



FAIR WORK  
COMMISSION

21 October 2013

Ms Therese Lauriola  
Chief Executive Officer  
Master Painters' Australia, NSW Association, Inc.  
PO Box 122  
STRATHFIELD SOUTH NSW 2136

Dear Ms Lauriola

**Re: Lodgement of Financial Accounts and Statements – Master Painters' Australia,  
NSW Association Inc. – for year ending 31 December 2012 (FR2012/522)**

I refer to the above financial statements and accounts which were lodged with the Fair Work Commission on 19 August 2013.

I have filed the documents. There is no further action required in respect of the report.

You will be aware that new Reporting Guidelines were issued on 26 June 2013 and will apply to the next financial report. I attach a copy for your convenient reference. I have also set out clarifications of particular disclosure requirements that may not have been previously brought to the Branch's attention, in the table attached.

Please do not hesitate to contact me on (02) 6723 7237 if you have any queries about the financial reporting requirements at any time.

Yours sincerely

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch

Table of particular disclosures

Provision	What it says	Explanation/Clarification
S254(2)(a) RO Act 2009	“The operating report must contain a review of the reporting unit’s principal activities during the year, <i>the results of those activities</i> and any significant changes in the nature of those activities during the year”	<p>This is a subtle and overlooked or misinterpreted element of many operating report reviews, and it does not appear that FWC has previously clarified this.</p> <p>The results envisaged by the Act here are those which reflect the activities described under the heading “Principal activities” - There should be some indication that results have been reviewed.</p> <p>There is no prescribed degree of detail; a brief statement that the activities listed have achieved their objectives would suffice, (although the Branch may choose to individually identify any particular results it regards as significant.)</p>
Paragraph 112 (a) of AASB 101	“the notes shall present information about the basis of preparation of the financial statements....”	<p>The Notes stated that the report was prepared in accordance with the requirements of the Associations Incorporation Act (NSW).</p> <p>For the purposes of a general purpose financial report prepared for an organisation registered under the <i>Fair Work (Registered Organisations) Act 2009</i>, FWC would expect to see a statement that the report was prepared in accordance with that Act.</p>

**From:** KELLETT, Stephen  
**To:** ["therese@masterpainters.com.au"](mailto:therese@masterpainters.com.au)  
**Subject:** Financial report y/e 31 December 2012 - filing  
**Date:** Monday, 21 October 2013 5:10:00 PM  
**Attachments:** [MPANSWAI FR2012 522 \(final\).pdf](#)  
[fr\\_guidelines\\_253\\_2013.pdf](#)

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Dear Therese

Please see my letter in relation to the above, plus attachment.

Yours sincerely

STEPHEN KELLETT  
Regulatory Compliance Branch  
**FAIR WORK COMMISSION**

80 William Street  
EAST SYDNEY NSW 2011

(ph) (02) 6723 7237  
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**From:** [Therese Lauriola](#)  
**To:** [KELLETT, Stephen](#)  
**Subject:** FW: Scanned Document from KM-C3232  
**Date:** Monday, 21 October 2013 12:13:12 PM  
**Attachments:** [SCAN4751\\_000.pdf](#)

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Hi Stephen

Here is the document as requested, sorry for the delay.

Kind Regards,

Therese Lauriola  
CHIEF EXECUTIVE OFFICER - NSW ASSOCIATION

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-----Original Message-----

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Sent: Monday, 21 October 2013 2:30 PM  
To: [therese@masterpainters.com.au](mailto:therese@masterpainters.com.au)  
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**From:** [Therese Lauriola](#)  
**To:** [Orgs](#)  
**Subject:** FR2012/522 - Financials for the Master Painters Australia NSW Association Inc.  
**Date:** Monday, 19 August 2013 1:47:50 PM  
**Attachments:** [SCAN4631\\_000.pdf](#)  
**Importance:** Low

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FR2012/522

Kind Regards,

Therese Lauriola

CHIEF EXECUTIVE OFFICER - NSW ASSOCIATION

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**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC.**

**FINANCIAL REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2012**

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC.**

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MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC

INCOME STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2012

	Note	2012 \$	2011 \$
Sales revenue	3	1,001	1,177
Other revenue from ordinary activities	3	<u>446,708</u>	<u>367,823</u>
		447,709	369,000
Cost of sales			
Office administration		(30,427)	(48,160)
Depreciation		(4,559)	(25,674)
Employee expenses		(224,321)	(134,773)
Advertising expenses		(26,698)	(14,354)
Travel expenses		(10,243)	(15,083)
Conference expenses		(37,251)	(35,399)
Training expenses		(18,098)	(5,894)
Other expenses from ordinary activities		<u>(37,454)</u>	<u>(52,478)</u>
		(389,051)	(331,815)
Profit from ordinary activities		<u>58,658</u>	<u>37,185</u>
Total changes in equity	15	<u>58,658</u>	<u>37,185</u>

The accompanying notes form part of these financial statements



**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**BALANCE SHEET  
AS 31ST DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>CURRENT ASSETS</b>			
Cash assets	5	66,778	127,475
Receivables	6	120,533	36,150
Inventories	7	1,752	1,697
Investments	8	1,001	1,001
Other	9	-	-
<b>TOTAL CURRENT ASSETS</b>		<u>190,064</u>	<u>166,323</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	10	906,397	910,956
Intangible assets	11	879	879
<b>TOTAL NON-CURRENT ASSETS</b>		<u>907,276</u>	<u>911,835</u>
<b>TOTAL ASSETS</b>		<u>1,097,340</u>	<u>1,078,158</u>
<b>CURRENT LIABILITIES</b>			
Payables	12	3,927	672
Interest-bearing liabilities	13	-	5,567
Provisions	14	15,297	19,225
Other	15	119,731	166,305
<b>TOTAL CURRENT LIABILITIES</b>		<u>138,955</u>	<u>191,769</u>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	12	75,952	75,952
Interest-bearing liabilities	13	-	-
Provisions	14	13,338	-
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>89,290</u>	<u>75,952</u>
<b>TOTAL LIABILITIES</b>		<u>228,245</u>	<u>267,721</u>
<b>NET ASSETS</b>		<u>869,095</u>	<u>810,437</u>
<b>EQUITY</b>			
Reserves	17	442,026	442,026
Retained Profits	18	427,069	368,411
	16	<u>869,095</u>	<u>810,437</u>

The accompanying notes form part of these financial statements

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012 \$	2011 \$
Balance at 1 January 2012	810,437	773,252
Profit from ordinary activities	<u>58,658</u>	<u>37,185</u>
Balance at 31 December 2012	<u><u>869,095</u></u>	<u><u>810,437</u></u>

The accompanying notes form part of these financial statements

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Receipts from customers		327,967	290,966
Payments to suppliers and employees		(391,386)	(172,948)
Interest received		2,722	1,429
Net cash provided /(used) by operating activities	21(b)	<u>(60,697)</u>	<u>119,447</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from sale of other non-current assets		-	-
Payment for property, plant and equipment		-	-
Net cash provided by/(used in) investing activities		<u>-</u>	<u>-</u>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
Proceeds from borrowings		-	-
Proceeds from hire purchase finance		-	-
Repayment of borrowings		-	(120,036)
Net cash provided by/(used in) financing activities		<u>-</u>	<u>(120,036)</u>
Net increase (decrease) in cash held		(60,697)	(589)
Cash at beginning of financial year		127,475	128,064
Cash at end of financial year	21(a)	<u>66,778</u>	<u>127,475</u>

The accompanying notes form part of these financial statements

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act 1984 of New South Wales.

The financial report is for the entity Master Painters Australia NSW Association Inc as an individual entity. Master Painters Australia NSW Association Inc is an association incorporated in New South Wales under the Associations Incorporations Act 1984.

The financial report has been prepared on an accruals basis and is based on historical costs. It does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards (IFRS). Compliance with the Australian equivalents to IFRS (AIFRS) ensures that the financial report, comprising the economic entity's financial statements and notes complies with IFRS.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**(a) Income Tax**

No provision for income tax has been raised as the Association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

**(b) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

*Plant and Equipment*

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the Association to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

Freehold land and buildings are brought to account at cost or at independent or directors' valuation.

*Depreciation*

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Association commencing from the time the asset was held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(c) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Association are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Association will obtain ownership of the asset, or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduced the liability.

**(d) Employee Benefits**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits being long service leave entitlements have been provided for where employees have more than five (5) years service.

