



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Mr Jonathan Baker
General Manager
Territory Construction Association
PO Box 37121
WINNELLIE NT 0821

Dear Mr Baker,

Re: Financial reports for year ended 30 June 2004 - FR2004/327
Schedule 1B of the Workplace Relations Act 1996 (RAO Schedule)

Thank you for the financial reports of the Territory Construction Association for the year ended 30 June 2004. The documents were lodged in the Industrial Registry on 4 October 2004.

I direct your attention to the following comments concerning the above reports and the financial reporting obligations under the RAO Schedule. Please note that these matters are generally advised for assistance in the future preparation of financial reports. With the exception of the comments concerning the 'Designated Officer's Certificate' and the 'Operating Report', no further action is required in respect of the subject documents.

Your attention to the following matters is requested.

Designated Officer's Certificate (Secretary's Certificate)

While sufficient detail has been provided in your letter under the title 'Designated Officer's Certificate', it should have been signed by an officer of the organisation. A Designated Officer is an officer of the organisation - either the Secretary or another officer who is authorised by the rules to sign the certificate - refer s268(c) of the RAO Schedule and regulation 162 of the *Workplace Relations (Registration and Accountability of Organisations) Regulations 2003* (the RAO Regulations).

The meaning of office is set out in section 9 of the RAO Schedule. The rules of an organisation must also make provision for an election of the holder of each office either by a direct voting system or a collegiate electoral system - refer s143 of the RAO Schedule. It would seem that the position of General Manager is not an 'office' as defined by the RAO Schedule. You are requested to provide the Industrial Registry with a fresh certificate signed by an authorised officer.

Operating report

The financial documents lodged did not contain an operating report. The Committee of Management must as soon as practicable after the end of each financial year cause an operating report to be prepared in relation to the financial year - refer s254 of the RAO Schedule. The operating report must contain the following:

(a) Review of principal activities:

The report must contain a review of the reporting unit's principal activities during the financial year, the results of those activities and any significant changes in the nature of those activities during the year.

(b) Significant changes in financial affairs:

The report must give details of any significant changes in the reporting unit's financial affairs during the year.

(c) Right of members to resign:

Subsection 254(2)(c) requires the operating report to "give details" of the right of members to resign from the reporting unit under section 174 of the RAO Schedule. The requirement may be met by the inclusion of a statement that a member has the right to resign and a reference to the relevant rule, which makes such provision. Alternatively, the complete text of the relevant resignation rule may be reproduced in the report. It would appear in this case that rule 8 of the organisation's Rules is applicable.

(d) Trustees of superannuation entities:

The report must give details (including details of the position held) of any officer or member of the reporting unit who is:

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and

where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation

(e) Number of members and number of employees:

Subsection 254(2)(f) of the RAO Schedule and regulation 159(a) and (b) of the RAO Regulations require the operating report to contain information pertaining to the number of persons that were members and the number of persons who were employees of the reporting unit at the end of the financial year.

(f) Membership of Committee of Management:

The operating report is required to contain the name of each person who has been a member of the committee of management of the reporting unit at any time during the reporting period, and the period for which he or she held such a position - refer regulation 159(c) of the RAO Regulations.

You are requested to arrange for the committee of management to prepare an operating report addressing the required information for lodgement in the Industrial Registry as soon as possible. The organisation is obliged to also provide a copy to its members. You can however, undertake to do this after lodging a copy of the operating report in the Industrial Registry.

General advice in relation to the lodged financial report

The following comments are made to assist you when you next prepare financial reports and you do not need to take any further action in respect of the financial reports already lodged other than the matters raised earlier.

General Purpose Financial Report

Subsection 272(5) requires the General Purpose Financial Report (GPFR) to set out subsections 272(1), (2) and (3). Would you please ensure those subsections are included in the GPFR next year.

Auditor's report

The opinion of the auditor made under the auditor's report is expressed in terms previously required under former provisions of the *Workplace Relations Act 1996* (the Act). Subsection 257(5) of the RAO Schedule now sets out the matters upon which an auditor is required to make an opinion on whether the GPFR is presented fairly in accordance with applicable Australian Accounting Standards and other requirements of the RAO Schedule. The following wording would satisfy the requirements:

"In our opinion the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996."

Further, it is unclear whether the firm Lowrys Accountants (Lowrys) falls within the definition of 'approved auditor' in regulation 4 of the RAO Regulations. An approved auditor is a person who is a member of CPA Australia, the National Institute of Chartered Accountants in Australia or the National Institute of Accountants and holds a current Public Practice Certificate. Mr Colin James describing himself as a Registered Company Auditor alone is not sufficient to demonstrate the requirements for "approved auditor".

A copy of this letter has also been forwarded to Mr Colin James of Lowrys Accountants and I would be pleased to discuss this matter with you or Mr James.

Committee of management statement

It is unclear whether the date at the commencement of the Committee of Management's statement (2/9/04) is the date of the Committee's resolution or the date of the statement itself. While both events may occur on the same date, item 18 of the Registrar's reporting guidelines requires the statement to provide for the date of the resolution and the date of the statement when signed by the designated officer. Further, the statement only requires one designated officer's signature.

Accounting officer's certificate

The report titled "Principal Accounting Officer's Certificate" appears to replicate the accounting officer's certificate previously required under former provisions of the Act. Please note that there is no requirement under the RAO Schedule to lodge an accounting officer's certificate.

Should you wish to discuss any of the matters raised in this letter, I may be contacted on (03) 8661 7817 or by email : robert.pfeiffer@air.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R. Pfeiffer', with a stylized flourish at the end.

