



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7799  
Fax: (03) 9654 6672

Mr Terry Burke  
Secretary  
Independent Education Union of Australia  
Queensland Branch  
346 Turbot Street  
SPRING HILL QLD 4000

Dear Mr Burke,

**Re: Financial Documents - year ended 31 December 2004 (FR2004/654)**  
**Schedule 1B - Workplace Relations Act 1996 (RAO Schedule)**

I have received the Designated Officer's Certificate relating to the financial reports for the Queensland Branch of the Independent Education Union of Australia for the year ended 31 December 2004. The certificate (together with a copy of the accounts) was lodged in the Industrial Registry on 1 September 2005 under s268 of the RAO Schedule of the Workplace Relations Act 1996.

I also acknowledge receipt of your letter of 15 August 2005 regarding the same matter.

Your comments in the certificate and letter have been noted and the financial reports for year ending 31 December 2004 have now been filed.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Schultz', written over a horizontal line.

Andrew Schultz  
Statutory Services Branch

5 September 2005



# THE INDEPENDENT EDUCATION UNION OF AUSTRALIA QUEENSLAND BRANCH

ABN 81 062 483 379

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346 Turbot Street  
Spring Hill Q 4000

adm6252tb:nm  
8/2/17; 3/3/4; 1/7/2

Monday, 29 August 2005

*Rec'd 1/9/05*  
Mr Andrew Schultz  
Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994S  
MELBOURNE VIC 3001

Dear Mr Schultz

## Re: Independent Education Union of Australia – Queensland Branch Financial Documents for Year Ended 31 December 2004

I would now confirm that all parts of the financial report were again tabled at the Committee of Management meeting held on 28 August 2005.

I would advise that the following motions were endorsed at that meeting:

**MOVED: T Burke**

**SECONDED: C Cooper**

*That the Committee of Management resolve that:*

- (a) *The Financial Statements and Notes comply with Australian Accounting Standards;*
- (b) *The Financial Statements and Notes comply with the reporting guidelines of the Industrial Registrar;*
- (c) *The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;*
- (d) *There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and*
- (e) *During the financial year ended 31 December 2004 and since the end of that year:*
  - (i) *Meetings of the Committee of Management were held in accordance with the Rules of the Branch; and*
  - (ii) *The financial affairs of the reporting unit have been managed in accordance with the Rules of the Branch; and*
  - (iii) *The financial records of the reporting unit have been kept and maintained in accordance with Schedule 1B of the Workplace Relations Act 1996 and the Regulations; and*
  - (iv) *No request has been made by a member of the reporting unit or a Registrar duly made under Section 272 of Schedule 1B of the Workplace Relations Act 1996; and*

- (v) *No orders for inspection of financial records have been made by the Commission under Section 273 of the Schedule 1B of the Workplace Relations Act 1996.*

**CARRIED**

**MOVED: T Burke**

**SECONDED: C Cooper**

*That the audited statement of the receipts and payments for the financial year 2004 and the general balance sheet showing assets and liabilities, duly signed and certified by the auditor, be endorsed.*

**CARRIED**

**MOVED: T Burke**

**SECONDED: C Cooper**

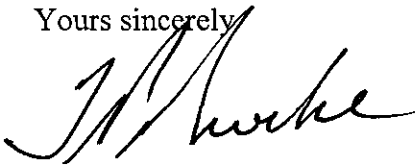
*That the audited accounts for the financial year 2004, having been published in The Independent Voice within the required timelines and tabled to this meeting in accordance with the Workplace Relations Act 1996, should now be lodged with the Australian Industrial Registry.*

**CARRIED**

I trust that you are now able to lodge the Audited Accounts. A copy is again attached.

Please do not hesitate to contact me if you require any further information.

Yours sincerely



**TERRY BURKE  
BRANCH SECRETARY**

*Attach.*



**QUEENSLAND INDEPENDENT EDUCATION UNION**

ABN 45 620 218 712

**Brisbane Registered Office:**

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Our Ref:

adm6238tb:nm

8/2/17; 3/3/4; 1/7/2

Monday, 15 August 2005

*Recd 22/8/05*  
Mr Andrew Schultz  
Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994S  
MELBOURNE VIC 3001

Dear Mr Schultz

I write in reference to your correspondence dated 4 August 2005 regarding the IEUA-Qld Branch Financial Documents (year ended 31 December 2004) and further to our conversation of today's date.

