



20 October 2017

Mr Suresh Manickam
National Secretary/CEO
National Electrical Contractors Association, The
necanat@neca.asn.au

Dear Mr Manickam,

cc: Australian Capital Territory Chapter, New south Wales Chapter, Queensland Chapter, south Australia/Northern Territory Chapter, Tasmanian Chapter, Victorian chapter & Western Australia Chapter

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of stages 1, 2 and 3 uncontested offices for NSW, ACT, WA, TAS, VIC, QLD, National and SA Branches [E2017/29]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the National Electrical Contractors Association, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

12 October 2017

Post-election Report

National Electrical Contractors Association
E2017/29

Contents

Election(s) Covered in this Report.....	3
Rules	3
Roll of Voters	3
Irregularities	4
Other Matters.....	4
Attachments	4

Election(s) Covered in this Report

Election Decision No/s: E2017/29

Rules

Rules used for the election:	National Rules: [233V: Incorporates alterations of 16 December in matter [R2016/278]] [233V- VIC : Incorporates alterations of 1 February 2017 [R2016/315]] [233 V- SA : Incorporates alterations of 16/12/16 [R2016/278]] Replaces rule book 5/4/2011 [233V- WA : Incorporates alterations of 13/12/2016 [R2016/278]] Replaces rulebook dated 20 April 2015 [R2015/40] [233V- QLD : Incorporates alterations of 12 September 2014 [R2013/372]] Replaces rulebook dated 11 November 2011 [R2011/223] [233 V- ACT : Incorporates alterations of 12 September 2014 [R2013/372]] Replaces rulebook dated 10 February 2005 [R2004/520] [233V- NSW : Incorporates alterations of 12 September 2014 [R2013/372]] Replaces rulebook dated 30 November 2006
Rules difficult to apply/interpret:	Nil
Model Rule reference (if any)	NA

Roll of Voters

Total number of voters on the Roll:	See Declaration of Results for each Chapter where the Office is contested
Number of apparent workplace addresses:	NIL
Number of non-current addresses:	NIL
Other matters pertaining to the roll of voters:	NIL

Irregularities

Details of written allegations of irregularities
and action taken by AEC: NIL

Other irregularities identified, and action taken:

SA Chapter : Ballot papers for the Stage 1 election *Management Committee* were re-issued to members due to an error made by the Returning Officer. The ballot period was extended and members were provided with an explanatory note to explain the new voting arrangements.

Other Matters

- 1) **VIC Chapter**: It is strongly recommended that the rules are varied to allow for a longer nomination period and ballot period. Australia Post delivery estimates 4 working days for post to be delivered to country locations within the same state and 6 working days for interstate postage. The rules do not allow for sufficient time for members to receive their materials, consider their materials, make a vote/nomination, and return to the AEC.

The rules should also allow for sufficient time for a recall election, should it be necessary. It may be necessary to open nominations prior to the first day of April for Stage 1 election.

- 2) **TAS Chapter**: The Returning Officer rejected two nominations for the office of *Councillors for the Whole Chapter* as the nominees already held the position of Councillor for the Northern and North Western region. The Returning Officer is of the view that the organisation's rules do not permit members to hold multiple Councillor positions at the same time. NECA should consider rules to resolve this issue in future election. The [AEC Model Rules](#) may be used as a guide, particularly paragraph 8 relating to multiple nominations, holding more than one office, nominations for more than one office, and election to an office while already holding another office.

Attachments

New South Wales

Stage 1 Declaration

Stage 2 Declaration

Australian Capital Territory

Stage 1 Declaration

Stage 2 Declaration

Australian Electoral Commission

Western Australia

Stage 1 Declaration

Stage 2 Declaration

Tasmania

Stage 1 Declaration

Stage 2 Declaration

Victoria

Stage 1 Declaration

Stage 2 Declaration

Queensland

Stage 1 Declaration

Stage 2 Declaration

Secretary Declaration

South Australia

Stage 1 Declaration

Stage 2 Declaration

Stage 3 Declaration

National – National Council Office Bearers

Stage 3 Declaration

A handwritten signature in black ink, appearing to be 'Chris Cox', with a stylized vertical stroke on the left and a horizontal stroke extending to the right.

Chris Cox
Returning Officer
13 October 2017



Reference: T17/17

Mr Suresh Manickam
Tasmania Chapter Secretary
The National Electrical Contractors Association
Level 4, 30 Atchison Street
ST LEONARDS NSW 2065

Dear Mr Manickam,

**The National Electrical Contractors Association
Tasmania Chapter - Stage 2
E2017/29**

The declaration of the election for uncontested offices is attached.

The election is now complete.