Robert Pfeiffer
Statutory Services Branch

10 November 2004

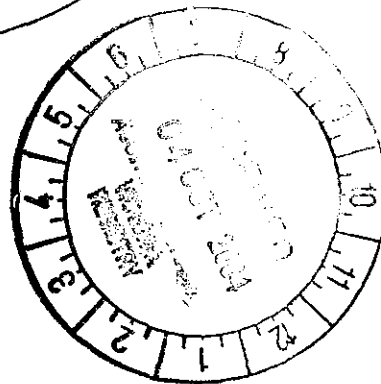
cc Mr Colin James
Lowrys Accountants
PO Box 36394
WINNELLIE NT 0821



FR2004/327

28 September 2004

Registrar
Australian Industrial Registry
Level 35, Nauru House
GPO Box 19945
MELBOURNE VIC 3001



Designated Officer's Certificate
S268 of Schedule 1B Workplace Relations Act 1996

I Jonathan Baker being the General Manager of the Territory Construction Association certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- That the full report, was provided to members on 2 September 2004; and
- That the full report was presented to a general meeting of members of the reporting unit on 24 September; in accordance with s266 of the RAO Schedule.

Jonathan Baker

28 September 2004

Territory Construction Association is proudly affiliated with Master Builders Australia, Master Plumbers Association And National Electrical and Communications Association, serving the building and construction industry throughout the Northern Territory

• TERRITORY CONSTRUCTION ASSOCIATION INC •

Lot 1450 Winnellie Rd, Winnellie NT 0820, PO Box 37121 Winnellie NT 0821
Phone: 08 8922 9666 Fax: 08 8922 9600
ABN: 54 527 741 841

2 September 2004

The Management Committee
Territory Construction Association Incorporated
PO Box 37121
WINNELLIE NT 0821

Dear Sirs

**FINANCIAL AUDIT
TERRITORY CONSTRUCTION ASSOCIATION**

We refer to our recent audit activity and are pleased to note that there are no major issues noted in our report for 2004.

As a minor note we recommend that committee minutes be signed by the Chairman.

We take this opportunity to particularly thank Lyn Waugh for her assistance and cooperation during the audit.

Please find the attached report and our account, for your attention. Should you have any queries, please do not hesitate to contact our office.

Yours faithfully
LOWRYS



.....
Bryan Winslade



Prepared by:
LOWRYS
Accountants
PO Box 36394
Winnellie N.T 0821

TERRITORY CONSTRUCTION ASSOCIATION**FINANCIAL STATEMENTS****FOR THE YEAR ENDED 30 JUNE 2004**

Cnr Coonawarra & Hook Roads
PO Box 36394, Winnellie NT 0821
Tel: 08 8947 2200
Fax: 08 8947 1146
lowrys.accountants@lowrys.com.au

CONTENTS	PAGE
Committee of Management's Certificate	1
Principal Accounting Officer's Certificates	2
Independent Audit Report	3
Balance Sheet	4 - 5
Statement of Income and Expenditure	6
Notes to and Forming part of the Financial Statements	7 - 12
Depreciation Schedules	13 - 14
Statement of cash flows	15

NOTICE

Members may request additional information, pursuant to Section 274 of the Work Place Relations Act 1996.

SECTION 274 INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

274(1) (Application for information) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.

274(2) ((Provision of information) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.

274(3) (Function of Registrar) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned and the Registrar shall provide to a member information received because of an application made at the request of the member.

323 (Offences in relation to keeping and preparation of accounts etc) An organisation shall not contravene section 272, 273 or 274.
Penalty \$1,000.

TERRITORY CONSTRUCTION ASSOCIATION

COMMITTEE OF MANAGEMENT STATEMENT

On 2/9/04 the Committee of Management, namely the Council of the Territory Construction Association, state in accordance with a resolution passed in relation to the general purpose financial report for the year ended 30 June 2004:

The Committee of Management declares in relation to the GFPR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) in the opinion of the Council, the attached accounts give a true and fair view of the financial performance, financial position and cash flows of the organisation for the year ended 30 June 2004;
- (d) there are reasonable grounds to believe that the organisation will be able to pay its debts as and when they become due and payable.
- (e) During the year to which the GFPR relates and since the end of that year
 - (i) in the opinion of the Council, meetings of the Council during the year ended 30 June 2004, were held in accordance with the Rules of the organisation;
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the RAO Schedule and RAO regulations;
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and RAO regulations;
 - (iv) the organisation consists of 1 reporting unit;
 - (v) any information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been duly furnished;
 - (vi) there has been compliance with any order for inspection of financial records under section 273 of the RAO Schedule.

.....
NAME / POSITION

CHRIS GIANNIKOUKIS
VICE PRESIDENT

..... 2/9/04
DATED

.....
NAME / POSITION

DICK GUIT
VICE PRESIDENT

..... 2/9/04
DATED

TERRITORY CONSTRUCTION ASSOCIATION

PRINCIPAL ACCOUNTING OFFICER'S CERTIFICATE

I, JON BAKER, being the officer responsible for keeping the accounting records of the Territory Construction Association, certify that as at 30 June 2004, the number of members of the Association was 225

In my opinion;-

- (a) the attached accounts show a true and fair view of the financial affairs of the Association as at 30 June 2004;
- (b) a record has been kept of all monies paid by, or collected from members, and all monies so paid or collected have been credited to the bank account to which these monies are to be credited, in accordance with the rules of the organisation;
- (c) before any expenditure was incurred, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (d) with regards to funds of the organisation raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of such fund for the purposes other than those for which the fund was operated;
- (e) no loans or other financial benefits, other than remuneration in respect of their fulsome employment with the organisation were made to persons holding office in the organisation;
- (f) the register of members of the Association was maintained in accordance with the Act.

.....
JON BAKER
TREASURER

2/9/04
.....
DATED

**TERRITORY CONSTRUCTION ASSOCIATION
AUDITOR'S REPORT TO THE MEMBERS****FOR THE YEAR ENDED 30 JUNE 2004****SCOPE**

We have audited the Income and Expenditure Statement and Balance Sheet of Territory Construction Association for the year ended 30 June 2004, as set out on the following pages. The Association's members of the committee of management are responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Association. We have also reviewed the attached certificates of the Accounting Officer and Committee of Management.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies. These procedures have been undertaken to form an opinion as to whether in all material respects, the accounts are presented fairly in accordance with Australian Accounting Standards so as to present a view of the centre which is consistent with our understanding of their financial position and the results of their operations.