Contributions are made by the Association to an employee superannuation fund and are charged as expenses when incurred.

**(e) Cash**

For the purpose of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

**(f) Revenue**

Revenue from sale of goods is recognised upon the delivery of goods to customers.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

Members subscriptions are recognised in the year that they relate to. Deferred income is accounted for in the appropriate year.



**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

**2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Sub-Sections (1), (2) and (3) of Section 272 of Schedule 1B which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

	Note	2012 \$	2011 \$
<b>3. REVENUE</b>			
Operating activities			
- sales of goods (net)		1,001	1,177
- rendering of services		94,926	61,514
- royalties		70,863	66,732
- interest		2,722	1,429
- membership subscriptions		167,833	204,242
- grants		81,943	21,824
- workers compensation reimbursements		23,473	
- other revenue		4,948	12,082
		<u>447,709</u>	<u>369,000</u>

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>4. PROFIT FROM ORDINARY ACTIVITIES</b>			
Profit/(losses) from ordinary activities has been determined after:			
(a) Expenses:			
Depreciation of non-current assets			
- Buildings		-	-
- Office equipment and motor vehicles		4,559	25,674
Total Depreciation		<u>4,559</u>	<u>25,674</u>
Bad and doubtful debts			
- other entities		-	-
Remuneration of the auditors for:			
- audit or review services		3,550	3,500
- other services		<u>-</u>	<u>-</u>
Net (profit)/loss on disposal of non-current assets			
- Property, plant and equipment		<u>-</u>	<u>-</u>
<b>5. CASH ASSETS</b>			
Cash on hand		-	-
Cash at bank		66,778	127,475
Deposits at call		<u>-</u>	<u>-</u>
		<u>66,778</u>	<u>127,475</u>
<b>6. RECEIVABLES</b>			
CURRENT			
Trade debtors		107,627	68,222
Less provision for doubtful debts		<u>(6,036)</u>	<u>(32,072)</u>
		101,591	36,150
Other Debtors		18,942	-
		<u>120,533</u>	<u>36,150</u>

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>7. INVENTORIES</b>			
CURRENT			
Finished goods at cost		<u>1,752</u>	<u>1,697</u>
<b>8. INVESTMENTS</b>			
CURRENT			
Shares in MGA Services NSW Pty Ltd		1,000	1,000
Shares in PITC		<u>1</u>	<u>1</u>
		<u>1,001</u>	<u>1,001</u>
<b>9. OTHER ASSETS</b>			
CURRENT			
Prepayments			
- HP Interest		<u>-</u>	<u>-</u>
		<u>-</u>	<u>-</u>
<b>10. PROPERTY, PLANT AND EQUIPMENT</b>			
LAND			
Freehold land:			
At cost		293,750	293,750
At directors' valuation		-	-
Total freehold land		<u>293,750</u>	<u>293,750</u>
BUILDINGS			
At directors' valuation		<u>607,699</u>	<u>607,699</u>
Total buildings		<u>607,699</u>	<u>607,699</u>
LEASEHOLD IMPROVEMENTS			
At cost		114,057	114,057
Less accumulated amortisation		<u>(114,057)</u>	<u>(114,057)</u>
		<u>-</u>	<u>-</u>
Total land and buildings		<u>901,449</u>	<u>901,449</u>



**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>10. PROPERTY, PLANT AND EQUIPMENT (Continued)</b>			
PLANT AND EQUIPMENT			
(a) Motor vehicles			
At cost		22,380	22,380
Less accumulated depreciation		(17,432)	(14,432)
		<u>4,948</u>	<u>7,948</u>
(b) Office equipment			
At cost		81,579	81,579
Less accumulated depreciation		(81,579)	(80,020)
		<u>-</u>	<u>1,559</u>
Total plant and equipment		<u>4,948</u>	<u>9,507</u>
Total property, plant and equipment		<u>906,397</u>	<u>910,956</u>

**Movement in Carrying Amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

	Freehold land \$	Buildings \$	Leasehold Improvements \$	Motor Vehicles \$	Office Equipment \$	Total \$
Balance at the beginning of the year	293,750	607,699	-	7,948	1,559	910,956
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Depreciation expense	-	-	-	(3,000)	(1,559)	(4,559)
Carrying amount at the end of the year	<u>293,750</u>	<u>607,699</u>	<u>-</u>	<u>4,948</u>	<u>-</u>	<u>906,397</u>

