



FAIR WORK  
COMMISSION

1 December 2014

Mr Terry Noone  
Federal Secretary  
Musicians' Union of Australia

Dear Mr Noone,

**Re: Lodgement of Financial Statements and Accounts - Musicians' Union of Australia, Sydney Branch - for year ended 30 June 2013 [FR2013/305]**

I acknowledge receipt of the amended financial report of the Sydney Branch of the Musicians' Union of Australia ['the reporting unit']. The documents were lodged with the Fair Work Commission on 27 November 2014 and replace the documents previously lodged. I also acknowledge receipt today of a corrected Committee of Management Statement, and your letter dated today's date in relation to your undertaking in respect of the issues discussed and clarified today.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you have any queries regarding this letter, please contact me via email at [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au).

Yours sincerely

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch



**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Committee of Management Statement**

**For the year ended 30 June 2013**

On 21/11/14 the Federal Executive of the Musicians' Union of Australia passed the following resolution in relation to the amended general purpose financial report (GPFR) of the Musicians' Union of Australia (Sydney Branch) for the financial year ended 30th June 2013:

“The Federal Executive of the Musicians' Union of Australia, acting in the absence of a Committee of Management of the Musicians' Union of Australia (Sydney Branch), declares in relation to the amended general purpose financial report (GPFR) of the Musicians' Union of Australia (Sydney Branch) for the year ending 30 June 2013, that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year;
  - (i) meetings of the committee of management were not held in accordance with the rules of the organisation including the rules of a branch concerned since all positions on the committee of management, with the exception of Branch Secretary, were unfilled but resolutions of the Federal Executive regarding the Sydney Branch, were all made in accordance with the rules of the organisation; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a General Manager duly made under section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or General Manager; and
  - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.

(f) in relation to recovery of wages activity, there has been no recovery of wages activity”  
This declaration is made in accordance with a resolution of the Committee of Management.

FOR THE FEDERAL EXECUTIVE:

Title of office held: Federal Secretary

Signature: 

(Terry Noone)

Date: 1/12/14

***Musicians' Union of Australia (Sydney Branch)***

*s.268 Fair Work (Registered Organisations) Act 2009*

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the period ended 30 June 2013

I Ken Laing being the Secretary of the Musicians' Union of Australia (Sydney Branch) certify:

- that the documents lodged herewith are copies of the amended full report for the Musicians' Union of Australia (Sydney Branch) for the period ended 30 June 2013 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on 26 November 2014; and
- that the full report was presented to a meeting of the Federal Executive of the Musicians' Union of Australia acting under the rules of the Union in the absence of a Sydney Branch committee of management on 26 November 2014 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

*ken laing*

.....

Name of prescribed designated officer:

**Ken Laing**

Title of prescribed designated officer:

**Sydney Branch Secretary**

Dated:

**26 November 2014**

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Operating Report  
For the year ended 30 June 2013**

In accordance with sec. 254 of the Fair Work (Registered Organisations) Act 2009 (the Act), for the year ended 30 June 2013 the Federal Executive of the Musicians' Union of Australia, acting under the rules of the Union in the absence of a Sydney Branch Committee of Management, report as follows:

**Principal Activities**

The principal activities of the association during the financial year were those of a Registered Trade Union and included the provision of information and advocacy for members and recovering payments for members. No significant change in the nature of these activities occurred during the year. Results of activities were that services to members were generally maintained and membership increased by 1

**Operating Result**

The profit from ordinary activities amounted to

Year ended	30 June 2013	30 June 2012
	(\$3,962)	(\$6,492)

**Rights of Members**

All members have the right to resign from the Union in accordance with the Rules of the Union (and section 174 of the Fair Work (Registered Organisations) Act 2009); namely, by providing written notice addressed and delivered to the Secretary of the Branch.

**Superannuation Officeholders**

To the best knowledge of the Federal Executive no officers and/or members of the organisation are directors of companies that are trustees of superannuation funds which require one or more of their directors to be a member of a registered organisation under sec. 244.

**Number of members**

The number of persons that were at the end of the financial year recorded in the register of members for sec. 230 of the Fair Work (Registered Organisations) Act 2009 and who are taken to be members of the registered organisation under sec. 244 of the Fair Work (Registered Organisations) Act 2009 was 218;

**Number of employees**

The number of persons who were at the end of the financial year employees of the organisation including both full-time and part-time employees measured on a full-time equivalent basis was Nil;

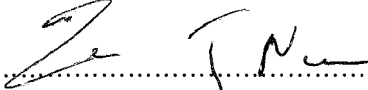
**Names of Committee of Management members and period positions held during the financial year**

The names of those who have been members of the Federal Executive of the Musicians' Union of Australia, acting in the absence of a Sydney Branch Committee of Management at any time during the financial year and the periods for which they held office were-

Terry Noone	1/07/2012 to 30/06/2013
Glenn Price	1/07/2012 to 30/06/2013
Denis Shelverton	1/07/2012 to 30/06/2013
Sam Moody	1/07/2012 to 30/06/2013
Gavan Anderson	1/07/2012 to 30/06/2013
Ken Laing	1/07/2012 to 30/06/2013

**Officers & employees who are directors of a company or a member of a board**

- Sam Moody- SA Unions Executive Committee (Honorary)
- Sam Moody- Committee Member Semaphore Workers' Club (Honorary)
- Glenn Price - Board member Australian-Italian Club Launceston (Honorary)
- Ken Laing- Sole Director Media Music Pty Ltd

Signature of designated officer: .....  .....

Terry Noone

Name and title of designated officer: Terry Noone, Federal Secretary, Musicians Union of Australia

Dated: 21/11/14 .....

