branch of the Independent Education Union.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|-------------------|--------------------------------------|---|
| 22/12/2017 | Victoria Tasmania | Incoming and outgoing office holders | Yes |

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

Declan Clifford
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Debra James, being the General Secretary of the Independent Education Union Victoria Tasmania, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 22 December 2017

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|----------------|-----------------------|---|--|---|---|---|
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>Deputy President</i> | <i>Elisabeth Buckley</i> | <i>Cara Maxworthy</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>President Independent Council</i> | <i>Cara Maxworthy</i> | <i>Teresa Huddy</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>Deputy President Independent Council</i> | <i>Coralie Taranto</i> | <i>Alexandra Abela</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>Member Resident in Tasmania</i> | <i>Newly created position</i> | <i>Kim Merhulik</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>Education Support Staff Members x 2</i> | <i>Christine Scott Vacancy</i> | <i>Olivia Blackney Andrea Hines</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Education Support</i> |
| <i>Vic/Tas</i> | <i>1/12/17</i> | <i>Ordinary Members</i> | <i>Kate Gotlib*</i> | | | |

* As per the AEC declaration of election results on 16 June 2017, Kate Gotlib was elected unopposed to the position of Ordinary Member Committee of Management, however she resigned prior to commencing her term of office on 1 December 2017.



15 January 2018

Ms Angela Briant
General Secretary
Independent Education Union of Australia, Western Australian Branch
industrial@ieuwa.asn.au, ABriant@ieuwa.asn.au

CC: The Federal Secretary, by email: ieu@ieu.org.au

Dear Ms Briant,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Western Australia Branch of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|-------------------|------------------------|---|
| 15/12/2017 | Western Australia | Incoming office holder | Yes |

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

Declan Clifford
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I Angela Briant being the General Secretary of the Independent education Union of Australia Western Australia Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 15 December 2017

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|---------------|-----------------------|--|--|---|---|---|
| WA | 13-12-17 | Executive Member | vacant | Matthew Stephen English | c/- IEUA WA Branch PO Box 379 Belmont WA 6984 | Teacher |
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15 January 2018

Mr Terence Burke
Branch Secretary
Independent Education Union of Australia, Queensland and Northern Territory Branch
tburke@qieu.asn.au

CC: The Federal Secretary, by email: ieu@ieu.org.au

Dear Mr Burke,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Queensland and Northern Territory Branch of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|--|------------------------|---|
| 6/12/2017 | Queensland and Northern Territory Branch | Outgoing office holder | Yes |

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

Declan Clifford
Registered Organisations Commission

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Terence P Burke, being the Branch Secretary of the Independent Education Union Australia – Queensland and Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



TERENCE PATRICK BURKE

BRANCH SECRETARY

**INDEPENDENT EDUCATION UNION OF AUSTRALIA – QUEENSLAND
AND NORTHERN TERRITORY BRANCH**

Dated: 06 December 2017

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|---------------|-----------------------|--|--|---|---|---|
| QLD-NT | 03.12.17 | Branch Executive Member | Jessica Prouten | Vacant | | |



20 November 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

CC: Western Australian Branch, ABriant@ieuwa.asn.au

Dear Federal Secretary,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|--------------------|--|---|
| 15/11/2017 | Western Australian | An Executive Member has resigned – office now vacant | Yes |

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***


I, Angela Briant, being the General Secretary of the Independent Education of Australia Western Australia Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed



Dated: 15 November 2017

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|---------------|-----------------------|--|--|---|---|---|
| WA | 3-11-17 (Resigned) | Executive Member | Newton O'Dea | Vacant | | |
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2 November 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

CC: New South Wales/Australian Capital Territory Branch, industrial@ieu.asn.au

Dear Federal Secretary,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) pursuant to the notification requirements in section 233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly. The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|---------|------------------------------|---|
| 31/10/2017 | NSW/ACT | New General Executive Member | Yes |

Mandatory disclosures

Please ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

Mandatory training

Please also note that Section 293K of the RO Act requires each officer with duties that relate to the financial management must undertake approved training that covers the duties within 6 months after the person begins to hold office. Please ensure that relevant officers are advised of the requirement to undertake approved training. Please also ensure that they undertake the training within the required timeframe.

Thank you for your correspondence.

Yours faithfully,

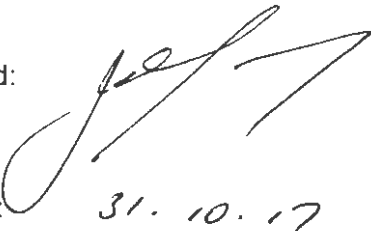
Christine Hibberd
Registered Organisations Commission

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, John Quessy, being the Branch Secretary of the Independent Education Union of Australia, NSW ACT Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A change to an office and the name, postal address and occupation of the person holding the office is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

31. 10. 17

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|---------------|-----------------------|--|--|---|---|---|
| NSW/ACT | 19.10.17 (elected) | General Executive | Vacant | Simon Goss | c/-the Independent Education Union of Australia, NSW/ACT Branch GPO Box 116 SYDNEY NSW 2001 | Teacher |

From: ROC - Registered Org Commission
Sent: Thursday, 12 October 2017 3:40 PM
Subject: Education and advice campaign - notification of changes to records within prescribed timeframe [SEC=UNCLASSIFIED]
Attachments: Letter to orgs_Notifications of Change.pdf; Fact Sheet_Notification of changes.pdf; Guidance Note_notifications of change.pdf; Legislative Summary_Notifications of Change.pdf

Good afternoon,

Please find attached correspondence for the Secretary or other prescribed office holder, providing education and advice regarding the obligation to notify the Registered Organisations Commission (the ROC) of changes to the records of a registered organisation.

Kind regards,

Office of the Registered Organisations Commission

Tel: 1300 341 665
regorgs@roc.gov.au

GPO Box 2983, MELBOURNE VIC 3001 | 414 Latrobe Street, Melbourne Victoria 3000



Australian Government
Registered Organisations Commission

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12 October 2017

Dear Secretary (or prescribed office holder),

Education and advice campaign - the obligation to notify the ROC of changes to records within the prescribed statutory time frame

I write on behalf of the Registered Organisations Commissioner to advise you about an education and advice campaign being conducted by the Registered Organisations Commission (ROC) which is designed to encourage all registered organisations and their office holders to comply with the statutory obligation to lodge timely notifications of changes to records, contained in section 233(2) of the *Fair work (Registered Organisations) Act 2009* (the RO Act).

The ROC has become increasingly concerned about systemic contraventions of s.233(2) in which the lodgement of notifications are repeatedly weeks, months or even years late, or have not been lodged at all. Contraventions of this provision can give rise to risks for registered organisations and their members as a result of reduced transparency and accountability, and can expose the organisation to potential civil penalty proceedings.

As an independent regulator, the ROC's approach seeks to be fair, proportionate, objective and evidence-based. The ROC considers that compliance with statutory obligations is essential to ensure that registered organisations function efficiently, effectively and transparently.

The importance of timely notifications

The statutory obligation on registered organisations to notify the ROC of particular changes to records under s.233(2) of the RO Act has been part of the regulatory scheme in various forms for over 100 years and is currently a civil penalty provision, which means that registered organisations or their prescribed office holders may be potentially liable for any breaches.

The obligation is essential for a number of reasons including that:

- It assists members to participate in the democratic functioning and control of their organisations;
- Enables the regulator to publish information about who current office holders are; and
- It promotes accountability of office holders who are managing the funds and assets of registered organisations.

Registered organisations represent the interests of approximately 2 million members nationally. It is essential that timely information about the identity of relevant office holders is lodged in compliance with the RO Act so that the regulator and each organisation's members can be aware of which office holders are exercising management and financial responsibilities in their organisations.

The ROC and its predecessors have published the lists of office holders of registered organisations on the relevant agency's public website since at least 2003. The ROC also publishes all notifications about changes to the branches, office addresses and office holders of registered organisations lodged under s.233(2) of the RO Act. The publication of this information provides transparency to members and the general public and facilitates accountability.

Educational reference documents

The ROC is committed to providing education, assistance and advice to registered organisations as part of the functions set out in s.329AB of the RO Act. Our primary educational goal is to maximise voluntary compliance with statutory obligations under the RO Act, to promote the effective governance, accountability and transparency of registered organisations and to thereby reduce the need for enforcement action.

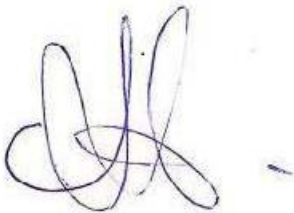
As one part of a strategy to assist organisations to increase voluntary compliance with the s.233(2) obligation, the ROC has recently produced some new educational guides which are **enclosed**:

- Guidance Note – a quick reference guide in the form of a table, using scenarios where organisation staff and office holders may be unsure if they are obliged to notify changes. The table contains references to all relevant legislative provisions;
- Fact Sheet – a separate fact sheet outlining the types of changes that need to be notified and what needs to be included with the notification;
- Legislative Summary – a brief summary of the history of the legislative provision to notify changes, included for the purpose of understanding the historical context of the obligation.

In addition, the ROC will continue its ongoing practice of providing courtesy reminder correspondence about the requirement to notify changes to office holders, whenever we are provided with election results from the Australian Electoral Commission (**AEC**). Further, the ROC proposes to audit and continue to review compliance with this important statutory obligation.

Should you have any questions or feedback in relation to this correspondence, I can be contacted on 1300 341 665 or via regorgs@roc.gov.au.