The audit opinion expressed in this report has been formed on the above details.

AUDIT OPINION

- (a) proper accounting records have been kept by the Association and the economic entity so far as appears from our examination of these accounting records, including details of the sources and nature of the income of the Association (including from members) and the nature and purpose of expenditure;
- (b) the Association's Balance Sheet as at 30 June 2004 and the Statement of Income and Expenditure for the year ended, have been properly drawn up in accordance with those books;
- (c) to the best of our information and according to the explanations given, the attached Balance Sheet and Statement of Income and Expenditure which have been prepared under the historical cost convention and in accordance with Section 273 of the Workplace Relations Act 1996, give a true and fair view of the financial affairs of the Association as at 30 June 2004, and the income and expenditure and surplus of the organisation for the year ended on that date.

LOWRYS.....
Colin James**Registered Company Auditor**2/9/2004
.....
DATED

Territory Construction Association

Balance Sheet

June 2004

		This Year 2004	Last Year 2003
Assets			
Current Assets			
Cash On Hand	2		
TCA ANZ Chq A/c - 198343147		\$143,849.39	\$71,344.58
SAA Bank A/c - 198343059		\$3,616.67	\$3,376.82
ANZ James Bell A/c-198343198		\$3,131.68	\$3,410.49
ANZ Arbitration A/c-198208615		\$0.00	\$221.73
MPA Cheque A/c - 198578026		\$2,040.56	\$577.23
ANZ Investment A/c-986267069		\$521,465.98	\$545,842.29
Petty Cash & TCA Float		\$560.00	\$560.00
SAA Cash Float		\$100.00	\$100.00
Total Cash On Hand		\$674,764.28	\$625,433.14
Debtors	3	\$63,283.45	\$80,647.26
Accrued Revenue	3	\$11,702.24	\$49,305.27
Provision for Doubtful Debts		-\$8,331.46	-\$3,079.20
Stock on hand	4	\$6,449.27	\$6,649.62
Total Current Assets		\$747,867.78	\$758,956.09
Other Assets			
Prepayments		\$2,016.88	\$2,349.47
MBA Affiliatn Fees Pd in Advce		\$9,590.00	\$9,590.00
Investment MBA Insurance Serv		\$50,000.00	\$0.00
Total Other Assets		\$61,606.88	\$11,939.47
Property & Equipment	5		
Motor Vehicles			
Motor Vehicles at Cost		\$42,450.23	\$42,450.23
Motor Vehicles Accum Dep		-\$13,253.00	-\$4,775.58
Total Motor Vehicles		\$29,197.23	\$37,674.65
Furniture & Fixtures			
Furniture & Fixtures at Cost		\$13,697.42	\$13,697.42
Furniture & Fixtures Accum Dep		-\$10,977.00	-\$10,539.96
Total Furniture & Fixtures		\$2,720.42	\$3,157.46
Office Machines			
Office Machines at Cost		\$35,532.27	\$34,480.27
Office Machines Accum Depn		-\$28,423.00	-\$26,246.04
Total Office Machines		\$7,109.27	\$8,234.23
Total Property & Equipment		\$39,026.92	\$49,066.34
Total Assets		\$848,501.58	\$819,961.90
Liabilities			
Current Liabilities			
Accrued Expenses	7	\$20,688.68	\$17,080.04
THS - Environmental Hlth Code		\$0.00	\$78.00
MBA Insurance Service		\$30,000.00	\$0.00
Trade Creditors	6-10	\$88,820.53	\$20,863.12
MPA Golf Day		\$0.00	\$2,095.50
TCA Annual Dinner		\$0.00	-\$2,118.17
Test & Tag Courses		\$4,200.00	\$2,131.90
Skills Maintenance Courses		\$9,600.00	\$8,407.27
Communications Course		\$0.00	\$12,290.93
Advertising		\$0.00	\$227.27
Sponsorship Rec'd in Advance		\$0.00	\$10,000.00
NREL Course		\$10,800.00	\$0.00
GST Liabilities			
GST Payable Control		\$33,321.89	\$36,503.14

This document is to be read in conjunction with the attached Audit Report.

Input Tax Credit Control		-\$14,241.18	-\$7,412.78
Payroll Liabilities	7a		
PAYG Tax Payable		\$10,372.86	\$14,519.86
Superannuation Payable		\$5,326.08	\$9,410.45
Prov for Annual Leave Staff		\$16,549.12	\$27,979.29
Prov for Annual Leave Trainees		\$13,906.71	\$7,525.23
Prov for Long Service Leave		\$11,882.00	\$0.00
Total Payroll Liabilities		\$58,036.77	\$59,434.83
Arbitration Funds in Trust		\$0.00	-\$102.36
MPA Funds		\$2,040.56	\$577.23
Prepaid Memberships		\$13,108.57	\$24,114.10
DEET Training Funds		\$0.00	\$3,766.00
Unexpended DIB Grant		\$0.00	\$65,000.08
Institute of NT Economic D'men		\$0.00	-\$128.79
Total Current Liabilities		\$256,375.82	\$252,807.31
Long-Term Liabilities			
Lease Liability	9	\$38,316.56	\$44,148.29
Total Long-Term Liabilities		\$38,316.56	\$44,148.29
Total Liabilities		\$294,692.38	\$296,955.60
Net Assets		\$553,809.20	\$523,006.30
Equity			
Prior Year's Surplus/Deficit		\$252,151.36	\$252,151.36
Retained Earnings		-\$136,167.74	-\$96,598.36
Abnormal - Sale TCA Hse		\$407,022.68	\$407,022.68
Current Year Surplus/Deficit		\$30,802.90	-\$39,569.38
Total Equity		\$553,809.20	\$523,006.30