<b>11. INTANGIBLES ASSETS</b>	2012 \$	2011 \$
Formation costs at cost	<u>879</u>	<u>879</u>

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>12. PAYABLES</b>			
CURRENT			
Unsecured liabilities			
Trade creditors		<u>3,927</u>	<u>672</u>
		<u>3,927</u>	<u>672</u>
NON-CURRENT			
Loan from Master Painters Group Training Co Pty Ltd		<u>75,952</u>	<u>75,952</u>
		<u>75,952</u>	<u>75,952</u>
<b>13. INTEREST BEARING LIABILITIES</b>			
CURRENT			
Unsecured liabilities			
Hire purchase liability	18	<u>-</u>	<u>5,567</u>
NON-CURRENT			
Unsecured liabilities			
Hire purchase liability	18	<u>-</u>	<u>-</u>
<b>14. PROVISIONS</b>			
CURRENT			
Employee benefits	13(a)	<u>15,297</u>	<u>19,225</u>
NON-CURRENT			
Employee benefits	13(a)	<u>13,338</u>	<u>-</u>
(a) Aggregate employee benefits liability		<u>28,635</u>	<u>19,225</u>
<b>15. OTHER LIABILITIES</b>			
CURRENT			
Deferred income		89,534	148,207
GST payable		10,958	17,170
Other current liabilities		<u>19,239</u>	<u>928</u>
		<u>119,731</u>	<u>166,305</u>
<b>16. EQUITY</b>			
Total equity at the beginning of the financial year		810,437	773,252
Total changes in equity recognised in the statement of financial performance		<u>58,658</u>	<u>37,185</u>
Total equity at the reporting date		<u>869,095</u>	<u>810,437</u>

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>17. RESERVES</b>			
Asset revaluation reserve		<u>442,026</u>	<u>442,026</u>
(a) Asset Revaluation Reserve			
Movements during the financial year:			
Opening balance		442,026	442,026
		-	-
Closing balance		<u>442,026</u>	<u>442,026</u>
The asset revaluation reserve records revaluations of non-current assets			
<b>18. RETAINED PROFITS</b>			
Retained profits at the beginning of the financial year		368,411	331,226
Net profit/(loss) attributable to members of the entity		<u>58,658</u>	<u>37,185</u>
Retained profits at the end of the financial year		<u>427,069</u>	<u>368,411</u>
<b>19. CAPITAL AND LEASING COMMITMENTS</b>			
Represented by:			
Current liability	13	-	5,567
Non-current liability	13	<u>-</u>	<u>-</u>
		<u>-</u>	<u>5,567</u>
<b>20. RELATED PARTY TRANSACTIONS</b>			
(a) Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties and unless otherwise stated. Certain items of income and expenditure are shared with Master Painters Group Training Company Pty Ltd.			
(b) Associated companies			
Unsecured interest free loan from the Master Painters Group Training Co Pty Ltd		<u>75,952</u>	<u>75,952</u>
(c) Executive Committee Members			
The names of each person on the Executive Committee of the Association during the year are Messrs R Ottawa, M Kazmierczak, B Milijic, S Klimczyk, M Pandja, M Peters.			
No member of the Executive Committee received any remuneration during the year for performing their duties as a member of the Executive Committee.			

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Note	2012 \$	2011 \$
<b>21. CASH FLOW INFORMATION</b>			
(a) Reconciliation of cash			
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Cash on hand		-	-
Cash at bank		66,778	127,475
At call deposits with financial institutions		-	-
		<u>66,778</u>	<u>127,475</u>
(b) Reconciliation of cash flow from operations with profit from ordinary activities after income tax			
Surplus/(Deficit) from ordinary activities after income tax		58,658	37,185
<u>Non-cash flows in profit from ordinary activities</u>			
Depreciation		4,559	25,674
Net (gain)/loss on disposal of property, plant and equipment		-	-
<u>Changes in assets and liabilities</u>			
(Increase)/decrease in receivables		(84,383)	181,887
(Increase)/decrease in other assets		-	2,842
(Increase)/decrease in inventories		(55)	(744)
Increase/(decrease) in payables		(48,886)	(133,152)
Increase/(decrease) in provisions		9,410	5,755
Cash In/(Out) flows from operations		<u>(60,697)</u>	<u>119,447</u>

**22. SEGMENT REPORTING**

The Association operates predominantly in one business and geographical segment, being in the painting and decorating industry providing services to members of the Association throughout New South Wales.

