



29 June 2013

Mr Te Maro,
IR Manager
Master Builders Association of the Northern Territory
trading as Master Builders Northern Territory

Email: ed@mbant.com.au

Dear Mr Te Maro,

Annual Lodgement of Information for the year 2013

I acknowledge receipt of your Declaration dated 23 January 2013 providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*.

The documents lodged on 22 May 2013 cover the required information for the **2013** annual return of Master Builders Association of the Northern Territory trading as Master Builders Northern Territory.

The annual return will be placed on a website maintained by Fair Work Commission at <http://www.e-airc.gov.au/251v/annual>.

Yours sincerely

Claire Rennie
Regulatory Compliance Branch
Fair Work Commission



MASTER BUILDERS
NORTHERN TERRITORY

22 May 2013

ABN:54 527 741 841
11/396 Stuart Highway
Winnellie NT 0820
PO Box 37121
Winnellie NT 0821
Telephone: 08 8922 9666
Facsimile: 08 8922 9600
Website: www.mbant.com.au
Email: info@mbant.com.au

Fair Work Commission
Annual Return of Information for 2013
GPO Box 1994
Melbourne Vic 3001

Email to: orgs@fwc.org.au

Dear Sir/Madam

I have pleasure in presenting a copy of various records maintained by the Master Builders Association of the Northern Territory Incorporated trading as Master Builders Northern Territory for the period ended 31 March 2013.

This range of detail is provided pursuant to rr230-233 of the Fair Work (Registered Organisations) Regulations 2009.

The Regulations require that certain declaration(s) are required to be made by an elected official of the Association and under those circumstances I have attached a sworn statement drawn up pursuant to the Northern Territory of Australia *Oaths Act* by the Vice President of the Association Mr. Paul Wesley Nowland of PO Box 36130 Winnellie NT 0821 and witnessed by the writer in his capacity as a Justice of the Peace under Section 7(2) of the *Justices of the Peace Act (NT)*.

It would be appreciated if you could examine these documents in due course and advise on any residual action/information required under the Act.

Yours faithfully

Jeff Colver
General Manager Operations

ANNEXURE 1

THE NORTHERN TERRITORY OF AUSTRALIA OATHS ACT STATUTORY DECLARATION

I, Paul Wesley Nowland in my capacity as Vice President of the Master Builders Association of the Northern Territory Incorporated Trading as Master Builders Northern Territory do solemnly and sincerely declare:-

That the information as deposited in this annexure in relation to Information requirements one (1) through to nine (9) inclusive:-

- i) have been extracted from the records of the Association for which I am responsible;
and;
- ii) are to the best of my knowledge correct accounts of the facts contained in the Association records

And I make this solemn declaration by virtue of the *Oaths Act* and conscientiously believing the statements contained in this declaration to be true in every particular.

Declared at Winnellie NT the ^{MAY} 22nd day of ~~January~~ 2013

Person making the declaration.....

Paul Wesley Nowland

Signature of witness.....

Jefferey Frank Colver (JP)

Witness' contact address and phone

Section 962 Hundred of Goyder
PO Box 4 Batchelor NT 0845
0427 096 879 Mobile
08 8922 9666 Work

Requirement	Detail of Requirement
1. Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) {s233(1)(a)}

I certify that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by rr 230(1)(a) and 230(2).

Requirement	Detail of Requirement
2. List of Offices in the organisation	A list of the offices in the organisation and each branch

I advise that the Constitution of the Master Builders Association of the Northern Territory Incorporated Trading as Master Builders Northern Territory provides for three (3) honorary office bearers namely President and two (2) Vice Presidents. They are elected annually, hold office for one (1) year and are eligible for re-election.

Further there are additional positions held which are not classified as office bearers by the strict interpretation of the Constitution that I believe need to be reported on in the spirit of the information provision process.

The position of Treasurer is a non-elected position which is allocated constitutionally to the organisation's CEO.