I can confirm that all parts of the financial report (the Accounts, Audit Report, Operating Report and Committee of Management Statement) were:

- (a) presented at a meeting of the Committee of Management (the first meeting) on 6 February 2005;
- (b) published in the union journal forwarded to all members on 14 February 2005; and
- (c) represented, considered and endorsed at a meeting of the Committee of Management (the second meeting) on 10 April 2005.

I apologise that the dates inserted on the relevant documents suggested otherwise; we understood that the document could only be formally signed for forwarding to the Registry following the second meeting of the Committee of Management.

In light of an imminent meeting of the Committee of Management (28 August 2005), we shall resubmit all parts of the financial report and, upon further endorsement, we shall resubmit the financial report for filing by the Registry.

Thank you for your assistance in this matter.

Yours sincerely

**TERRY BURKE**  
**GENERAL SECRETARY**



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
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Mr Terry Burke  
Secretary  
Independent Education Union of Australia  
Queensland Branch  
346 Turbot Street  
SPRING HILL QLD 4000

Dear Mr Burke,

**Re: Financial Documents - year ended 31 December 2004 (FR2004/654)**  
**Schedule 1B - Workplace Relations Act 1996 (RAO Schedule)**

I have received the financial report for the Queensland Branch of the Independent Education Union of Australia for the year ended 31 December 2004. The documents were lodged in the Registry on 26 April 2005 under s268 of Schedule 1B of the Workplace Relations Act 1996.

As you would be aware, this is the first lodgment by the branch of its audited financial report under Schedule 1B (Registration and Accountability of Organisations (RAO) Schedule) which commenced on 12 May 2003.

The documents have not yet been filed as the following matter requires your further attention:

Timing of financial documents

The RAO Schedule requires *all* parts of the financial report (the Accounts, Audit Report, Operating Report and Committee of Management Statement) to be completed prior to the provision of the full report to members and its presentation to a final meeting – see the enclosed *Timeline*.

I note however that the financial report was presented to the Branch Executive on 10 April 2005 yet the following parts of the full report were both dated 18 April 2005:

- Operating Report
- Committee of Management Statement

Accordingly, the branch is required to present the full financial report to a further meeting and then lodge in the Registry a revised Secretary's Certificate under s268 of the RAO Schedule that provides the date of the meeting by Friday 26 August 2005.

If the branch is unable to present the documents to a meeting by this date could you please advise the Registry, by the same date, as to when the documents are expected to be presented to the meeting.

Comments to assist future financial reports

The following comments may assist you when you next prepare financial reports. No further action is required regarding these issues with respect to the lodged documents.

## Presentation of documents to meeting

Under the RAO Schedule the standard obligation is for the full financial report to be presented to a general meeting of members within 7 months of the end of the financial year. The documents may only be presented directly to a Committee of Management meeting where the rules of an organisation contain a provision that allows up to 5% of members to call a general meeting to be held to consider the report - see s266(3).

While Rule 16 of the Queensland Branch Rules ('General Meeting – Financial Reports') was amended on 7 May 2004 (R2004/283) to bring it into accordance with the requirements of s266 I note that the amended rule 16 is limited to 5% of *financial* members. The Registrar has formed the view that s266 should not be interpreted as being limited to financial members.

Therefore, if the branch in future years wishes to present the financial report to the Committee of Management rather than a general meeting it will be necessary for the branch to further amend its rules in accordance with the requirements of s266(3). For example, this may involve the deletion of references to 'financial' members in Queensland Branch Rule 16, or the branch may have alternative views regarding how this issue may be addressed. The Registry can provide advice and/or assistance regarding any draft rules the branch may wish to submit with respect to this issue.

## Auditor's Report

The opinion of the auditor in the audit report was expressed in terms previously required under the *Workplace Relations Act 1996*. Under the RAO Schedule, the auditor should express an opinion as required by s257 of the Schedule. For example, the following wording would satisfy the requirements of s257:

*In our opinion the General Purpose Financial Report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements of the RAO Schedule.*

## Operating Report - Right to resign

Section 254 of the RAO Schedule requires the Operating Report to 'give details' of the right of members to resign from the reporting unit. While the Operating Report stated that a member 'may resign from membership by written notice addressed and delivered to the Branch Secretary' the report should also include a reference to the relevant rule. It appears that rule 21 of the rules of the organisation ('Resignation from Membership') is the relevant rule in this case.