Territory Construction Association

Profit & Loss

July 2003 through June 2004

	2004	2003
INCOME		
Subscriptions	\$218,644.67	\$213,382.70
Turnover Fees	\$45,257.00	\$86,780.63
Standards Branch M'ment	\$48,195.13	\$47,000.00
Insurance	\$294.20	\$434.20
Human Resources/IR	\$35,595.00	\$54,415.98
Functions	\$10,127.08	\$9,275.84
Events	\$3,589.81	\$2,961.02
Document Sales	\$10,468.67	\$7,310.15
Interest On Investments	\$25,733.27	\$22,018.41
Miscellaneous Income	\$1,539.69	\$7,424.87
SPS Bureau Service	\$611.25	\$3,159.08
TCA People	\$456,925.70	\$291,176.25
Training Consultancies	\$86,596.24	\$73,797.91
Marketing	\$9,140.57	\$5,069.87
MPA/NECA	\$124,346.88	\$75,112.71
TOTAL INCOME	<u>\$1,077,065.16</u>	<u>\$899,319.62</u>
EXPENSES		
Property	\$46,598.85	\$47,452.25
Financial Services	\$14,448.05	\$21,299.98
Office Administration	\$50,787.67	\$62,027.23
Transport & Travel	\$37,491.98	\$36,127.71
Marketing & Promotion	\$15,177.49	\$16,209.12
Taxes	\$2,778.54	\$2,203.00
Affiliations	\$43,967.00	\$28,942.09
Workready	\$531.82	\$5,519.32
Miscellaneous	\$16,966.45	\$10,187.16
Functions	\$3,417.29	\$0.00
Events	\$163.46	\$50.00
TCA Staff Employment Expenses	\$430,903.35	\$515,204.43
TCA People Employment Expenses	\$383,030.31	\$193,666.71
TOTAL EXPENSES	<u>\$1,046,262.26</u>	<u>\$938,889.00</u>
Net Surplus / (Deficit)	<u>\$30,802.90</u>	<u>(\$39,569.38)</u>

This document is to be read in conjunction with the attached audit report

TERRITORY CONSTRUCTION ASSOCIATION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are general purpose financial statements prepared in accordance with applicable Australian Accounting Standards and the historical cost convention.

(a) Stock on Hand

Stock consists of documents for sale and has been valued at the lower of cost or net realisable value.

(b) Fixed Assets and Depreciation

Fixed assets are shown in the balance sheet at cost.

The depreciation rates employed for fixed assets are such that the assets are written off over their expected useful lives.

(c) Leased Non-Current Assets

Where a non-current asset is acquired by means of a finance lease, the minimum lease payments are discounted at the interest rate implicit in the lease. The discounted amount is established as a non-current asset at the beginning of the lease term and amortised over its expected useful life. A corresponding liability is also established and each lease payment is allocated between the principal component and the interest expense.

(d) Employee Entitlements

Provision is made for benefits accruing to the employees in respect of wages and salaries annual leave when it is probable that settlement will be required and are capable of being measured reliably.

Provision is made in respect of wages and salaries annual leave and long service leave expected to be settled within 12 months, are measured at their nominal values. Provisions made in respect of long service leave which is not expected to be settled within 12 months is measured at the present value of the estimated future cash outflows to be made by the economic entity in respect of services provided by the employees up to the reporting date.

(e) Income Tax

The Association is exempt from income tax.

TERRITORY CONSTRUCTION ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004

(f) Receivables

Trade receivables and other receivables are recorded at amounts due less any provision for doubtful debts.

(g) Accounts Payable

Trade payables and other accounts are recognised when the Association becomes obliged to make future payments resulting from the purchase of goods and services.

	2004 \$	2003 \$
2. CURRENT ASSETS – CASH		
Jim Bell - 43198	3,132	3,410
Arbitration deposit – 08615	0	222
Darwin Cheque Account – 43147	143,849	71,345
Cash float Darwin	560	560
TCA Standards Account – 3059	3,617	3,377
Money Market	0	0
SAA Cash Float	100	100
M.P.A.	2,041	577
Term Deposit	521,466	545,842
	<u>674,765</u>	<u>625,433</u>
3. CURRENT ASSETS – RECEIVABLES		
Trade debtors	63,283	80,647
Less provision for bad debts	8,331	3,079
	<u>54,952</u>	<u>83,726</u>
Prepaid expenses	<u>2,017</u>	<u>2,349</u>
Accrued Revenue	<u>11,702</u>	<u>49,305</u>

TERRITORY CONSTRUCTION ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004

	2004 \$	2003 \$
4. CURRENT ASSETS – INVENTORIES		
Documents in stock – Darwin	6,449	6,650
	-----	-----
	6,449	6,650
	=====	=====
5. NON CURRENT ASSETS – PROPERTY, PLANT & EQUIPMENT		
Motor Vehicles under lease	42,450	42,450
Less: Accumulated depreciation	(13,253)	(4,775)
	-----	-----
	29,197	37,675
	-----	-----
Furniture & Fittings Darwin	13,697	13,697
Less: Accumulated depreciation	(10,977)	(10,540)
	-----	-----
	2,720	3,157
	-----	-----
Machines & Equipment	35,532	34,480
Less: Accumulated depreciation	(28,423)	(26,246)
	-----	-----
	7,109	8,234
	-----	-----
	39,026	49,066
	=====	=====
6. CURRENT LIABILITIES – ACCOUNTS PAYABLE		
Accrued expenses	20,689	17,080
Trade creditors	88,820	20,863
Other Creditors	0	0
Arbitration funds held in trust	0	(102)
Sponsorship in advance	10,000	0
GST payable	33,322	36,503
Input Tax	(14,241)	(7,413)
Unexpended DIB Grant	0	65,000
	-----	-----
	167,072	131,931
	=====	=====

TERRITORY CONSTRUCTION ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004

	2004 \$	2003 \$
7 CURRENT LIABILITIES – PROVISIONS		
Provision for holiday pay	30,456	35,505
Provision for superannuation	0	0
Provision for Long Service Leave	0	0
	<u>30,456</u>	<u>35,505</u>
7a PAYROLL LIABILITIES		
PAYE	10,373	14,520
Superannuation	5,326	9,410
	<u>15,699</u>	<u>23,930</u>
7b OTHER LIABILITIES		
MPA Funds	2041	577
THS Code of Practice Sewerage	0	0
THS Environmental Health Code	0	78
MPA Golf Day	0	2096
Miscellaneous - Events	0	0
Annual Dinner	0	(2118)
Territory Living Magazine	0	0
	<u>2,041</u>	<u>633</u>
8 CURRENT LIABILITIES – BORROWINGS		
Lease Liability (Note 10)	<u>9,049</u>	<u>9,049</u>
The lease liability is secured on the asset to which it relates.		
9. NON-CURRENT LIABILITIES – BORROWINGS		
Lease liability (Note 10)	<u>29,268</u>	<u>35,099</u>
The lease liability is secured on the asset to which it relates.		