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Committee of Management Statement**

**For the year ended 30 June 2013**

On ... 21 / 11 / 14 ..... the Federal Executive of the Musicians' Union of Australia passed the following resolution in relation to the amended general purpose financial report (GPFR) of the Musicians' Union of Australia (Sydney Branch) for the financial year ended 30th June 2013:

“The Federal Executive of the Musicians' Union of Australia, acting in the absence of a Committee of Management of the Musicians' Union of Australia (Sydney Branch), declares in relation to the amended general purpose financial report (GPFR) of the Musicians' Union of Australia (Sydney Branch) for the year ending 30 June 2013, that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year;
  - (i) meetings of the committee of management were not held in accordance with the rules of the organisation including the rules of a branch concerned since all positions on the committee of management, with the exception of Branch Secretary, were unfilled but resolutions of the Federal Executive regarding the Sydney Branch, were all made in accordance with the rules of the organisation; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a General Manager duly made under section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or General Manager; and
  - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.
- (f) in relation to recovery of wages activity:
  - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
  - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
  - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers


on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and

- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.”

This declaration is made in accordance with a resolution of the Committee of Management.

FOR THE FEDERAL EXECUTIVE:

Title of office held: Federal Secretary

Signature:   
(Terry Noone)

Date: 21 / 11 / 14

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH  
ABN 25 056 964 677**

**Financial Statements  
For the year ended 30 June 2013**

**NKM Accounting**

Suite 17, 116-120 Melbourne Street  
NORTH ADELAIDE SA 5006

Phone: 08 8267 4800  
Fax: 08 8239 0728  
Email: [nat@rugari.com.au](mailto:nat@rugari.com.au)



**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH**  
**ABN 25 056 964 677**

**Contents**

Operating Report

Secretary's Certificate

Committee of Management Statement

Statement of Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Notes to the Financial Statements

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677****Statement of Comprehensive Income****For the year ended 30 June 2013**

	Note	2013 \$	2012 \$
<b>Income</b>			
Subscriptions		96	853
Total income		96	853
<b>Expenses</b>			
Legal fees		1,790	6,295
Meeting Expenses		323	
Postage		282	0
MUA Federal Office Sustainment		10	85
Sundry expenses		0	68
Travel		1,653	897
Total expenses		4,058	7,345
<b>Profit (loss) from ordinary activities</b>		<b>(3,962)</b>	<b>(6,492)</b>
<b>Total changes in equity of the Branch</b>		<b>(3,962)</b>	<b>(6,492)</b>
Opening retained profits	2	(9,578)	(1,107)
Net profit (loss) attributable to the Branch		(3,962)	(6,492)
<b>Closing retained profits</b>		<b>(13,539)</b>	<b>(7,600)</b>

---

The accompanying notes form part of these financial statements.

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH** ABN 25 056 964 677  
**Statement of Financial Position**  
**For the year ended 30 June 2013**

	Note	2013 \$	2012 \$
<b>Current Assets</b>			
Receivables	3	(7,800)	(3,790)
<b>Total Current Assets</b>		<b>(7,800)</b>	<b>(3,790)</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	4	329	329
<b>Total Non-Current Assets</b>		<b>329</b>	<b>329</b>
<b>Total Assets</b>		<b>(7,266)</b>	<b>(3,304)</b>
<b>Current Liabilities</b>			
Financial liabilities		4,296	4,296
Current tax liabilities		1,773	(157)
<b>Total Current Liabilities</b>		<b>6,069</b>	<b>4,139</b>
<b>Total Liabilities</b>		<b>6,069</b>	<b>4,139</b>
<b>Net Assets (Liabilities)</b>		<b>(13,539)</b>	<b>(7,600)</b>
<b>Equity</b>			
Retained profits / (Accumulated losses)		(13,539)	(7,600)
<b>Total Equity</b>		<b>(13,539)</b>	<b>(7,600)</b>

**Statement of Changes in Equity**

	<b><u>Retained Earnings</u></b>	<b><u>Total Equity</u></b>
Balance as at 1 July 2011	(\$1,108)	(\$1,108)
Profit for the period	(\$6,492)	(\$6,492)
Balance as at 30 June 2012	(\$7,600)	(\$7,600)
Balance as at 1 July 2012*	(\$9,577)	(\$9,577)
Profit for the period	(\$3,962)	(\$3,962)
Balance as at 30 June 2013	(\$13,539)	(\$13,539)

\* Refer to Note 2 in the Notes to the Financial Statements

The accompanying notes form part of these financial statements.

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677****Statement of Cash Flows****For the year ended 30 June 2013**

	2013	2012
	\$	\$
<hr/>		
<b>Cash Flow From Operating Activities</b>		
Receipts from customers	4,106	7,331
Payments to Suppliers and employees	(4,106)	(7,331)
Net cash provided by (used in) operating activities (note 2)	<u>0</u>	<u>0</u>
Net increase (decrease) in cash held	0	0
Cash at the beginning of the year	(509)	(509)
Cash at the end of the year (note 1)	<u>(509)</u>	<u>(509)</u>

**Reconciliation Of Cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cheque Account	<u>(509)</u>	<u>(509)</u>
	<u>(509)</u>	<u>(509)</u>

**Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit**

Operating profit	(3,962)	(6,492)
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	4,010	6,478
Increase (decrease) in sundry provisions	(48)	14
<b>Net cash provided by operating activities</b>	<u><b>0</b></u>	<u><b>0</b></u>

---

The accompanying notes form part of these financial statements.

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2013**

---

**Note 1: Statement of Significant Accounting Policies**

The financial report covers MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ("the Branch"), a not-for-profit entity. The Branch is an association incorporated in New South Wales under the Associations Incorporation Act 2009.

**(a) Basis of Preparation**

The financial report is a Tier 1 general purpose financial report that has been prepared in accordance with Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board ("AASB") and the requirements of the Fair Work (Registered Organisation) Act 2009.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

**(b) Income tax**

No provision has been made in the accounts for income tax, on the basis that the Union is exempt under Section 50-15 of the Income Tax Assessment Act 1997.