Yours sincerely



Louise Stokell
Returning Officer

14 June 2017

cc all candidates

The National Electrical Contractors Association Tasmania Chapter - Stage 2

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Tasmania Chapter Council

President

Candidates

HOBSON, Wayne

Vice-President

Candidates

DAMEN, Anthony Francis

Treasurer

Candidates

HEEREY, James

National Councillor (2)

Candidates

HEEREY, James
HOBSON, Wayne

National Executive Member

Candidates

HEEREY, James

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Louise Stokell
Returning Officer

14 June 2017

The National Electrical Contractors Association Tasmania Chapter Stage 1

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Tasmania Chapter

Councillor from the North Western Group

Candidates

HILL, Shane

Councillor from the Southern Group

Candidates

HEEREY, James

Councillor from the Northern Group

Candidates

HOBSON, Wayne

Councillor representing the membership of the Chapter as a whole (4)

Candidates

No nominations were received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Louise Stokell
Returning Officer

5 May 2017

The National Electrical Contractors Association NSW Chapter Stage 2

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

NSW Executive Committee

President

Candidates

DUFF, Bruce

Vice-President

Candidates

BROWN, Alan

Treasurer

Candidates

MADSON, Christopher

National Councillor (2)

Candidates

BROWN, Alan
DUFF, Bruce

National Executive Member

Candidates

BROWN, Alan

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
21 June 2017

The National Electrical Contractors Association NSW Chapter Stage 1

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

New South Wales Chapter

Members of the Executive Committee (4)

Candidates

BROWN, Jeff
CHAPPELOW, Garrie
KERFOOT, Stephen
PAHIS, James

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
12 May 2017

The National Electrical Contractors Association ACT Chapter Stage 2

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

NECA - ACT Chapter

President

Candidates

SKINNER, Barry

Vice-President

Candidates

HART, Peter

Treasurer

Candidates

BUCKLEY, Stephen John

Executive Member

Candidates

SKINNER, Barry

National Councillor (2)

Candidates

BAWDEN, Grant
SKINNER, Barry

National Executive Member

Candidates

SKINNER, Barry

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
23 June 2017

The National Electrical Contractors Association ACT Chapter Stage 1

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

NECA - ACT Chapter

Councillor (6)

Candidates

BAWDEN, Grant
BUCKLEY, Stephen
COLEMAN, Jade
DONNELLY, Robert
HART, Peter
SKINNER, Barry

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
5 May 2017

National Electrical Contractors Association

Stage 2 - Office Bearers & National Representatives

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Victorian Chapter

President

Candidate

SPICER, Dean

Vice President

Candidate

JOYCE, Stewart

Treasurer

Candidate

FALLOON, Mark

National Councillor (2)

Candidates

CHATFIELD, Russell

PURNELL, Michael

National Executive Member

Candidate

PURNELL, Michael

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Ann Dougan
Returning Officer

15 August 2017



Reference: V17/065

Mr James Keegan
Chapter Secretary/ED
National Electrical Contractors Association
Level 12
222 Kings Way
South Melbourne VIC 3205

Dear Mr Keegan,

**National Electrical Contractors Association
Stage 2 - Office Bearers & National Representatives**

The declaration of the election for uncontested offices is attached.

The election is now complete.

Yours sincerely



Ann Dougan
Returning Officer

15 August 2017

cc all candidates

The National Electrical Contractors Association Scheduled Election 2017 - QLD Chapter Tier 2

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Chapter Council - 2nd Tier

President

Candidates

JAMES, David

Vice-President

Candidates

MCINNES, David

Treasurer

Candidates

THOMPSON, Russel

Executive Member (4)

Candidates

FORBES, Ian

JAMES, David

MCINNES, David

No further nomination was accepted

National Councillor (2)

Candidates

JAMES, David

MCINNES, David

National Executive Member

Candidates

MCINNES, David

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Ann Currie
Returning Officer
1 August 2017

- The National Electrical Contractors Association Scheduled Election 2017 - QLD Chapter Stage 2

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Chapter Council – Stage 2

Chapter Secretary

Candidates

LOGAN, Michael Brian

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.