TERRITORY CONSTRUCTION ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004

	2004	2003
	\$	\$
10. COMMITMENTS FOR EXPENDITURE (NOTE 8 + NOTE 9)		
Lease liabilities	<u>38,317</u>	<u>44,148</u>
11. REMUNERATION OF AUDITORS		
Amounts received or due and receivable by the auditors for auditing the accounts of Territory Construction Association.		
For the year ended 2002 Lowe & Lowry		3,960
For the year ended 2003 Lowrys Accountants		3,960
For the year ended 2004 Lowrys Accountants		3,960
12. RELATED PARTIES		
Executive Members		
The names of persons who were on the Executive of the Association during the financial year are as follows: Greg Thompson, Dick Guit, Paul Nowland, Graeme Wigg, Chris Giannikouris, Greg McLaughlin, Steve Sibraa.		
During the year transactions with some of the Executive and with parties related to the Executive occurred within a normal customer relationship on terms and conditions no more favourable than those available on similar transactions to other customers.		
No holders of offices receive any remuneration in relation to their position.		
13. FINANCIAL INSTRUMENTS		
(a) Interest Rate Risk		
The entity's exposure to interest rate risk consists of: Lease Liabilities – 7.75% fixed Bank Balances – 2.3% - 1.5% variable		
(b) Credit Risk		
The association does not have any significant credit risk exposure to any counterparty or group of counterparties.		

TERRITORY CONSTRUCTION ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2004

(c) Net Fair Value

The carrying amount of financial assets and liabilities recorded in the financial statements represent their net fair value.

14. SEGMENTAL REPORTING

The association operates to promote the interest of the building and construction industry in Northern Australia.

15. INCORPORATION

On 16 October 1997 the Association was incorporated under the NT Associations Incorporation Act.

16. TRADING RESULT

The accounting profit of \$30,803 is arrived at after providing provisions of \$11,091 for depreciation.

TERRITORY CONSTRUCTION ASSOCIATION DEPRECIATION SCHEDULE TO 30 JUNE 2004													
MOTOR VEHICLES - AT COST 1.3210													
			OPENING WRITTEN	DISPOSALS				ADDITIONS		TOTAL VALUE			CLOSING WRITTEN
CODE	DESCRIPTION OF EACH UNIT	ORIGINAL COST	DOWN VALUE	DATE	CONSIDERATION	ADJUSTMENTS		DATE	COST	FOR DEPRECIATION	RATE	DIMINISH VALUE METHOD	DOWN VALUE
						ASSESS DEDUCT							
	HOLDEN JACKAROO	42450	37674							37674	22.5%	8476.7	29197
	Accumulated Dep'n	13253											
OFFICE FURNITURE & FITTINGS - AT COST 1.3310													
	UNIT		OPENING WRITTEN	DISPOSALS				ADDITIONS		TOTAL VALUE			CLOSING WRITTEN
CODE	DESCRIPTION OF EACH UNIT	ORIGINAL COST	DOWN VALUE	DATE	CONSIDERATION	ADJUSTMENTS		DATE	COST	FOR DEPRECIATION	RATE	DIMINISH VALUE METHOD	DOWN VALUE
						ASSESS DEDUCT							
11	RED UPHOLSTERED TIMBER VISITORS CHAIR	585	47							47	13.5%	6	41
12	TIMBER/UPHOLST.ARMRESTS VISITORS CHAIR	1119	89							89	13.5%	12	77
42	COFFEE TABLE TIMBER	250	35							35	13.5%	5	30
51	LIBRARY SHELF UNITS	795	80							80	13.5%	11	69
57	SAA SHELVING	320	0							0	9.0%		0
70	METAL FILING CABINET 4 DRAWERS	975	107							107	13.5%	14	93
72	METAL 2 DOOR UPRIGHT CUPBOARD	459	42							42	13.5%	6	36
73	METAL 2 DOOR UPRIGHT CUPBOARD	381	36							36	13.5%	5	31
82	REFRIGERATOR GEC LARGE	455	53							53	9.0%	5	48
92	FILING CABINET 2 DRAWER REGAL/TEAK	299	60							60	13.5%	8	52
93	BEIGE FILING CABINET 4 DRAW	295	72							72	13.5%	10	62
95	FILING CABINET	331	95							95	13.5%	13	82
97	MOBILE DISPLAY BOARD & CASE	1885	326							326	20.0%	65	261
98	SOU WEST DIRECTORS CHAIRS X 24	623	201							201	13.5%	27	174
99	GODFREY FILING CABINET 4 DRAWRS	308	99							99	13.5%	13	86

This document is to be read in conjunction with the attached Audit Report.

