

20 January 2020

John Quessy Federal President & NSW Branch Secretary Independent Education Union of Australia-New South Wales/Australian Capital Territory Branch Sent via email: industrial@ieu.asn.au

cc: Federal Office, ieu@ieu.org.au

Dear John Quessy

### Organisation must respond to the post-election report of the Australian Electoral Commission: E2018/283

On 10/01/2020 the Registered Organisations Commission (the ROC) received a post election report from the Australian Electoral Commission (AEC) for election E2018/283. The AEC will have also provided the report to the organisation under section 197 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The report identifies rules that were difficult to interpret or apply, in particular Federal Rules 17(s) and 17(t). This letter serves as a reminder of the obligations imposed on the organisation or branch as a consequence of the AEC's report. If a response has already been sent to the AEC and made available to all members please disregard this letter.

#### A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regs 141(4) and (5)).

#### A written response must be provided to the AEC

A written response must be provided to the AEC within 30 days of receipt of the report. The organisation's response must include whether the organisation or branch intends to take action and if so what action the organisation or branch intends to take (s198(2)).

#### Extract of report must be made available to members

The organisation or branch must make the section of the report relating to the difficult rules available to its members (s198(3)). This extract from the report must be made available to the members before or at the same time as the organisation's response is made available to members.

#### Written response must be made available to members

A copy of the organisation's response to the AEC must be made available to members either:

- within 30 days after the response is given to the AEC, or
- published in the next edition of the organisation or branch journal (s198(5))

Subsection 198(6) and regulation 142 prescribe ways in which the relevant extract and the copy of the response can be made available to members. These do not limit the ways in which they can be made available to members. The organisation will comply if it does all of the following:-

- publish the report extract and the copy of the response in the next edition of the organisation or branch's journal; and
- within 30 days of giving the response to the AEC:
  - lodges with the ROC a copy of the relevant extract and response, together with a declaration that a copy will be provided to any member who so requests; and
  - give notice in the next edition of the organisation or branch's journal, or an appropriate newspaper, that a copy of the relevant extract and response are available on request to each member free of charge; and
- publish the relevant extract on the website within 14 days after receiving the report, and publish the response on the website within 14 days of giving the response to the AEC (reg 142(2)).

#### Penalties may apply

If the organisation or branch does not:

- respond to the AEC within 30 days,
- make the extract of the report relating to the rules available to members no later than the organisation's response is made available to members, or
- make the organisation's response available to members within 30 days or in the next edition of the journal,

the organisation may face penalties under the RO Act. Each requirement listed above is a civil penalty provision that may result in fines for the organisation

As noted above, if the response and report have already been made available to members and the AEC, please disregard this letter. If you have any questions in relation to these obligations please contact the ROC for assistance by email to regorgs@roc.gov.au.

#### If the organisation or branch decides to alter its rules in response to the AEC's report

If the organisation or branch decides to alter its rules in response to the AEC's report, the ROC is NOT able to provide advice and assistance regarding draft alterations or the processes required to make the alterations. Rule alterations remain a function of the Fair Work Commission.

Yours sincerely

#### **Registered Organisations Commission**



Australian Government

**Registered Organisations Commission** 

20 January 2020

John Quessy Fed President & NSW Branch Secretary Independent Education Union of Australia-New South Wales/Australian Capital Territory Branch Sent via email: industrial@ieu.asn.au

cc: National Office, ieu@ieu.org.au

Dear John Quessy,

#### Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of stages 1 and 2 contested and uncontested offices in matter E2018/283. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission within **35 days of any changes** to the holders of office in the organisation. If there are no changes a notification is not required. If the election has resulted in any changes to the holders of office, the Independent Education Union of Australia-New South Wales/Australian Capital Territory Branch must notify the Commission of these changes. In particular, please advise:

- 1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
- 2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;

- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours sincerely

#### **Registered Organisations Commission**

# **Post-election report**

### Independent Education Union of Australia NSW/ACT Branch- Scheduled election E2018/283



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### Election(s) Covered in this Report

