



National office | **national electrical and communications association**
Level 3, 100 Dorcas Street South Melbourne 3205 Australia
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email necanat@neca.asn.au

31 March 2004

Industrial Registrar
Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
MELBOURNE VIC 3000

Dear Sir

The National Electrical Contractors Association Annual Return of Information for Year 2004 – Ref: AR 2004/256

In accordance with S233(i) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), I, Peter James Glynn, herewith make the declaration certifying that:

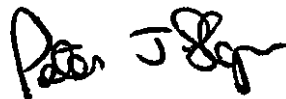
- The register of members has, during the immediately preceding calendar year, been kept and maintained as required by the Schedule; and
- The following records, a copy of which is annexed is a correct statement of the information contained in those records.
 - i. A list of offices in the organisation and each branch of the organisation;
 - ii. A list of the names, postal addresses and occupations of the persons holding the offices:

Annexure 1 - National Office
Annexure 2 - NSW Chapter
Annexure 3 - VIC Chapter
Annexure 4 - ACT Chapter
Annexure 5 - WA Chapter
Annexure 6 - SA Chapter
Annexure 7 - QLD Chapter
Annexure 8 - TAS Chapter
Annexure 9 - NT Chapter
 - iii. A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January 2004 – Annexure 10

Ref: L040331-1
File:

iv. The number of members on 31 December 2003 was 3393.

Declared,

A handwritten signature in black ink, appearing to read 'Peter J Glynn', written in a cursive style.

PETER JAMES GLYNN
Secretary

ANNEXURE 1

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION NATIONAL OFFICE

**Level 3, 100 Dorcas Street
South Melbourne VIC 3205
Ph: 03 9645 5566
Fax: 03 9645 5577**

Name, postal address and occupation of the person holding office:

PRESIDENT	Mr Peter Vandenheuvel General Manager	Nilsen Electric SA P O Box 111 KILKENNY SA 5009
VICE PRESIDENT	Mr Neville Palmer Electrical Contractor	Gordyn & Palmer Pty Ltd 46 Melverton Drive HALLAM VIC 3803
TREASURER	Mr Stephen Griffiths Electrical Contractor	Stephen Griffiths Electrical Pty Ltd 15 Kirk Street ULTIMO NSW 2007
SECRETARY	Mr Peter James Glynn Accountant	NECA Level 3, 100 Dorcas Street SOUTH MELBOURNE VIC 3205
COUNCIL	Mr David Madson Company Director	Stowe Australia Pty Ltd P O Box 6265 SILVERWATER NSW 2128
	Mr Michael Bowring Electrical Contractor	Electrical Trades 10 Smith Street NORTH HOBART TAS 7002
	Mr Garry Itzstein Electrical Contractor	Stork Electrical WA P O Box 45 WELSHPOOL DC WA 6986
	Mr Michael John O'Malley Electrical Contractor	Network Electrical Services Pty Ltd P O Box 1463 TUGGERANONG ACT 2901
	Mr C M Russell Electrical Contractor	Russell Smith Pty Ltd P O Box 427 DEVONPORT TAS 7310
	Mr Wayne Carter Electrical Contractor	Williams Electrical Service 34 Ledger Road BALCATTWA WA 6021
	Mr Wes McKnight Electrical Contractor	WM McKnight & Sons 18 Doveton Street BALLARAT VIC 3350
	Mr Frank Russo Electrical Contractor	Boffa & Russo Electrical Co 45 OG Road KLEMZIG SA 5087



ANNEXURE 10

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

The names of each office in respect of which an election is required:

1. National Council: Sixteen (16) comprising two (2) National Councillors elected by and from each Chapter committee;
National Executive: One (1) from each Chapter
Office Bearers: President, Vice President and Treasurer elected from the members of the Executive Committee
National Secretary:
2. Victoria Chapter
Council: Five (5) Councillors
Office Bearers: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
3. South Australia
Chapter Management
Committee: Three (3) members
Executive
Officers: President, Vice President, Treasurer and Secretary.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
4. Australian Capital
Territory Chapter
Council: Six (6) members
Executive Office bearers and one member of the Council.
Office bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
5. New South Wales
Executive: Four (4) members
Executive Offices: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
6. Tasmania Chapter
Council: Seven (7) members comprising one (1) councillor from each of the groups respectively as defined and four (4) councillors representing the membership of the Chapter as a whole.
Executive: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

7. Northern Territory
Chapter Council: Six (6) members
Executive: Office bearers and one member of the Council.
Office Bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

8. Western Australia
Chapter Council: Ten (10) members.
Executive: Four (4) members of Council and Office Bearers.
Office Bearers: President, Vice President, Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

9. Queensland Chapter
Council: Ten (10) members
Executive: Office Bearers and four (4) members of the Council.
Office Bearers: President, Vice President and Treasurer.
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

The reason for the election is that the term of office has expired.

All offices become vacant.

Date and time of commencement and expiration of nominations is outlined in the attachment to this letter.

The voting systems employed in the conduct of these elections are:

- Chapter Council - direct voting system
- Chapter Executive, Office Bearers and National Council, Executive and Office Bearers - collegiate system.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

**CONDUCT OF ELECTIONS FOR OFFICE
2004 ELECTION TIMETABLE - REGULATION 61(1)(e)**

Chapter committee Elections			Rule
Tuesday	15 June	Nominations invited	23(a)
Tuesday	29 June	Nominations close	
Tuesday	6 July	If ballot - issue ballot papers	23(g)(i)
Tuesday	20 July	Ballot closes	23(g)(iii)(a)
Chapter Office Bearers			
	July/August	1st chapter meeting after committee elections	25(a)
		- Chapter Office Bearers	
		- Chapter Executive	
		- National Councillors	
National Office Bearers and Executive			
Tuesday	27 July	Nominations invited	18(a)
Tuesday	10 August	Nominations close	18(c)
Thursday	12 August	If ballot - issue ballot papers	18(f)
Thursday	2 September	Ballot closes	18(f)
Annual General Meetings			
National		11 November 2003	29
Victoria		14 September 2003	9
South Australia		13 September 2003	16
New South Wales		15 September 2003	14(a)
Australian Capital Territory		6 September 2003	9(a)
Tasmania		1 August 2003	9(a)
Northern Territory		15 September 2003	9(a)
Western Australia		14 September 2003	9(a)
Election of Secretaries			
National		2004	19
Victoria		2006	26(a)
South Australia		2007	26(a)
New South Wales		2005	26(a)
Australian Capital Territory		2005	26(a)
Tasmania		2007	26(a)
Northern Territory		2007	26(a)
Western Australia		2006	26(a)
Queensland		2007	



AUSTRALIAN INDUSTRIAL REGISTRY

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Telephone: (03) 8661 7822
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Our ref. AR2004/256-264

Mr Peter Glynn
Secretary
The National Electrical and Communications Association
Level 3
100 Dorcas Street
SOUTH MELBOURNE VIC 3205

Email: necanat@neca.asn.au

Dear Mr Glynn

RE: National Electrical and Communications Association and Branches
Annual Return of information contained in records kept by organisation
and branches

I have received your letter/declaration of 31 March 2004 together with Annexures 1, 2, 3, 4, 5, 6, 7, 8 and 9 providing information required to be lodged in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996* (the Act). The documents were lodged in the Industrial Registry by facsimile on 1 April 2004 and hard copy on 2 April 2004.

The documents lodged cover the required information for the 2004 Annual Return of the National Electrical and Communications Association and its branches.

Yours sincerely

Margaret Williams
Statutory Services Branch

7 April 2004