



4 December 2015

Mr Evan Campbell  
President

Master Plumbers & Mechanical Contractors Association of New South Wales, The  
info@masterplumbers.com.au

Dear Mr Campbell,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/139]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Master Plumbers & Mechanical Contractors Association of New South Wales, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and
  - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball  
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. [include OLD name and address and NEW name and address of every branch that has changed]
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED/CEASED operation:
    1. [include name of each new branch]
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

**[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]**

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



Fair Work (Registered Organisations) Act 2009

## POST ELECTION REPORT

**Client:** **The Master Plumbers & Mechanical Contractors Association of New South Wales**

**Contact details:** Mr Evan Campbell  
President  
The Master Plumbers & Mechanical Contractors Association of NSW  
PO Box 42  
LIDCOMBE NSW 1825  
**Email:** info@masterplumbers.com.au  
**Tel:** 02 8789 7000

**FWC contact officer:** Carolyn Moloney  
**Email:** orgs@fwc.gov.au

### ELECTIONS COVERED IN THIS REPORT

**Election Decision No/s:** E2015-139

### RULES

**Rules used for elections Rule ID:** [139N: Incorporates alterations of 01/01/2014 determined on 24/12/2013(R2013/146)]

**Rules difficult to apply/interpret:** None

**Model Rule reference (if any):** N/A

### ROLL OF VOTERS

Number on Roll 757

Number of apparent non-current address 1

### ALLEGATIONS OF IRREGULARITIES RECEIVED

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

### ATTACHMENTS

Declaration of results for Contested offices

Kathryn Montgomery  
Returning Officer  
26 August 2015

**The Master Plumbers & Mechanical Contractors Association of  
New South Wales  
Executive Committee Members Vacancy (2)**

**Declaration of Results for Contested Offices**

**E2015/139**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**New South Wales Branch**

Total number of names on the roll of voters	<b>757</b>
Ballot papers issued	<b>757</b>
Replacement ballot papers issued	<b>0</b>
<b>Total Ballot Papers Issued</b>	<b>757</b>
Ballot papers / envelopes returned for scrutiny	<b>80</b>
Less ballot papers / envelopes rejected at preliminary scrutiny	<b>3</b>
Adjusting balance	<b>0</b>
<b>Total Ballot Papers Admitted to Scrutiny</b>	<b>77</b>
Percentage of ballot papers returned to number issued	<b>10</b>
Ballot papers returned as unclaimed mail	<b>1</b>
Ballot papers not returned	<b>676</b>

**Executive Committee Members (2)**

<u>Candidates</u>	<u>Votes</u>
SCOTT, Craig Clifford	48
*SULLIVAN, Timothy John	39
*DIGHTON, David	39
ASHBEE, Sterling	26
Total votes	<b>152</b>
Formal ballot papers	<b>76</b>
Informal ballot papers	<b>1</b>

\* In accordance with the provision of Rule 39.18 of the Association a draw by lot was conducted to determine the candidate to be elected.

I declare Craig Clifford Scott and Timothy John Sullivan elected.

*K. Montgomery*

Kathryn Montgomery  
Returning Officer  
Australian Electoral Commission  
24 July 2015



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **The Master Plumbers & Mechanical Contractors Association of New South Wales**

(E2015/139)

MR ENRIGHT

MELBOURNE, 27 APRIL 2015

*Arrangement for conduct of election.*

[1] On 21 April 2015 The Master Plumbers & Mechanical Contractors Association of New South Wales (the organisation) lodged with the Fair Work Commission (the Commission) the prescribed information in relation to a casual vacancy election. The election was required due to insufficient nominations for Executive Committee Members in the previous election in E2014/256.

[2] On 22 April 2015 the Commission wrote to the organisation and requested amended prescribed information stating that the information was lodged under section 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

[3] On 23 April 2015 the organisation lodged the amended prescribed information as requested, for a casual vacancy election, for the following offices:

Executive Committee Member (2)

[4] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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# Copy of Amended Prescribed Information

**Title of Matter:** Application/Notification by Master Plumbers & Mechanical Contractors Association of New South Wales, The  
**Section:** s.189(1) RO Act - Notification of elections for office - Casual vacancy or insufficient nominations  
**Subject:** Insufficient nominations in E2014/256 - Executive Committee Members (2)  
**Matter Number(s):** E2015/139

Attn: Electoral Officer

A copy of the amended Prescribed Information in relation to the above matter is attached for your information.

Please note that the related election in which there were insufficient nominations, is matter E2014/256, as stated in the original prescribed information.

The election decision will be forwarded to your office in due course.

## **Inquiries:**

Any inquiries relating to this are to be directed to: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**23 APRIL 2015**



**The Master Plumbers & Mechanical Contractors  
Association of New South Wales  
Scheduled Election – E2014/256**

**Declaration of Results for Uncontested Offices**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**New South Wales Branch  
President**

Candidates

CAMPBELL, Evan

I declare Evan Campbell elected.

**Vice-President**

Candidates

MCKAY, Callum

I declare Callum McKay elected.

**Treasurer**

Candidates

LOWTHER, Ashley

I declare Ashley Lowther elected.