104	DESK CHAIR-GREY-SWIVEL	380	126						126	13.5%	17	109
106	NEC BAR FRIDGE	340	170						170	9%	15	155
108	12 TABLES	1440	500						500	13.5%	68	433
109	CARUSO HIGHBACK EXECUTIVE CHAIR	558	195						195	13.5%	26	169
111	ELITEBUILT FILING CABINET 4 DRAWER X 2	599	209						209	13.5%	28	181
112	MICRO SERIES DESK & RETURN 3 DRAWER	641	224						224	13.50%	30	194
114	2 OFFICE CHAIRS	300	122						122	13.5%	16	106
	2 x Desks Grey & Timber tops	0	0						0	13.5%	0	0
	2 x Book cases Grey & Timber Tops	359	269						269	13.5%	36	233
	TOTAL	13697	3157						3157		437	2720
	Accumulated Depreciation	10977										
	OFFICE MACHINES & EQUIPMENT - AT COST 1.3410											
			OPENING	DISPOSALS				ADDITIONS	TOTAL			CLOSING
			WRITTEN						VALUE			WRITTEN
CODE	DESCRIPTION OF EACH	ORIGINAL	DOWN	DATE	CONSIDERATION	ADJUSTMENTS			FOR	RATE	DIMINISH	DOWN
	UNIT	COST	VALUE			ASSESS	DEDUCT	DATE	DEPRECIATION		VALUE	VALUE
											METHOD	
28	VOCA AT500 ANSWERING MACHINE	349	17						17	22.5%	4	13
32	CASH REGISTER	380	41						41	18.0%	7	34
33	SHREDDER 100 AUTO	533	60						60	18.0%	11	49
40	PB9720 FACSIMILE	4068	421						421	22.5%	95	326
41	COMPUTER SOFTWARE	3090	134						134	36%	48	86
42	COMPAQ COMPUTER	4194	307						307	36%	111	196
6	FAX 1200P BROTHER	989	167						167	22.5%	38	129
7	COMPAQ COMPUTER (DARWIN)	2245	106						106	36%	38	68
	Modem D-Link PCMCIA 56K V.90	160	21						21	36.00%	8	13
	Microsoft Office 2000 Software	289	24						24	36.00%	9	15
	MYOB & Payroll V8	525	88						88	36.00%	32	56
	HP Laserjet 2100 S/B SSGBB019604	1715	168						168	36.00%	60	108
	Tracker Maxium 5 lan pack	1195	116						116	36.00%	42	74
	McAfee Virus Scan Classic 4	85	8						8	36.00%	3	5
	4 x Microsoft Windows 98 2nd Edition	1500	147						147	36.00%	53	94
	Microstar Ms Intel Pentium111 500 mmx	2885	282						282	36.00%	102	180
	(includes Daewoo 15" monitor) Server								0		0	0
	Motherboard & harddrive upgrade	871	85						85	36.00%	31	54
	Card Printer	4160	2187						2187	30.00%	656	1531
	Server	3920	2695						2695	37.50%	1011	1684
	Computer IBM	1327	1161						1161	37.5%	435.375	725.63
	Maximizer V7							19/09/2003	1052	50.0%	438.33	613.67
	TOTAL	34480	8235		0				0		3230	6057
	Accumulated Depreciation	28423										

This document is to be read in conjunction with the attached Audit Report.

STATEMENT OF CASHFLOWS JULY 2003 TO JUNE 2004

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	ANNUAL
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	TOTAL
Receipts													
Debtors Payments	24666.85	37760.44	63216.24	72108.38	65131.95	35888.78	51946.45	49696.80	66427.41	43404.17	46920.16	47053.23	604220.86
Turnover Fees > \$5m	0.00	27633.54	0.00	0.00	0.00	0.00	0.00	283.28	12479.52	0.00	4231.91	5502.85	50131.10
Standards	4513.00	4000.00	4513.00	4498.50	4495.50	4515.03	0.00	9014.40	4577.35	4511.45	4498.15	4498.20	53634.58
Training Consultancy	0.00	0.00	0.00	0.00		0.00	1340.00	9306.00	15000.00	10450.00	43913.00	103000.00	183009.00
Contract Sales	0.00	0.00	0.00	0.00	401.50	0.00	101.00	201.50	356.09	387.85	337.08	493.10	2278.12
Membership Fees	105776.07	37275.04	30358.03	20082.46	5839.20	9892.99	7597.70	2779.30	2084.10	2432.80	1516.59	9832.91	235467.19
Trainees Incentives	1375.00	2750.00	5500.00	1375.00		2750.00	1375.00	1375.00	0.00	1375.00	4125.00	1375.00	23375.00
MPA/NECA Grant	0.00	0.00	0.00	0.00	0.00	0.00	1163.50	0.00	0.00	0.00	0.00	0.00	1163.50
Test & Tag Courses	672.00	3750.00	1500.00	500.00	2750.00	1250.00	0.00	2731.47	1491.47	477.27	0.00	2440.00	17562.21
Contractors Training	7000.00	22452.60	10200.00	4320.00	5100.00	7990.00	0.00	20224.20	5118.70		4771.23	3160.00	90336.73
Excellence Awards/dinner	0.00	3036.00	37000.00	8053.46	2646.90	0.00	0.00	212.00	0.00	0.00	880.00	0.00	51828.36
Transfer from term deposit								50000.00					50000.00
Sponsorship	0.00	0.00	11000.00	880.00	250.00	0.00	0.00	0.00	500.00	5512.68	0.00	0.00	18142.68
TOTAL CASH IN	144002.92	138657.62	163287.27	111817.80	86615.05	62286.80	63523.65	145823.95	108034.64	68551.22	111193.12	177355.29	1381149.33
Payments													
Creditors Payments	9162.21	8735.08	21433.18	26134.15	25064.54	11496.44	11668.30	10304.23	10349.33	9698.65	9088.20	10394.58	163528.89
Legal											3285.92		3285.92
Office Rent	3761.85	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	2910.60	35778.45
Training Consultancy	0.00	0.00	0.00	0.00		0.00	0.00	0.00	3511.00	18000.00	0.00	2247.70	23758.70
Photocopier Expenses	952.00	952.00	952.00	952.00	952.00	952.00	952.00	952.00	778.90	952.00	952.00	952.00	11250.90
Lease - Jackaroo	754.00	754.32	754.32	754.32	754.32	754.32	754.32	754.32	754.32	754.32	754.32	754.32	9051.52
Master Builders Assoc	3685.00	3685.00	3685.00	3685.00	0.00	3685.00	3685.00	7370.00	0.00	3685.00	3685.00	3685.00	40535.00
Bank Fees	313.16	210.30	190.50	391.72	231.80	208.45	272.37	198.16	180.39	470.70	178.40	168.55	3014.50
Insurance	0.00	6472.55	2125.85	2125.85	2125.85	4609.35	2125.85	0.00	2125.85	0.00	0.00	0.00	21711.15
Wages & Salaries	23411.11	33324.83	22868.59	38073.94	16805.98	21603.47	13635.63	16507.89	26851.55	17997.14	18349.70	18630.70	268060.53
S&W - Admin Trainees	19449.76	24537.44	22853.60	23549.08	24420.72	30073.72	22710.27	27825.67	26821.79	21832.16	28383.22	24908.14	297365.57
Superannuation	14436.45	6331.54	0.00	5685.05	8350.70	4643.00	5535.40	5539.14	4986.17	4806.10	5445.67	5117.95	70877.17
Dinner Expenses	1780.00	0.00	2136.00	35287.97	1305.30	0.00	0.00	0.00	2475.00	0.00	20.00	0.00	43004.27
Training Courses	7080.00	0.00	0.00	18623.30	261.22	14349.53	0.00	60.00	877.74	1490.62	0.00	148.00	42890.41
GST - BAS	40316.00	11657.00	16060.00	49529.00	21882.00	10388.00	22327.00	12528.00	11088.00	30415.00	10769.00	10144.00	247103.00
MBA Inc			13200.00								8800.00	0.00	22000.00
NECA								1650.00					1650.00
Fringe Benefit Tax										2778.54			2778.54
TCA Progressive P/ment								750.00			250.00		1000.00
TOTAL CASH OUT	125101.54	99570.66	109169.64	207701.98	105065.03	105673.88	86576.74	87350.01	93710.64	115790.83	92872.03	80061.54	1308644.52
Total Cash @ Bank	90245.96	129332.92	183450.55	87566.37	69116.39	25729.31	2676.22	61150.16	75474.16	28234.55	46555.64	143849.39	

