



FAIR WORK
AUSTRALIA

1 March 2010

Ms Bernice C. Clark
Acting Secretary-Treasurer, Brisbane Branch
Musicians' Union of Australia
PO Box 257
ASPLEY QLD 4034



Dear Ms Clark

**Re: Lodgement of Financial Report – Musicians' Union of Australia, Brisbane Branch -
for years ending 30 June 2008 (FR2008/480), 30 June 2009 (FR2009/10082)**

Thank you for lodging the abovementioned financial statements and accounts which were received by Fair Work Australia today.

The documents have been filed.

Yours sincerely,

Stephen Kellett
Statutory Services Branch
Fair Work Australia

Musicians' Union of Australia

BRISBANE BRANCH

(UNION OF EMPLOYEES)



ABN No: 49 905 128 945

Actg Branch Secretary:
(Mrs.) B. C. CLARK

PO Box 257

ASPLEY Q 4034

Ph: (03) 9355.7620

"Keep Music Alive—Insist on Live Musicians"

23 February, 2010

The Deputy Industrial Registrar
Australian Industrial Registry
Research Information Advice Branch
80 William Street
EAST SYDNEY NSW 2011



Dear Sir/Madam

re WORKPLACE RELATIONS ACT - 1996

In accordance with the above Act, I now enclose herewith the Financial Statements and Declarations meeting the requirements of the Act for the Financial Years

2007/2008

and

2008/2009

Your acknowledgment of same would be appreciated in due course.

Many thanks.

Yours sincerely,


BERNICE C. CLARK

Acting Branch Secretary-Treasurer

Encl.

**THE MUSICIANS UNION OF AUSTRALIA
(BRISBANE BRANCH)**

**THE MUSICIANS UNION OF AUSTRALIA
(BRISBANE BRANCH)
UNION OF EMPLOYEES**

**AUDITOR'S REPORT
FOR THE YEAR ENDED
30TH JUNE 2008**

P.STOKES & CO(AUST)PTY LTD

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Strathpine Centre QLD 4500
Phone: 61 7 3881 0471
Email: peter@pstokesco.com.au

Brisbane Office
6/26 Kremzow Road
Brendale QLD 4500
Fax: 61 7 3881 2795
www.pstokesco.com.au

Licensed Company Auditors

MUSICIANS UNION OF AUSTRALIA
Detailed Statement of Financial Performance
For the year ended 30 June 2008

	2008 \$	2007 \$
Income		
Federal office receipts	220.50	270.00
Membership Fees	1,805.75	2,160.00
Interest received	841.78	1,117.43
Total income	<u>2,868.03</u>	<u>3,547.43</u>
Expenses		
Audit fees	990.00	990.00
Bank Charges	80.31	71.69
Depreciation - plant	287.00	344.00
Federal Office Dues	220.50	270.00
Insurance	90.00	75.00
Postage	266.45	106.00
Printing & stationery	57.50	20.75
Rent	2,938.10	2,186.20
Total expenses	<u>4,929.86</u>	<u>4,063.64</u>
Profit (loss) from ordinary activities before income tax	<u>(2,061.83)</u>	<u>(516.21)</u>
Income tax revenue relating to ordinary activities		
Net profit (loss) attributable to the association	<u>(2,061.83)</u>	<u>(516.21)</u>
Total changes in equity of the association	<u>(2,061.83)</u>	<u>(516.21)</u>
Opening retained profits	29,415.74	29,931.95
Net profit (loss) attributable to the association	<u>(2,061.83)</u>	<u>(516.21)</u>
Closing retained profits	<u>27,353.91</u>	<u>29,415.74</u>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

MUSICIANS UNION OF AUSTRALIA**Detailed Statement of Financial Position As At 30 June 2008**