**Guardian**

Candidates

HALLATT, Ray

I declare Ray Hallatt elected.

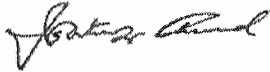
**Executive Committee Members (7)**

Candidates

BIRCH, Barry John  
MCLEOD, Nicholas  
MOON, Damian  
SULTANA, John Anthony  
TONKS, Joanne

I declare Barry John Birch, Nicholas McLeod, Damian Moon, John Anthony Sultana and Joanne Tonks elected.

No other nominations were accepted.



Ishtiaq Ahmed  
Returning Officer  
Australian Electoral Commission

27/02/2015



# MASTER PLUMBERS ASSOCIATION OF NSW<sup>®</sup>

*"Serving the nation for over 100 years"*

AEL:018

24 April 2015

Mr David Vale  
Manager  
Fair Work Commission  
Level 10 Terrace Towers  
80 William Street  
EAST SYDNEY NSW 2001

Email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)

Dear Mr Vale

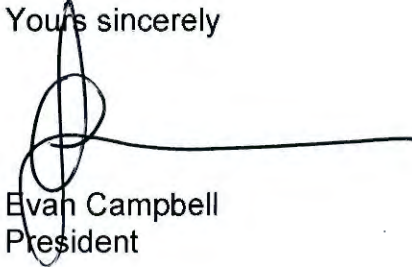
**RE: THE MASTER PLUMBERS AND MECHANICAL CONTRACTORS  
ASSOCIATION OF NSW (139N) – ANNUAL ELECTION**

Please find attached the prescribed information in respect of an election of The Master Plumbers and Mechanical Contractors Association of NSW to be conducted by the AEC in accordance with Section 182 (1) of the Fair Work (Registered Organisations) Act 2009.

The information supplied is in accordance with that set out in Section 189(1) of the Fair Work (Registered Organisations) Act 2009.

Should you require any further information, please do not hesitate to contact the undersigned on (02) 87897000.

Yours sincerely



Evan Campbell  
President

**THE MASTER PLUMBERS & MECHANICAL CONTRACTORS ASSOCIATION OF NEW SOUTH WALES**

2 Percy Street Auburn NSW 2144 PO Box 42 Lidcombe NSW 1825 Ph: (02) 8789 7000 Freecall: 1800 424 181 Fax: 9749 7881

Email: [info@masterplumbers.com.au](mailto:info@masterplumbers.com.au) Web: [www.masterplumbers.com.au](http://www.masterplumbers.com.au)

**ABN 64 040 939 175**

**FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009**

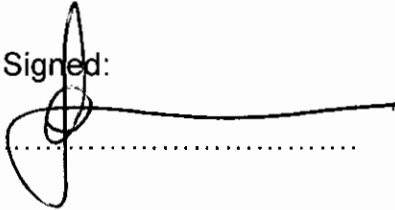
**FAIR WORK AUSTRALIA**

**STATEMENT and NOTICE OF PRESCRIBED INFORMATION  
UNDER SECTION 189**

I, Evan Campbell, President of The Master Plumbers & Mechanical Contractors Association of New South Wales make the following statement:

1. I am the President of The Master Plumbers & Mechanical Contractors Association of New South Wales,
2. I am authorised to lodge the following prescribed information concerning forthcoming elections in The Master Plumbers & Mechanical Contractors Association of New South Wales and
3. I confirm that the following information is being lodged under section 189 (1) of the Fair Work (Registered Organisations) Act 2009.

Signed:

A handwritten signature in black ink, consisting of a large loop followed by a horizontal line that ends in a small hook. Below the signature is a dotted line.

Evan Campbell  
President  
The Master Plumbers & Mechanical Contractors Association  
of New South Wales

Dated:

..23/04/2015..

Offices/Positions

A	Executive Committee Members (2) (DVS)
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**Reasons for election:**

Election for positions marked A is required to fill casual vacancies in the Executive Committee not filled in the 2014 Election conducted by the Australian Electoral Commission (AR2014/205).

**Elected by:**

The electorate for the direct voting system is the whole of the membership.

**Nominations open:**

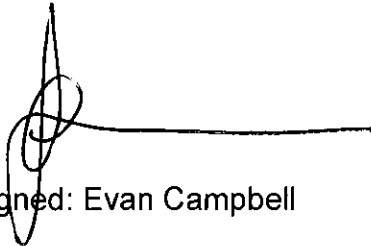
Nominations for all positions are to be open by Tuesday 5 May 2015 or at such time as determined by the Returning Officer.

**Nominations close:**

Nominations for all positions are to close **no later than noon**, Tuesday 2 June 2015, or at such time as determined by the Returning Officer.

**Cut off date for roll:**

The roll of voters shall close 7 days before the date on which nominations open.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal line extending to the right.