Organisation: Election: Election Decision No/s: Independent Education Union of Australia- NSW/ACT Branch Scheduled E2018/283

### Rules

Rules used for the election:	[130N: Incorporates alterations of 14 May 2018] [R2018/45] (replaces rulebook dated 12 April 2018 [R2017/253 and R2017/293])
Rules difficult to apply/interpret:	Federal Rule 17(s) is difficult to apply. The rule requires that the Returning Officer shall collect the returned ballot papers from the post office box and deposit them in a ballot box kept at the post office until the commencement of the count of the ballot. The AEC is unable to secure a ballot box located in a post office. Therefore the Returning Officer, after collecting the returned ballot papers from the post office, keeps them in a secured area inside the AEC premises. It is recommended that the Rules incorporate the AEC's Model Rules Guide (refer to paragraphs 16 & 17).
	Federal Rule 17(t), requires the count to be conducted at the 'registered office'. Counting of ballot papers are conducted at AEC offices to ensure security of all ballot materials and to facilitate use of AEC systems, it is recommended that the Rules be amended so that the count is conducted at AEC premises. Further, 'opened in the presence of the Scrutineers and counting shall then proceed' is not always practicable as not all appointed scrutineers may be present. It is suggested that the Returning Officer will commence the count at the allotted time as soon as the ballot closes in the presence of the scrutineers who are in attendance.
Model Rule reference (if any):	Refer to AEC Model Rules Guide as indicated above.

For more details see the Model Rules on the AEC website: (https://www.aec.gov.au/About\_AEC/AEC\_Services/Industrial\_Elections)

### Roll of Voters

#### Stage - 1

Total number of voters on the Roll:	29533	
Number of apparent workplace addresses:	114	
Number of non-current addresses:	160	
Post-election report   Independent Education Un	ion of Australia- NSW/A	CT Branch E2018/283

Other matters pertaining to the roll of voters: Stage – 2	N/A
Total number of voters on the Roll:	22
Number of apparent workplace addresses:	Nil
Number of non-current addresses:	Nil
Other matters pertaining to the roll of voters:	None

### Irregularities

Details of written allegations of irregularities, and action taken by AEC: Other irregularities identified, and action taken: None

### Other Matters

Returning Officer actions required (Section 193): Yes Details:

- 1. As there is no rule pertaining to the withdrawal of Nomination, the Returning Officer has applied Section 193(1) (b) of the Fair Work (Registered Organisation) Act 2009 to fix a closing time for the withdrawal of nomination related to this election.
- Federal rule 17 (t) is difficult to apply as it states that the ballot box will be opened by the Returning Officer in the presence of Scrutineers. The Returning Officer has applied Section 193(1) (b) of the Fair Work (Registered Organisation) Act 2009 and opened the ballot box for counting the ballot papers in the presence of scrutineers in attendance at the time fixed for the scrutiny.

### Signed

bates and

Ishtiaq Ahmed Returning Officer Australian Electoral Commission E: nswelections@aec.gov.au P: 02 9375 6331 10 January 2020

### Attachments

- A. Declaration of Results for Contested and Uncontested Offices Stage 1
- B. Declaration of Results for Uncontested Offices Stage 2
- C. Declaration of Results for Contested Offices Stage 2

#### Independent Education Union of Australia NSW/ACT Branch DECLARATION OF RESULTS - E2018/283 - Stage 2 Uncontested Offices

#### **Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Branch Executives** 

Alternative Delegate to Federal Executive (1)

Candidates MATTHEWS Carol

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Chris Cox Returning Officer Telephone: 02 9375 6301 Email: nswelections@aec.gov.au 20/12/2019



### Independent Education Union of Australia NSW/ACT Branch DECLARATION OF RESULTS - E2018/283 - Stage 2 Contested Offices

#### **Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

#### **Branch Executives**

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	22
Number of voters issued with voting material	22
Total number of voters issued with replacement voting material	0
Total number of voting material packs issued	22
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	16
Number of declaration envelopes rejected at preliminary scrutiny (minus)	0
Number of ballot papers returned outside declaration envelopes (minus)	0
COUNT	
Total ballot papers admitted to the count	16
LATE OR UNRETURNED VOTING MATERIAL	
Voting material returned as unclaimed mail by closing date of ballot	0
Voting material packs not returned by voters by closing date of the ballot	6
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	73 %

