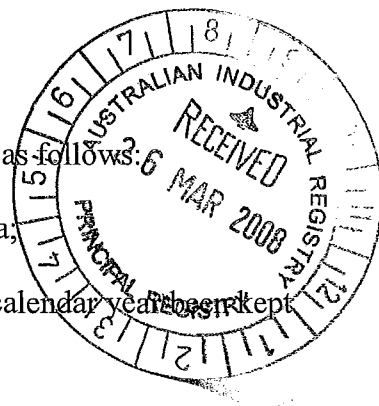


## DECLARATION

I, Trevor Evans, c/o – 332 Albert Street East Melbourne VIC 3002, declare as follows:


1. I am the President of the Master Builders Association of Victoria.
2. The register of members has during the immediately preceding calendar year been kept and maintained as required by 230 (1) (a) and 230 (2).
3. The following list is a correct statement of the list of officers and names, postal addresses and occupations of the persons holding those offices in the organization during 2008.



OFFICE	OFFICE HOLDER	ADDRESS	OCCUPATION
Board Member	Greg Zuccala	Zuccala Homes Pty Ltd PO Box 31 SOUTH MORANG VIC 3752	Director
President	Trevor Evans	Becon Constructions Pty Ltd PO Box 1053 NARRE WARREN VIC 3805	Director
Immediate Past President	Don Ravida	Ravida Homes Pty Ltd 1351 Malvern Road MALVERN VIC 3144	Director
Deputy President	David Newnham	Stone Haven Homes 564 Swan Street RICHMOND VIC 3121	Director
Board Member	Bede Noonan	Geotechnical Engineering 68 Springbank Street TULLAMARINE VIC 3043	Director
Treasurer	Hedley Davis	J A Dodd & Co Pty Ltd PO Box 5307 SOUTH MELBOURNE VIC 3205	Director
Board Member	Brendan Liddle	B J & M F Liddle Pty Ltd PO Box CP 1116 MILDURA VIC 3501	Director
Board Member	Steven Sweeney	Galvin Construction Pty Ltd 3 Lynch Street HAWTHORN VIC 3122	Director
Board Member	Neil Grenfell	Aquamax Pty Ltd 463 – 467 Warrigal Road MOORABBIN VIC 3189	Director

4. No branch ceased operation during the 12 months ending 31 December 2007 and there are no branches of the organization.
5. The address of the head office is: 332 Albert Street, EAST MELBOURNE, VICTORIA, 3002
6. That between 1/1/2008 and 31/12/2008 elections will be held in accordance with 'Annexure A'.
7. The number of members as at 31/12/2007 was 6,841

DECLARED at East Melbourne on this .....<sup>18<sup>th</sup></sup>.....of .....<sup>March</sup>.....  
Two Thousand and Eight

  
.....  
Signature of Declarant

## Annexure 'A'

### SUMMARY OF MBAV ELECTION PROCESS

#### MONTH

#### DATE

#### RULE

##### July

The rolls of voters close seven days before the day on which nominations open. By 24 July every year (or earlier, if nominations are to be called before 1 August) [27(d)(vi)]

##### **Sector Group Committees**

Call for nominations for the vacant Sector Group Committee positions from all members of the relevant sector group. No later than 1 August every year [27(d)(iv)]

##### August

##### **Sector Group Committees**

Nominations close for Sector Group Committee positions. [27(d)(iv)]

Where the number of nominations received for the vacant positions on any Committee does not exceed the number of available positions, the Returning Officer shall certify to the President that the nominated candidates have been elected unopposed [28(f)] and shall declare those candidates elected [27(d)(v)]

By 4.00pm on 14 August [27(a)(ii)]

No time or method is specified. A simple letter should suffice.

##### **Office Bearers**

The Returning Officer shall invite written nominations for the positions of President, Deputy President and Treasurer (the Office Bearers) At the August meeting of Council, every 2<sup>nd</sup> year

##### September

##### **Office Bearers**

Nominations close for Office Bearers. At 4.00pm on the first day of September, in an election year [(27(a)(iv)]

##### **Ballots for Sector Group Committee places**

If more nominations are received than the number of vacant positions on any Sector Group Committee, elections shall be conducted by postal ballot for those positions. Ballots must comply with Rule 28 (g). By end of September. [27(d)(vi)]

## Annexure 'A'

### October

#### **Sector Group Committees**

Declaration of new Sector Group Committee members elected by postal ballot

At the October meeting of each Committee

[27(d)(vii)]

#### **Nominations for Sector Group Committee Chairpersons and for Sector Group positions on the Council of Management**

The Returning Officer shall call for nominations from members of each of the newly constituted Sector Group Committees, by sending the relevant nomination forms to each member

By 2<sup>nd</sup> week of October and after declaration of the new Committee members

[27(b)(iii)]  
and  
[27(c)(iii)]

Nominations close

On the last day of October

[27(b)(iv)]  
and  
[27(c)(iv)].

### November

#### **Councillors (Members of the Council of Management) and Sector Group Committee Chairpersons**

Where the number of nominations received for the vacant positions on the Council does not exceed the number of available positions, and where no more than one nomination is received for the position of Chairperson on any Sector Group Committee, the Returning Officer shall certify to the President that the nominated candidates for those positions have been elected unopposed [28(f)] and shall declare those nominated candidates elected .

No particular time or method stated. A simple letter should suffice.

[27(b)(v)]  
&  
[27(c)(v)]

If the number of nominations received for the vacant positions on the Council of Management is greater than the number of available positions, and where more than one nomination is received for the Chairperson's position on any Sector Group Committee, elections shall be conducted for those positions by postal ballots. Ballots must comply with Rule 28 (g).

[27(b)(vi)]  
and  
[27(c)(vi)]

The Returning Officer shall certify to the Executive Director the result of each such ballot and the Executive Director shall declare the successful candidate(s) duly elected.

At the Annual General Meeting

[27(b)(vii)]  
and  
[27(c)(vii)]

## Annexure 'A'

### Office Bearers

If only one nomination is received for any of the Office Bearers' positions, the Returning Officer shall declare the nominee elected to that position.	At the November meeting of Council, in every second year	[27(a)(v)]
If more than one nomination is received for any of the Office Bearers' positions, elections shall be conducted for those positions by postal ballots. Ballots must comply with Rule 28 (g).	Ballots must be completed by the November meeting of Council, in the relevant year	[27(a)(vi)]
Where a secret postal ballot was conducted for any Office Bearer position, the Returning Officer shall certify to the Executive Director the result of each such ballot and the Executive Director shall declare each successful candidate elected.	At the November meeting of Council, in the relevant year	[27(a)(vii)]
The new Office Bearers shall be installed in office at the by the retiring President. Such installations shall be the last item on the agenda and the President, Deputy President and Treasurer shall assume office on installation.	At the AGM, in the relevant year. Such installations shall be the last item on the agenda and the President, Deputy President and Treasurer shall assume office on installation.	[27(a)(viii)]

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Mr Trevor Evans  
President  
Master Builders' Association of Victoria  
332 Albert Street  
EAST MELBOURNE VICE 3002

Dear Mr Evans,

**Re: Master Builders' Association of Victoria  
Annual Return of information contained in records kept by organisation  
(AR 2008/290)**

I have received your declaration dated 18 March 2008 providing information in accordance with subsection 233(1) of Schedule 1 of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 26 March 2008.

The documents lodged cover the required information for the **2008** Annual Return of the organisation.

The documents have been filed.

Yours sincerely,

Lynette Markovski  
Statutory Services Branch

9 April 2008