## Committee of Management Statement

The Committee of Management Statement did not provide the date that the Committee passed the resolution relating to the Committee of Management Statement – see Item 18(b) of the Reporting Guidelines as enclosed.

## References to Legislation

A number of references to legislation in the documents should be amended as follows:

	existing reference	amend to
<i>Audit Report</i>	s253 WR Act	s253 RAO Schedule
<i>Note 2 to the Accounts</i>	s272 WR Act	s272 RAO Schedule

I apologise for the delay in finalising these matters.

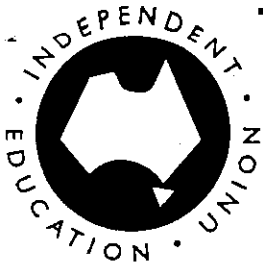
If you have any queries please contact me on (03) 8661 7799.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Schultz', written in a cursive style.

Andrew Schultz  
Statutory Services Branch

4 August 2005



# THE INDEPENDENT EDUCATION UNION OF AUSTRALIA QUEENSLAND BRANCH

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Spring Hill Q 4000

REF:FADM544TB:Mw

13 April 2005

Mr Robert Pfeiffer  
Statutory Services Branch  
Australian Industrial Registry  
G P O Box 1994S  
MELBOURNE VIC 3001

Dear Mr Pfeiffer

**Re: Independent Education Union of Australia - Queensland Branch  
Financial Documents for year ended 31 December, 2004**

In accordance with the Workplace Relations Act, 1996 - Financial Reporting Obligations, we are enclosing herewith an original copy of the Audited Accounts for the Independent Education Union of Australia - Queensland Branch, for the year ended 31 December, 2004.

We would advise that these accounts were presented to a meeting of the Branch Executive on Sunday, 6 February, 2005. The motions of that meeting were as follows:

**MOVED: C Cooper**

**SECONDED: C Seymour**

*That the Committee of Management resolve that:*

- (a) *The Financial Statements and Notes comply with Australian Accounting Standards;*
- (b) *The Financial Statements and Notes comply with the reporting guidelines of the Industrial Registrar;*
- (c) *The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;*
- (d) *There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and*
- (e) *During the financial year ended 31 December 2004 and since the end of that year:*
  - (i) *Meetings of the Committee of Management were held in accordance with the Rules of the Branch; and*
  - (ii) *The financial affairs of the reporting unit have been managed in accordance with the Rules of the Branch; and*
  - (iii) *The financial records of the reporting unit have been kept and maintained in accordance with Schedule 1B of the Workplace Relations Act 1996 and the Regulations; and*
  - (iv) *No request has been made by a member of the reporting unit or a Registrar duly made under Section 272 of Schedule 1B of the Workplace Relations Act 1996; and*
  - (v) *No orders for inspection of financial records have been made by the Commission under Section 273 of the Schedule 1B of the Workplace Relations Act 1996.*

**CARRIED**

**MOVED: C Cooper**

**SECONDED: A Elphinstone**

*That the tabled Audited Accounts for 2004 be noted and published in The Independent Voice in accordance with the Act and Branch Rules.*

**CARRIED**



The accounts were then published in the Union's Journal, *The Independent Voice*, which was forwarded to members on 14 February, 2005.

The Branch Executive met again on Sunday, 10 April, 2005, and as there were no queries or correspondence from members with regard to the Audited Accounts, the documents were formally adopted. The relevant motions are as follows:

**MOVED: C Cooper**

**SECONDED: B Goldberg**

***That the audited statement of the receipts and payments for the financial year 2004 and the general balance sheet showing assets and liabilities, duly signed and certified by the auditor, be endorsed.***

**CARRIED**

**MOVED: C Cooper**

**SECONDED: A Stein**

***That the audited accounts for the financial year 2004, having been published in *The Independent Voice* within the required timelines and tabled to this meeting which constitutes the second meeting in accordance with the Workplace Relations Act 1996, should now be lodged with the Australian Industrial Registry.***

**CARRIED**

I trust that you are now able to proceed with your examination of these Audited Accounts.

