



17 November 2015

Mr Paul Peterson
Secretary
Motor Trades Association of Queensland Industrial Organisation of Employers
info@mtaq.com.au

Dear Mr Peterson,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/87]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Motor Trades Association of Queensland Industrial Organisation of Employers must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)*
Act 2009 and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. *[include name of each new branch]*
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Retiring	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Scheduled Election	Full Name	As above	mechanic
...							
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Resignation	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Scheduled Election	Full Name	As above	mechanic
		Treasurer	Full Name	Scheduled Election	vacant	vacant	vacant
...							

**- Motor Trades Association of Queensland
MTAQ - 2015 Scheduled Division and District Elections -
E2015/87**

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Automotive Remarketing Division

Division Committee Member - Automotive Remarketing Division (ARD) (5)

Candidates

FISHER, Melita
GIBNEY, Michael
KENNEDY, Michael E
KINSEY, Sean
PETHER, Rod

Engine Re-Conditioners Association of Queensland

**Division Committee Member - Engine Re-Conditioners Association of Queensland (ERAQ)
(5)**

Candidates

BRYERS, Mark
HARPER, Brett
HUTCHINSON, Leonard
MEYERS, Michael
ROGERS, John

Service Station and Convenience Store Association of Queensland

**Division Committee Member - Service Station and Convenience Store Assoc of Qld
(SSCSAQ) (7)**

Candidates

BAUMAN, Darren Lorne
CARR, Michael
KANE, Timothy
LYNCH, Glen Ross
SMITH, Michael Kevin
WHARTON, Tony
No further nomination was accepted

Retail Vehicle Industry Division

Division Committee Member - Rental Vehicle Industry Division (RVID) (5)

Candidates

CHING, Christopher Andrew
HARRISON, Grant
SAUNDERS, Mark
WILSON, Darryl Raymond
No further nomination was accepted

Auto Parts Recyclers Division

Division Committee Member - Auto Parts Recyclers Division (APRD) (5)

Candidates

BEACHAM, Lawrie
JOSEPH, Gary
PEREIRA, Andrew
RANDALL, Tracy
REID, Bill

Far North Queensland

District Representative Far North Queensland

Candidates

DODGE, Mark

Central Queensland

District Representative Central Queensland

Candidates

ROBERTSON, James

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Kerri Dowsett
Returning Officer

11 June 2015

- Motor Trades Association of Queensland MTAQ - 2015 Collegiate Division Elections E2015/87

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Automotive Remarketing Division

Division Chairman (ARD)

Candidates

KENNEDY, Michael Edward

Division Vice-Chairman (ARD)

Candidates

PETHER, Rod

Division Secretary (ARD)

Candidates

GIBNEY, Michael

Engine Re-Conditioners Association of Queensland

Division Chairman (ERAQ)

Candidates

BRYERS, Mark

Division Vice-Chairman (ERAQ)

Candidates

ROGERS, John

Division Secretary (ERAQ)

Candidates

HUTCHINSON, Leonard

Service Station and Convenience Store Association of Queensland

Division Chairman (SSCSAQ)

Candidates

KANE, Timothy (Tim)

Division Vice-Chairman (SSCSAQ)

Candidates

CARR, Michael

Division Secretary (SSCSAQ)

Candidates

BAUMAN, Darren Lorne

Retail Vehicle Industry Division

Division Chairman (RVID)

Candidates

CHING, Christopher Andrew

Division Vice-Chairman (RVID)

Candidates

SAUNDERS, Mark

Division Secretary (RVID)

Candidates

WILSON, Darryl

Auto Parts Recyclers Division

Division Chairman (APRD)

Candidates

BEACHAM, Lawrie

Division Vice-Chairman (APRD)

Candidates

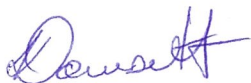
JOSEPH, Gary

Division Secretary (APRD)

Candidates

PEREIRA, Andrew

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Kerri Dowsett
Returning Officer

19 August 2015



- Motor Trades Association of Queensland
MTAQ - 2015 Executive Collegiate Election E2015/87

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

MTA Queensland

MTA Queensland Chairman

Candidates

FRASER, David Keith

MTA Queensland Vice-Chairman

Candidates

BRYERS, Mark Steven

MTA Queensland Secretary

Candidates

PETERSON, Paul

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Kerri Dowsett
Returning Officer

20 October 2015





FAIR WORK
COMMISSION

11 March 2015

Mr Paul Peterson
Secretary
Motor Trades Association of Queensland Industrial Organisation of Employers
PO Box 4530
EIGHT MILE PLAINS QLD 4113

Also by facsimile: (07) 3844 4488

Attention: Ms Kellie Dewar

Dear Mr Peterson

Scheduled Election - Motor Trades Association of Queensland Industrial Organisation of Employers (E2015/87)

I refer to the prescribed information dated 26 February 2015 which was lodged with the Fair Work Commission on 27 February 2015 for a scheduled election of the abovementioned organisation.