Yours faithfully,



Chris Enright
Executive Director
Registered Organisations Commission



Fact sheet

Notification of changes

The *Fair Work (Registered Organisations) Act 2009* requires organisations of employers and employees to annually lodge certain information to the Registered Organisations Commission (the ROC). In addition, whenever any changes occur in relation to certain records, registered organisations are required to lodge a notification of change to the ROC. The change must be lodged within 35 days after the change occurs.

Records requiring notifications of any changes

If any of the following records change, the organisation must notify the ROC of the change within 35 days after the change occurs:

- the list of offices in the organisation or in a branch of the organisation
- the name, postal address or occupation of a person holding office
- the name of a branch of the organisation
- the commencement or cessation of a branch of the organisation
- the address of the office of the organisation, or the address of the office of a branch of the organisation

What does the ROC do with the information?

Records including the above information are required to be lodged by each organisation by 31 March in each year in the Annual Return of Information. Annual Returns are published under the corresponding organisation on the ROC website. This information can be found by clicking on the 'Find a Registered Organisation' tab. Notifications of changes are published in descending date order within the corresponding year's annual return document. This enables members to view the changes with reference to the complete list of office holders.

When changes must be notified

Details of any changes must be notified within 35 days after the change occurs, as prescribed by regulation 151 of the *Fair Work (Registered Organisations) Regulations 2009*.

What needs to be included?

NOTE: *The ROC recommends use of the sample Notification of Changes template, as provided below, to help ensure that all of the required details are included in a notification of change*

- The notification must be lodged with a declaration signed by the Secretary or another office holder whose duties under the rules of the organisation or branch include lodging required information to

the statutory body. The declaration must contain a statement that the information lodged is a correct statement of the changes made.

- The notification must include details of each relevant office/office holder/branch to which the changes have occurred.
- The notification must include the date the change occurred and clearly specify what the change was.
- The notification must indicate the date on which the changes occurred, as this pertains to the obligation to lodge the notification within 35 days of the change.
- For changes to office holders the following details are also required:
 - The title of the relevant office
 - The name of each new or former office holder
 - the postal address of each new office holder. For privacy reasons, the ROC recommends using the postal address of the relevant organisation/branch, rather than the residential address of the person.
 - The occupation of each new office holder
- For new branches the street address (not just a postal address) must be included.

Who can sign the declaration?

The declaration must be signed by the Secretary or another office holder whose duties under the rules of the organisation or branch include lodging required information to the statutory body. A sample declaration template is provided below under 'sample notification of change template'.

If an organisation is divided into branches or divisions, the notification of change may be made by a national office holder or the relevant branch or division office holder, depending on who has authority under the rules of the organisation to do so.

Sample Notification of Changes Template

The sample notification of change template provided below includes a sample declaration template and a sample notification table. The ROC recommends use of these documents to help ensure that all of the required information is provided.

- [Sample notification of change template](#)

Find out more

- Guidance Note – ROC Quiz Answers - Notifications of Change
- Legislative Summary – Notifications of Change
- [ROC Internal Checklist – Notifications of change](#)
- [Fact Sheet – Records to be kept by registered organisations](#)
- [Fact Sheet – Records to be lodged annually by registered organisations](#)

For instructions on how to lodge a notification of changes with the ROC, please refer the [Lodging Documents](#) section of our website.



Guidance Note

Notifications of Change ROC Quiz

| <u>Question</u> | <u>Answer</u> | <u>Reference</u> * RO Act = Fair Work (Registered Organisations) Act 2009; * RO Regs = Fair Work (Registered Organisations) Regulations 2009). |
|--|---|---|
| 1. Do organisations need to lodge a notification of changes <i>IF</i>: | | |
| a) An elected office holder resigned but the term of office was almost over | YES – any change to the list of office holders of the organisation or a branch of the organisation must be notified within 35 days of the change. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(b) of the RO Act; • Reg.151 of the RO Regs |
| b) A person leaves an office but the person replacing them will not commence for a few weeks | YES – this requires <u>two</u> notifications – one for the office holder leaving, and one for the person replacing them. If both changes can be notified within 35 days of the earliest change, they can be included together in just one notification, however, we recommend notifying each change as soon as possible after it occurs in order to ensure compliance. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Reg.151 of the RO Regs |
| c) An elected national office holder relocated to a different state | YES – any change to the address of an office holder must be notified within 35 days of the change | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(c) of the RO Act; • Reg.151 of the RO Regs |
| d) A branch relocated to different premises | YES – any change to the office name or address of the organisation, or of a branch of the organisation, must be notified within 35 days of the change. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(d) of the RO Act; • Reg.147(d)(ii) of the RO Regs; • Reg.151 of the RO Regs |
| e) The Secretary’s telephone number or email address changed | Not required under the legislation – however, it is beneficial to update us with any changes to contact details so we can provide alerts for upcoming lodgement dates and other important information. You can email regorgs@roc.gov.au to advise changes to telephone and email addresses. | N/A |
| f) A Branch office changed its’ telephone number or | Not required under the legislation – however, it is beneficial to keep | N/A |

| | | | |
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| | preferred email address | us updated with relevant contact details to facilitate ROC alerts for upcoming lodgement dates and other important information updates. You can email regorgs@roc.gov.au to advise changes to telephone and email addresses. | |
| | g) The AEC has recently provided a declaration of results for an election to the organisation and the email shows that it was also sent to the ROC by the AEC | YES – the organisation is still required to formally notify the ROC of any <u>changes</u> to the list of office holders in the organisation or any of its’ branches. If an election results in any changes to the people holding offices, those changes must be formally notified within 35 days of the change. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(c) of the RO Act; • Reg.151 of the RO Regs |
| | h) An entire branch is abolished | YES - the organisation is required to notify the ROC of any changes to its’ list of branches; any changes to the list of offices in a branch of the organisation; and any changes to the list of names, postal addresses and occupations of people holding those offices | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Sections 230(1)(b), (c) and (d) of the RO Act; • Regs.147(a), (c) and (e)(ii) of the RO Regs; • Reg.151 of the RO Regs |
| | i) A person is re-elected to the same office they already held, and they are listed in the most recent annual return list of office holders | NO – only changes need to be notified to the ROC | N/A |
| | j) A person is re-elected, but to a different office | YES – any <u>changes</u> to the list of office holders in the organisation or any of its’ branches needs to be notified to the ROC within 35 days. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(c) of the RO Act; • Reg.151 of the RO Regs |
| | k) A Committee of Management Member resigned, but they are not the President, Secretary, Assistant Secretary or Treasurer | YES – members of the Committee of Management are officers as defined in the Act. Any changes in relation to such offices must be lodged within 35 days of the date the change took place. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 9 of the RO Act; • Reg.151 of the RO Regs |
| | l) A person resigned but it won’t take effect for three months | NOT YET – a notification of change needs to be lodged within 35 days after the change takes effect. This means it must be lodged between the day it takes effect and 35 days later. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Reg.151 of the RO Regs |
| | m) A person has been elected but they won’t take office until a set date in the future | NOT YET – a notification of change needs to be lodged after the change takes effect. It must be lodged between the date it takes effect and 35 days later. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Reg.151 of the RO Regs |
| | 2. What needs to be included in the notification? | A notification of change needs to include relevant details of the change. In relation to a change of | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(c) of the RO Act; • Reg.147 of the RO Regs |

| | | |
|---|--|---|
| | office holder, this will include the date the change occurred, the title of the relevant office, the name of the relevant person/people, whether they have ceased or commenced office, the postal address of the person / people (we recommend using the relevant organisation/branch address for privacy reasons), and the title of the occupation of the person / people. We recommend using the Notification of Changes template , which is available on the Notification of Changes page of the ROC website. | |
| Do organisations need to lodge: | | |
| An amended list of all of the officers | NO – only details of the changes need to be lodged. If you lodge the entire list again and do not identify the changes staff of the ROC will ask you to specify what the changes are and when they occurred | <ul style="list-style-type: none"> Section 233(2) of the RO Act |
| Officers' names | YES | <ul style="list-style-type: none"> Section 233(2) of the RO Act; Section 230(1)(c) of the RO Act |
| Officers' occupation titles | YES | <ul style="list-style-type: none"> Section 233(2) of the RO Act; Section 230(1)(c) of the RO Act |
| Officers' home addresses | NO – please do not lodge their home addresses. The ROC publishes all of the returns on the website – please list their professional addresses | N/A |
| Officers' professional addresses | YES – this can be the address of the Union or Employer Association, or the relevant branch | <ul style="list-style-type: none"> Section 233(2) of the RO Act; Section 230(1)(c) of the RO Act |
| <u>ONLY</u> the changes to the President, Treasurer, Vice President and Secretary | NO – notifications of change are required in relation to <u>all offices</u> in which a change has occurred. Offices include Committee of Management Members (however named - including, for example, Directors of the Board) | <ul style="list-style-type: none"> Section 233(2) of the RO Act; Section 230(1)(c) of the RO Act; Section 9 of the RO Act; |
| A soft copy by email and a hard copy by post | NO – the ROC only requires one lodgement and email is the preferred method. The email address to lodge the notifications is regorgs@roc.gov.au . | N/A |
| Copies of resignations | NO – proof of leaving office is only required for evidence in relation to casual vacancy election matters. Evidence is not required in relation to notifications of changes. | N/A |
| Does it need to be signed? | YES – the notification must accompany a declaration stating that the copy of records lodged is a | <ul style="list-style-type: none"> Section 233(2) of the RO Act; Reg.150 of the RO Regs |

| | | |
|--|---|--|
| | correct statement of the changes made. The declaration must be signed by the Secretary or another current officer whose duties under the rules include lodging required information to the statutory body. | |
| 3. Elections and Notifications of change | | |
| a) If an officer resigns do organisations need to lodge the Prescribed Information for a casual vacancy election separately to the notification of changes? | YES – the notification process is completely separate to the election process. Notification of a vacant office does not cause an election process to automatically start. For information about lodging Prescribed Information for elections, see the Elections page of the ROC website. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; |
| b) Do organisations need to advise the ROC about changes even when the ROC has been provided with the declaration of results for an election by the AEC? | YES – it is one of the statutory obligations of organisations to notify the ROC, in writing, of any changes to the records the organisation has lodged. The AEC declaration of results provides the names of office holders elected, but does not indicate whether this constitutes a change to the list of office holders that the organisation lodged with the annual return. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; • Section 230(1)(c) of the RO Act |
| c) If evidence of a vacancy has already been provided to the organisation for an election matter, is it still necessary to lodge a notification of the change? | YES – the notification of changes process and requirements are completely separate to those of the election process. | <ul style="list-style-type: none"> • Section 233(2) of the RO Act; |