Please do not hesitate to contact me if you require any further information.

Yours sincerely



TERRY BURKE  
BRANCH SECRETARY

*Encl.*

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**FINANCIAL STATEMENTS – 31 DECEMBER 2004**

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	2004	2003
	\$	\$
<b>INCOME</b>		
Affiliation Levies	177 902	167 506
Membership Contributions	11 399	12 371
	<u>189 301</u>	<u>179 877</u>
<b>EXPENDITURE</b>		
Audit Fees	1 375	1 375
Bank Charges	148	55
Conference Costs	7 752	172
Donations - Overseas Projects	977	7 776
Shanghai Education Union Relationship	12 729	-
Funding of C.O.P.E.	-	3 000
Funding of New Tuta	1 200	-
Miscellaneous Expenses	-	1 364
Remittance to Federal Office of Capitation Fees	151 149	142 316
Services Branch Administration Expenses	10 000	17 500
Stationery	80	80
Travel & Allowances	10 500	15 702
	<u>195 910</u>	<u>189 340</u>
Net operating Profit/(Loss) for year	<u><b>(6 609)</b></u>	<u><b>(9 463)</b></u>

The above should be read in conjunction with the accompanying notes.

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2004**

	2004	2003
	\$	\$
<b>CURRENT ASSETS</b>		
Cash at Bank	1 395	8 110
Receivables – GST	709	-
	<u>2 104</u>	<u>8 110</u>
<b>NON-CURRENT ASSETS</b>		
Computer Equipment – at cost	3 879	3 879
Less: Accumulated Depreciation	<u>(3 879)</u>	<u>(3 879)</u>
	<u>-</u>	<u>-</u>
<b>TOTAL ASSETS</b>	<u><b>2 104</b></u>	<u><b>8 110</b></u>
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	2 575	1 350
GST Payable	-	622
	<u>2 575</u>	<u>1 972</u>
<b>TOTAL LIABILITIES</b>	<u><b>2 575</b></u>	<u><b>1 972</b></u>
<b>NET ASSETS</b>	<u><b>(471)</b></u>	<u><b>6 138</b></u>
Represented By:		
<b>ACCUMULATED FUNDS</b>		
Balance as at 1 January 2004	6 138	15 601
Net operating Profit/(Loss) for year	<u>(6 609)</u>	<u>(9 463)</u>
<b>Balance as at 31 December 2004</b>	<u><b>(471)</b></u>	<u><b>6 138</b></u>

The above should be read in conjunction with the accompanying notes.

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

	Note	2004 \$	2003 \$
<b>Cash flows from operating activities</b>			
Receipts – subscriptions received		189 301	189 845
Payments to suppliers & employees		<u>(196 016)</u>	<u>(193 249)</u>
Net cash outflow from operating activities	6	<u>(6 715)</u>	<u>(3 404)</u>
Net increase/(decrease) in cash held		(6 715)	(3 404)
Cash at beginning of the financial year		<u>8 110</u>	<u>11 514</u>
<b>Cash at the end of the financial year</b>		<u><b>1 395</b></u>	<u><b>8 110</b></u>

The above should be read in conjunction with the accompanying notes.

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

This general purpose financial report has been prepared in accordance with Accounting Standards, other mandatory professional reporting requirements and The Workplace Relations Act 1996.

The accounts are prepared in accordance with the historical cost convention. The accounting policies adopted are consistent with those of the previous year.

**(a) Income Tax**

The association is exempt from income tax under section 50 –15 of the Income Tax Assessment Act 1997. The ongoing applicability of this ruling is at the discretion of the Australian Taxation Office.

**(b) Depreciation**

Depreciation is calculated on a straight line basis so as to write off the full net cost of each depreciable non-current asset over its expected useful life.

**(c) Cash**

For the purpose of the statement of cash flows, cash includes deposits at call which are readily convertible to cash on hand and are used in the cash management function on a day to day basis, net of outstanding bank overdrafts.

**(d) Goods and Services Tax**

Business expenses and assets are recognised net of the amount of GST except where the amount of GST accrued is not recoverable from the Australian Taxation Office.

**2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272, which read as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit.
- (2) The application must be in writing and must specify the period within which and the manner in which the information is to be made available. The period must be not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under sub-section (1).