**23. ASSOCIATION DETAILS**

The principal place of business of the Association is:

Master Painters Australia NSW Association Inc.  
6 Gould Street  
South Strathfield NSW 2140

**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**INFORMATION FOR THE COMMITTEE OF MANAGEMENT  
ON THE 2012 FINANCIAL STATEMENTS**

**INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012	2011
	\$	\$
<b>INCOME</b>		
Commission received	17,526	16,513
Conference seminar & events	51,705	26,231
Advertising	8,572	1,737
Merchandise sales	1,001	1,177
Interest	2,722	1,429
Training Courses	17,123	17,033
Sponsorships	70,863	66,732
Membership subscriptions	167,833	204,242
Grants	81,943	21,824
Workers compensation reimbursements	23,473	-
Other income	4,948	12,082
Total other operating income/(expenses)	<u>447,709</u>	<u>369,000</u>
<b>LESS EXPENSES</b>		
Accounting fees	3,444	9,805
Affiliation fees	-	-
Audit Fees	3,550	3,500
Advertising	26,698	14,354
Bank charges	2,809	2,641
Cleaning	2	-
Computer expenses	1,194	4,257
Consultancy & Sub Contractors	16,812	20,427
Debt collection	-	600
Depreciation	4,559	25,674
Donations	-	500
Doubtful Debts Provision - excess written back	-	(5,500)
Electricity	-	3,816
Employees' amenities	498	1,936
Conference seminar & events	37,251	35,399
Fines & penalties	99	-
Hire purchase charges	(507)	2,842
Insurance	5,342	6,091
Late fees	88	1,320
Legal fees	3,122	12,097
Long Service Leave entitlements	13,338	-



MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC

INFORMATION FOR THE COMMITTEE OF MANAGEMENT  
ON THE 2012 FINANCIAL STATEMENTS

INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2012

	2012 \$	2011 \$
Merchandise	878	-
Motor vehicle expenses	4,411	4,076
Postage & courier	10,400	8,465
Printing and stationery	2,221	5,139
Rates	294	2,795
Repairs and maintenance	-	1,256
Salaries and wages	162,907	128,406
Security & alarm monitoring	-	178
Staff recruiting	-	195
Staff training and welfare	6,489	1,075
Training course expenses	18,098	5,894
Subscriptions	16,668	14,181
Superannuation	14,018	2,709
Telephone	1,465	6,228
Travelling and entertainment	5,832	11,007
Workers compensation insurance	1,197	452
Workers compensation payments	25,874	-
Total Expenses	<u>389,051</u>	<u>331,815</u>
OPERATING PROFIT/(LOSS)	<u>58,658</u>	<u>37,185</u>

## **MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

### **OPERATING REPORT**

In accordance with section 254 of the Fair Work (Registered Organisations) Act 2009, the Operating Report of the Master Painters Australia NSW Association Inc. for the year ended 31 December 2012 presents as follows:

#### **1. Principal Activities during year**

The principal activity of the Association during the financial year was to provide services to the painting and decorating industry. MPA is an independent representative for firms and individuals conducting business in the painting, decorating and sign writing trades. We do this by our involvement with numerous government consultative forums both nationally and at a state level. The Association seeks to advance, encourage and recognise the highest standards of trade craftsmanship and ethical business practice in residential, strata, industrial commercial and historical projects. We do this by providing members up-to-date information on a regular basis. Members of MPA have a range of resources available to them by way of magazines, e-bulletins, industry consultants, updates, accredited and certified courses.

#### **2. Significant changes in nature of activities**

No significant change in the nature of these activities occurred during the year.

#### **3. Results of activities**

The profit from ordinary activities amounted to \$58,658 (2011 profit \$37,185). No income tax is payable.

#### **4. Details of any Significant changes in financial affairs during the year.**

No significant changes in financial affairs occurred during the year.

#### **5. Resignation of Members (rights)**

All Members of the Association have the right to resign from the Association in accordance with Rule of the Association Rules, and section 174 of the Fair Work (Registered Organisations) Act 2009.