Guidance Note

Summary and Historical Context of the Legislative Provisions

A brief explanation of the historical context surrounding the reporting obligation to notify changes is provided below. This information is intended to promote a better understanding of the reporting obligation, as well as an understanding of some of the purposes of the obligation.

As an overview, the statutory requirement for federally registered organisations to notify the relevant regulator of changes to records:

- appears to have been part of the relevant legislative scheme for over a century,
- has varied in terms of the time periods allowed for the changes to be notified to the relevant regulator,
- is an essential, fundamental and appropriate statutory obligation which provides transparency to members and the regulator.

Summary of the current provisions relevant to notifications of changes

'RO Act' means *Fair Work (Registered Organisations) Act 2009*.

'RO Regs' means *Fair Work (Registered Organisations) Regulations 2009*.

Subsection 233(2) of the RO Act provides that:

An organisation must, within the prescribed period, lodge with the Commissioner notification of any change made to the records required to be kept under paragraphs 230(1)(b), (c) and (d), certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made.

Civil penalty: 60 penalty units.

Subsections 230(1)(b), (c) and (d) of the RO Act provide that:

(1) An organisation must keep the following records:

- (b) a list of the offices in the organisation and each branch of the organisation;
- (c) a list of the names, postal addresses and occupations of the persons holding the offices;
- (d) such other records as are prescribed.

Regulation 147 of the RO Regs provides that:

For paragraph 230(1)(d) of the Act, the following records are prescribed in relation to an organisation:

- (a) a record of the name of each branch of the organisation;
- (b) a record of the name of each branch that commenced operation in the previous 12 months;
- (c) a record of the name of each branch that ceased operation in the previous 12 months;

- (d) a record of the address of:
 - (i) the office of the organisation; and
 - (ii) the office of each branch of the organisation;
- (e) a record of each election that must, under the rules of the organisation, be held during each year commencing 1 January:
 - (i) for an office in the organisation; and
 - (ii) for an office in a branch of the organisation;
- (f) a record of the number of members on 31 December in the previous year;
- (g) if the organisation has entered into an agreement mentioned in subsection 151(1) of the Act – a record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to the organisation, within the meaning of section 150 of the Act.

Regulation 151 of the RO Regs provides that:

For subsection 233(2) of the Act, for the lodgment of notification of any change to the records, the period of 35 days, beginning on the day after the day when the change is made, is prescribed.

Section 5 of the RO Act provides that:

The standards set out in this Act:

- (a) ensure that employer and employee organisations registered under this Act are representative of and accountable to their members, and are able to operate effectively; and
- (b) encourage members to participate in the affairs of the organisations to which they belong; and
- (c) encourage the efficient management of organisations and high standards of accountability of organisations to their members; and
- (d) provide for the democratic functioning and control of organisations; and
- (e) facilitate the registration of a diverse range of employer and employee organisations.

Brief chronological history of the legislative provision

1913 - The history of the provision for registered organisations to notify changes to relevant statutory body can be traced back to 1913. The *Conciliation and Arbitration Regulations 1913*, contained the 'Returns of Officers' provision at regulation 19, which required updates of lists of office holders to be provided within 14 days of any change.

1928 - The *Conciliation and Arbitration Regulations 1928* contained requirements relating to records at regulation 20 and this requirement bears similarity to the obligation set out in s 233(2) of the current RO Act. From 1928, the statutory requirement in accordance with regulation 23 was that changes to the records of registered organisations were to be filed with the relevant regulator within 14 days.

1989 - In 1989, the obligation on a registered organisation to notify the relevant regulator of changes to office holders was found in regulation 131, and notifications of changes were required to be lodged within 35 days. The requirement transitioned into the *Industrial Relations Act 1988* by virtue of section 268(4) taking effect in March 1989.

1988 - The *Industrial Relations Act 1988* was replaced by the *Workplace Relations Act 1996*.

2002 - The *Workplace Relations Amendment (Registration and Accountability of Organisations) Act 2002* placed the reporting obligations of registered organisations into a separate schedule. This amendment introduced Schedule 1B to the *Workplace Relations Act 1996*, which was the original RAO (*Registration and Accountability of Organisations*) Schedule. The RAO schedule included section 233 which is very similar to the provision in s.233(2) of the current RO Act.

2009 - The RAO schedule later became the *Fair Work (Registered Organisations) Act 2009*.



28 July 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

CC: Ms Debra James, Independent Education Union of Australia-Victoria Tasmania Branch

Dear Federal Secretary,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change |
|-------------------|-------------------|---|
| 26/07/2017 | Victoria Tasmania | Outgoing Delegates to Branch Conference (42) New Delegates to Branch Conference (10) |

Section 293K of the RO Act requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act.

Thank you for the notification.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Debra James, being the General Secretary of the Independent Education Union Victoria Tasmania, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 28 July 2017

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder |
|----------------|-----------------------|---|--|
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Principals Delegate to Branch Conference</i> | <i>Ellen McGinnes</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Tasmanian Council Delegate to Branch Conference</i> | <i>Adrienne Reeve</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Connie Bandiera</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Brendan Browne</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Ryan Bruce</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Davis Long</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Kristine Montgomery</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Joseph Sirianni</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Gini Verstraaten</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Christina Trypis</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Judith Warner</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Tara Williams</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Vikki Anderson</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>James Bakker</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Sean Collins</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Ian Cooke</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Adam Croft</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Bradley Crowie</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Lyn Davies</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Jeff Faithful</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Bernard Green</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Nicholas Hale</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Paul Harrup</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Jo-Anne Hilliard</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>David Joyce</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Karen McCoy</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Moira Mullan</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Peter O'Connor</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Fran Renehan</i> |

| | | | |
|----------------|----------------|---|---------------------------|
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Robyn Roland</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Margot Ryan</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Alexandra Abela</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Simon Adams</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>David Crees</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Pearl Fearn-Wannan</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Gregory Hawkins</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Meagan Height</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Teresa Huddy</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Dominic Jackman</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Ian Johnson</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Daniel Neal</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Ruth Scott</i> |

| Branch | Date of Change | Name of Office that has changed | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|----------------|-----------------------|---|---|---|---|
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Tasmanian Council Delegate to Branch Conference</i> | <i>Kate Lakos</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Tasmanian Council Delegate to Branch Conference</i> | <i>Pauline Marriott</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Samantha Curtis</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>George El-Hage</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Susan Gregory</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Shayne Keenan</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Causal Relief Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Primary Delegate to Branch Conference</i> | <i>Stephanie Lirosi</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Catholic Secondary Delegate to Branch Conference</i> | <i>Peter Woodhouse</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Christopher Dite</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |
| <i>Vic/Tas</i> | <i>16/6/17</i> | <i>Independent Delegate to Branch Conference</i> | <i>Annette Simpson</i> | <i>C/- IEU Victoria Tasmania PO Box 1320 South Melbourne 3205</i> | <i>Teacher</i> |



19 July 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

CC: Ms Angela Briant, Independent Education Union of Australia-Western Australian Branch

Dear The Federal Secretary,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Registered Organisations Commission (the ROC) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change |
|-------------------|--------|---|
| 19/07/2017 | WA | New Branch Ordinary Executive Members (3) New Branch Delegate to Federal Council (1) |

Section 293K of the RO Act requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are contained in the RO Act.

Thank you for the notification.

Yours faithfully,

Christine Hibberd
Registered Organisations Commission

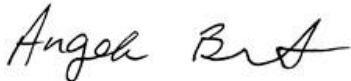
Registered Organisations Commission

By email: regorgs@roc.gov.au

NOTIFICATION OF CHANGES TO RECORDS (changes to records in the Annual Return required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*).

