



Australian Government

Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Terry Noone
Federal Secretary
The Musicians' Union of Australia
291-293 Albert Street
BRUNSWICK VIC 3056

Dear Mr Noone

**Re: Financial Statements and Accounts for the Musicians' Union of Australia, Brisbane
Branch for the year ending 30 June 2004 (FR2004/554)**

Receipt is acknowledged of your letter dated 30 June 2006, enclosing the Operating Report for the Brisbane Branch as requested.

The financial statements and accounts for the Brisbane Branch for the year ending 30 June 2004 have now been filed.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Belinda Penna'.

Belinda Penna
for Deputy Industrial Registrar

4 July 2006

**MUSICIANS' UNION OF AUSTRALIA
BRISBANE BRANCH**

**OPERATING REPORT
FOR THE YEAR ENDED 30TH JUNE 2004**

In accordance with section 254 of the Workplace Relations Act 1996 ("the Act"), for the year ended 30 June 2004, the Federal Executive of the Musicians' Union of Australia, acting under the rules of the Union in the absence of a Branch Committee of Management, report as follows:

Principal Activities

The principal activity of the organisation during the year was that of a registered trade union. No significant change occurred in the nature of those activities during the year.

Operating Result

The operating result of the organisation for the year ended 30 June 2004 was a surplus of \$1,625. No provision for tax was necessary as the Organisation is considered exempt.

Significant Changes

There was no significant change in the financial affairs of the organisation during the year.

Rights of Members

All members have the right to resign from the Union in accordance with the Rules of the Union (and Section 174 of the Workplace Relations Act); namely, by providing written notice addressed and delivered to the Secretary of the Branch.

Superannuation Office-holders

No officers and/or members of the organisation are directors of companies that are the trustees of superannuation funds which require one or more of their directors to be a member of a registered organisation.

Other Prescribed Information

In accordance with Regulation 159 of the Workplace Relations Act (Registration and Accountability of Organisations) Regulations-

- (a) the number of branches that were at the end of the financial year recorded in the register of members for sec. 230 of the RAO Schedule and who are taken to be members of the registered organisation under sec. 244 of the RAO Schedule was nine;
- (b) the number of persons who were at the end of the financial year employees of the organisation including both part and full time employees measured on a full-time equivalent basis was 2;
- (c) the names of those who have been members of the Committee of Management of the organisation at any time during the financial year and the periods for which he or she held office were-

Name:	Period:
Reg Walsh	1/7/03-30/6/04
Michael Fortescue	1/7/03-30/6/04
Gavan Anderson	1/7/03-30/6/04
Bernice Claire Clark	1/7/03-30/6/04
Terry Noone	1/7/03-30/6/04
Ronald Stevens	1/7/03-30/6/04
Don Cushion	1/7/03-30/6/04
Keith Johnstone	1/7/03-30/6/04
Richard Ruhl	1/7/03-30/6/04
Gary Thompson	1/7/03-30/6/04
Glenn Price	1/7/03-30/6/04
Denis Shelverton	1/7/03-30/6/04
Sam Moody	1/7/03-30/6/04

Other Relevant Information

Nil

Signed for and on behalf of the Federal Executive:

Date: 30/6/06



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Mr Terry Noone
Federal Secretary
Musicians' Union of Australia
291-293 Albert Street
BRUNSWICK VIC 3056

Dear Mr Noone

**Re: Financial Statements and Accounts - Brisbane Branch - for the year ending 30 June 2004
(FR2004/554)**

The above financial documents were received on 15 October 2005. Unfortunately the documents do not meet every requirement of Schedule 1B of the *Workplace Relations Act 1996* ('the RAO Schedule'). A key document, the Operating Report, is missing, and in at least three respects, the documents reflect the requirements of the previous version of the Act.

These are (a) the Notice required by s272 of the RAO Schedule at Item 2 of the Notes to the Accounts refers to the old s274 equivalent; (b) the old Accounting Officer's Certificate – no longer required – has been included; and (c) the Auditor's Report expresses an opinion using the words of the previous version of the Act, not of s257 of the RAO Schedule.

I will file the documents upon receiving from you an Operating Report in respect of the financial year ended 30 June 2004.

If an Operating Report has not already been prepared and ready to be lodged, I would appreciate your advice in writing **by no later than 15th January 2006** as to when you anticipate being able to prepare and lodge an Operating Report.