In accordance with section 174(1) of the Fair Work (Registered Organisations) Act 2009 a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a Branch of the organisation.

#### **6. Superannuation entity/scheme trustees (names and positions of, if any)**

No officeholder or member is a Trustee of any superannuation entity as stipulated by section 254 of the Fair Work (Registered Organisations) Act 2009.

#### **7. Other Prescribed Information (In accordance with Regulation 159)**

- (a) the number of members at the end of December 2012 was 519
- (b) the number of employees (expressed as full-time equivalent basis) at the end of December 2012 was 3

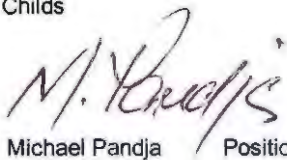
**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**OPERATING REPORT (CONTINUED)**

- (c) the names of the committee members of the Committee of Management and the period they held office during the year were:

<b>NAME</b>	<b>PERIOD</b>
Robin Ottowa - President	01/01/2012 - 31/12/2012
Marek Kazmierczak - Vice President	01/01/2012 - 31/12/2012
Bobby Milijic - Treasurer	01/01/2012 - 31/12/2012
Stan Klimczyk- Industrial Relations Officer	01/01/2012 - 31/12/2012
Michael Pandja - Secretary	01/01/2012 - 31/12/2012
Michael Peters - Education and Training Officer	01/01/2012 - 31/12/2012
Roger Toni	01/01/2012 - 31/12/2012
Danny Talbot	20/07/2012 - 31/12/2012
Dominic Saverino	20/07/2012 - 31/12/2012
Renato De Lucia	01/01/2012 - 31/12/2012
George Savvides	20/07/2012 - 31/12/2012
Charlie Falzon	01/01/2012 - 31/12/2012
Steve Cuk	20/07/2012 - 31/12/2012
Nigel Childs	01/01/2012 - 31/12/2012

Signed:



Name: Michael Pandja Position: Secretary

Date:

20th March 2013



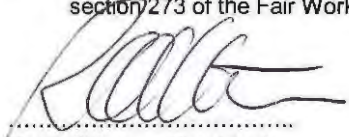
**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

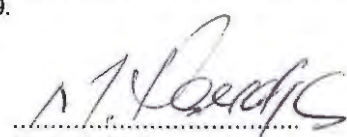
**COMMITTEE OF MANAGEMENT STATEMENT**

On 20/03/2013 the Committee of Management of the Master Painters Australia NSW Association Inc. passed the following resolution in relation to the general purpose financial report of the organisation for the financial year ended 31 December 2012:

The committee of management declares in relation to the General Purpose Financial Report that in its opinion:

- (a) the financial statements and notes comply with Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the financial report relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the branch; and
  - (ii) the financial affairs of the reporting unit were managed in accordance with the rules of the organisation including the rules of the branch; and
  - (iii) the financial records of the reporting unit were kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009; and
  - (iv) the organisation is a single reporting unit; and
  - (v) the information sought in any request by a member of the reporting unit or duly made by the Industrial Registrar under section 272 has been furnished to the member or Industrial Registrar; and
  - (vi) there have been no compliance orders for inspection of financial records made by the Commissioner under section 273 of the Fair Work (Registered Organisations) Act 2009.

  
Robin Ottawa - President

  
Michael Pandja - Secretary

Dated this 20 day of March 2013



JOHN CHEADLE F.C.A.  
BRADLEY TURNER C.A.

john@wlbrowne.com.au  
brad@wlbrowne.com.au

Suite 8, 924 Pacific Highway  
Gordon NSW 2072  
PO BOX 150, West Ryde NSW 1685  
Telephone: 02 9498 5250  
Fax: 02 9498 5759

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC.

(Registered under the Fair Work (Registered Organisations) Act 2009)

### Report on the Financial Report

I have audited the accompanying general purpose financial report of the Master Painters Australia NSW Association Inc (the Association) which comprises the balance sheet as at 31 December 2012, the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a statement of significant accounting policies and other explanatory notes and statements by the Committee of Management and the Operating Report by the Secretary.

The financial report has been prepared for distribution to the Members of the Association for the purpose of fulfilling the requirements of sections 253 and 254 of the Fair Work (Registered Organisations) Act 2009 in relation to the financial report and the independent auditors report.