#### **Deputy President (1)**

Candidates	First Preference Votes	Final Votes
BAKER, Bernadette	7	7
RUELLO, Tina	9	9
Total ballot papers admitted for this office		
Formal Ballot papers		16
Informal Ballot papers		0

I declare the following elected:

• RUELLO, Tina

Chris Cox Returning Officer Telephone: 02 9375 6301 Email: nswelections@aec.gov.au 20/12/2019



### Independent Education Union of Australia New South Wales/ Australian Capital Territory Branch DECLARATION OF RESULTS - E2018/283 - Stage 1 Contested and Uncontested Offices

#### **Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	29533
Number of voters issued with voting material	29533
Total number of voters issued with replacement voting material	0
Total number of voting material packs issued	29533
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot	1897
Number of declaration envelopes rejected at preliminary scrutiny	71
COUNT	
Total ballot papers admitted to the count	1826
LATE OR UNRETURNED VOTING MATERIAL	
Voting material returned as unclaimed mail by closing date of ballot	152
Voting material packs not returned by voters by closing date of the ballot	27484
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	6.94 %

#### **General Executive Members (10)**

Candidates	Final Votes
CRADDOCK-LOVETT, Phoebe	1,178
O'NEILL, John	1,326
TEMPLETON, Helen	1,223
LOCKWOOD, Libby	1,372
LUEDI, Anna	1,424
COOPER, Vincent	990
PENSON, Suzanne	1,357
CIMINO, Marco	837
*McDONALD, Angela	1,364
MEAD, Amy	1,374
*PAINE, Bruce	1,188
GOSS, Simon	1,095
RUELLO, Tina	1,309
PRATT, Jeff	1,193

\*McDONALD, Angela and PAINE, Bruce have become ineligible to be elected as they have been elected in the positions of Vice Presidents.

Total ballot papers admitted for this office	1,826
Formal Ballot papers	1,723
Informal Ballot papers	103
I declare the following elected:	Order Elected
LUEDI, Anna	1
• MEAD, Amy	2
LOCKWOOD, Libby	3
PENSON, Suzanne	4
O'NEILL, John	5
RUELLO, Tina	6
TEMPLETON, Helen	7
PRATT, Jeff	8
<ul><li>CRADDOCK-LOVETT, Phoebe</li><li>GOSS, Simon</li></ul>	9 10

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	29533
Number of voters issued with voting material	29533
Total number of voters issued with replacement voting material	0
Total number of voting material packs issued	29533
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot	1897
Number of declaration envelopes rejected at preliminary scrutiny	83
COUNT	
Total ballot papers admitted to the count	1814

#### NSW /ACT Branch Delegates to Federal Council (16)

Candidates	Final Votes
GRIFFITHS, Liam	1,331
JERVIS, Marilyn	1,259
MOORE, Carolyn	1,431
CATON, Lyn	1,329
COOPER, Vincent	1,056
WARREN, Kendall	1,184
COTTON, Amy	1,271
HEGGART, Keith	1,121
COLLINS, Carolyn	1,240
BAKER, Bernadette	1,366
McHUGH, Denise	1,360

TOWSON, David	1,241
SMITH, Pam	1,325
NORTHAM, Mark	1,333
MATTHEWS, Carol	1,418
WILKINSON, Christine	1,337
PENSON, Suzanne	1,304
TEMPLETON, Helen	1,151
FITZGIBBON, Therese	1,350
HERON, Verena	1,257
Total ballot papers admitted for this office	1,814
Formal Ballot papers	1,604
Informal Ballot papers	210
I declare the following elected:	Order Elected
MOORE, Carolyn	1
MATTHEWS, Carol	2
BAKER, Bernadette	3
McHUGH, Denise	4
FITZGIBBON, Therese	5
WILKINSON, Christine	6
NORTHAM, Mark	7
GRIFFITHS, Liam	8
• CATON, Lyn	9
• SMITH, Pam	10
PENSON, Suzanne	11
• COTTON, Amy	12
JERVIS, Marilyn	13
HERON, Verena	14
TOWSON, David	15
COLLINS, Carolyn	16