**(c) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

i) Plant and equipment

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining the recoverable amounts.

ii) Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the Branch commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**(d) Employee entitlements**

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash out flows to be made for those entitlements.

Contributions are made by the Branch to an employee superannuation fund and are charged as expenses when incurred.

The Branch operates an ownership-based remuneration scheme, details of which are provided in the Notes to Accounts. Profits or losses incurred by employees, being the difference between the market value and the par value of the shares acquired, are not recorded as remuneration paid to employees.

**(e) Cash**

For the purpose of the statement of cash flows, cash includes cash on hand and in all call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts.

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2013**

---

**(f) Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**(g) Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customers. Interest revenue is recognised as it is received. Revenue from the rendering of a service is recognised upon the delivery of the service to the customers. All revenue is stated net of the amount of goods and services tax (GST).

**Note 2: Prior Year Adjustments**

The opening balance for Retained Profits has been adjusted in order to bring an Australian Tax Office (ATO) liability for GST to account. The liability was derived in the years prior to 2006 and has been carried by the ATO on the integrated tax account for the Branch.

**Note 3: Receivables**

**Current**

Funds Held in Trust - Melbourne Branch	22,906	22,858
Funds Held in Trust - Adelaide Branch	(3,150)	(2,839)
Funds Held in Trust – Federal Office	(27,556)	(23,809)
	<u>(7,800)</u>	<u>(3,790)</u>

**Note 4: Property, Plant and Equipment**

Leased plant and equipment:

- At cost	56,758	56,758
- Less: Accumulated amortisation	(56,479)	(56,479)
	<u>279</u>	<u>279</u>

Other plant and equipment:

- At cost	50	50
- Less: Accumulated depreciation	0	0
	<u>50</u>	<u>50</u>
	<u>329</u>	<u>329</u>

**Note 5: Tax Liabilities**

**Current**

GST clearing	1,773	(157)
	<u>1,773</u>	<u>(157)</u>

# MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677

## Notes to the Financial Statements

For the year ended 30 June 2013

---

### **Note 6: Disclosures for the purpose of Section 253 of the RO Act**

Paragraph 10: The reporting unit's ability to continue as a going concern is reliant on the agreed financial support of another reporting unit as defined under the Fair Work (Registered Organisations) Act 2009.

#### **Name of Reporting Unit**

Musicians' Union of Australia (Federal Office)

#### **Terms & Conditions**

- Federal Office approval required before entering any financial commitment
- Federal Office not liable for any expenses incurred prior to July 2013
- Federal Office not liable for any expenses resulting from any fines, breaches of legislation or any impropriety undertaken by any representative of the Sydney Branch, or representative of any other Branch acting on behalf of the Sydney Branch

Paragraph 11: The reporting unit pays sustentation fees to the Federal Branch of the Musicians' Union of Australia in accordance with the terms and conditions defined in the Rules of that organisation as registered by the Fair Work (Registered Organisations) Act 2009.

Paragraph 12: No asset or a liability was acquired during the financial year as a result of:

- a) an amalgamation under Part 2 of Chapter 3, of the RO Act in which the organisation (of which the reporting unit form part) was the amalgamated organisation ; or
- b) a restructure of the organisation of the Branch; or
- c) a determination by the General Manager under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation; or
- d) a revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to an Organisation under subsection 245(1).

Paragraph 13: No assets or liabilities were acquired by the Branch during the year as a part of a business combination.

### **Statement of Comprehensive Income**

#### **Revenue**

Paragraph 15: The following items were received during the year:

- e) Financial support from another reporting unit, as disclosed in Note 3.

Paragraph 15 The following items were not received during the year:

- b) Capitation fees
- c) Compulsory levies raised from the members or appeals for voluntary contribution (including whip rounds) for the furtherance of a particular purpose.
- d) Donations or grants

#### **Expenses**

Paragraph 17: The following items were not incurred during the year:

- a) expenses incurred as consideration for employers making payroll deductions of membership subscriptions.
- c) fees and periodic subscriptions paid in respect of its affiliation to any political party, any federation, congress, council or group of organisations, or any international body having an interest in industrial matters.
- d) compulsory levies imposed on the reporting unit, for each such levy.
- e) grants or donations.
- f) employee expenses related to holders of office of the reporting unit.
- g) employee expenses related to employees of the reporting unit including wages. superannuation, leave, separation/redundancies or other employee expenses.
- h) fees and/or allowances paid to persons in respect of their attendances as representatives of the reporting unit at conferences or other meetings;
- k) penalties imposed on the organisation under the RO Act with respect to conduct of the reporting unit

# MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677

## Notes to the Financial Statements

For the year ended 30 June 2013

---

### Statement of Financial Position

Paragraph 19 Payables and/or receivables resulting from transactions with related reporting units are disclosed in Note 3 to the financial statements.

### **Liabilities**

Paragraph 21: No amounts are payable in respect of:

- a) employers as consideration for the employers making payroll deductions of membership subscriptions;
- b) legal costs and other expenses related to litigation or other legal matters;
- c) employee provisions in respect of holders of offices in the reporting unit.
- d) employee provisions in respect of employees of the reporting unit.

### Statement of Changes in Equity

Paragraph 23: No amounts are included in equity in respect of:

- a) compulsory levies raised by the reporting unit or voluntary contributions collected from members of the reporting unit;
- b) investment of moneys referred to in subparagraph (a);
- c) a fund or account, the operation of which is required by the rules of the organisation including the rules of a Branch of the organisation;
- d) transfer(s) and/or withdrawal(s) to a fund, account or controlled entity, when any of these are kept for a specific purpose(s) by the reporting unit.
- e) the general fund.