If you wish to discuss the above matters before formally replying, please do not hesitate to contact me or Stephen Kellett on (02) 8374 6666.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barry Jenkins'.

Barry Jenkins
Deputy Industrial Registrar

16 December 2005

cc. Bernice Clark.
Acting Branch Secretary-Treasurer

Musicians' Union of Australia

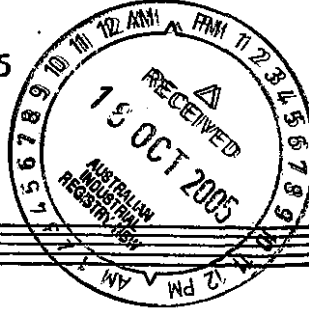
BRISBANE BRANCH

(UNION OF EMPLOYEES)

ABN No: 49 905 128 945



Keep Music Alive—Insist on Live Musicians™



Actg Branch Secretary:
(Mrs.) B. C. CLARK

PO Box 257

ASPLEY Q 4034

Ph: (03) 9388.8992
~~988918088~~

12 October, 2005

The Deputy Industrial Registrar,
Australian Industrial Registry
Research Information Advice Branch
80 William Street
EAST SYDNEY NSW 2011

Dear Sir/Madam,

re WORKPLACE RELATIONS ACT, 1996

.... In accordance with the above Act, I now enclose herewith the Financial Statement and Declarations meeting the requirements of the Act for the Financial Year 2003/2004.

Your acknowledgment of same would be appreciated in due course.

Many thanks.

Yours sincerely,

B. C. Clark

BERNICE C. CLARK
Actg/Branch Secretary-Treasurer

Encl.

THE MUSICIANS UNION OF
AUSTRALIA
(BRISBANE BRANCH)

THE MUSICIANS UNION OF
AUSTRALIA
(BRISBANE BRANCH) UNION OF
EMPLOYEES

AUDITOR'S REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

P. STOKES & CO

P.O. Box 2181, Strathpine Centre, Qld 4500
Telephone (07) 3881 0471 Fax: 3881 2795
Unit 6/26 Kremzow Road, Brendale, Qld 450
E-mail: peter@pstokesco.com.au

MUSICIANS UNION OF AUSTRALIA
Detailed Statement of Financial Performance
For the year ended 30 June, 2004

	Notes	2004 \$	2003 \$
Income			
Gross Receipts		7,828.25	9,720.00
Hire income			428.00
Interest received		1,689.51	1,919.25
Total income	1	<u>9,517.76</u>	<u>12,067.25</u>
Expenses			
Advertising and promotion			92.29
Affiliation fees			403.90
Audit fees		990.00	990.00
Bank fees and charges		296.68	394.20
Conference/seminar costs		1,980.12	6,531.85
Depreciation - plant		667.00	865.00
Electricity		283.40	
General expenses			87.45
Conference out of pocket expenses			1,400.00
Insurance		1,372.28	1,799.47
Postage		421.95	280.35
Printing & stationery		467.55	694.73
Repairs & Maintenance			47.35
Rent		7,920.00	7,320.00
Telephone		1,330.07	1,312.70
Total expenses		<u>15,729.05</u>	<u>22,219.29</u>
Net Profit (Loss) from Ordinary Activities			
before income tax		(6,211.29)	(10,152.04)

MUSICIANS UNION OF AUSTRALIA
Detailed Statement of Financial Position As At 30 June, 2004

	2004 \$	2003 \$
Trust Funds		
Retained Profits at July 1	37,279.62	47,431.66
Undistributed income (loss)	(6,211.29)	(10,152.04)
	31,068.33	37,279.62
Represented by:		
Current Assets		
Cash Assets		
Cash at bank	7,340.67	1,977.96
Interest bearing deposits	20,000.00	30,000.00
Cash on hand	65.45	65.45
	27,406.12	32,043.41
Other		
Short term deposits	100.00	100.00
Insurance prepaid		1,089.00
	100.00	1,189.00
Total Current Assets	27,506.12	33,232.41
Non-Current Assets		
Property, Plant and Equipment		
Fixtures & Fittings	2,881.00	2,881.00
Less: Accumulated depreciation	(867.00)	(612.00)
Office equipment	3,070.86	3,070.86
Less: Accumulated amortisation	(1,565.25)	(1,228.25)
Low Asset Value Pool	511.85	511.85
Less: Accumulated depreciation	(387.00)	(312.00)
	3,644.46	4,311.46
Total Non-Current Assets	3,644.46	4,311.46
Total Assets	31,150.58	37,543.87