VOTING MATERIAL ISSUED		
Total number of people on the roll of voters (a)	8165	
Number of voters issued with voting material	8165	
Total number of voters issued with replacement voting material	0	
Total number of voting material packs issued		
VOTING MATERIAL RETURNED		
Total number of envelopes returned for scrutiny by closing date of ballot (b)	417	
Number of declaration envelopes rejected at preliminary scrutiny (minus)	2	
COUNT		
Total ballot papers admitted to the count	415	

Vice President (IND- Members other than early childhood service)	(1)
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<u>Candidates</u>	Final Votes
TEMPLETON, Helen	185
PAINE, Bruce	227
Total ballot papers admitted for this office	415
Formal Ballot papers	412
Informal Ballot papers	3

I declare the following elected:

• PAINE, Bruce

VOTING MATERIAL ISSUED		
Total number of people on the roll of voters (a)	1589	
Number of voters issued with voting material	1589	
Total number of voters issued with replacement voting material	0	
Total number of voting material packs issued	1589	
VOTING MATERIAL RETURNED		
Total number of envelopes returned for scrutiny by closing date of ballot (b)	150	
Number of declaration envelopes rejected at preliminary scrutiny (minus)		
COUNT		
Total ballot papers admitted to the count	150	

#### Vice President (ACT - Members employed in ACT) (1)

Candidates	Final Votes
McDONALD, Angela	111
GODFREY, Leah	38
Total ballot papers admitted for this office	150
Formal Ballot papers	149
Informal Ballot papers	1

I declare the following elected:

• McDONALD, Angela

President (1)

Candidates WILKINSON Christine

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### **Financial Officers (2)**

Candidates McHUGH Denise MOORE Peter

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### Branch Secretary (1)

Candidates NORTHAM Mark

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### **Branch Deputy Secretary (1)**

Candidates MATTHEWS Carol

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### **Branch Assistant Secretary (2)**

<u>Candidates</u> GRIFFITHS Liam SMITH Pam

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### Vice President (ECS- Members employed in NSW in early childhood services) (1)

Candidates CONNELL Gabrielle

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### Vice President (CAT- Catholic Diocese ) (1)

Candidates BAKER Bernadette

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

#### Vice President (SUP- Members as school support ) (1)

Candidates COLLINS Carolyn

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Jostan and

Ishtiaq Ahmed Returning Officer Telephone: 02 9375 6331 Email: nswelections@aec.gov.au 27/09/2019





Australian Government

**Registered Organisations Commission** 

### **DECISION**

Fair Work (Registered Organisations) Act 2009 s.189—Arrangement for conduct of an election

### **Independent Education Union of Australia** (E2018/283)

MR COYLE

#### MELBOURNE, 21 MARCH 2019

Arrangement for conduct of election.

[1] On 26 February 2019 the Independent Education Union of Australia, New South Wales/Australian Capital Territory Branch (the Branch) lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

President	(1)
Vice-Presidents	(5)
Financial Officers	(2)
Branch Secretary	(1)
Branch Deputy Secretary	(1)
Branch Assistant Secretary	(2)
General Executive Members	(10)
NSW/ACT Branch Delegates to Federal Council	(16)
Deputy President	(1)
Alternative Delegate to Federal Executive	(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.

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## PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009

I, John Quessy, being the Branch Secretary of the Independent Education Union of Australia, NSW/ACT Branch, make the following statement:

I am authorised to sign this statement containing prescribed information for the Independent Education Union of Australia NSW/ACT Branch.