	2008 \$	2007 \$
Current Assets		
Cash Assets		
Commonwealth Bank of Australia 00906779	5,223.00	6,997.83
Commonwealth Bank of Australia 50088757	20,000.00	20,000.00
Cash on hand	65.45	65.45
	<u>25,288.45</u>	<u>27,063.28</u>
Total Current Assets	<u>25,288.45</u>	<u>27,063.28</u>
Non-Current Assets		
Property, Plant and Equipment		
Fixtures & Fittings @ cost	2,881.00	2,881.00
Less: Accumulated depreciation	(1,631.00)	(1,473.00)
Office equipment @ cost	3,070.86	3,070.86
Less: Accumulated amortisation	(2,274.25)	(2,157.25)
Low Asset Value Pool @ cost	511.85	511.85
Less: Accumulated depreciation	(493.00)	(481.00)
	<u>2,065.46</u>	<u>2,352.46</u>
Total Non-Current Assets	<u>2,065.46</u>	<u>2,352.46</u>
Total Assets	<u>27,353.91</u>	<u>29,415.74</u>
Net Assets	<u>27,353.91</u>	<u>29,415.74</u>
Members' Funds		
Accumulated surplus (deficit)	<u>27,353.91</u>	<u>29,415.74</u>
Total Members' Funds	<u>27,353.91</u>	<u>29,415.74</u>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.



MUSICIANS UNION OF AUSTRALIA
Statement of Cash Flows
For the year ended 30 June 2008

	2008 \$	2007 \$
Cash Flow From Operating Activities		
Receipts from customers	2,046.25	2,430.00
Payments to Suppliers and employees	(4,662.86)	(3,719.64)
Interest received	841.78	1,117.43
Net cash provided by (used in) operating activities (note 2)	<u>(1,774.83)</u>	<u>(172.21)</u>
Net increase (decrease) in cash held	(1,774.83)	(172.21)
Cash at the beginning of the year	<u>27,063.28</u>	<u>27,235.49</u>
Cash at the end of the year (note 1)	<u><u>25,288.45</u></u>	<u><u>27,063.28</u></u>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.



MUSICIANS UNION OF AUSTRALIA
Statement of Cash Flows
For the year ended 30 June 2008

2008

2007

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Commonwealth Bank of Australia 00906779	5,223.00	6,997.83
Commonwealth Bank of Australia 50088757	20,000.00	20,000.00
Cash on hand	65.45	65.45
	<u>25,288.45</u>	<u>27,063.28</u>

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit After Income Tax

Operating profit after income tax	(2,061.83)	(516.21)
Depreciation	287.00	344.00
Net cash provided by (used in) operating activities	<u>(1,774.83)</u>	<u>(172.21)</u>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

THE MUSICIANS UNION OF AUSTRALIA

Statement of Changes in Equity For the year ended 30 JUNE 2008

	Notes	Retained Profits	General Reserve	Total
Balance at 01/07/2006		29,931.95		29,931.95
Transfers to and from reserves				
-General reserve			(516.21)	(516.21)
Balance at 30/06/2007		29,415.74		29,415.74
Balance at 01/07/2007		29,415.74		29,415.74
Transfers to and from reserves				
-General reserve			(2,061.83)	(2,061.83)
Balance at 08/06/2008		27,353.91		27,353.91

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)
WORKPLACE RELATIONS ACT 1996

**NOTES TO AND FORMING PART OF THE FINANCIAL
ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2008**

1. Accounting Methods

In accordance with generally accepted accounting principles for organisation, membership contributions are accounted for on a cash receipts basis. Otherwise, the accounts are prepared under the historical cost convention and in accordance with the Australian Accounting Standards. In particular:

- (a) The accounts have not been adjusted to record either changes in the general purchasing power of the dollar or in the prices of specific assets.
- (b) Depreciation of fixed assets is calculated on the reducing balance basis in order to write the assets off over their useful life. The committee has made some adjustments to particular items, by way of estimate, to reflect actual wear, tear and obsolescence.
- (c) Provisions for employee benefits in the form of Long Service Leave and Accrued Annual leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.
- (d) No provision for income tax is necessary as Trade Unions are exempt from income tax under section 23(f) of the *Income Tax Assessment Act 1936*.

2. Information to be provided to members or Registrar

In accordance with the requirements of the *Workplace Relations Act 1997*, the attention of members is drawn to the provisions of subsections 274 (1), (2) and (3), which read as follows:

- (1) A member of an organization, or the registrar at a member's request, may apply to the organisation for the information prescribed in the regulation;
- (2) The industrial organisation must give the applicant the information requested in the application in the time and the way prescribed under a regulation; and
- (3) If the Registrar applies for a member, the Registrar must give the member all information given to the Registrar.

**MUSICIANS UNION OF AUSTRALIA
(BRISBANE BRANCH)
*WORKPLACE RELATIONS ACT 1996***

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

SCOPE

I have inspected and audited the accounting records kept by the *MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)* in respect of the financial year ended the 30th June 2008, and have received all the information and explanation required for the purposes of the audit.