Signed: Evan Campbell

**From:** [Kathryn Montgomery](#)  
**To:** [info@masterplumbers.com.au](mailto:info@masterplumbers.com.au); [Orgs](#)  
**Cc:** [Industrial Elections](#)  
**Subject:** Dimitrievski on CMS - E2015/139 - Post Election Report MPMCA NSW  
**Date:** Wednesday, 26 August 2015 9:37:15 AM  
**Attachments:** [Post Election Report MPMCA NSW E2015-139.pdf](#)  
[Declaration Result E2015-139.MPMCA.NSW.pdf](#)

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UNCLASSIFIED

MPMCA NSW Branch – Attention: Paul Naylor and Evan Campbell

cc: Carolyn Moloney at Fair Work Commission

Post-Election Report  
Master Plumbers & Mechanical Contractors Association  
of New South Wales  
Matter No. E2015/139

Good afternoon,

I refer to the above election for your organisation. Section 197(1) of the *Fair Work (Registered Organisations) Act 2009* (“the Act”) requires the AEC to provide a written report on the conduct of the election to the Fair Work Commission and to the organisation or branch for whom the election was conducted. A copy of the report in relation to this election is attached.

Section 198 of the Act requires that if an organisation or branch is given a Post-Election Report under Section 197 that identifies a rule that was difficult to interpret or apply, the organisation or branch must, within 30 days, give a written response to the AEC on that aspect of the report. The response must specify whether the organisation or branch intends to take any action in relation to the rule, and if so, what action it intends to take. If the attached report identifies a rule that was difficult to interpret or apply, you should forward your response to the AEC by email to ‘[industrial.elections@aec.gov.au](mailto:industrial.elections@aec.gov.au)’ within thirty days of the date of the report.

Section 198 and the regulations also require an organisation to make the Post-Election Report and the organisation’s response to the report (if applicable) available to members.

Further, Regulation 141(4) of the *Fair Work (Registered Organisations) Regulations 2009* requires an organisation or branch to publish a notice on its website advising members that a copy of the Post-Election Report is available upon request. If a website is not available, publishing a notice in a journal or newsletter would be considered appropriate.

Please contact me if you wish to clarify any aspect of this report.

**Regards,**  
**Kathryn Montgomery | Returning Officer**  
Industrial & Commercial Elections | NSW State Office  
Australian Electoral Commission  
T: (02) 9375 6375 | F: (02) 6215 9910

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UNCLASSIFIED

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## Copy of Prescribed Information

**Title of Matter:** Application/Notification by Master Plumbers & Mechanical Contractors Association of New South Wales, The  
**Section:** s.189(1) RO Act - Notification of elections for office - Casual vacancy or insufficient nominations  
**Subject:** Election due to insufficient nominations in E2014/256 - Executive Committee Members (2)  
**Matter Number(s):** E2015/139

Attn: Electoral Officer

A copy of the Prescribed Information in relation to the above matter is attached for your information.

The election decision will be forwarded to your office in due course.

### **Inquiries:**

Any inquiries relating to this are to be directed to: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**21 APRIL 2015**



# MASTER PLUMBERS ASSOCIATION OF NSW™

*"Serving the nation for over 100 years"*

Our Ref: AEL-018

21 April 2015

Mr David Vale  
Principal Advisor  
Regulatory Compliance Branch NSW  
Fair Work Commission

By email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)

Dear Mr Vale

## **Master Plumbers and Mechanical Contractors Association of NSW E2014/256**

I refer to correspondence of 7 December 2014 from the Fair Work Commission (FWC) regarding the conduct of an election under Section 189 of the Fair Work (Registered Organisations) Act 2009.

The Australian Electoral Commission declared the results for uncontested Officers and Executive Committee members on 27 February 2015. A copy of the declaration of the result of Election E2014/256 was included in the Association's Annual Return lodged on 31 March 2015.

As a result of that declaration there remains two(2) vacant positions on the Executive Committee of the Association.

At the first Executive Committee meeting of the newly elected Officers and Executive Committee members, the General Manager provided a verbal report on discussions held with the Australian Electoral Commission regarding the filling of the two vacancies.

Rule 29 of the Association's Rules deals with the filling of Casual Vacancy in the Executive Committee.

Advice previously obtained from the Fair Work Commission indicated that the Executive Committee could not fill such vacancies on its own motion, but should apply to the FWC for an election to fill the vacancy.

The Executive Committee carried the following resolution:

*"The Executive Committee requests the General Manager to write to the Fair Work Commission to seek approval for the Australian Electoral Commission (AEC) to conduct an election to fill the two (2) vacant positions on the Executive Committee resulting from the declaration of the pole in relation to E2014/256 by the Returning Officer for the AEC on 27 February 2015".*

Accordingly, I now make that application on behalf of the Executive Committee as per their resolution to conduct an election for the vacant positions on the Executive Committee.

Yours sincerely

  
Evan Campbell  
President

## **THE MASTER PLUMBERS & MECHANICAL CONTRACTORS ASSOCIATION OF NSW**

2 Percy Street, Auburn, NSW 2144 PO Box 42 Lidcombe, NSW 1825 Ph: (02) 8789 7000 Freecall: 1800 424 181 Fax: (02) 9749 7881

Email: [info@masterplumbers.com.au](mailto:info@masterplumbers.com.au) Web: [www.masterplumbers.com.au](http://www.masterplumbers.com.au)

ABN 64 040 939 175