



18 September 2019

Richard Hansen
President
Master Builders' Association of Victoria

Sent via email: mbassist@mbav.com.au

Dear Richard Hansen,

Officer and related party disclosure statement under 293J (ORP Statement) for 2018 (ORP2018/1486)

I acknowledge receipt by the Registered Organisations Commission (the ROC) on 6 December 2018 of your organisation's ORP Statement which provides information required to be lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Thank you for providing your ORP Statement. The ORP Statement has been filed and no further action is required.

The ROC understands that not all organisations have five or more officers who receive relevant remuneration or have made payments to related-parties.

Section 293J of the RO Act does not require an organisation to explicitly state that certain items were 'nil'. However it is the view of the ROC that such statements would provide greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation has turned its attention to the question of officers' relevant remuneration, their non-cash benefits and payments to related parties.

Time frames

Section 293J requires that the ORP Statement is provided to members and a copy lodged with the ROC within 6 months of the end of the organisation's financial year.

Material Personal Interests

ORP Statements do not include information about disclosures of material personal interests. Members of organisations can access these disclosures on request. Details of these disclosures must be provided within 28 days to any member who requests them in writing.

Assistance

The ROC has provided educational materials regarding ORP Statements. For access to the webinars, fact sheets, templates and other information please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#).

For information on upcoming educational events, including information sessions, webinars and new templates please see our [Education Strategy](#).

If you have any queries regarding this correspondence I can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours faithfully

Andrea O'Halloran
Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, **Richard Hansen**, being the **President** of the **Master Builders Association of Victoria**, declare the following Officer and Related Party Disclosure Statement.

Organisation Name:	Master Builders Association of Victoria	Branch Name:	N/A
Financial year start date:	1 July 2017	Financial year end date:	30 June 2018

Top Five Rankings of Officers – Relevant remuneration and non-cash benefits

When all officers in the Master Builders Association of Victoria are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Full Name	Office (e.g. Secretary)	Actual Amount of Relevant Remuneration	Value of Relevant non- cash benefits	Form of relevant non- cash benefits (e.g. car)
1. MELANIE FASHAM	PRESIDENT	\$NIL	\$18,606.63	TRAVEL EXPENSES
2.		\$	\$	
3		\$	\$	
4.		\$	\$	
5.		\$	\$	

- No officers in the branch received relevant remuneration from the branch/organisation, any relevant boards or related parties.

Relevant Remuneration:

Section 293BC defines relevant remuneration to include any remuneration paid, during the financial year, to the officer by the organisation or branch AND any remuneration disclosed by the officer to the organisation or branch. These disclosures are made under s. 293B and must include remuneration paid to the officer

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- because the officer is a member of a board only because they are an officer of the organisation/branch OR they were nominated for the board by the organisation, branch or peak council, or
- by a related party of the organisation/branch in connection with the performance of the officer's duties as an officer.

Relevant non-cash benefits:

Section 293BC defines relevant non-cash benefits as any non-cash benefits provided to an officer, at any time during the financial year, in connection with the performance of the officer's duties as an officer by the organisation, branch or a related party of the organisation/branch. Non-cash benefits include property and services but not a computer, mobile phone or other electronic device used only or mainly for work purposes.

For further information on definitions and these requirements please see our [Disclosure Obligations Page](#) or our [Fact Sheets page](#)

Payments to related parties and declared persons or bodies

During the financial year, the MASTER BUILDERS ASSOCIATION OF VICTORIA made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

[INSTRUCTIONS FOR TABLE BELOW: delete the examples and add information relevant to your organisation/branch. Add extra lines if required]

Date	Name	Nature of relationship (e.g company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
NIL	NIL	NIL	NIL	\$NIL	NIL
				\$	

				\$	
				\$	
				\$	
				\$	
				\$	

The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the officer: 

Richard Hansen (President)

Dated:⁵..... / 12 / 2018

[PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to members and a copy lodged with the Registered Organisations Commission (ROC) within 6 months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement.]