The organisation's committee of management are responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the organisation.

My audit has been conducted in accordance with Australian Auditing standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view of the association which is consistent with my understanding of the organisation's financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion

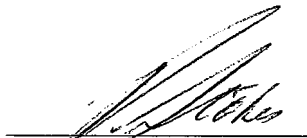
1. There were kept by the organisation in relation to the year, satisfactory accounting records, including;
 - (a) records of the sources and nature of the income of the organisation
(including income from members); and
 - (b) records of the nature and purposes of the expenditure of the organisation.

2. The attached accounts and statements on the following pages prepared under the historical cost convention were properly drawn up so as to give a true and fair view of;

- (a) the financial affairs of the branch as at the 30th day of June 2008, and
- (b) the income and expenditure and the deficit of the organisation for the year ended on that date.

3. All information and explanations required for the purposes of my audit were supplied.

Signed on: 25/8/2009



PETER STOKES / LICENSED COMPANY AUDITOR-7568
MEMBER OF NATIONAL INSTITUTE OF ACCOUNTANTS
P. STOKES & CO (AUST) PTY LTD
6/26 KREMZOW ROAD BRENDAL, QUEENSLAND 4500

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)
WORKPLACE RELATION ACT 1996

AUDITORS REPORT
INDUSTRIAL ORGANISATIONS ACT 1997, SECTION 204

I, PETER STOKES, have inspected and audited the accounting records kept by the MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH) in respect of the financial year ended 30th day of June 2008 and have received all the information and explanations required for the purposes of the audit.

In my Opinion:

1. They were kept by the industrial organisation in relation to the year under review satisfactory records including;
 - (a) records of the sources and nature of the income of the industrial organisation (including income from the members) and
 - (b) records of the nature and reasons for the expenditure of the industrial organisation.
2. The attached accounts and statements were properly drawn up so as to give a true and fair view of;
 - (a) the financial affairs of the industrial organisation as at the year ended 30th June 2008; and
 - (b) the income and expenditure and the deficit of the industrial organisation for the year ended 30th June 2008.
3. The accounts were kept under;
 - (a) the Australian Accounting Standards given effect under regulations section 200; and
 - (b) the *Industrial Organisations Act 1997*
4. Information and explanations required from officers or employees of the industrial organisation were given.

5. There were no deficiencies, failures or shortcomings for any matters relating to paragraphs 1 to 3 above.
6. The organisations accounts have been prepared in such a way to readily identify that there were no contraventions to Section 227 of the Act.

Signed on: 7 / 4 / 2009



PETER STOKES / LICENSED COMPANY AUDITOR-7568
MEMBER OF NATIONAL INSTITUTE OF ACCOUNTANTS
P. STOKES & CO (AUST) PTY LTD
6/26 KREMZOW ROAD BRENDAL, QUEENSLAND 4500

MUSICIAN'S UNION OF AUSTRALIA BRISBANE BRANCH

OPERATING REPORT FOR THE YEAR ENDED 30TH JUNE 2008

In accordance with section 254 of the Workplace Relations Act 1996 ("the Act"), for the year ended 30 June 2008, the Federal Executive of the Musician's Union of Australia, acting under the rules of the Union in the absence of a Brisbane Branch Committee of Management, report as follows:

Principal Activities

The principal activity of the organization during the year was that of a registered trade union. No significant change occurred in the nature of those activities during the year.

Operating Result

The operating result of the organization for the year ended 30 June 2008 was a deficit of (\$2,061.83). No provision for tax was necessary, as the organization is considered exempt.

Significant Changes

There was no significant change in the financial affairs of the organization during the year.

Rights of Members

All members have the right to resign from the Union in accordance with the Rules of the Union (and Section 174 of the Workplace Relations Act); namely, by providing written notice addressed and delivered to the Secretary of the Branch.

Superannuation Office-holders

No officers and/or members of the organization are directors of companies that are the trustees of superannuation funds, which require one or more of their directors to be a member of a registered organization.

Other Prescribed Information

In accordance with Regulation 159 of the Workplace Relations Act (Registration and Accountability of Organizations) Regulations-

- (a) the number of persons that were at the end of the financial year recorded in the register of members sec. 230 of the RAO Schedule and who are taken to be members of the registered organization under sec. 244 of the RAO Schedule was 138.