### Committee of Management's Responsibility for the Financial Report

The Committee of Management of the Association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with my understanding of the Association's financial position and performance as represented by the results of its operations and its cash flows. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I conducted my audit in accordance with the Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical announcements.

### Auditor's Opinion

In my opinion

1. all information and explanations that, under section 252 of the Fair Work (Registered Organisations) Act 2009, officers or employees of the Association were required to provide were provided;
2. the general purpose financial report of the Master Painters Australia NSW Association Inc. is presented fairly in accordance with the applicable Australian Accounting Standards (including the Australian Accounting Interpretations) and the requirements imposed by section 257(5) of Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and other mandatory professional reporting requirements in Australia; and
3. there were kept by the Association, in relation to the year, satisfactory accounting records including records of the sources and nature of the income of the organisation (including income from members) and records of the nature and purposes of the expenditure of the organisation.

W. L. Browne & Associates

  
J. C. Cheadle

Member of the Institute of Chartered Accountants in Australia  
and holder of current Public Practice Certificate

Dated: 20th March 2013



**MASTER PAINTERS AUSTRALIA NSW ASSOCIATION INC**

**CERTIFICATE BY SECRETARY OR PRESCRIBED OFFICER**

I, Charlie Falzon - Secretary of Master Painters Australia NSW Association Inc certify:

- (a) that the documents lodged herewith are copies of the full report referred to in the Fair Work (Registered Organisations) Act 2009
- (b) that the full report was provided to members on *30 May* 2013; and
- (c) that the full report was presented to a general meeting of members of Master Painters Australia NSW Association Inc on *21 August* 2013 in accordance with the Fair Work (Registered Organisations) Act 2009.



Charlie Falzon - Secretary

Dated this *21* day of *October* 2013

**From:** KELLETT, Stephen  
**To:** ["therese@masterpainters.com.au"](mailto:therese@masterpainters.com.au)  
**Subject:** Grant of extension of time to hold general meeting  
**Date:** Saturday, 1 June 2013 4:09:00 PM  
**Attachments:** [FR2012 522 Master Painters s265 letter 270513.pdf](#)

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Dear Therese,

Please see the letter of the Delegate granting the extension of time to present the report to the Annual General Meeting.

Please note the extension of time is until 31 July 2013. The complete audited and signed financial report must be provided to the members no later than 21 days prior to the date of the AGM.

Yours sincerely

STEPHEN KELLETT

**FAIR WORK COMMISSION**

(02) 6723 7237



FAIR WORK  
COMMISSION

31 May 2013

Ms Therese Lauriola  
Chief Executive Officer  
Master Painters' Australia - NSW Association Inc.  
PO Box 122  
STRATHFIELD SOUTH NSW 2136

Dear Ms Lauriola,

**Application for Extension of Period to hold General Meeting - s265(5) *Fair Work (Registered Organisations) Act 2009* - Master Painters' Australia NSW Association Inc. (FR2012/522)**

I refer to your application dated 24 May 2013 requesting an extension of time in which to hold the meeting referred to in paragraph 265(5)(a) of the *Fair Work (Registered Organisations) Act 2009* ('the Act'). The application was lodged with the Fair Work Commission on 24 May 2013. As the application was not signed by an officer, on 29 May 2013 the Fair Work Commission received a further application for an extension of time which was signed by the organisation's secretary

I note the grounds for the extension relate to the period required under the rules of the organisation to conduct the annual election of officers prior to the holding of the annual general meeting.

Under subsection 266(1) of the Act, the organisation must present the full report to a general meeting of members within six months of the end of financial year, that is by 30 June 2013. Paragraph 265(5)(a) permits me to extend by one month the period specified in subsection 266(1), meaning that the organisation must present the full report to a general meeting of members within seven months of the end of the financial year.

I grant an extension of time until 31 July 2013, which is the latest date allowed under the Act.