MUSICIANS UNION OF AUSTRALIA
Detailed Statement of Financial Position As At 30 June, 2004

	2004	2003
	\$	\$
Current Liabilities		
Payables		
Unsecured:		
- Trade creditors	3 82.25	132.25
	<u>82.25</u>	<u>132.25</u>
Other		
Subscriptions in Advance		132.00
		<u>132.00</u>
Total Current Liabilities	82.25	264.25
Total Liabilities	82.25	264.25
Net Assets	31,068.33	37,279.62

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)

WORKPLACE RELATIONS ACT 1996

NOTES TO AND FORMING PART OF THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2004

1. Accounting Methods

In accordance with generally accepted accounting principles for organisation, membership contributions are accounted for on a cash receipts basis. Otherwise, the accounts are prepared under the historical cost convention and in accordance with the Australian Accounting Standards. In particular:

- (b) The accounts have not been adjusted to record either changes in the general purchasing power of the dollar or in the prices of specific assets.
- (iv) Depreciation of fixed assets is calculated on the reducing balance basis in order to write the assets off over their useful life. The committee has made some adjustments to particular items, by way of estimate, to reflect actual wear, tear and obsolescence.
- (iv) Provisions for employee benefits in the form of Long Service Leave and Accrued Annual leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.
- (d) No provision for income tax is necessary as Trade Unions are exempt from income tax under section 23(f) of the *Income Tax Assessment Act 1936*.

2. Information to be provided to members or Registrar

In accordance with the requirements of the *Workplace Relations Act 1997*, the attention of members is drawn to the provisions of subsections 274 (1), (2) and (3), which read as follows:

- (iv) A member of an organization, or the registrar at a member's request, may apply to the organisation for the information prescribed in the regulation;
- (b) The industrial organisation must give the applicant the information requested in the application in the time and the way prescribed under a regulation; and
- I If the Registrar applies for a member, the Registrar must give the member all I information given to the Registrar.

**MUSICIANS UNION OF AUSTRALIA
(BRISBANE BRANCH)
WORKPLACE RELATIONS ACT 1996**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

SCOPE

I have inspected and audited the accounting records kept by the *MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)* in respect of the financial year ended the 30th June 2004, and have received all the information and explanation required for the purposes of the audit.

The organisation's committee of management are responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the organisation.

My audit has been conducted in accordance with Australian Auditing standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view of the association which is consistent with my understanding of the organisation's financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion

- (iv) There were kept by the organisation in relation to the year, satisfactory accounting records, including:
 - (a) records of the sources and nature of the income of the organisation (including income from members); and
 - (b) records of the nature and purposes of the expenditure of the organisation.

RE RAO

Musicians Union of Australia (Brisbane Branch)
Audit Opinion
30th June 2004
Page 2

- (iv) The attached accounts and statements on the following pages prepared under the historical cost convention, were properly drawn up so as to give a true and fair view of;
 - (a) the financial affairs of the branch as at the 30th day of June 2004, and
 - (b) the income and expenditure and the deficit of the organisation for the year ended on that date.

- (iv) All information and explanations required for the purposes of my audit were supplied.

P STOKES & CO.


PETER STOKES

Signed this 28th day of June 2005 in Brisbane, Queensland.

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)
Workplace Relations Act 1996

AUDITORS REPORT – INDUSTRIAL ORGANISATIONS
ACT 1997, SECTION 204

I, PETER STOKES, have inspected and audited the accounting records kept by the MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH) UNION OF EMPLOYEES in respect of the financial year ended 30th day of June 2004 and have received all the information and explanations required for the purposes of the audit.