A copy of the decision in relation to the above matter is enclosed.

The Fair Work Commission is making arrangements, under subsections 189(3) of the *Fair Work (Registered Organisations) Act 2009*, with the Electoral Commissioner for the conduct of the subject election by a member of staff of the Australian Electoral Commission, who will contact you in the near future about the election.

Yours sincerely

David Vale
Principal Adviser
Regulatory Compliance Branch, NSW
Fair Work Commission



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**Motor Trades Association of Queensland Industrial Organisation of
Employers**
(E2015/87)

MR ENRIGHT

MELBOURNE, 11 MARCH 2015

Arrangement for conduct of election.

[1] On 27 February 2015, the Motor Trades Association of Queensland Industrial Organisation of Employers lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

Division Committee Member - Automotive Remarketing Division (ARD)	(5)
Division Chairman (ARD)	(1)
Division Vice-Chairman (ARD)	(1)
Division Secretary (ARD)	(1)
Division Committee Member - Engine Re-Conditioners Association of Queensland (ERAQ)	(5)
Division Chairman (ERAQ)	(1)
Division Vice-Chairman (ERAQ)	(1)
Division Secretary (ERAQ)	(1)
Division Committee Member - Service Station and Convenience Store Association of Qld (SSCSAQ)	(7)
Division Chairman (SSCSAQ)	(1)
Division Vice-Chairman (SSCSAQ)	(1)
Division Secretary (SSCSAQ)	(1)
Division Committee Member - Rental Vehicle Industry Division (RVID)	(5)
Division Chairman (RVID)	(1)
Division Vice-Chairman (RVID)	(1)
Division Secretary (RVID)	(1)
Division Committee Member - Auto Parts Recyclers Division (APRD)	(5)
Division Chairman (APRD)	(1)
Division Vice-Chairman (APRD)	(1)
Division Secretary (APRD)	(1)

District Representative Far North Queensland	(1)
District Representative Central Queensland	(1)
MTA Queensland Chairman	(1)
MTA Queensland Vice Chairman	(1)
MTA Queensland Secretary	(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR561789>

VALE, David

From: VALE, David
Sent: Wednesday, 11 March 2015 12:06 PM
To: 'Industrial Elections'
Subject: E2015/87
Attachments: E2015_87 SIGNED Decision_11032015.doc; MTAQ_E2015_87 letter to AEC_11032015.doc

Dear AEC

Please find a copy of the signed Decision for the MTAQ in election number E2015/87.

Yours sincerely

DAVID VALE

Principal Adviser,
Regulatory Compliance Branch, NSW

Fair Work Commission

Tel: 02 8374 6509
Fax: 02 9380 6990
david.vale@fwc.gov.au

Level 10, Terrace Tower
80 William Street
East Sydney NSW 2011
www.fwc.gov.au

11 March 2015



FAIR WORK
COMMISSION

Electoral Commissioner Through

Australian Electoral Officer (industrial.elections@aec.gov.au)

Under subsection 189 of the Fair Work (Registered Organisations) Act 2009, please arrange for the conduct of the following election by the Australian Electoral Commission:

E No 2015/87

RE: Motor Trades Association of Queensland Industrial Organisation of Employers

Offices: See Decision

Relevant Information: Scheduled election

Contact: Mr Paul Peterson, Secretary

Phone: (07) 3237 8777

A copy of the decision is enclosed.

I further request that you arrange for this office to be notified that arrangements for the conduct of this election have been made, by email transmission at orgs@fwc.gov.au.

Yours sincerely

David Vale
Principal Adviser,
Regulatory Compliance Branch, NSW
Fair Work Commission

VALE, David

From: VALE, David
Sent: Tuesday, 10 March 2015 10:12 AM
To: 'Industrial Elections'
Subject: E2015/87 - MTAQ
Attachments: MTAQ E2015_87 PI lodged_02032015.pdf; MTAQ 015Q D2014_58_26112014.doc

Dear AEC

Please find the prescribed information and a copy of the current rulebooks of the MTAQ for election number E2015/87.

Yours sincerely

DAVID VALE

Principal Adviser,
Regulatory Compliance Branch, NSW

Fair Work Commission

Tel: 02 8374 6509
Fax: 02 9380 6990
david.vale@fwc.gov.au

Level 10, Terrace Tower
80 William Street
East Sydney NSW 2011
www.fwc.gov.au

VALE, David

E2015/87

From: Kellie Dewar [kellied@mtaq.com.au]
Sent: Friday, 27 February 2015 2:41 PM
To: Orgs
Subject: Sydney ON CMS E2015/87 MTA QLD 2015 Election and PI
Attachments: 4415_001.pdf

Categories: RIA

E2015/87



Good Afternoon,

Please find attached our Notice and Statement of Prescribed Information for an Election.