- (iv) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
- (v) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

FOR THE FEDERAL EXECUTIVE:

Title of office held: Federal Secretary

Signature: Z. J. Na

Date: 4 / 8 / 09

MUSICIAN'S UNION OF AUSTRALIA BRISBANE BRANCH

COMMITTEE OF MANAGEMENT STATEMENT

On 20th of June 2009 the Federal Executive of the Musician's Union of Australia passed the following resolution in relation to the general purpose of financial report (GPFR) of the Musician's Union of Australia (Brisbane Branch) for the financial year ended 30th June 2008.

The Federal Executive of the Musician's Union of Australia, acting in the absence of a Committee of Management of the Musician's Union of Australia (Brisbane Branch), declares in relation to the general purpose financial report (GPFR) of the Musician's Union of Australia (Brisbane Branch) for the year ending 30th June 2008, that in its opinion.

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (c) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (d) during the financial year to which the GPFR relates and since the end of that year;
 - (i) meetings of the committee of management were not held in accordance with the rules of the organization including the rules of a branch concerned since all positions on the committee of management were unfilled but resolutions of the Federal Executive regarding the Brisbane Branch, including the resolution instructing the Federal Secretary to take over the running of the affairs of the Brisbane Branch were all made in accordance with the rules of the organization; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Registration and Accountability of Organization (RAO) Schedule and the RAO Regulations; and

- (b) the number of persons who were at the end of the financial year employees of the organization including both part and full time employees measured on a full-time equivalent basis was 1;
- (c) the names of those who have been members of the Federal Executive of the organization, acting in the absence of a Brisbane Branch Committee of Management of the organization at any time during the financial year and the periods for which he or she held office were-

NAME	PERIOD
Reg Walsh	01/07/07 – 30/06/08
Michael Fortescue	01/07/07 – 30/06/08
Gavan Anderson	01/07/07 – 30/06/08
Bernice Claire Clark	01/07/07 – 30/06/08
Terry Noone	01/07/07 – 30/06/08
Don Cushion	01/07/07 – 30/06/08
Maurice Ledwith	01/07/07 – 30/06/08
Glen Price	01/07/07 – 30/06/08
Denis Shelverton	01/07/07 – 30/06/08
Sam Moody	01/07/07 – 30/06/08

Other Relevant information

NIL

Signed for and behalf of the Federal Executive:

Date: 4/8/09 Z S Nam (Federal Secretary)

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)

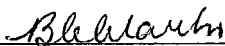
Workplace relation Act 1996

ACCOUNTING OFFICER'S CERTIFICATE

I, BERNICE CLAIRE CLARK, being the officer responsible for keeping the accounting records of the MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH), certify that as at the 30th day of June 2008 the number of members of the organisation was 122.

In my opinion;

- (i) the accounts show a true and fair view of the financial affairs of the organization as at the 30th day of June 2008;
- (ii) a record has been kept of all moneys paid by, or collected from, members of the organisation and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the organisation;
- (iii) before any expenditure was incurred by the organisation approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (iv) any payment made out of funds of the organisation raised by compulsory levies or voluntary contributions from members or funds other than the General Fund operated in accordance with the rules, for a purpose other than the purpose for which the fund was operated was approved in accordance with the rules of the organisation;
- (v) no loans or other financial benefits, other than remuneration in respect of their full time employment with the organisation were made to persons holding office in the organisation and;
- (vi) the register of members of the organisation was maintained in accordance with the Act.


BERNICE CLAIRE CLARK
Accounting Officer

Signed this 9th day of April ^{9th 2008} 200~~8~~ in Brisbane Queensland.

MUSICIANS UNION OF AUSTRALIA (BRISBANE BRANCH)

Workplace relation ACT 1996

SECRETARY'S CERTIFICATE

I BERNICE CLAIRE CLARK being the acting Secretary of the Musician Union of Australia (Brisbane Branch), do hereby state that the attached documents are copies of the reports and audited accounts and financial statements for the year ended 30th June 2008 that were;

(a) supplied to members free of charge on the 14th day of JANUARY ²⁰¹⁰~~2008~~; and

(b) presented to a meeting of the MUSICIANS UNION OF AUSTRALIA(BRISBANE BRANCH) UNION OF EMPLOYEES on the 21st day of FEBRUARY, 2010 ~~2008~~

Bernice Clark
Secretary

Signed this 23rd day of FEBRUARY, 2010 ~~2008~~ in Brisbane Queensland.