I, Angela Briant, being the General Secretary of the Independent Education Union Australia WA Branch declare the following:

1. I am authorized to make this declaration
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organization in accordance with s.230 (1) of the *Fair Work (Registered Organisations) Act 2009*.
3. A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration



Angela Briant

18 July 2017

ANNEXURE A: Changes to Offices and Office Holders in the Organisation and its Branches

| | Branch | Date of Change | Name of Office that has Changed | Name of <u>Outgoing</u> Office Holder | Reason for Change | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|--|---------------|-----------------------|--|--|--|---|---|---|
| | WA | 23/06/2017 | Branch Ordinary Executive Member | Vacant | The office was not filled at the previous election | O'Dea, Newton | PO Box 739 Belmont WA 6984 | Teacher |
| | WA | 23/06/2017 | Branch Ordinary Executive Member | Vacant | The office was not filled at the previous election | Murray, Delerine Mary | PO Box 739 Belmont WA 6984 | Teacher |
| | WA | 23/06/2017 | Branch Ordinary Executive Member | Vacant | The office was not filled at the previous | Reeves, Lucy | PO Box 739 Belmont WA 6984 | Teacher |

| | | | | | | | | |
|--|----|------------|---|--------|---|-------------------------|-----------------------------------|----------------|
| | | | | | <i>election</i> | | | |
| | WA | 23/06/2017 | <i>Branch Delegate to Federal Council</i> | Vacant | <i>The office was not filled at the previous election</i> | <i>Thomas, Robert H</i> | <i>PO Box 739 Belmont WA 6984</i> | <i>Teacher</i> |



19 April 2017

Mr Chris Watt
Federal Secretary
Independent Education Union of Australia
sent via email: ieu@ieu.org.au

Dear Mr Watt,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Fair Work Commission (the Commission) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Commission Website through the list of Registered Organisations - <https://www.fwc.gov.au/registered-organisations/find-registered-organisations>

| Date of lodgement | Branch | Change |
|-------------------|---------|--|
| 4 April 2017 | Federal | Terence Burke became Federal Vice-President |
| 4 April 2017 | Federal | Debra James became Federal Deputy President |
| 6 April 2017 | NSW/ACT | James Jenkins-Flint no longer General Executive Member |

Please note that the RO Act requires that a notification of change must be lodged within 35 days of the change occurring. The notification indicates that the notification of change was lodged prior to the change occurring. Please ensure that future notifications of change are lodged within 35 days after the change occurs.

Section 154D(1) of the RO Act requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

11 Exhibition Street
Melbourne VIC 3000
GPO Box 1994
Melbourne VIC 3001

Telephone: (03) 8661 7777
Email: orgs@fwc.gov.au
Facsimile: (03) 9655 0410
Internet: www.fwc.gov.au

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be in your organisation's rules.

Thank you for the notification.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Sam Gallichio', written in a cursive style.

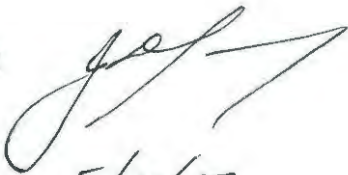
Sam Gallichio
Adviser
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, John Quessy, being Branch Secretary of the Independent Education Union, NSW ACT Branch,
declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A change in an office and the name, postal addresses and occupations of person holding those office is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

5/4/17

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

| Branch | Date of Change | Name of Office | Name of <u>Outgoing</u> Office Holder | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|---------------|-----------------------|-----------------------|--|---|--|---|
| NSW/ACT | 19/3/17 | General Executive | James Jenkins-Flint | | c/- the Independent Education Union of Australia, NSW/ACT Branch GPO Box 116 SYDNEY NSW 2001 | |

Independent Education Union

Unit 10, 40 Brisbane Avenue
BARTON ACT 2600
PO Box 177
DEAKIN WEST ACT 2600



Telephone: (02) 6273 3107
Fax: (02) 6273 3710
Website: <http://www.ieu.org.au>

4 April 2017

NOTIFICATION OF CHANGES TO RECORDS

(Changes to Records in the Annual Return)

required to be kept in accordance with section 230 Fair Work (Registered Organisations)
Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Christopher Watt, being the Federal Secretary of the Independent Education Union of Australia, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

· A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Chris Watt', is written over a white rectangular area.

Chris Watt
Federal Secretary

ANNEXURE A

| Branch | Date of Change | Name of Office that has changed | Name of Outgoing Officer Holder | Name of New Office Holder | Postal Address of New Office Holder | Occupation of New Officer Holder |
|---------|----------------|---------------------------------|---------------------------------|---------------------------|--|----------------------------------|
| Federal | 18 April 2017 | Federal Deputy President | Terence Burke | Debra James | c/- IEUA Victoria Tasmania Branch, PO Box 1320, South Melbourne VIC 3205 | Branch Secretary |
| Federal | 18 April 2017 | Federal Vice-President | Debra James | Terence Burke | c/- IEUA Queensland Northern Territory Branch, PO Box 418, Fortitude Valley QLD 4006 | Branch Secretary |



5 April 2017

Mr Chris Watt
Federal Secretary
Independent Education Union of Australia

Sent via email: ieu@ieu.org.au

Dear Mr Watt,

Annual Return of Information for 2017 [AR2017/101]

I acknowledge receipt on 9 March 2017 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The documents lodged cover the required information for the 2017 Annual Return of Information of Independent Education Union of Australia.

The documents have been filed and can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/registered-organisations/find-registered-organisations>.

Notifications of Change

Any changes to these records must be notified to the Commission within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. Independent Education Union of Australia is encouraged to use this template if any changes occur.

The Commission will accept notifications of change from the relevant branches or from the national office. If the national office of the Independent Education Union of Australia does NOT intend to file notifications of change, please ensure that all branches are aware of their continuing obligation and the requisite time frames regarding notifications of change.

If a branch lodges a notification of change with the Commission, the branch should also provide the information to the national body in order to ensure that the organisation is able to comply with its obligations under section 233(1) of the RO Act.

Yours sincerely

Sam Gallichio
Adviser
Regulatory Compliance Branch

Independent Education Union

Unit 10, 40 Brisbane Avenue
BARTON ACT 2600
PO Box 177
DEAKIN WEST ACT 2600



Telephone: (02) 6273 3107
Fax: (02) 6273 3710
Website: <http://www.ieu.org.au>

09 March 2017

General Manager
Tribunal Services and Organisations
Fair Work Commission
11 Exhibition St
Melbourne VIC 3001

Dear General Manager

Please find attached the annual return of information required under section 230(1) and Regulation 147 of the Fair Work (Registered Organisations) Act 2009. The information required in relation to IEU Branches is attached. The return is set out as follows:

| | |
|-----------|---|
| Section 1 | IEUA |
| Section 2 | IEUA NSW/ACT Branch |
| Section 3 | IEUA Victoria Tasmania Branch |
| Section 4 | IEUA Queensland & Northern Territory Branch |
| Section 5 | IEU (South Australia) Branch |
| Section 6 | IEUA WA Branch |

Yours sincerely,

CHRIS WATT
FEDERAL SECRETARY

**DECLARATION
INDEPENDENT EDUCATION UNION OF AUSTRALIA
ANNUAL RETURN OF INFORMATION FOR 2016**

I, CHRISTOPHER GERARD WATT, of Unit 10, 40 Brisbane Ave, Barton, ACT, Federal Secretary of the Independent Education Union of Australia, do solemnly and sincerely declare as follows:

1. A register of members was, during the year 2016 kept and maintained by the registered Branch offices of the Independent Education Union of Australia, as required by subsections 230(1)(a) and (2) of the Fair Work (Registered Organisations) Act 2009.
2. The copy of records contained in this return is a correct statement of the information contained in those records.
3. A list of office holders (including their postal addresses and occupations) is attached at Schedule 2.
4. A list of branches is attached at Schedule 3.
5. The address of the organisation is as follows:

Registered Office

Unit 10
40 Brisbane Ave
Barton ACT 2600

Postal Address

P.O. Box 177
Deakin West ACT 2600

Telephone: 02 6273 3107
Facsimile: 02 6273 3710
Email: ieu@ieu.org.au
Website: www.ieu.org.au

6. I advise that a record of the elections that must under the rules of the organisation be held in 2017 is attached at Schedule 4.
7. A list of the offices of the organisation is attached at Schedule 1.
8. During 2016 no new Branches were created.
9. The total number of members of the IEUA as at 31 December 2016 as advised by Branches was 74,945.

AND I make this declaration conscientiously believing the same to be true.


.....
CHRISTOPHER GERARD WATT
FEDERAL SECRETARY

the 9th day of March 2017

SCHEDULE 1

LIST OF OFFICES FOR 2017

In terms of the definitions outlined in subsection 233(1)(b) the offices of the Independent Education Union of Australia for 2017 are as follows:

Senior Offices

- ◆ President
- ◆ Deputy President
- ◆ Vice-Presidents – two positions
- ◆ Federal Secretary
- ◆ Assistant Federal Secretary – two positions

Federal Executive

- ◆ Federal Secretary
- ◆ Assistant Federal Secretary – 2 positions
- ◆ President
- ◆ 5 ordinary delegates

Federal Council

- ◆ Federal Secretary
- ◆ Assistant Federal Secretary – 2 positions
- ◆ President
- ◆ 39 ordinary delegates

IEU FEDERAL COUNCIL

| | | | |
|-----------------------------|------------------|---|----------------|
| Federal Secretary | Chris Watt | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| Assistant Federal Secretary | Christine Cooper | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| Assistant Federal Secretary | Anthony Odgers | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| President | John Quessy | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |

NSW/ACT Branch

| | | | |
|----------------------------------|---------------------|---|----------------|
| Branch Secretary/ Delegate | John Quessy | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Gloria Taylor | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Carol Matthews | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Mark Northam | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Christine Wilkinson | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Teacher |
| Delegate | Bernadette Baker | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Teacher |
| Delegate | Denise McHugh | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Teacher |

| | | | |
|----------|------------------|---|----------------|
| Delegate | Carolyn Moore | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Megan Bruce | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Karen Forbes | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Liam Griffiths | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Pam Smith | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Amy Cotton | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | David Towson | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Kendall Warren | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| Delegate | Ann-Maree McEwan | Independent Education Union | Union Official |

of Australia NSW/ACT
Branch
485-501 Wattle St
Ultimo NSW 2007

Independent Education Union Victoria Tasmania

| | | | |
|----------|--------------------|--|----------------|
| Delegate | Cathy Hickey | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Debra James | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Therese O'Loughlin | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Mark Williams | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Principal |
| Delegate | Elisabeth Buckley | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Teacher |
| Delegate | John Waldock | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Paul Mannion | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Denis Matson | Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| Delegate | Loretta Cotter | Independent Education Union | Union Official |

| | | | |
|---|--------------------|---|----------------|
| Delegate | David Brear | Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 Independent Education Union Victoria Tasmania 120 Clarendon Street Southbank VIC 3006 | Union Official |
| <u>Queensland and Northern Territory Branch</u> | | | |
| Delegate | Terence Burke | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | Christine Cooper | Independent Education Union of Australia QLD/NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | Paul Giles | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | John Spriggs | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | Andrew Elphinstone | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | Aleisha Connellan | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Teacher |
| Delegate | Brad Hayes | Independent Education Union of Australia QLD/ NT Branch 346 Turbot Street Spring Hill QLD 4000 | Teacher |
| Delegate | Erica Schultz | Independent Education Union of Australia QLD/NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| Delegate | Rebecca Sisson | Independent Education Union | |

of Australia QLD/NT Branch
346 Turbot Street
Spring Hill QLD 4000

Independent Education Union (SA)

| | | | |
|----------|----------------|---|----------------|
| Delegate | Glen Seidel | Independent Education Union(South Australia) Branch 213-215 Currie Street Adelaide SA 5000 | Union Official |
| Delegate | Wendy Evans | Independent Education Union (South Australia) Branch 213-215 Currie Street Adelaide SA 5000 | Union Official |
| Delegate | Louise Firrell | Independent Education Union (South Australia) Branch 213-215 Currie Street Adelaide SA 5000 | Union Official |

WA Branch

| | | | |
|----------|----------------|---|----------------|
| Delegate | Anthony Walker | Independent Education Union of Australia WA Branch Suite 20, 63 Knutsford Ave Rivervale WA 6103 | Teacher |
| Delegate | Angela Briant | Independent Education Union of Australia WA Branch Suite 20, 63 Knutsford Ave Rivervale WA 6103 | Union Official |
| Delegate | vacant | | |

IEU FEDERAL EXECUTIVE

| | | | |
|----------------------------------|-----------------------|---|-----------------------|
| Federal Secretary | Chris Watt | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| Assistant Federal Secretary | Christine Cooper | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| Assistant Federal Secretary | Anthony Odgers | Independent Education Union of Australia Unit 10 40 Brisbane Ave Barton ACT 2600 | Union Official |
| Federal President | John Quessy | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| NSW ACT Delegate | Gloria Taylor | Independent Education Union of Australia NSW/ACT Branch 485-501 Wattle St Ultimo NSW 2007 | Union Official |
| QLD NT Delegate | Terence Burke | Independent Education Union of Australia QLD/NT Branch 346 Turbot Street Spring Hill QLD 4000 | Union Official |
| <i>QLD Alternate Delegate</i> | <i>Paul Giles</i> | Independent Education Union of Australia QLD/NT Branch 346 Turbot Street Spring Hill QLD 4000 | <i>Union Official</i> |
| VICTAS Delegate | Debra James | Independent Education Union VIC TAS Branch 120 Clarendon Street South Melbourne VIC 3205 | Union Official |
| <i>VICTAS Alternate Delegate</i> | <i>Loretta Cotter</i> | Independent Education Union VICT TAS Branch 120 Clarendon Street South Melbourne VIC 3205 | <i>Union Official</i> |

| | | | |
|--------------------------------------|------------------|--|----------------|
| SA Delegate | Glen Seidel | Independent Education Union (SA) Branch 213-215 Currie Street Adelaide SA 5000 | Union Official |
| <i>SA Alternate Delegate</i> | <i>John Coop</i> | Independent Education Union (SA) Branch 213-215 Currie Street Adelaide SA 5000 | <i>Teacher</i> |
| WA Delegate | Angela Briant | Independent Education Union of Australia WA Branch Suite 20, 63 Knutsford Ave Rivervale WA 6103 | Union Official |
| <i>WA Alternate Delegate</i> | <i>Vacant</i> | Independent Education Union of Australia WA Branch Suite 20, 63 Knutsford Ave Rivervale WA 6103 | |

SCHEDULE 3

ADDRESSES OF OFFICES OF BRANCHES OF ORGANISATION

Independent Education Union of Australia NSW/ACT Branch

485-501 Wattle St GPO Box 116 Telephone: 02 8202 8900
Ultimo NSW 2007 Sydney NSW 2001 Facsimile: 02 9211 1455

Independent Education Union of Australia Queensland and Northern Territory Branch

346 Turbot Street PO Box 418 Telephone: 07 3839 7020
Brisbane QLD 4004 Fortitude Valley QLD 4006 Facsimile: 07 3839 7021

Independent Education Union Victoria Tasmania Branch

120 Clarendon Street PO Box 1320 Telephone: 03 9254 1860
Southbank VIC 3006 South Melbourne VIC 3205 Facsimile: 03 9254 1865

Independent Education Union (South Australia) Branch

213-315 Currie Street Telephone: 08 8410 0122
Adelaide SA 5000 Facsimile: 08 8410 0282

Independent Education Union of Australia Western Australia Branch

Suite 20, 63 Knutsford Ave PO Box 739 Telephone: 08 9373 1000
Rivervale WA 6103 Belmont WA 6984 Facsimile: 08 9277 2634

SCHEDULE 4

RECORD OF EACH ELECTION THAT MUST BE HELD DURING THE YEAR

[s233 1(b)]

The following elections for office that must be held in 2016 are as follows:

1. I EUA NSW/ACT Branch
There are no elections which must be held between 1 January and 31 December 2017.
2. I EUA Queensland and Northern Territory Branch
The current term of office for members of the Branch Executive concludes at noon on 31 October 2020.

The residual vacancies from the 2016 quadrennial election – namely, two (2) members of the Branch Executive Queensland Division, two (2) members of the Branch Executive Northern Territory Division, four (4) members of the Northern Territory Division Advisory Committee, and one (1) committee member from the Northern Territory Division – will require a further election process in 2017.
3. I EU (South Australia) Branch
There are no elections which must be held between 1 January and 31 December 2017.
4. I EU Victoria Tasmania Branch
An election is required to be held between 1 January and 31 December 2017 for Branch Committee of Management, sub-branch presidents & deputies, and delegates to annual conference.
5. I EUA WA Branch
An election is required under the rules for vacancies for three (3) branch ordinary executive members and one (1) branch delegate to federal council.
6. Federal Officers
There will be elections held in 2017 for all Federal Officers.

Section 2
IEUA NSW/ACT BRANCH

DECLARATION

INDEPENDENT EDUCATION UNION OF AUSTRALIA – NSW ACT BRANCH

Annual Return of Information for Year 2017

I, John David Quessy, of The Briscoe Building, 485-501 Wattle Street, Ultimo NSW, Branch Secretary of the Independent Education Union of Australia NSW/ACT Branch, do solemnly and sincerely declare that the attached copy of records lodged is a correct statement of information contained in those records as follows:

1. MAINTENANCE OF REGISTER OF MEMBERS

A register of members, during the calendar year 2016, was kept and maintained as required by Section 230 (1)(a) and (2) of the RO Act.

2. LIST OF OFFICES

A list of offices in the Branch is as follows:

President (1)
Vice-Presidents (5)
Financial Officers (2)
Branch Secretary (1)
Branch Deputy Secretary (1)
Branch Assistant Secretaries (2)
General Executive Members (10)
Branch Delegates to Federal Council (17)
Deputy Branch President (1)
Alternate Delegate to Federal Executive (1)

3. LIST OF OFFICE HOLDERS

The list of persons holding the offices and the address for office-holders are as follows:

Name: John Quessy
Title: Branch Secretary
Postal Address: Independent Education Union of Australia – NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Union Officer

Name: Gloria Taylor
Title: Branch Deputy Secretary/Alternate Delegate to Federal Executive
Postal Address: Independent Education Union of Australia – NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Union Officer

Name: Carol Matthews
Title: Branch Assistant Secretary
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Union Officer
Name: Mark Northam
Title: Branch Assistant Secretary
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Union Officer

Name: Christine Wilkinson
Title: President
Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Louise Glase
Title: Vice President Non-Systemic
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Bernadette Baker
Title: Vice President Systemic/Deputy Branch President
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Gabrielle Connell
Title: Vice President Early Childhood Services
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: ECS Teacher

Name: Carolyn Collins
Title: Vice President Support Staff
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: School Support Staff

Name: Leah Godfrey
Title: Vice President ACT
Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Marie MacTavish
Title: Financial Officer
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Peter Moore
Title: Financial Officer
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: John O'Neill
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Helen Templeton
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Ross Conlon
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Jeff Pratt
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Tina Ruello
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

Occupation: Teacher

Name: Suzanne Penson
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Teacher

Name: Denise McHugh
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Teacher

Name: Patricia Murnane
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Teacher

Name: James Jenkins-Flint
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Teacher

Name: Caroline McCaffrie
Title: General Executive Member
Postal Address: Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007
Occupation: Teacher

5. BRANCH DELEGATES TO FEDERAL COUNCIL

The list of persons holding the office of Branch Delegate to Federal Council is as follows:

John Quessy Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street ULTIMO NSW 2007
Occupation: Union Officer

Gloria Taylor Independent Education Union of Australia - NSW/ACT Branch
The Briscoe Building
485-501 Wattle Street ULTIMO NSW 2007
Occupation: Union Officer

| | |
|------------------|--|
| Carol Matthews | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Mark Northam | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Chris Wilkinson | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Teacher |
| Bernadette Baker | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Teacher |
| Denise McHugh | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Teacher |
| Carolyn Moore | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Megan Bruce | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Karen Forbes | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Liam Griffiths | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 176-182 Day Street, SYDNEY NSW 2000 |
| Occupation: | Union Officer |
| Pam Smith | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Sandra White | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Amy Cotton | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |

| | |
|------------------|--|
| Occupation: | Union Officer |
| David Towson | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Kendall Warren | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |
| Ann-Maree McEwan | Independent Education Union of Australia - NSW/ACT Branch The Briscoe Building 485-501 Wattle Street ULTIMO NSW 2007 |
| Occupation: | Union Officer |

5. NEW BRANCHES

As required in s230(1) (d) and reg 147 (b) of the RO Act, no new Branches commenced in the previous 12 months.