Yours sincerely

Ailsa Carruthers  
Delegate of the General Manager

**From:** [KELLETT, Stephen](#)  
**To:** [KELLETT, Stephen](#)  
**Subject:** FW: Extension of Time to Hold General Meeting. Extension of Time to Lodge Prescribed Information  
**Date:** Saturday, 1 June 2013 4:01:21 PM  
**Attachments:** [SCAN4388\\_000.pdf](#)  
**Importance:** High

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-----Original Message-----

From: Therese Lauriola [<mailto:therese@masterpainters.com.au>]  
Sent: Thursday, 30 May 2013 10:05 AM  
To: KELLETT, Stephen  
Subject: FW: Extension of Time to Hold General Meeting. Extension of Time to Lodge Prescribed Information  
Importance: High

Hi Stephen

Please find attached the requests for extension of time.

Kind Regards,

Therese Lauriola  
CHIEF EXECUTIVE OFFICER - NSW ASSOCIATION

T 02 9758 8877 | M 0417 188 852 | F 02 97588897 | E [therese@masterpainters.com.au](mailto:therese@masterpainters.com.au)  
| W [www.masterpainters.com.au](http://www.masterpainters.com.au)  
6 Gould Street, Strathfield South NSW 2136 | PO Box 122, Strathfield South NSW 2136  
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-----Original Message-----

From: [Kyocera@masterpainters.com.au](mailto:Kyocera@masterpainters.com.au) [<mailto:Kyocera@masterpainters.com.au>]  
Sent: Thursday, 30 May 2013 11:19 AM  
To: [therese@masterpainters.com.au](mailto:therese@masterpainters.com.au)  
Subject: Extension of Time to Hold General Meeting. Extension of Time to Lodge Prescribed Information

29 May 2013

The General Manager  
Fair Work Australia  
Level 8, 80 William St  
EAST SYDNEY NSW 2011



**APPLICATION FOR EXTENSION OF TIME TO HOLD GENERAL MEETING TO  
CONSIDER FINANCIAL REPORT UNDER s265(5)**

Dear General Manager,

I wish to make application, under subsection 265(5) of the Fair Work (Registered Organisations) Act 2009, for an extension of time of the period during which the meeting referred to in paragraph 265(5)(a) may be held, for one month, on the following grounds:

- (1) it will be impossible to present the financial report in accordance with section 266 within the prescribed period of six months, i.e. by 30 June 2013, because:
  - (a) under rule 25, the financial report must be presented to the annual (general) meeting ;
  - (b) the annual meeting cannot be held until at the end of the period of at least six weeks after nominations open for the election of offices when officers take up office;
  - (c) due to a delay in lodging prescribed information , the date for opening of nominations has not yet been determined;
  - (d) the earliest the annual meeting can be held on present estimates is mid-July 2013;
- (2) The reason for the delayed notification and conduct of an election which pushes back the date for the annual meeting at which presentation of the financial report can occur this year is because we had been effected by the election timetable.
- (3) under the circumstances, an extension of time to 31 July 2013 is sought. This will allow sufficient time to hold the relevant meeting and to ensure members have been provided with the report at least 21 days before that meeting.

It is the organisation's intention to ensure that future elections are arranged in a timely manner to avoid a similar delay to the arranging of the annual meeting.

Yours faithfully

Michael Pandja  
Secretary

***"painting a brighter future"®***





FAIR WORK  
COMMISSION

18 January 2013

Mr Nigel Childs  
Secretary  
Master Painters Australia - N.S.W. Association Inc.  
PO Box 22  
Strathfield South NSW 2136

Dear Mr Childs,

**Re: Lodgement of Financial Report - [FR2012/522]**

**Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Master Painters Australia - N.S.W. Association Inc. (the reporting unit) ended on 31 December 2012.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 July 2013 (that is the period within 6 months and 14 days of the end of the financial year) under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets regarding financial reporting under the RO Act are provided on the Fair Work Commission website at: [Financial Reporting Fact Sheets](#).

The documents can be emailed to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au). If it is envisaged that the financial report cannot be lodged by the due date you are requested to contact this office prior to the due date to discuss the issue.

**It should be noted that s.268 is a civil penalty provision.** Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$33,000 for a body corporate and \$6,600 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at [robert.pfeiffer@fwc.gov.au](mailto:robert.pfeiffer@fwc.gov.au).

Yours sincerely,

Robert Pfeiffer  
Senior Adviser  
Regulatory Compliance Branch

## TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> <li>the General Purpose Financial Report (which includes the Committee of Management Statement);</li> <li>the Auditor's Report; and</li> <li>the Operating Report.</li> </ul>	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

\* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

# The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.