### Statement of Cash Flows

Paragraph 25: The following cash inflows/outflows from/to related reporting units occurred during the reporting period:

<u>Reporting Unit</u>	<u>Cash Inflow</u>	<u>Cash Outflow</u>
MUA Melbourne Branch		\$48
MUA Adelaide Branch	\$311	
MUA Federal Office	\$3,747	

### Recovery of Wages Activity financial report

No recovery of wages activity has occurred in the reporting period.

### Additional Reporting Requirements

Paragraph 34:

- a) The Branch's financial affairs are administered by the MUA Melbourne Branch. This includes receipting of income, payment of expenses and tax compliance lodgements e.g. BAS statements
- b) Terms and conditions are such that these services are provided by the MUA Melbourne Branch to the MUA Sydney Branch at no cost or obligation.



**Note 7: Information to be provided to members or General Manager**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provision of Section 272, which reads as follows:

- (1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1)

**Note 8: Financial Risk Management**

The Branch has exposure to the following risks from use of financial instruments:

Credit risk  
Liquidity risk

This note presents information about the Branch exposure to each of the above risks. its objectives. Policies and processes for measuring and managing risk. Further quantitative disclosures are included throughout this financial report. The Council has overall responsibility for risk management and oversight of the Branch's investments.

Management policy has been established to identify and analyse the risk faced by the Branch, to set appropriate risk limits and controls. and to monitor risks and adherence to limits.

**Credit Risk**

Credit risk is the risk of financial loss to the Branch if a customer fails to meet payment obligations and arises principally from the Branch's receivables from customers and reliance on support of other Branches of the Musicians Union of Australia.

**Receivables**

The Branch's exposure to credit risk is influenced mainly by the individual characteristics of each debtor. The Branch's only debtor is MUA Melbourne Branch. The debt owed by MUA Melbourne Branch arises from its role as administrator of the finances of the Sydney Branch. The amount owed is the net result of membership fees collected minus expenses incurred on behalf of the Branch. No impairment loss has ever been recognised

**Liquidity Risk**

Liquidity risk is the risk that the Branch will not be able to meet its financial obligations as they fall due. The Branch's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Branch's reputation.

The Branch has no borrowings or overdraft facilities in place and is always in a position to meet expected operational expenses.

The liquidity risk of the Branch is minimised by the support of the other branches on the Musician's Union of Australia.

**Branch Support**

Support is provided on a continuous and ongoing basis by the Federal Office and Adelaide Branch of the Musician's Union of Australia. This support is not currently at risk of ceasing.

We have audited the accompanying financial report of MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH (the Branch), which comprises the Statement by Members of the Committee, the Statement of Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes In Equity, a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2013.

### ***Committee's Responsibility for the Financial Report***

The Committee of the Branch is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Act 2009, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, management also states in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial report complies with International Financial Reporting Standards.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

### ***Independence***

In conducting our audit, we have complied with the independence requirements of Australian Professional and Ethical Standards Board.

### ***Auditor's Opinion***

In our opinion:

The financial report of MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH is in accordance with the requirements of the Fair Work (Registered Organisations) Act 2009 and the Australian Accounting Standards including:

- giving a true and fair view of the Branch financial position as at 30 June 2013 and of its performance and its cash flows for the year ended on that date; and
- complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009.
- the use of the going concern basis of accounting in the preparation of the financial report is appropriate.



Natale Rugari  
Member CPA Australia  
Current Public Practice Certificate Holder  
Registered Company Auditor - Reg No. 5527

North Adelaide, 24 November 2014



FAIR WORK  
COMMISSION

20 June 2014

Mr Terry Noone  
Federal Secretary  
Musicians' Union of Australia

Dear Mr Noone,

**Re: Lodgement of Financial Statements and Accounts - Musicians' Union of Australia, Sydney Branch - for year ended 30 June 2013**

I acknowledge receipt of the financial report of the Sydney Branch of the Musicians' Union of Australia ['the reporting unit']. The documents were lodged with the Fair Work Commission on 4 February 2014.

The financial report has not been filed. The financial report has been examined and following that examination a number of matters, the details of which are set out below, have been identified that are required to be addressed before the report can be filed.

The general purpose financial report (GPFR) and the auditor's report omitted disclosures required by either the Australian Accounting Standards or the Reporting Guidelines and will require amendment. The amended reports will need to be presented to the Federal Executive, republished on the reporting unit's website and lodged with FWC.

Notes to the financial statements

Paragraph 8(a) of AASB 1054 requires that a reporting entity disclose in the notes the "statutory basis under which the financial statements are prepared." The Notes did not refer to the *Fair Work (Registered Organisations) Act 2009*. Paragraph 8(b) of AASB 1054 requires that a reporting entity disclose in the notes "whether, for the purposes of preparing the financial statements, it is a for-profit or not-for-profit entity". This disclosure was also omitted.

Financial instruments disclosures

Australian Accounting Standard *AASB 7 Financial Instruments: Disclosures* details the reporting disclosures required by an entity in relation to financial instruments. This information has not been provided.

Disclosure of new Australian Accounting Standards

Australian Accounting Standard *AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors* paragraphs 14 and 28 require that the entity disclose:

- Australian Accounting Standards adopted during the period; and
- Australian Accounting Standards issued but not yet effective with an assessment of the future impact of the standard on the entity.

This information was not provided.

## Related Party Disclosure

The report does not disclose any related party transactions. Related party transactions are required to be disclosed under Australian Accounting Standard *AASB124 Related Party Disclosures* paragraph 18. It is possible that the reporting unit did not, during the 2013 financial year, transact with related parties. If this is the case, the notes to the financial statements are required to be updated to include a specific entry stating that no transaction with related parties has occurred during the reporting period.

## Disclosure of audit fees

Australian Accounting Standard *AASB 1054 Australian Additional Disclosures* paragraph 10 requires the financial statements to separately disclose amounts paid to the auditor for (a) audit fees and for (b) non-audit services.