This is our first Election under the Federal System, I hope everything is in order.

If you require any further information or amendment please contact me.

Kind Regards.

Kellie

Kellie DEWAR

General Manager

MTA Queensland



P: 07 3237 8777 | **F:** 07 3844 4488

A: Freeway Office Park, Building 8, 2728 Logan Road, Eight Mile Plains QLD 4113

Postal Address: PO Box 4530, Eight Mile Plains QLD 4113

"The Sir Jack Brabham Automotive Centre of Excellence"



Notice and Statement of Prescribed Information for an Election

I, Paul John Peterson, being the Secretary of Motor Trades Association of Queensland, Industrial Organisation of Employers (MTA Queensland), make the following statement:

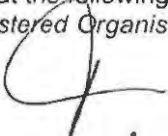
I am the Secretary of the Motor Trades Association of Queensland, Industrial Organisation of Employers (MTA Queensland),

I am authorised to lodge the following prescribed information concerning forthcoming elections in the Queensland Branch of the Motor Trades Association of Queensland, Industrial Organisation of Employers, and

I confirm that the following information is being lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Signed:

Dated


26/2/15

Offices/Positions

A	Division Committee Member – Automotive Remarketing Division (ARD) (5) Division Chairman (ARD) Division Vice-Chairman (ARD) Division Secretary (ARD)
	Division Committee Member – Engine Re-Conditioners Association of Queensland (ERAQ) (5) Division Chairman (ERAQ) Division Vice-Chairman (ERAQ) Division Secretary (ERAQ)
	Division Committee Member – Service Station and Convenience Store Association of Qld (SSCSAQ) (7) Division Chairman (SSCSAQ) Division Vice-Chairman (SSCSAQ) Division Secretary (SSCSAQ)
	Division Committee Member – Rental Vehicle Industry Division (RVID) (5) Division Chairman (RVID) Division Vice-Chairman (RVID) Division Secretary (RVID)

	Division Committee Member – Auto Parts Recyclers Division (APRD) (5) Division Chairman (APRD) Division Vice-Chairman (APRD) Division Secretary (APRD)
B	District Representative Far North Queensland (1) District Representative Central Queensland (1)
C	MTA Queensland Chairman (1) MTA Queensland Vice Chairman (1) MTA Queensland Secretary (1)

Reasons for election:

- Election for offices and positions marked A, B and C respectively is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.

Elected by Direct Vote:

- Division Committee Member;
- District Representatives; and

Elected by Collegiate Vote:

- Division Chairman, Vice Chairman and Secretary
- MTA Queensland Board Chairman, Vice Chairman and Secretary

Elected by:

- The electorate for the direct voting system for A:
 - Committee is the whole of each Division
 - Chairman, Vice Chairman and Secretary of each Division the collegiate electoral system is by and from the Elected Committee Representatives
- The electorate for the direct voting system for B is by and from the Members in each District
- The electorate for collegiate electoral system for C is by and from the Elected Industry Chairman and District Representatives

Nominations open:

- For offices to be elected by direct voting system for A Committee Members and B District Representatives – 1 May (Rule 13.1(a))
- For offices to be elected by collegiate voting system for A Chairman, Vice Chairman and Secretary – 26 July (Rule 18(e) (i) (A))
 - The Manager will conduct an election by secret ballot at the first meeting of the relevant college following the close of nominations (AGM) (Rule 18(f) (i))
- For offices to be elected by collegiate election for C – 01 October (Rule 18(e) (ii) (A))

Nominations close:

- For offices to be elected by direct voting system for A Committee Members and B District Representatives - 12 noon, 01 June (Rule 13.1(b))
 - Candidate may withdraw nomination 10 June
 - Defective nominations to be rectified 10 June
 - Opening date for secret ballot (if required) 25 June
 - Closing date for secret ballot (if required) 16 July
- For offices to be elected by collegiate voting system for A Chairman, Vice Chairman and Secretary – 12 noon, 9 August (Rule 18(e) (i) (B))
- For offices to be elected by collegiate election for C - 15 October (Rule 18(e) (ii) (b))

Cut off date for roll:

- In all cases – Both the eligible member and the Member they are nominating for office must have been a financial Member for a period of thirty (30) days prior to the opening date for nominations (Rule 13.5(b))

Note:**Rule 12.3 Dates**

Should any of the dates specified in these Rules for the appointment of Elected Office Holders fall on a non-business day, the revised date will be taken to be the first business day following the original date. If a date is revised all other dates are to remain as specified in these Rules for the appointment of Elected Office Holders.