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL  
STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2004**

**3. REMUNERATION OF AUDITOR**

	<b>2004</b>	<b>2003</b>
	\$	\$
Amount received or due and receivable by the auditor of the association for the audit of the branch's financial statements.	<u>1 375</u>	<u>1 375</u>

**4. RELATED PARTIES**

The Queensland Independent Education Union of Employees provided staff and administrative services to the Independent Education Union – Queensland Branch during the year.

The councillors and the executive of the Queensland Independent Education Union of Employees are all members of the Independent Education Union – Queensland Branch, Branch Executive and Management Committee respectively.

**5. FINANCIAL REPORTING BY SEGMENTS**

The Union derives its income from affiliation fees levied to members, which are in turn forwarded to the Union's federal office. The branch operates solely within Queensland.

**6. RECONCILIATION OF NET OPERATING PROFIT/(LOSS) TO NET CASH INFLOW/ (OUTFLOW) FROM OPERATING ACTIVITIES**

	<b>2004</b>	<b>2003</b>
	\$	\$
Net operating Profit/(Loss) for year	(6 609)	(9 463)
Change in operating assets and liabilities		
Increase/(decrease) in sundry creditors/GST	(106)	891
(Increase)/decrease in sundry debtors	<u>-</u>	<u>5 168</u>
Net cash inflow/(outflow) from operating activities	<u><b>(6 715)</b></u>	<u><b>(3 404)</b></u>

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**Committee of Management Certificate**

We, Terry Burke and Christine Cooper, being two members of the Executive of the Queensland Branch of the Independent Education Union of Australia, do state on behalf of the Executive and in accordance with a resolution passed by the Executive, that:

- (A) The Financial Statements and Notes comply with Australian Accounting Standards;
- (B) The Financial Statements and Notes comply with the reporting guidelines of the Industrial Registrar;
- (C) The Financial Statements and Notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (D) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (E) During the financial year ended 31 December 2004 and since the end of that year:
  - i. Meetings of the committee of management were held in accordance with the rules of the Branch; and
  - ii. The financial affairs of the reporting unit have been managed in accordance with the rules of the Branch; and
  - iii. The financial records of the reporting unit have been kept and maintained in accordance with schedule 1B of the Workplace Relations Act 1996 and the Regulations; and
  - iv. No request has been made by a member of the reporting unit or a Registrar duly made under section 272 of schedule 1B of the Workplace Relations Act 1996 has been furnished to the member or Registrar; and
  - v. No orders for inspection of financial records have been made by the Commission under section 273 of the schedule 1B of the Workplace Relations Act 1996.

NAME: *T Burke*  
TITLE OF OFFICE HELD: *Branch Secretary*  
DATE: *18 April*, 2005

*Christine Cooper*

NAME: *C Cooper*  
TITLE OF OFFICE HELD: *Assistant Secretary / Treasurer*  
DATE: *18 April*, 2005



**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**INDEPENDENT AUDIT REPORT**

To the members of The Independent Education Union Of Australia, Queensland Branch.

**Scope**

We have audited the financial accounts of The Independent Education Union Of Australia, Queensland Branch for the year ended 31 December 2004 as set out on pages 1 to 6. The Union's Committee of Management and Accounting Officer are responsible for the preparation and presentation of the financial accounts and the information they contain. We have conducted an independent audit of these financial accounts in order to express an opinion on them to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the financial accounts are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view of The Independent Education Union Of Australia, Queensland Branch, which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

We have received all the information and explanations we required for the purposes of our audit.

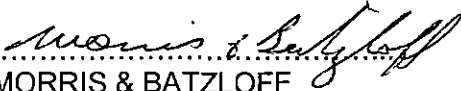
In our opinion:

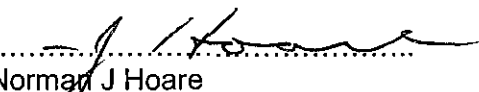
- (i) There were kept by the Union in respect of the year under review, satisfactory accounting records detailing the sources and nature of the income of the Union (including income from members) and the nature and purposes of expenditure; and
- (ii) The attached accounts and statement, including the Certificates of the Committee of Management, are prepared in accordance with Section 253 of the Workplace Relations Act, 1996. The accounts set out on page 1 to 6 have been prepared from the accounting records of the Union and are properly drawn up so as to give a true and fair view of:

THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH

INDEPENDENT AUDIT REPORT  
(Continued)

- (iii) The financial position of the Union as at 31 December, 2004 and;
- (iv) The Financial Performance the Union for the year ended on that date; and
- are in accordance with Statements of Accounting Concepts and applicable Accounting Standards.