## Notice which sets out sections 272(1), (2) & (3)

There should be included in the accounts a notice drawing attention to the fact that prescribed information is available to members on request. This requirement is set out in subsection 272(5) of the RO Act, and it specifically requires the accounts to include a copy of subsections 272(1), (2) & (3) as follows:

*(1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.*

*(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.*

*(3) A reporting unit must comply with an application made under subsection (1).*

This information should be set out in the Notes to the Accounts.

## Activities under Reporting Guidelines not disclosed

Item(s) 14, 16, 18, 20, 22, 24, 26 and 33 of the Reporting Guidelines for 2013 stated that if any activities identified in item(s) 10-13, 15, 17, 19, 21, 23, 25 or 27 respectively did not occur in the reporting period, a statement to this effect must be included in the notes to the GPFR. I note that for the prescribed activities at Items 10, 11, 12, 13, 15(b), 15(c), 15(d), 15(e), 17(a), 17(c), 17(d), 17(e), 17(f), 17(g), 17(h), 17(i), 17(k), 21(a), 21(b), 21(c), 21(d), 23(a), 23(b), 23(c), 23(d), 25 and 27. no such disclosure or statement has been made. In particular I draw your attention to the following.

## Recovery of Wages

The Committee of Management Statement makes a declaration relating to a recovery of wages financial report. However there is no such report in the financial statements. Items 27 – 32, 41(f) and 43(b) of the Reporting Guidelines govern the financial reporting of recovery of wages activity. Item 33 of the Reporting Guidelines also states that *'if no recovery of wages activities has occurred in the reporting period, a statement to this effect must be included in the notes to the GPFR'*. If no recovery of wages activity was undertaken for the financial year, the declaration in the Committee of Management Statement must be amended to this effect.

## Dependency on another reporting unit

The Branch's ability to continue as a going concern appears to be reliant on the agreed financial support of another reporting unit.<sup>1</sup> Item 10 of the reporting guidelines requires a reporting unit in this situation to disclose in the notes to the financial statement, the name of the reporting unit from which the agreed financial support may be derived and the terms and conditions attached to this agreed financial support.

---

<sup>1</sup> Letter T. Noone to FWC, 19/5/2014 re going concern

#### Disclosure of capitation fees from another reporting unit

Reporting Guideline 16 requires that if no capitation fees from another reporting unit were received, this should be stated.

#### Disclosure of financial support from another reporting unit

Reporting Guideline 15(e) requires that where financial support from another reporting unit is derived, the amount and the name of each reporting unit are to be disclosed in either the statement of comprehensive income or the notes. Also, Reporting Guideline 25 requires that where another reporting unit of the organisation is the source of a cash inflow or the application of cash outflow, such cash flow should be separately disclosed and that the name of the other reporting unit be shown in the notes.

#### Disclosure of expenses incurred as consideration for payroll deduction

Reporting Guideline 17(a) requires separate disclosure of 'expenses incurred as consideration for employers making payroll deductions of membership subscriptions'. If this did not occur, this must be stated.

#### Disclosure of affiliation fees

If no affiliation fees were paid to political parties and industrial bodies this must be stated.

#### Disclosure of employee expenses/benefits to office holders and other employees

A policy in relation to employee entitlements is included. However if no employee benefits expenses were paid or provisions made this must be stated

#### Disclosure of fees or allowances in respect of attendance at meetings

If no fees or allowances were paid to persons in respect of their attendances as representatives of the reporting unit at conferences or other meetings this must be stated.

#### Payable with another reporting unit

The Notes include Receivables in relation to other reporting units. Reporting Guideline 19 requires either the statement of financial position or the notes to the statement of financial position to also disclose any liabilities owed to other reporting unit(s), including the name of the other reporting unit(s). This information has not been disclosed. If there are none this must be stated

#### Notes to the Cash Flow Statement

Reporting Guideline 25 states that '*where another reporting unit and/or controlled entity of the organisation is the source of a cash inflow or the application of a cash outflow, such cash flow should be separately disclosed in the notes to the financial statements and show the name of the other reporting unit and/or controlled entity concerned*'. This is in addition to the requirement to disclose capitation fees to/from another reporting unit (Reporting Guideline 15(b) and 17(b)) and receipt of, or provision of, any other financial support from another reporting unit (Reporting Guideline 10, 11 and 15(e)).

The Notes and the Cash Flow statement must be amended to reflect the above required disclosure.

#### Statement of Changes in Equity

Paragraph 11 of AASB 101 requires that all statements comprising a general purpose financial report must be presented with equal prominence. The Statement of Changes in Equity must comply with AASB 101 and be presented as a separate statement.

### Auditor's report

The auditor's report contains reference to the Associations Incorporation Act 2009 where reference should be to the *Fair Work (Registered Organisations) Act 2009*.

### Auditor's qualifications

Regulation 4 of the RO Regulations provides the definition of an approved auditor. The Auditor includes his CPA membership. However, item 44 of the Reporting Guidelines requires that in the auditor's statement, the auditor must also declare they are either an approved auditor (or the auditor is a member of a firm where at least one member is an approved auditor) and must specify that the auditor is a person who holds a current Public Practice Certificate.

### Declaration relating to management use of the going concern basis of accounting

Item 45 of the Reporting Guidelines requires that the auditor's statement must include a declaration, that as part of the audit of the financial statements, they have concluded that management's use of the going concern basis of accounting in the preparation of the reporting unit's financial statement is appropriate. No such declaration is contained in the auditor's statement.