- 1) For the purpose of subsection 189(1) of the Act, the following information is provided:
- (a) The name of each office in respect of which the election is required is:

#### Branch Executive (Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46)

President (1) Vice-Presidents (5) Financial Officers (2) Branch Secretary (1) Branch Deputy Secretary (1) Branch Assistant Secretary (2) General Executive Members (10) Deputy Branch President Alternative Delegate to Federal Executive

#### NSW/ACT Branch Delegates to Federal Council (Rule 8, IEUA Rules, page 8)

16 Delegates – Membership 29 673 as at 31 December 2018.

#### See Annexure A.

- (b) The reason for the election is that the term of office is due to expire.
- (c) As listed in (a) above.
- (d) The electorates for the five Vice-Presidents are as follows one each elected respectively by and from:
  - (1) Members employed in NSW in early childhood services.

- (2) Members employed in NSW in schools or as an advisor, supervisor or education officer by or under the supervision of a Catholic diocese but excluding members included in paragraph (d).
- (3) Members employed in NSW in a school or educational institution other than an early childhood service or a school or educational institution under the supervision of a Catholic Diocese but excluding members in sub-paragraph (d) of this paragraph;
- (4) Members employed in NSW as school support staff, (including school secretaries, clerical assistants or school assistants); boarding house staff (other than teachers); grounds or maintenance staff; canteen staff and members in other related classifications.
- (5) Members employed in the Australian Capital Territory.

The electorate for the positions of Deputy President and alternate delegate to Federal Executive is the Branch Executive.

- (e) The electorate for all other positions is the full membership (the complete roll of voters).
- (f) The time frame proposed by the organisation and as required in the rules of the organisation (see generally Federal Rule 17 and NSW/ACT Branch Rule 10) for all positions except Deputy President and Alternate Delegate to Federal Executive is as follows:
  - (i) Publication date is Monday 16 July 2019.
  - (ii) Nominations to open Tuesday 17 July 2019 and close 4.00pm Tuesday 7 August 2019.(see Federal Rule 17 (h) and Branch Rule 10.8 (b)).
  - (iii) The roll of voters shall close 4.00pm Monday 8 July 2019. (Federal Rule 17 (q)).
  - (iv) The ballot to Commence Wednesday 28 August 2019 and close noon Wednesday 18 September 2019.

The elections for the positions of Deputy President and alternate delegate to Federal Executive, conducted by and from the Branch Executive, should be completed as soon as possible thereafter (Branch Rule 10.12).

(g) The voting system to be employed in the conduct of the elections for the Branch Executive and the delegates to Federal Council is a direct voting system.

The voting system for the positions of alternate delegate to Federal Executive and Deputy President is collegiate.

2. This statement **IS** lodged at least 2 months before nominations open for the election below.

Signed: 12. 2.2019 Dated:

[PLEASE NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to <u>regorgs@roc.gov.au</u>.]

#### ANNEXURE A

• Elections that are required:

Branch	Name of Office	Number required	Voting System Direct voting system; Collegiate electoral system	Reason for Election Scheduled; Casual vacancy; New office created; Insufficient nominations	Electorate
NSW/ACT Branch	President	1	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	Vice - Presidents	5	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	Financial Officer	2	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	Branch Secretary	1	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	Branch Deputy Secretary	1	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	Branch Assistant Secretary	2	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	General Executive Members	10	Direct voting system	Scheduled	Rule 7.3 NSW/ACT Branch Rules of IEUA Rules, page 46
NSW/ACT Branch	NSW/ACT Branch Delegates to Federal Council	16	Direct voting system	Scheduled	Rule 8, IEUA Rules, page 8
NSW/ACT Branch	Deputy Branch President	1	Collegiate electoral system	Scheduled	Rule 10.12 NSW/ACT Branch Rules of IEUA Rules, page 54
NSW/ACT Branch	Alternative Delegate to Federal Executive	1	Collegiate electoral system	Scheduled	Rule 10.12 NSW/ACT Branch Rules of IEUA Rules, page 54

• Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	17 July 2019	
Nominations CLOSE	8 August 2019 (Federal Rule 17(h) and Branch Rule 10.8 (b)	
Roll of Voters cut-off date	7 days prior to nominations opening (Federal Rule 17(q)	