This document is to be read in conjunction with the attached Audit Report.



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Lurlyn Waugh
Financial Controller
Territory Construction Association
PO Box 37121
WINNELLIE NT 0821

Dear Lurlyn,

Re: Financial reports for year ended 30 June 2004 - FR2004/327
Schedule 1B of the Workplace Relations Act 1996 (RAO Schedule)

Thank you for the additional information provided to me on 9 December 2004 in relation to my letter of 10 November 2004. The information covers all the matters I requested and no further action is required for financial year ended 30 June 2004.

Yours sincerely

Robert Pfeiffer
Statutory Services Branch

21 December 2004



9 December 2004

Mr Robert Pfeiffer
Statutory Services Branch
Australian Industrial Registry
GPO Box 1994S
Melbourne Vic 3001

Dear Mr Pfeiffer

Enclosed please find as requested a new Designated Officer's Certificate (Secretary's Certificate) signed by an authorized officer Greg McLaughlin President.

I have also attached as requested the Operating Report in relation to the financial year 2003/2004 as per s254 of the RAO Schedule which will be sent out to our members as requested.

Should you have any queries on the above please do not hesitate to contact me.

Yours faithfully,

Lurlyn Waugh
Financial Controller

Territory Construction Association is proudly affiliated with Master Builders Australia. Master Plumbers Association And National Electrical and Communications Association, serving the building and construction industry throughout the Northern Territory

• TERRITORY CONSTRUCTION ASSOCIATION INC •

Lot 1450 Winnellie Rd, Winnellie NT 0820, PO Box 37121 Winnellie NT 0821
Phone: 08 8922 9666 Fax: 08 8922 9600
ABN: 54 527 741 841



03 December 2004

Registrar
Australian Industrial Registry
Level 35, Nauru House
GPO Box 19945
MELBOURNE VIC 3001

Designated Officer's Certificate
S268 of Schedule 1B Workplace Relations Act 1996

I Greg McLaughlin being the President of the Territory Construction Association certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- That the full report, was provided to members on 2 September 2004; and
- That the full report was presented to a general meeting of members of the reporting unit on 24 September; in accordance with s266 of the RAO Schedule.



Greg McLaughlin

3 December 2004

Territory Construction Association is proudly affiliated with Master Builders Australia. Master Plumbers Association And National Electrical and Communications Association, serving the building and construction industry throughout the Northern Territory

• TERRITORY CONSTRUCTION ASSOCIATION INC •

Lot 1450 Winnellie Rd, Winnellie NT 0820, PO Box 37121 Winnellie NT 0821
Phone: 08 8922 9666 Fax: 08 8922 9600
ABN: 54 527 741 841

TERRITORY CONSTRUCTION ASSOCIATION

OPERATING REPORT

Territory Construction Association has recorded a positive year of financial growth with a profit of \$30,802 after the disappointing loss of the previous year.

The principal activities which contributed to this growth were the revenue received from training undertaken in conjunction with the NLC (\$86,596.24 12% of total revenue), NECA/MPA training (\$124,346.88 18% of total revenue) and the growth in our TCA People trainees (\$73,895.39 11% of total revenue). Other contributing activities were our HR/IR department adding (\$35,595 5% of total revenue) and our Standards Agency (\$48,195.13 6% of total revenue).

Membership renewals, new applications and Turnover Fees still remain as the principal revenue activity at \$263,901.67 38% of total revenue received.

Our expenditure for the year was lower than originally forecast with streamlining effective in both staff employment expenses and office administration costs.

The majority of expenditure was staff employment expenses (\$430,903.35 65% of total expenses), affiliation costs (\$43967.00 6% of total expenses) office administration costs (\$50,787.67 8% of total expenses) and property costs (\$46,598.85 7% of total expenses)

As per paragraph 254 (2)(f) of the RAO schedule and regulation 159 (a) & (b) the number of people that were at the end of the financial year 2003/2004 recorded in the register of members for Territory Construction Association were 225 members.

The number of persons who were at the end of the financial year 2003/2004 employees was 6 fulltime employees, 1 part-time office trainee.