The auditor's statement must be amended to include the above mentioned declaration and reissued to the members and lodged with FWC.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted by email at [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au)

Yours sincerely

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch



FAIR WORK  
COMMISSION

12 February 2014

Mr Terry Noone  
Federal Secretary  
Musicians' Union of Australia

Dear Mr Noone,

**Re: Lodgment of Financial Statements and Accounts - Musicians' Union of Australia,  
Sydney Branch - for years ended 30 June 2002 to 30 June 2013**

I acknowledge receipt of the above financial statements and accounts. The various reports were received by email after office hours on 3 February 2014 and have been recorded as lodged from the opening of the Fair Work Commission office hours on 4 February 2014.

The documents will be reviewed and correspondence in relation to them will follow.

Yours sincerely

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch  
Fair Work Commission

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Secretary's Certificate**

**For the year ended 30 June 2013**

**Secretary's Certificate**

*s.268 Fair Work (Registered Organisations) Act 2009*

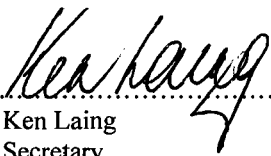
As Secretary of the Musician's Union of Australia Sydney Branch, under S268 of the *Fair Work (Registered Organisations) Act 2009* I certify that:

(xxviii) The documents attached are copies of the full report of the Musicians' Union of Australia (Sydney Branch) for the year ended 30 June 2013 as referred to in S268 of the *Fair Work (Registered Organisations) Act 2009*, and

(xxix) The full report was provided to the members of the Musician's Union of Australia Sydney Branch

(xxx) The full report was presented to a "second meeting" of the Federal Executive acting in the absence of a Sydney Branch Committee of Management in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009* and the rules of the Musicians' Union of Australia.

Signed .....

  
Ken Laing  
Secretary  
Musicians' Union of Australia  
Sydney Branch

Date: 3/2/14



**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH  
ABN 25 056 964 677**

**Financial Statements  
For the year ended 30 June 2013**

**NKM Accounting**

Suite 17, 116-120 Melbourne Street  
NORTH ADELAIDE SA 5006

Phone: 08 8267 4800  
Fax: 08 8239 0728  
Email: [nat@rugari.com.au](mailto:nat@rugari.com.au)

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH**  
**ABN 25 056 964 677**

**Contents**

Operating Report

Secretary's Certificate

Committee of Management Statement

Independent Auditor's Report to the Members

Statement of Comprehensive Income

Statement of Financial Position

Statement of Cash Flows

Notes to the Financial Statements

# MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677

## Operating Report

For the year ended 30 June 2013

In accordance with sec. 254 of the Fair Work (Registered Organisations) Act 2009 (the Act), for the year ended 30 June 2013, the Federal Executive of the Musicians' Union of Australia, acting under the rules of the Union in the absence of a Sydney Branch Committee of Management, report as follows:

### Principal Activities

The principal activities of the association during the financial year were those of a Registered Trade Union and included the provision of information and advocacy for members and recovering payments for members.

No significant change in the nature of these activities occurred during the year. Results of activities were that services to members were generally maintained and membership increased by 1.

### Operating Result

The deficit from ordinary activities amounted to

Year ended	30 June 2013	30 June 2012
	(\$3,962)	(6,492)

### Significant Changes

There was no significant change in the financial affairs of the organisation during the year.

### Rights of Members

All members have the right to resign from the Union in accordance with the Rules of the Union (and section 174 of the Fair Work (Registered Organisations) Act 2009); namely, by providing written notice addressed and delivered to the Secretary of the Branch.

### Superannuation Officeholders

To the best knowledge of the Federal Executive no officers and/or members of the organisation are directors of companies that are trustees of superannuation funds which require one or more of their directors to be a member of a registered organisation.

### Number of members

the number of persons that were at the end of the financial year recorded in the register of members for sec. 230 of the Fair Work (Registered Organisations) Act 2009 and who are taken to be members of the registered organisation under sec. 244 of the Fair Work (Registered Organisations) Act 2009 was 218;

### Number of employees

the number of persons who were at the end of the financial year employees of the organisation including both part and full time employees measured on a full-time equivalent basis was Nil;

### Names of Committee of Management members and period positions held during the financial year

the names of those who have been members of the Federal Executive of the organisation, acting in the absence of a Brisbane Branch Committee of Management of the organisation at any time during the financial year and the periods for which he or she held office were-

Name:	Period:
Terry Noone	1/7/12 - 30/6/13
Glenn Price	1/7/12 - 30/6/13
Denis Shelverton	1/7/12 - 30/6/13
Sam Moody	1/7/12 - 30/6/13
Gavan Anderson	1/7/12 - 30/6/13
Ken Laing	1/7/12 - 30/6/13

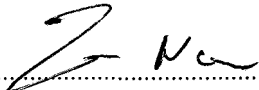
### Officers & employees who are directors of a company or a member of a board

Sam Moody- SA Unions Executive Committee (Honorary)

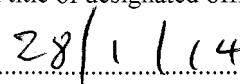
Sam Moody- Committee Member Semaphore Workers' Club (Honorary)

Glenn Price - Board member Australian-Italian Club Launceston (Honorary)

Ken Laing- Sole Director Media Music Pty Ltd

Signature of designated officer: ..... 

Name and title of designated officer: Terry Noone, Federal Secretary, Musicians' Union of Australia

Dated: ..... 

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Committee of Management Statement**

**For the year ended 30 June 2013**

On 28/1/14.....the Federal Executive of the Musicians' Union of Australia passed the following resolution in relation to the general purpose financial report (GPFR) of the Musicians' Union of Australia (Sydney Branch) for the financial year ended 30th June 2013:

“The Federal Executive of the Musicians' Union of Australia, acting in the absence of a Committee of Management of the Musicians' Union of Australia (Brisbane Branch), declares in relation to the general purpose financial report (GPFR) of the Musicians' Union of Australia (Brisbane Branch) for the year ending 30 June 2013, that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year;
  - (i) meetings of the committee of management were not held in accordance with the rules of the organisation including the rules of a branch concerned since all positions on the committee of management were unfilled but resolutions of the Federal Executive regarding the Brisbane Branch, were all made in accordance with the rules of the organisation; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a General Manager duly made under section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or General Manager; and
  - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.
- (f) in relation to recovery of wages activity:
  - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
  - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
  - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**

**Committee of Management Statement**

**For the year ended 30 June 2013**

- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.”