The management of the Association is vested in a twenty member Council. The Council consists of two members each from the following sectors:-

- General Contracting Sector
- Housing Sector
- Civil/Engineering Sector
- Supply/Manufacturing Sector
- Specialist Contracting Sector;

who are elected by members of each of the above sectors from members of that sector and nominated from within that sector

In addition ten general councilors are elected by members of the Association from nominations received from all members.

The "office bearers" of President and Two Vice Presidents are selected from these two groups of Councilors.

Requirement	Detail of Requirement
3. List of Office Holders	A list of the names, postal addresses and occupations of the persons holding the offices

The following details are provided:-

President	Mr. Dick Guit Manager – Sitzler Pty Ltd PO Box 39062, Winnellie NT 0821
Vice President	Mr. Paul Nowland Managing Director-Nowland Builders Pty Ltd PO Box 36130 Winnellie NT 0821
Vice President	Mr. Charles Wright Managing Director-QS Services GPO Box 4009, Darwin NT 0801

Requirement	Detail of Requirement
4. List of Branches	A record of the name of each branch of the organisation

I advise that the Association conducts a single-branch operation in the Northern Territory.

Requirement	Detail of Requirement
5. New Branches	A record of the name of each branch that commenced operation in the previous 12 months

I advise that the Association has not opened any new branches during the calendar year to 31 December 2012.

Requirement	Detail of Requirement
6. Old Branches	A record of the name of each branch that ceased operation in the previous 12 months.

I advise that no branches ceased operation during the calendar year to 31 December 2012.

Requirement

7. Address of Organisation
And Branches

Detail of Requirement

A record of the address of the office of the organization and the address of the office of each branch

I advise that the address of the only office of the Master Builders Association of the Northern Territory Incorporated Trading as Master Builders Northern Territory is Terminal One Building, 11/396 Stuart Highway, Winnellie NT 0820.

Requirement

8. Elections in Organisation
And Branches

Detail of Requirement

A record of each election that must, under the rules of the organization, be held during the year commencing 1 January in the year in which the return is lodged, for any offices in the organization and branches of the organization.

I advise that the following elections must be held and by the following respective date:-

Election to Office of President:-

Nominations open on 1 July and close 10 days before the August Council meeting.

If any election is necessary Council members elect the President-elect at the August meeting.

The President, whenever elected becomes a member of Council without further contest.

Election to Office of (two) Vice Presidents:-

These two positions are elected from the members of Council in the October meeting; the meeting immediately following the Annual Meeting in September. They too are automatic members of Council.

Election to Office of Ten (10) General Councilors:-

Nominations shall be called not later than 1st August each year for the ten (10) general Council positions.

Nominations close not later than 28 days prior to the Annual Meeting which is required to be held no later than 30 September each year.

If more than the required number of ten (10) nominations is received the Returning Officer shall conduct a secret postal ballot prior to the Annual Meeting and declare the successful candidates at the Annual Meeting.

Election to Office of Ten (10) Sector Councilors

There are five (5) sectors established by the Constitution for which 2 Sector Councilors are elected directly by each sector. They are:-

- General Contracting Sector
- Housing Sector
- Civil/Engineering Sector
- Supply/Manufacturing Sector
- Specialist Contracting Sector

Sector elections are held separately at any time prior to the Annual Meeting in September and the 2 Sector Councilors from each of the five sectors thus elected take up their positions on the Council at the Annual Meeting.

Election to Office of the Seven (7) Executive Committee Members

The three office bearers (President and two (2) Vice Presidents) are automatically members of the Executive. The four (4) other members of the Executive Committee are elected at the first meeting (October) following the Annual Meeting in September.

Requirement	Detail of Requirement
9. Statement Concerning Number of Members	A record of the number of members on 31 December on the previous year

I advise that the number of members as at 31 December 2012 was 272.

Requirement	Detail of Requirement
Number of ineligible members who were ineligible State members within the meaning of s150 of the Act	

I advise that the Master Builders Association of the Northern Territory Trading as Master Builders Northern Territory have not entered into any agreements relating to State unions under s151(1) of the RO Act therefore the number of such members is nil.