Ann Currie
Returning Officer

24 June 2017

**The National Electrical Contractors Association
Western Australian Chapter
Stage 2 -Office Bearers**

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

President

Candidates

GREGO, Jack

Vice President

Candidates

BEVERIDGE, Peter

Treasurer

Candidates

BONOMI, Kaela

National Councillor (2)

Candidates

CHARLTON, Alan
GREGO, Jack

National Executive Member

Candidates

CHARLTON, Alan

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Simon Bulloch
Returning Officer

27 July 2017



27 June 2017

Mr Suresh Manickam
National Secretary/CEO
National Electrical Contractors Association, The
necanat@neca.asn.au

Dear Mr Manickam,

cc: Australian Capital Territory Chapter, New South Wales Chapter, Queensland Chapter, South Australia/Northern Territory Chapter, Tasmanian Chapter, Victorian Chapter & Western Australia Chapter

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of contested/uncontested offices for National Branch and its Chapters [E2017/29]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the National Electrical Contractors Association, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;

- the date of the change of office holder;
- the name of the person now holding the office;
- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. [include name of each new branch]
 2. ...
 - CEASED operation:
 1. [include name of each closed branch]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

23 June 2017

Post-election Report

**The National Electrical Contractors
Association SA /NT Chapter - E2017/29**

Contents

Election(s) Covered in this Report	3
Rules.....	3
Roll of Voters.....	3
Irregularities.....	3
Other Matters	4
Attachments	4

Election(s) Covered in this Report

Election Decision No/s: E2017/29

Rules

Rules used for the election: National Rules : [233V: Incorporates alterations of 16 December 2016 in matter R2016/278]
State Rules: [233V-SA: Incorporates alterations of 16 December 2016 (R2016/278)] Replaces rulebook dated 5 April 2011

Rules difficult to apply/interpret: None

Roll of Voters

Total number of voters on the Roll: Stage 1: 358 members of the NECA SA/NT Chapter.
Stage 2: 8 Members of the SA/NT Chapter Committee.
Stage 3: 8 Members of the SA/NT Chapter Committee.

Number of apparent workplace addresses: As the workplace is the designated member of the organisation as different to the individual, all addresses for the election are workplace addresses.

Number of non-current addresses: Nil

Other matters pertaining to the roll of voters: Nil

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken During the conduct of the Stage 1 ballot for members of the Management Committee the Returning Officer was notified of an incorrect given name for a candidate on the ballot paper. This ballot was cancelled and a new ballot paper was distributed to the members of the Chapter, together with an explanatory note to explain to voters the new voting arrangements and the extended ballot period. This process achieved the requirements of the organisations rules.

Other Matters

During the course of the ballot there was interest from candidates in distributing to voters, a profile or statement from each candidate.

It is recommended that this process be updated in the organisation's rules so that the process of candidate statements is managed by the Returning Officer. An example of a rule is:

"In elections to fill offices in accordance with these Rules, each candidate shall be entitled to, within five working days of the time fixed in accordance with these Rules for the close of nominations, submit to the Returning Officer a statement (together with a photograph of the candidate if desired) in support of the candidature. Such statement shall not exceed two hundred words. The Returning Officer shall reject any statement or photograph which does not comply with this Rule and may reject any statement or photograph the publication of which may be defamatory or in breach of the law. A candidate whose statement or photograph is rejected shall be given not more than ten days from the close of nominations to supply a replacement statement or photograph that complies with this Rule and remedies the defect. The Returning Officer shall arrange the printing of the statement and photograph in support of each candidate.

The Returning Officer shall include with the ballot paper delivered to each voter a copy of the statement and photograph printed in relation to each candidate. Where no statement or photograph has been submitted to the Returning Officer by a candidate the Returning Officer shall indicate this on a separate sheet which shall be delivered with each ballot paper."

Attachments

- 1) E2017-29 NECA Stg 1 Declaration of Results SIGNED 16 June 2017
- 2) E2017-29 NECA Stg 2 Declaration of Results SIGNED 20 Jun 2017
- 3) E2017-29 NECA Stg 3 Declaration of Results SIGNED 20 Jun 2017



Paul Langtry
Returning Officer

23 June 2017

The National Electrical Contractors Association Stage 3 National Executive Member

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Chapter Committee

National Executive Member

Candidates

HODBY, Greg

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Paul Langtry
Returning Officer

19 June 2017

The National Electrical Contractors Association Stage 2 Election of Chapter Executive

Declaration of Results for Uncontested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Chapter Committee

President

Candidates

THORPE, Andrew

Vice-President

Candidates

HODBY, Greg

Treasurer

Candidates

CROSS, Andrew

National Councillor (2)

Candidates

HODBY, Greg

THORPE, Andrew

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.


Paul Langtry
Returning Officer

19 June 2017

**The National Electrical Contractors Association
Stage 1 Election of Member of the Management Committee (4)**

Declaration of Results for Contested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

South Australia Chapter

Total number of names on the roll of voters	358
Ballot papers issued	358
Replacement ballot papers issued	0
Total Ballot Papers Issued	358
Ballot papers / envelopes returned for scrutiny	49
Less ballot papers / envelopes rejected at preliminary scrutiny	0
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	49
Percentage of ballot papers returned to number issued	13%
Ballot papers returned as unclaimed mail	0
Ballot papers not returned	309

Member of Management Committee (4)

<u>Candidates</u>	<u>Votes</u>
CARROLL, Christopher	23
CROSS , Andrew	48
TAPP, Lynette	44
MATTNER, Christopher Jason	39
POULTON, Jarrod	42
Exhausted Votes	0
Loss/Gain by Fraction	0
Total votes	196
Formal ballot papers	49
Informal ballot papers	0

I declare Andrew Cross, Christopher Jason Mattner, Jarrod Poulton and Lynette Tapp elected.