  
.....  
MORRIS & BATZLOFF  
Chartered Accountants

  
.....  
Norman J Hoare  
Registered Company Auditor

*7th February*, 2005

**THE INDEPENDENT EDUCATION UNION OF AUSTRALIA  
QUEENSLAND BRANCH**

**OPERATING REPORT**

**PRINCIPAL ACTIVITIES FOR THE YEAR**

- (i) Provision of support and advice to members, specifically service staff members.
- (ii) Provision of support for overseas activities, such as ongoing support for the Council of Pacific Education and the Shanghai Education Union Relationship.
- (iii) Provision of support for the Federal union agenda in education, equity and industrial issues.

**RESULT OF THOSE ACTIVITIES**

Solid and growing membership base, demonstrating member satisfaction of the support currently provided to them.

**SIGNIFICANT CHANGES IN THE NATURE OF THESE ACTIVITIES**

There have been no significant changes in the nature of these activities over the past year.

**SIGNIFICANT CHANGES IN THE BRANCH FINANCIAL AFFAIRS DURING THE YEAR**

There have been no significant changes in the financial affairs during the past year.

**DETAILS OF THE RIGHT OF MEMBERS TO RESIGN**

A member may resign from membership by written notice addressed and delivered to the Branch Secretary.

**DETAILS (INCLUDING POSITION HELD) OF ANY OFFICER OR MEMBER OF THE BRANCH WHO IS:**

- (i) **TRUSTEE OF A SUPER ENTITY**
- (ii) **A DIRECTOR OF A COMPANY THAT IS A TRUSTEE OF A SUPER ENTITY**

Terry Burke	Branch Secretary
John Spriggs	Organiser
Greg McGhie	Organiser
Chris Seymour	Organiser

**THE NUMBER OF PERSONS THAT WERE RECORDED IN THE REGISTER OF MEMBERS ON 31/12/04**

12,501 members were recorded in the register of members on 31 December 2004.

**THE NUMBER OF PERSONS WHO WERE EMPLOYEES OF THE BRANCH ON 30 SEPTEMBER 04, INCLUDING FULL-TIME OR PART-TIME**

Nil

**THE NAME OF EACH PERSON WHO HAS BEEN A MEMBER OF THE COMMITTEE OF MANAGEMENT AT ANY TIME DURING THE REPORTING PERIOD, AND THE PERIOD FOR WHICH HE OR SHE HELD THE POSITION.**

The following persons holding positions on the Committee of Management have held their positions for the full 12 months of this reporting period.

Terry Burke  
John Kennedy  
Ray Cloonan  
Tom Denham  
Christopher Chapman  
Christopher Seymour  
Pat Atkinson  
Ian Stevenson  
Maria Heenan  
Christine Cooper  
Michael Moy  
John Vandenberg  
Bernadette Murray

Bryce Goldberg  
Lyn Byrnes  
Suzanne Burdon  
Beverley Day  
John Spriggs  
Philip O'Brien  
Andrew Stein  
Miriam Dunn  
Kerrod Bendall  
Timothy Devlin  
Des McGovern  
Andrew Elphinstone  
Lyn McGovern

The following person has held his position on the Committee of Management for 11 months of the reporting period.

Terrence Frawley

The following persons holding positions on the Committee of Management have held their positions for the first 10 months of the reporting period.

Elizabeth Kloedon  
Caryll Schofield  
Vicki Major  
Greg McGhie

The following persons holding positions on the Committee of Management are newly elected to the Committee and have held their positions for the periods as stipulated.

Richard Pascoe	5 ½ months
Ros McLennan	2 months
Denyse Liddy	2 months
Jocelyne Benoit	2 months
Patrice Glancy	2 months

NAME: *M. Burke*

TITLE OF OFFICE HELD: *Branch Secretary*

DATE: *18 April*, 2005

NAME: *C. J. Cooper*

TITLE OF OFFICE HELD: *Assistant Secretary/Treasurer*

DATE: *18 April*, 2005