This declaration is made in accordance with a resolution of the Committee of Management.

FOR THE FEDERAL EXECUTIVE:

Title of office held: Federal Secretary

Signature: \_\_\_\_\_

  
(Terry Noone)

Date: \_\_\_\_\_

28/1/14

# MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677

## Independent Auditor's Report For the year ended 30 June 2013

---

We have audited the accompanying financial report of MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH (the Branch), which comprises the Statement by Members of the Committee, the Statement of Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes In Equity, a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2013.

### Committee's Responsibility for the Financial Report

The Committee of the Branch is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Act 2009, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, management also states in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial report complies with International Financial Reporting Standards.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

### Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.


### Auditor's Opinion

In our opinion:

The financial report of MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH is in accordance with the requirements of the Fair Work (Registered Organisations) Act 2009 and the Australian Accounting Standards including:

- (i) giving a true and fair view of the Branch financial position as at 30 June 2013 and of its performance and its cash flows for the year ended on that date; and
- (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Fair Work (Registered Organisations) Act 2009.

Signed on: 30<sup>th</sup> January 2014

  
\_\_\_\_\_  
Natale Rugari  
CPA, Registered Company Auditor

NKM Accounting  
Suite 17, 116 Melbourne Street  
North Adelaide SA 5006

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677****Statement of Comprehensive Income****For the year ended 30 June 2013**

	Note	2013 \$	2012 \$
<b>Income</b>			
Subscriptions		96	853
Total income		96	853
<b>Expenses</b>			
Legal fees		1,790	6,295
Postage		282	0
Federal Subs Sustentation		10	85
Sundry expenses		0	68
Travel		1,976	897
Total expenses		4,058	7,345
<b>Profit (loss) from ordinary activities</b>		<b>(3,962)</b>	<b>(6,492)</b>
<b>Total changes in equity of the Branch</b>		<b>(3,962)</b>	<b>(6,492)</b>
Opening retained profits	2	(9,578)	(1,107)
Net profit (loss) attributable to the Branch		(3,962)	(6,492)
<b>Closing retained profits</b>		<b>(13,539)</b>	<b>(7,600)</b>

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**  
**Statement of Financial Position**  
**For the year ended 30 June 2013**

	Note	2013 \$	2012 \$
<b>Current Assets</b>			
Receivables	3	(7,800)	(3,790)
<b>Total Current Assets</b>		<u>(7,800)</u>	<u>(3,790)</u>
<b>Non-Current Assets</b>			
Property, plant and equipment	4	329	329
<b>Total Non-Current Assets</b>		<u>329</u>	<u>329</u>
<b>Total Assets</b>		<u>(7,266)</u>	<u>(3,304)</u>
<b>Current Liabilities</b>			
Financial liabilities		4,296	4,296
Current tax liabilities		1,773	(157)
<b>Total Current Liabilities</b>		<u>6,069</u>	<u>4,139</u>
<b>Total Liabilities</b>		<u>6,069</u>	<u>4,139</u>
<b>Net Assets (Liabilities)</b>		<u>(13,539)</u>	<u>(7,600)</u>
<b>Equity</b>			
Retained profits / (Accumulated losses)		(13,539)	(7,600)
<b>Total Equity</b>		<u>(13,539)</u>	<u>(7,600)</u>



**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677****Statement of Cash Flows****For the year ended 30 June 2013**

	2013	2012
	\$	\$
<b>Cash Flow From Operating Activities</b>		
Receipts from customers	4,106	7,331
Payments to Suppliers and employees	(4,106)	(7,331)
Net cash provided by (used in) operating activities (note 2)	<u>0</u>	<u>0</u>
Net increase (decrease) in cash held	0	0
Cash at the beginning of the year	(509)	(509)
Cash at the end of the year (note 1)	<u>(509)</u>	<u>(509)</u>

**Note 1. Reconciliation Of Cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cheque Account	<u>(509)</u>	<u>(509)</u>
	<u>(509)</u>	<u>(509)</u>

**Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit**

Operating profit	(3,962)	(6,492)
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	4,010	6,478
Increase (decrease) in sundry provisions	(48)	14
<b>Net cash provided by operating activities</b>	<u><b>0</b></u>	<u><b>0</b></u>

## **Note 1: Statement of Significant Accounting Policies**

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act 2009.

The financial report covers MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH as an individual entity. MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH is an association incorporated in New South Wales under the Associations Incorporation Act 2009.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

### **Income tax**

No provision has been made in the accounts for income tax, on the basis that the Union is exempt under Section 50-15 of the Income Tax Assessment Act 1997.

### **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

#### **a) Plant and equipment**

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining the recoverable amounts.

#### **b) Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

### **Employee entitlements**

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash out flows to be made for those entitlements.

Contributions are made by MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH to an employee superannuation fund and are charged as expenses when incurred.

MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH does not record, as an asset or a liability, the difference between the employer established defined benefit superannuation plan's accrued benefits and the net market value of the plans assets.

MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH operates an ownership-based remuneration scheme, details of which are provided in the Notes to Accounts. Profits or losses incurred by employees, being the difference between the market value and the par value of the shares acquired, are not recorded as remuneration paid to employees.

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**  
**Notes to the Financial Statements**  
**For the year ended 30 June 2013**

---

**Cash**

For the purpose of the statement of cash flows, cash includes cash on hand and in all call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts.

**Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised as it is received.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

**MUSICIANS UNION OF AUSTRALIA SYDNEY BRANCH ABN 25 056 964 677**  
**Independent Auditor's Report**  
**For the year ended 30 June 2013**

2013

2012

**Note 2: Prior Year Adjustments**

The opening balance for Retained Profits has been adjusted in order to bring an Australian Tax Office (ATO) liability for GST to account. The liability was derived in the years prior to 2006 and has been carried by the ATO on the integrated tax account for the Branch.

**Note 3: Receivables**

**Current**

Funds Held in Trust - Melbourne Branch	22,906	22,858
Funds Held in Trust - Adelaide Branch	(3,150)	(2,839)
Funds Held in Trust – Federal Office	(27,556)	(23,809)
	<u>(7,800)</u>	<u>(3,790)</u>

**Note 4: Property, Plant and Equipment**

Leased plant and equipment:

- At cost	56,758	56,758
- Less: Accumulated amortisation	(56,479)	(56,479)
	<u>279</u>	<u>279</u>

Other plant and equipment:

- At cost	50	50
- Less: Accumulated depreciation	0	0
	<u>50</u>	<u>50</u>
	<u><b>329</b></u>	<u><b>329</b></u>

**Note 5: Tax Liabilities**

**Current**

GST clearing	1,773	(157)
	<u><b>1,773</b></u>	<u><b>(157)</b></u>



13 December 2013

Mr Terry Noone  
Federal Secretary  
Musicians' Union of Australia

Dear Mr Noone,

**Re: Application for extension of time - s265(5) *Fair Work (Registered Organisations) Act 2009* - Musicians' Union of Australia, Sydney Branch - for year ended 30 June 2013 (FR2013/305)**

I refer to your letter of application for an extension of time under subsection 265(5) of the Act, which was received on 12 December 2013.

You have indicated that the report for the year ended 30 June 2013 may not be ready to be passed by the Federal Executive in time to provide the report to the members within the required period. You have indicated that the report will be passed with the outstanding financial reports for the years ending 30 June 2002 to 30 June 2012. I have also noted your letter to Mr Stephen Kellett of the same date in which you advise that you estimate a further one or two weeks to receive the final report.

Under subsection 265(5) I may extend the period in which the meeting required by section 266 must be held or the period in which the financial report must be provided to members by no more than one month. The effect of a grant of extension of time will be to extend the time by which the report must be lodged.

The latest date by which the report may be allowed to be lodged, with an extension of time of up to the maximum period permitted, will be 14 February 2014.

Having regard to the circumstances, I grant an extension of time of one month.

Yours sincerely

Chris Enright  
Delegate of the General Manager  
Fair Work Commission

The General Manager  
Fair Work Commission  
80 William Street  
East Sydney NSW 2011  
stephen.kellett@fwc.gov.au

12/12/13



THE MUSICIANS' UNION  
OF AUSTRALIA  
FEDERAL OFFICE

**Fair Work (Registered Organisations) Act 2009  
s.265(5) Application for extension of time**

Dear Madam,

I hereby apply under s.265(5) of the *Fair Work (Registered Organisations) Act 2009* for an extension of time for the provision of copies of the full financial report of the Musicians' Union of Australia (Sydney Branch) for the financial year ended 30 June 2013 to the members of that Branch. The period of extension applied for is one month.

The report in question is one of several which the Union has been making extensive efforts to complete in order to rectify a situation where the Branch has failed to comply with the regulatory requirements. All of these reports are very near to completion but we are concerned that the 2013 report may not be ready to be passed by the Federal Executive of the Union (which under the rules of the organisation is acting as the Committee of Management for the Sydney Branch) and provided to the members within the required timeframe.

Please contact me if you have any questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Terry Noone".

Terry Noone  
Federal Secretary  
Musicians' Union of Australia

Mr. Stephen Kellett  
Regulatory Compliance Branch  
Fair Work Commission  
80 William Street  
East Sydney NSW 2011  
stephen.kellett@fwc.gov.au



**THE MUSICIANS' UNION  
OF AUSTRALIA**  
FEDERAL OFFICE

12/12/13

### **Musicians Union of Australia (Sydney Branch) Financial Reports update**

Dear Mr. Kellett,

As discussed earlier today here is a further an update on the progress in completing financial reports for the Musicians' Union of Australia Sydney Branch.

The trial balances referred to in my last update have continued to arrive although at a slower rate than I previously anticipated. Currently the auditors have supplied trial balances for the years 2002 through 2013. For the trial balances from 2002 to 2012 inclusive all typographical errors which were identified have been corrected and the auditor and I agree that the correct method of accounting has been used for sums advanced to the Sydney Branch by the Melbourne Branch, the Adelaide Branch and the Federal Office; and sums collected as Sydney Branch membership fees which are held in trust by the Melbourne Branch. We also agree that the GST implications of those transactions has been accounted for correctly.

I have examined the trial balance for the 2013 year and am exchanging comments with the auditor. This is the same approach that has been used for all the other trial balances. My current estimate for receiving the full reports is 1 to 2 weeks. Given the delay I suspect it may be the case that the 2013 report will not be able to be lodged by the January 14 due date. With this in mind I will formally apply for an extension of time as allowed by the Act.

The Skype "first meeting" of the Federal Executive referred to in my last update has been postponed until we receive the full reports. When this occurs the meeting will be recalled as quickly as possible and the process outlined in my last update will be followed.

Thank you for your assistance with the wording of the various certificates and statements today. I am now satisfied that they will be in a form which will satisfy the legislative and regulatory requirements; best reflect the actual situation; and be able to be passed by the Federal Executive with confidence.

t: (03) [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] VIC [REDACTED]  
f: (03) 9008 7823 e: musiciansua@gmail.com

Please contact me if you have any questions.

Yours sincerely,



Terry Noone  
Federal Secretary  
Musicians' Union of Australia