As per regulation 159(c) of the RAO Regulations, the List of Office Holders - Committee of Management of the reporting unit at any time during the reporting period 2003/2004 were as follows:-

As at 30 June 2004 there was twenty two Office Holders with all Office Holders holding their position for the full year. Centralian Division Councillor was vacant. Full details of Office Holders as per attachment B copy of which is attached.

President
Vice President
Vice President
Housing Sector Councillor

Greg Thompson
Dick Guit
Chris Giannikouris
Paul Nowland

Housing Sector Councillor
Electrical Sector Councillor
Electrical Sector Councillor
Plumbing Sector Councillor
Civil/ Engineering Sector Councillor
Supply/Manufacturing Sector Councillor
Supply/Manufacturing Sector Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor
General Councillor

Mark Brustolin
Greg McLaughlin
Gordon Harvey
Graeme Wigg
Randal Jones
Peter McKinley
Steve Sibraa
John Brears
Kevin Page
Karl Jensen
Clive Clements
James Taylor
Ray Somerville
Russell Lutzke
Phil Storey
Neil Sunners
Mike Fritz

Resignation of Members: Under Subsection 254(2)(c) details of the right of members to resign from the reporting units under section 174 of the RAO Schedule is as follows as per:-

A member may resign from membership by written notice addressed and delivery to the General Manager.

A notice of resignation from membership of the Association takes effect:

- a. Where the member ceases to be eligible to become a member of the Association:
 - i. On the day on which the notice is received by the Association; or
 - ii. On the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is later; or
- b. in any other case:
 - i. at the end of 2 weeks after the notice is received by the Association; or
 - ii. on the day specified in the notice; whichever is later.

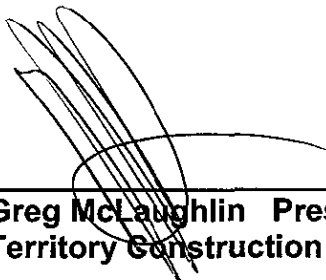
A notice delivered to the General Manager shall be taken to have been received by the Association when it was delivered.

A notice of resignation that has been received by the Association is not invalid because it was not addressed to and delivery the General Manager.

A resignation from membership of the Association is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Association that the resignation has been accepted.

To the best of our knowledge, no Officer or member of the reporting unit was

- a. a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- b. a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.



Greg McLaughlin President
Territory Construction Association

ATTACHMENT B – LIST OF OFFICE HOLDERS – COUNCIL

POSITION	HOLDER	OCCUPATION	ADDRESS
PRESIDENT	Greg Thompson	Managing Director	Norbuilt Pty Ltd PO Box 4869 DARWIN NT 0801
VICE PRESIDENT	Dick Guit	Regional Manager	Barclay Mowlem Construction Ltd PO Box 39799 WINNELLIE NT 0821
VICE PRESIDENT	Chris Giannikouris	General Manager	John Holland PO Box 39643 WINNELLIE NT 0821
CENTRALIAN DIVISION	Vacant		
GENERAL CONTRACTING SECTOR COUNCILLOR	Chris Giannikouris	General Manager	John Holland PO Box 39643 WINNELLIE NT 0821
HOUSING SECTOR COUNCILLOR	Paul Nowland	Manager	Nowland Builders Pty Ltd PO Box 41501 CASUARINA NT 0812
HOUSING SECTOR COUNCILLOR	Mark Brustolin	Director	Brustolin Builders PO Box 371 PALMERSTON NT 0831
ELECTRICAL CONTRACTING SECTOR COUNCILLOR	Greg McLaughlin	Manager	Mobile Electrics Pty Ltd PO Box 1913 DARWIN NT 0801
ELECTRICAL CONTRACTING SECTOR COUNCILLOR	Gordon Harvey	Manager	Delta Electrical PO Box 38471 WINNELLIE NT 0821
PLUMBING CONTRACTING/SPECIALIST CONTRACTING SECTOR COUNCILLOR	Graeme Wigg	Managing Director	GJ Wigg Plumbing Specialists Pty Ltd PO Box 14 NIGHTCLIFF NT 0814
CIVIL/ENGINEERING CONTRACTING/SPECIALIST CONTRACTING SECTOR COUNCILLOR	Randal Jones	Manager	Connell Wagner PO Box 919 DARWIN NT 0801
SUPPLY/MANUFACTURING SECTOR COUNCILLOR	Peter McKinley	Manager	Darwin Galvanizing P/L PO Box 36216 WINNELLIE NT 0821
SUPPLY/MANUFACTURING SECTOR COUNCILLOR	Mr Steve Sibraa	General Manager	Laminex PO Box 39666 WINNELLIE NT 0821
GENERAL COUNCILLOR	John Brears	Manager	Mirage Enterprises 3/2 Graham Street STUART PARK NT 0810
GENERAL COUNCILLOR	Kevin Page	Managing Director	RoofMaster PO Box 39718 WINNELLIE NT 0821
GENERAL COUNCILLOR	Carl Jensen	Managing Director	Habitat Nominees Pty Ltd 16 Hummel Court MALAK NT 0812
GENERAL COUNCILLOR	Clive Clements	Managing Director	Hawkins & Clements P/L 16 Eugenia Street NIGHTCLIFF NT 0810

GENERAL COUNCILLOR	Mr James Taylor	Director	Aerosail PO Box 39523 WINNELLIE NT 0821
GENERAL COUNCILLOR	Mr Ray Somerville	Technical Manager	Dabsco PO Box 38246 WINNELLIE NT 0821
GENERAL COUNCILLOR	Mr Russell Lutzke	Manager	Insulation Solutions P/L PO Box 545 PARAP NT 0804
GENERAL COUNCILLOR	Phil Storey	Manager	Smorgan ARC PO Box 39319 WINNELLIE NT 0821
GENERAL COUNCILLOR	Neil Sunners	Managing Director	Sunbuild Pty Ltd PO Box 36021 WINNELLIE NT 0821
GENERAL COUNCILLOR	Mike Fritz	Manager	The Shed Factory PO Box 41743 WINNELLIE NT 0821