In my Opinion;

- (iv) There were kept by the industrial organisation in relation to the year under review satisfactory records including;
- (iv) Records of the sources and nature of the income of the industrial organisation (including income from the members) and
- (iv) records of the nature and reasons for the expenditure of the industrial organisation.
- (iv) The attached accounts and statements were properly drawn up so as to give a true and fair view of;
- (iv) The financial affairs of the industrial organisation as at the year ended 30th June; and
- (iv) the income and expenditure and the deficit of the industrial organisation for the year ended 30th June 2004
- (iv) The accounts were kept under;
 - (c) the Australian Accounting Standards given effect under regulations section 200; and
 - (iv) the *Industrial Organisations Act 1997*
- (iv) Information and explanations required from officers or employees of the industrial organisation were given.
- (iv) There were no deficiencies, failures or shortcomings for any matters relating to paragraphs 1 to 3 above.
- (iv) The organisations accounts have been prepared in such a way to readily identify that there were no contraventions to Section 227 of the Act

P. STOKES & CO.


PETER STOKES

Signed this 11 day of October 2004 in Brisbane Queensland.

MUSICIANS' UNION OF AUSTRALIA (BRISBANE BRANCH)


COMMITTEE OF MANAGEMENT'S CERTIFICATE

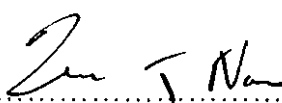
We, REGINALD FRANCIS WALSH AND TERENCE JOSEPH NOONE being two members of the Federal Executive of the Musicians' Union of Australia, acting in the absence of a Committee of Management of the Musicians' Union of Australia (Brisbane Branch) do hereby state on behalf of the Federal Executive and in accordance with a resolution passed by the Federal Executive in accordance with the rules of the Musicians' Union of Australia on the 6th day of April 2005, that;

"That the Federal Executive of the Musicians' Union of Australia, acting in the absence of a Committee of Management of the Musicians' Union of Australia (Brisbane Branch), declares in relation to the general purpose financial report (GPFR) of the Musicians' Union of Australia (Brisbane Branch) for the year ending 30 June 2004, that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (c) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (d) during the financial year to which the GPFR relates and since the end of that year;
 - (i) meetings of the committee of management were not held in accordance with the rules of the organization including the rules of a branch concerned since all positions on the committee of management were unfilled but resolutions of the Federal Executive regarding the Brisbane Branch, including the resolution instructing the Federal Secretary to take over the running of the affairs of the Brisbane Branch were all made in accordance with the rules of the organisation; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
 - (v) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule."

Signed this 15th day of June, 2005 at Brunswick, Victoria


.....
Reginald Francis Walsh


.....
Terence Joseph Noone

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)
WORKPLACE RELATIONS ACT 1996

ACCOUNTING OFFICER'S CERTIFICATE

I, BERNICE CLAIRE CLARK, being the officer responsible for keeping the accounting records of the MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH), certify that as at the 30th day of June 2004 the number of members of the organisation was 198.

In my opinion;

- (vii) the accounts show a true and fair view of the financial affairs of the organisation as at the 30th day of June 2004;
- (viii) a record has been kept of all moneys paid by, or collected from, members of the organisation and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the organisation;
- (ix) before any expenditure was incurred by the organisation approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (x) any payment made out of funds of the organisation raised by compulsory levies of voluntary contributions from members or funds other than the General Fund operated in accordance with the rules, for a purpose other than the purpose for which the fund was operated was approved in accordance with the rules of the organisation;
- (xi) no loans or other financial benefits, other than remuneration in respect of their full time employment with the organisation were made to persons holding office in the organisation and;
- (xii) the register of members of the organisation was maintained in accordance with the Act.

Bernice Clark

BERNICE CLAIRE CLARK
Accounting Officer

Signed this day *8th* of *October* 2004 in Brisbane, Queensland

**MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)
WORKPLACE RELATIONS ACT 1996**

SECRETARY'S CERTIFICATE

I BERNICE CLAIRE CLARK being the acting Secretary of the Musicians Union of Australia (Brisbane Branch), do hereby state that the attached documents are copies of the reports and audited accounts and financial statements for the year ending 30th June 2004 that were;

(a) supplied to members free of charge on the Sixth day of July, 200~~4~~⁵ *BCC*

and

(b) presented to a meeting of the MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH) on the 19th day of SEPTEMBER 200~~4~~⁵ *BCC*

BCC

Actg/ **SECRETARY**

Signed this 12th day of OCTOBER,
Queensland.

⁵ *BCC*
200~~4~~ In Brisbane,