6. OLD BRANCHES

As required in s230(1) (d) and reg 147 (c) of the RO Act, no existing Branches ceased operation in the previous 12 months.

7. ADDRESS OF BRANCH

As required in s230 (1) (d) and reg 147(d) of the RO Act, the address of the NSW ACT Branch of the Independent Education Union of Australia is:

The Briscoe Building
485-501 Wattle Street
ULTIMO NSW 2007

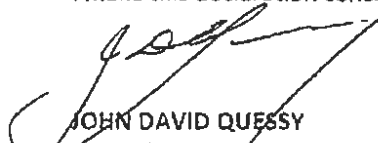
8. ELECTIONS IN ORGANISATION AND BRANCHES

As required in s230 (1) (d) and reg 147(e) of the RO Act, the rules of the NSW ACT Branch do not require any elections in the year commencing 1 January 2017.

9. NUMBER OF MEMBERS

As required in s230 (1) (d) and reg 147(f) and (g) of the RO Act, the number of members as at 31 December 2015 was 29,595. There were no ineligible state members within the meaning of s151(1) of the RO Act.

I make this declaration conscientiously believing the same to be true.


JOHN DAVID QUESSY
5 March 2017

Section 3

IEU VICTORIA TASMANIA BRANCH

Annual Return of Information 2017

I, Debra James, being the Branch Secretary of the Victorian and Tasmanian Branch of the Independent Education Union of Australia, declare the following:

1. I am authorised to make this declaration.
2. The register of members has during 2016 been kept and maintained as required by subsections 230(1)(a) and 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
4. The following is a correct statement of the information contained in the records required to be kept by the Branch in accordance with s230(1) (b), (c), and (d) of the Act.

- The address of the Independent Education Union Victoria Tasmania is:

Postal
PO Box 1320
South Melbourne 3205

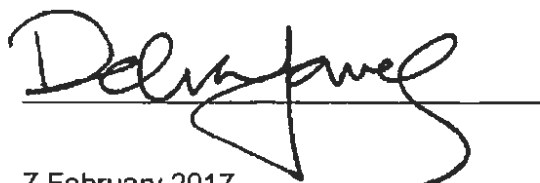
Office
Ground Floor
120 Clarendon Street
Southbank 3006

Phone: (03) 9254 -1860
Fax: (03) 9254 -1865
Email: info@ieuvictas.org.au

- On 31 December 2016 the number of members of the Branch was 18,890.
- A list of offices and the names, postal addresses and occupations of the persons holding the offices as at the date of this declaration is attached at **Annexure A** and forms part of this declaration.
- Under the rules of the Branch, there are elections that must be held in 2017. A list of the positions is attached at **Annexure B** and forms part of this declaration.
- The Branch has not entered into an agreement under s151(1) of the Act with a state union.

And I make this declaration conscientiously believing the statements contained in this declaration to be true in every particular.

Signed: **General Secretary**



A handwritten signature in black ink, appearing to read 'Debra James', is written over a horizontal line.

7 February 2017

Annexure A

INDEPENDENT EDUCATION UNION VICTORIA TASMANIA

LIST OF OFFICE HOLDERS

The address for all office holders is Ground Floor, 120 Clarendon Street, Southbank 3006

PRESIDENT:

Mark Williams
Occupation: Principal

DEPUTY PRESIDENT:

Elisabeth (Liz) Buckley
Occupation: Teacher

GENERAL SECRETARY:

Debra James
Occupation: Union Official

DEPUTY GENERAL SECRETARY:

Loretta Cotter
Occupation: Union Official

PRESIDENT CATHOLIC PRIMARY COUNCIL:

Maree Shields
Occupation: Teacher

DEPUTY PRESIDENT CATHOLIC PRIMARY COUNCIL:

Rachael Evans
Occupation: Teacher

PRESIDENT CATHOLIC SECONDARY COUNCIL:

Stephen Hobday
Occupation: Teacher

DEPUTY PRESIDENT CATHOLIC SECONDARY COUNCIL:

Ruth Pendavingh
Occupation: Teacher

PRESIDENT INDEPENDENT SCHOOLS COUNCIL:

Cara Maxworthy
Occupation: Teacher

DEPUTY PRESIDENT INDEPENDENT SCHOOLS COUNCIL

Coralie Taranto
Occupation: Teacher

PRESIDENT PRINCIPALS' COUNCIL:

John Connors
Occupation: Principal

DEPUTY PRESIDENT PRINCIPALS' COUNCIL:

Gregory Lane
Occupation: Principal

PRESIDENT TASMANIAN COUNCIL

John Waldock
Occupation: Teacher

DEPUTY PRESIDENT TASMANIAN COUNCIL

Paul Mannion
Occupation: Teacher

EDUCATION SUPPORT STAFF (2)

Christine Scott
Occupation: Officer

Vacancy

ORDINARY MEMBERS OF THE COMMITTEE OF MANAGEMENT

Patrick Bennett
Occupation: Teacher

Andrew Dunne
Occupation: Teacher

Heather Macardy
Occupation: Teacher

Andrew Wood
Occupation: Teacher

Vacancy

Vacancy

BRANCH DELEGATES TO FEDERAL COUNCIL (10)

The address for all office holders is Ground Floor, 120 Clarendon Street, Southbank 3006

David Brear
Occupation: Union Official

Elisabeth (Liz) Buckley
Occupation: Teacher

Loretta Cotter
Occupation: Union Official

Cathryn Hickey
Occupation: Union Official

Debra James
Occupation: Union Official

Denis Matson
Occupation: Union Official

Paul Mannion
Occupation: Teacher

Therese O'Loughlin
Occupation: Union Official

John Waldock
Occupation: Teacher

Mark Williams
Occupation: Principal

BRANCH DELEGATES TO ANNUAL CONFERENCE

The address for all office holders is Ground Floor, 120 Clarendon Street, Southbank 3006

| | |
|-----------------------------------|----------------------------------|
| Alexandra Abela Occupation: | Teacher |
| Simon Adams Occupation: | Teacher |
| Vikki Anderson Occupation: | Teacher |
| Christine Anketell Occupation: | Teacher |
| James Bakker Occupation: | Teacher |
| Connie Bandiera Occupation: | Teacher |
| Georgina Biondi Occupation: | Teacher |
| Brendan Browne Occupation: | Teacher |
| Ryan Bruce Occupation: | ES Learning Support/Teacher Aide |
| Sean Collins Occupation: | Teacher |
| Ian Cooke Occupation: | Teacher |
| David Crees Occupation: | Teacher |
| Adam Croft Occupation: | Teacher |
| Bradley Crowie Occupation: | Teacher |
| Lyn Davies Occupation: | Teacher |
| Jeff Faithful Occupation: | Teacher |
| Pearl Fearn-Wannan Occupation: | Teacher |
| Murray George Occupation: | Teacher |
| Bernard Green Occupation: | RE Co-ordinator |

| | |
|------------------------------------|----------------------------|
| Anna Greenhill Occupation: | Teacher |
| Nicholas Hale Occupation: | Teacher |
| Paul Harrup Occupation: | Teacher |
| Gregory Hawkins Occupation: | Teacher |
| Mark Healey Occupation: | Teacher |
| Meagan Height Occupation: | Teacher |
| Jo-Anne Hilliard Occupation: | Teacher |
| Genevieve Hoskin Occupation: | Teacher |
| Teresa Huddy Occupation: | Teacher |
| Dominic Jackman Occupation: | Teacher |
| Dr Ian Johnson Occupation: | Teacher |
| David Joyce Occupation: | Teacher |
| James Kelliher Occupation: | Teacher |
| Davis Long Occupation: | Teacher |
| Paul Mannion Occupation: | Teacher |
| Damien March Occupation: | Teacher |
| Karen Mc Coy Occupation: | ES – Laboratory Technician |
| Ellen Mc Guinness Occupation: | Principal |
| Kristine Montgomery Occupation: | Teacher – Specialist Area |
| Moira Mullan Occupation: | Teacher |
| Daniel Neal Occupation: | Teacher |

| | |
|-----------------------------------|-----------|
| Peter O'Connor Occupation: | Teacher |
| Adrienne Reeve Occupation: | Teacher |
| Frances Renehan Occupation: | Teacher |
| Robyn Roland Occupation: | Teacher |
| Michael Ross Occupation: | Teacher |
| Margot Ryan Occupation: | Teacher |
| Ruth Scott Occupation: | Librarian |
| Barbara Siddiqui Occupation: | Teacher |
| Joseph Sirianni Occupation: | Teacher |
| Robert Trafficante Occupation: | Teacher |
| Christina Trypis Occupation: | Teacher |
| Gini Verstraaten Occupation: | Teacher |
| Emma Wakeling Occupation: | Teacher |
| Helen Walsh Occupation: | Teacher |
| Judith Warner Occupation: | Teacher |
| Ashley Watson Occupation: | Teacher |
| James Watt Occupation: | Teacher |
| Tara Williams Occupation: | Teacher |

Annexure B**LIST OF OFFICES OF THE ORGANISATION THAT REQUIRE ELECTIONS IN 2017**

| NAME OF OFFICE | NUMBER OF OFFICES | REASON FOR ELECTION | ELECTORATE |
|---|-------------------|--------------------------------|--|
| Committee of Management | | | |
| President | 1 | Expired term of office | Elected by and from the total branch membership |
| Deputy President | 1 | Expired term of office | Elected by and from the total branch membership |
| General Secretary | 1 | Expired term of office | Elected by and from the total branch membership |
| Deputy General Secretary | 1 | Expired term of office | Elected by and from the total branch membership |
| Ordinary Members | 6 | Expired term of office | Elected by and from the total branch membership |
| Education Support Staff Members | 2 | Expired term of office | Elected by and from members employed as education support staff |
| Member resident in Tasmania | 1 | New position (see Rule 13(d)v) | Elected by and from members resident in Tasmania |
| Sub-Branch Presidents and Deputies | | | |
| Catholic Primary Council President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Catholic Primary Council Deputy President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Catholic Secondary Council President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Catholic Secondary Council Deputy President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Independent Council President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Independent Council Deputy President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Principals' Council President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Principals Council Deputy President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Tasmanian Council President | 1 | Expired term of office | Elected by and from the membership of that Council |
| Tasmanian Council Deputy President | 1 | Expired term of office | Elected by and from the membership of that Council representatives |

| Delegates to Annual Conference | | | | |
|---------------------------------------|--------------------------------------|----------------------|------------------------|--|
| | No of members At 31/12/16 | No of offices | | |
| Catholic Primary delegates | 6343 | 32 | Expired term of office | Sub-branch representatives elected by the membership of that Council |
| Catholic Secondary delegates | 6037 | 31 | Expired term of office | Sub-branch representatives elected by the membership of that Council |
| Independent delegates | 4773 | 24 | Expired term of office | Sub-branch representatives elected by the membership of that Council |
| Principals delegates | 281 | 2 | Expired term of office | Sub-branch representatives elected by the membership of that Council |
| Tasmanian delegates | 1204 | 7 | Expired term of office | Sub-branch representatives elected by the membership of that Council |

Setion 4
IEUA QUEENSLAND & NORTHERN
TERRITORY BRANCH

Declaration

INDEPENDENT EDUCATION UNION OF AUSTRALIA – QUEENSLAND AND NORTHERN TERRITORY BRANCH Annual Return of Information for Year 2016

I, Terence Patrick BURKE, of 346 Turbot Street, Spring Hill in the State of Queensland, do declare that:

1. **Register of Members:**

A register of members for the Independent Education Union of Australia – Queensland and Northern Territory Branch was, for the period 1 January 2016 - 31 December 2016, kept and maintained as required by ss230(1)(a) and (2) of the Act.

2. (a) **Membership of the Queensland and Northern Territory Branch Executive (as at 31 December 2016):**

Queensland Division:

| | |
|---------------------|--------------------|
| Andrew Elphinstone | Brad Hayes |
| Terence Burke | Ian Hughes |
| Peter Butler-Wood | Neridah Kaddatz |
| Lynette Byrnes | John Kennedy |
| Christopher Chapman | Kerry Laws |
| Janine Colwell | Cameron Love |
| Aleisha Connellan | Lea Martin |
| Anthony Cooper | Des McGovern |
| Beverley Day | Victoria McTaggart |
| Jodie Dern | Mick Muhling |
| Peter de Waard | Mary Osterio |
| Jennifer Finlay | Jessica Prouten |
| Paul Giles | Melissa Roth |
| Bryce Goldberg | Rebecca Sisson |
| Colin Grant | Andrew Street |
| Anthony Hallam | Karyl Young |
| Erin Hawkins | (2 vacancies) |

Northern Territory Division:

| | |
|---------------|---------------|
| Erica Schultz | Sam Typuszak |
| Louise Lenzo | (2 vacancies) |

(b) **Membership of the Northern Territory Division Advisory Committee (as at 31 December 2016):**

| | |
|---|--------|
| Darwin Urban Sub-Division: | Vacant |
| Top End Rural Sub-Division: | Vacant |
| Southern Region – Alice Springs Sub-Division: | Vacant |

3. List of Office Holders (as at 31 December 2016):

| | |
|--|--|
| <i>Branch President:</i> | Andrew Elphinstone, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Secretary:</i> | Terry Burke, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Assistant Secretary/Treasurer:</i> | Paul Giles, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Assistant Secretary:</i> | Brad Hayes, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Assistant Secretary:</i> | Rebecca Sisson, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Senior Vice President: (Northern Territory Division)</i> | Erica Schultz, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Senior Vice President: (Queensland Division)</i> | Aleisha Connellan, Acting Education Officer c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Branch Junior Vice President:</i> | Bryce Goldberg, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Committee Members (Queensland Division)</i> | Andrew Street, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| | Ian Hughes, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Committee Member (Northern Territory Division)</i> | Louise Lenzo, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| <i>Alternate Delegate of the Branch Executive to Federal Executive</i> | Paul Giles, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |

4. List of Delegates to Federal Council:

Queensland Division:

| |
|---|
| Terence Burke, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| Christlne Cooper, Union Official c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| Aleisha Connellan, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |
| Andrew Elphinstone, Teacher c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000 |

Paul Giles, Union Official
c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000

Bradley Hayes, Union Official
c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000

Rebecca Sisson, Union Official
c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000

John Spriggs, Union Official
c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000

Northern Territory Division:

Erica Schultz, Teacher
c/- IEUA-QNT, 346 Turbot Street, Spring Hill 4000

5. Address of Branch:

Registered Office:

Street Address: 346 Turbot Street, Spring Hill Qld 4000
Postal Address: PO Box 418, Fortitude Valley Qld 4006
Telephone: 07 3839 7020
Facsimile: 07 3839 7021
Email: enquiries@qieu.asn.au

Divisional Office:

Street Address: 38 Woods Street, Darwin NT 0801
Postal Address: PO Box 418, Fortitude Valley Qld 4006
Telephone: 08 8981 1924
Facsimile: 08 8981 1935
Email: enquiries@qieu.asn.au

6. Elections in the Branch:

The current term of office for members of the Branch Executive concludes at noon on 31 October 2020.

The residual vacancies from the 2016 quadrennial election – namely, two (2) members of the Branch Executive Queensland Division, two (2) members of the Branch Executive Northern Territory Division, four (4) members of the Northern Territory Division Advisory Committee, and one (1) committee member from the Northern Territory Division - will require a further election process in 2017.

7. Name of Each Branch that Commenced Operation in the Previous 12 Months:

Nil.

8. Name of Each Branch that Ceased Operation in the Previous 12 Months:

Nil.

9. Recovery of Wages Activity:

No recovery of wages activities have occurred.

10. Number of Members:

The Independent Education Union of Australia Queensland and Northern Territory Branch had a membership of 17,798 as at 31 December 2015.

I make this declaration conscientiously believing the same to be true.

Signed:



**TERENCE PATRICK BURKE
SECRETARY**

Dated: 28 February 2017

Section 5
IEU (SOUTH AUSTRALIA)
BRANCH

INDEPENDENT EDUCATION UNION (SOUTH AUSTRALIA) BRANCH

2017 RETURN

I, **GLEN PETER BURTON SEIDEL** of 213 - 215 Currie St, Adelaide 5000, Union Official, declare that I am the Secretary of the Independent Education Union (South Australia) Branch and am authorised by the Rules to sign documents on behalf of the Branch.

1. A register of members has, during 2016, been kept and maintained as required by s230(1)(a) and (2) of the Act.
2. A list of the offices in the organisation is set out in the notice attached.
3. A list of the names, postal addresses and occupations of persons holding offices in the branch is set out in the notice attached.
4. A list of the names, postal addresses and occupations of delegates to Council is set out in the notice attached.
5. There will be no elections held in 2017.
6. No branches commenced operation in the previous 12 months.
7. No branches ceased operation in the previous 12 months.
8. The total number of members at 31st December 2016 was 3851. No agreement has been entered into relating to members of State unions under s151(1) of the RO Act.

I declare that the above particulars and those set out in the notice attached hereto are true and correct to the best of my knowledge and belief.

Signed:



Date: 9 January 2017

INDEPENDENT EDUCATION UNION (SOUTH AUSTRALIA) BRANCH

2016 RETURN

| | | | | |
|----------------------------------|--|-------------|---------------------------------------|------------------|
| Name and address of the Branch | Independent Education Union (South Australia) Branch 213-215 Currie Street, Adelaide SA 5000 | | | |
| Offices of the Branch | <ul style="list-style-type: none"> • President • Vice Presidents (2) • Secretary • Treasurer • Ordinary Members of Branch Executive (7) • Delegates to Federal Council (3) • Delegate to Federal Executive • Alternative Delegate to Federal Executive | | | |
| Occupants of the offices: | | | | |
| Secretary | Glen Seidel | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Union Official |
| President | Jenny Gilchrist | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| Vice President | Anthony Haskell | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| Vice President | Noel Karcher | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| Treasurer | Evaldas Reinke | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| Ordinary Members of Executive | Sue Bailey | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | School Assistant |
| | Gerry Conley | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Trainer |
| | John Coop | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| | Michael Francis | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| | David Freeman | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |
| | Sheryl Hoffmann | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | School Assistant |
| | Britta Jureckson | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |

| | | | | |
|---|----------------|-------------|---------------------------------------|----------------|
| Branch Delegate To Federal Council | Glen Seidel | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Union Official |
| Branch Delegate To Federal Council | Wendy Evans | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Union Official |
| Branch Delegate To Federal Council | Louise Firrell | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Union Official |
| Delegate to Federal Executive | Glen Seidel | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Union Official |
| Alternate Delegate to Federal Executive | John Coop | C/- IEU(SA) | 213-215 Currie Street, Adelaide, 5000 | Teacher |

Section 6
IEUA WA BRANCH

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, **ANGELA BRIANT**, being the SECRETARY of the Independent Education Union of Australia WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Suite 20, 63 Knutsford Avenue Rivervale Western Australia 6103.
 - The name of the organisation is **Independent Education Union of Australia WA Branch**
 - On 31 December 2016 the number of members was 4,811
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
4. Under the rules of the organisation, the following Branch elections must be held this year
 - Three Branch Ordinary Executive Members
 - One Branch Delegate to Federal Council
5. No branches COMMENCED or CEASED operation during the previous twelve months.
6. The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

I declare that the above particulars and those set out in the notice attached hereto are true and correct to the best of my knowledge and belief.

Signed:

Angela Burt

Dated: 08/03/2017

ANNEXURE A

7. Offices and Office Holders in the Branch:

| Name of Office | Name of Office Holder | Postal Address of Office Holder | Occupation of Office Holder |
|---|--|--|------------------------------------|
| <i>Secretary</i> | <i>Angela Briant</i> | <i>c/- IEUA WA Branch PO Box 739 Belmont WA 6984</i> | <i>Paid official</i> |
| <i>President</i> | <i>Anthony Walker</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Vice President</i> | <i>Marianne Swain</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Ordinary Executive Member</i> | <i>Jean Frost</i> | <i>As above</i> | <i>Technician</i> |
| <i>Ordinary Executive Member</i> | <i>Bruce Martin</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Ordinary Executive Member</i> | <i>Andrew Milne</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Ordinary Executive Member</i> | <i>Robert Harry Hartley Thomas</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Ordinary Executive Member</i> | <i>Carolyn Williams</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Ordinary Executive Member</i> | <i>Vacant</i> | <i>As above</i> | <i>Vacant</i> |
| <i>Ordinary Executive Member</i> | <i>Vacant</i> | <i>As above</i> | <i>Vacant</i> |
| <i>Ordinary Executive Member</i> | <i>Vacant</i> | <i>As above</i> | <i>Vacant</i> |
| <i>Branch Delegate to Federal Council</i> | <i>Angela Briant</i> | <i>As above</i> | <i>Paid official</i> |
| <i>Branch Delegate to Federal Council</i> | <i>Anthony Walker</i> | <i>As above</i> | <i>Teacher</i> |
| <i>Branch Delegate to Federal Council</i> | <i>Vacant</i> | <i>As above</i> | <i>Vacant</i> |
| | | | |
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24 January 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

Dear The Federal Secretary,

**Independent Education Union of Australia
Annual Return of Information for 2017 [AR2017/101]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2017 in respect of the Independent Education Union of Australia by **31 March 2017**. However, for the reasons explained below, we strongly recommend that organisations lodge the Annual Return of information **as soon as possible**.

The new Registered Organisations Commission

The Registered Organisations Commission (the ROC) will be created in 2017.

Annual Returns of Information must be lodged with the Fair Work Commission until the ROC is established. Once the ROC is established, Annual Returns of information must be lodged with the ROC.

It is not yet known when the ROC will be established. We strongly encourage you to lodge the Annual Return of Information with the Fair Work Commission **as soon as possible** to avoid any potential administrative delays which may be caused by new email and postal addresses and contact phone numbers with the newly created ROC.

The Fair Work Commission will be providing information on the transition to the ROC through its subscription service and its website. For details about the subscription service, go to [Subscriptions](#) and subscribe to the Registered organisations information service.

Where to lodge your Annual Return of information

| | Before the ROC is established | From establishment of the ROC |
|-----------------------|---|--|
| Where to lodge | Lodge your Annual Return of information with the Fair Work Commission | Lodge your Annual Return of information with the ROC |
| How to lodge | The easiest way to lodge your Annual Return of information is via email: orgs@fwc.gov.au | Lodgement methods are not yet known |
| Recommendation | Lodge with the Fair Work Commission as soon as possible to avoid potential delays | |

What must be lodged?

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* (the RO Act) must be lodged with the Fair Work Commission (the Commission). The matters to be included in the declaration are set out in the attached checklist.

In maintaining the register of members, your attention is drawn to the circumstances where membership ceases to exist (s.230(2)(b) and s.171A of the RO Act).

11 Exhibition Street
Melbourne VIC 3000
GPO Box 1994
Melbourne VIC 3001

Telephone: (03) 8661 7777
Email : orgs@fwc.gov.au
Internet : www.fwc.gov.au

Once an Annual Return has been lodged, a copy will be posted on our website at [List of Registered Organisations](#). Therefore, to protect the privacy of the relevant office holders listed in the declarations, it is recommended that officers list their official mailing address rather than personal home address.

Who must sign the declaration?

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement.

Who lodges the Annual Return of information?

Section 233 places the onus of lodgement on the organisation and not on each individual branch. It is therefore the national body that is obliged to collate and lodge all of the required information. Annual Return templates are available on the Commission website at [Registered Organisations fact sheets](#), one for an [organisation with branches](#) and one for an [organisation without branches](#).

What happens if the information changes?

The Secretary, or other prescribed officer, must notify the Fair Work Commission (or the ROC when it is established) within 35 days of any changes to such records that may occur throughout the year.

Failure to comply with these obligations is subject to a civil penalty provision (up to \$54,000 for a body corporate and \$10,800 for an individual per contravention), under s.305 of the RO Act.

Please do not hesitate to contact the Commission by phone on (03) 8661 7777 or by e-mail at orgs@fwc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely,

Debbie Ball

Debbie Ball
Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the RO Regulations).

A copy of each of the following records must be lodged with the Fair Work Commission (the Commission) between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.

| Requirement | Details of requirement |
|--|---|
| Maintenance of Register of Members | A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] Note: In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist. |
| List of Offices | A list of the offices in the organisation and each branch (note the definition of office and officer in ss.6 and 9) [s.230(1)(b)] |
| List of Office holders | A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of office and officer in ss.6 and 9) [s.230(1)(c)] |
| List of Branches | A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)] |
| New Branches | A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)] |
| Old Branches | A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)] |
| Addresses of Organisation and Branches | A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)] |
| Elections in Organisation and Branches | A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act |
| Statement concerning number of members | A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act,- a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and rr.147(f) and (g)] |

Obligation to notify of changes within 35 days

If there are any changes during the year to the offices, officeholders, branches (where relevant) or the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with the Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].



24 January 2017

The Federal Secretary
Independent Education Union of Australia
ieu@ieu.org.au

Dear The Federal Secretary,

Notification of changes made to records [AR2017/101]

I acknowledge receipt of a Notification of Change to the office holders of the Independent Education Union of Australia.

This information was lodged with the Fair Work Commission (the Commission) in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act). The table below outlines the changes notified and when they were lodged. Our records have been updated accordingly.

The document can be viewed on the Commission Website through the list of Registered Organisations - <https://www.fwc.gov.au/registered-organisations/find-registered-organisations>

| Date of lodgement | Branch | Change |
|-------------------|--------|-----------------|
| 23 January 2017 | SA | Ordinary Member |

Section 154D(1) of the RO Act requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be in your organisation's rules.

Thank you for the notification.

Yours sincerely,

Debbie Ball
Regulatory Compliance Branch

11 Exhibition Street
Melbourne VIC 3000
GPO Box 1994
Melbourne VIC 3001

Telephone: (03) 8661 7777
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23 January 2017

Regulatory Compliance Branch
Fair Work Commission
GPO Box 1994
MELBOURNE VIC 3001

Attention Regulatory Compliance Branch,

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009.

Please be advised that as at 1 January 2017, as a direct result of the Executive election in 2016, the following changes were made to the Offices of the organisation.

- Fil Isles was not re-elected to her position as Ordinary Member on the board of Executive.
- Priscilla Corbell did not run for re-election so is no longer an Ordinary Member on the board of Executive
- Gerry Conley, trainer for SA Unions, was elected as an Ordinary Member to the board of Executive. Address C/- IEU(SA) 213-215 Currie Street, Adelaide, 5000
- Britta Jureckson, teacher at Pembroke Junior School, was elected as an Ordinary Member to the board of Executive. Address C/- IEU(SA) 213-215 Currie Street, Adelaide, 5000.

I declare that I am authorised to make this declaration and that this is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009.

Yours sincerely,



Glen Seidel
Secretary
Independent Education Union (SA)