Paul Langtry
Returning Officer
Australian Electoral Commission

16 June 2017



Reference: V17/65

Mr James Keegan
Chapter Secretary/ED
The National Electrical Contractors Association
Level 12
222 Kings Way
South Melbourne VIC 3205

Dear Mr Keegan,

**The National Electrical Contractors Association
Stage 1 - Member of Chapter Council
E2017/29**

The declaration of the election for contested offices is attached.

The election is not yet complete.

Yours sincerely



Ann Dougan
Returning Officer

14 June 2017

cc all candidates

**The National Electrical Contractors Association
Stage 1 - Member of Chapter Council**

Declaration of Results for Contested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Victorian Chapter

Total number of names on the roll of voters	1243
Ballot papers issued	1243
Replacement ballot papers issued	0
Total Ballot Papers Issued	1243
Ballot papers / envelopes returned for scrutiny	243
Less ballot papers / envelopes rejected at preliminary scrutiny	7
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	236
Percentage of ballot papers returned to number issued	19
Ballot papers returned as unclaimed mail	2
Ballot papers not returned	998

Chapter Councillor (4)

<u>Candidates</u>	<u>Votes</u>
HARGREAVES, Chris	195
SADIKAY, Adem	98
FALLOON, Mark	195
JOYCE, Stewart	200
PEIRCE, David	204
Total votes	892
Formal ballot papers	223
Informal ballot papers	13

I declare Mark Falloon, Chris Hargreaves, Stewart Joyce and David Peirce elected.



Ann Dougan
Returning Officer
Australian Electoral Commission

14 June 2017

**The National Electrical Contractors Association
Western Australia Chapter Election - Stage 1
Members of the Chapter Committee (Chapter Councillors)**

Declaration of Results for Contested Offices

E2017/29

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Total number of names on the roll of voters	1143
Ballot papers issued	1143
Replacement ballot papers issued	0
Total Ballot Papers Issued	1143
Ballot papers / envelopes returned for scrutiny	134
Less ballot papers / envelopes rejected at preliminary scrutiny	4
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	130
Percentage of ballot papers returned to number issued	11
Ballot papers returned as unclaimed mail	10
Ballot papers not returned	999

Members of the Chapter Committee (Chapter Councillors) (3)

Candidates	Votes
ALLEN, Barry Robert	48
O'GRADY, Allan John	62
SWEETING, Chris	63
GREGO, Jack	82
BAUDAINS, Geoff	57
WELLINGTON, Diane	69
Exhausted Votes	0
Loss/Gain by Fraction	0
Total votes	381
Formal ballot papers	128
Informal ballot papers	2

I declare Jack Grego, Chris Sweeting and Diane Wellington elected.



Simon Bulloch
Returning Officer
Australian Electoral Commission

14 June 2017



31 May 2017

Mr Suresh Manickam
National Secretary/CEO
National Electrical Contractors Association

Via email: necanat@neca.asn.au

Dear Mr Manickam,

cc: Queensland Chapter

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of Stage 1 uncontested offices for Councillors of the Queensland Chapter Branch [E2017/29]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the National Electrical Contractors Association, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Kind Regards



Sam Gallichio

Adviser

Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au .]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:
Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Full Name	As above	mechanic
...						
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Full Name	As above	mechanic
		Treasurer	Full Name	vacant	vacant	vacant
...						

- The National Electrical Contractors Association Scheduled Election 2017 - QLD Chapter Stage 1

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Chapter - 1st Tier

Councillor (10)

Candidates

FORBES, Ian
HUTLEY, Greg
MCINNES, David
PHELAN, Gerald
STORMON, Alex
No further nominations were accepted

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Ann Currie
Returning Officer

25/05/2017

- The National Electrical Contractors Association Scheduled Election 2017 - QLD Chapter Stage 1 RECALL

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Chapter - 1st Tier

Councillor (5)

Candidates

JAMES, David

PETERSON, Gavin

THOMPSON, Russel

No further nominations were accepted

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Ann Currie
Returning Officer

25 May 2017



DECISION

Fair Work (Registered Organisations) Act 2009

s.189—Arrangement for conduct of an election

National Electrical Contractors Association

(E2017/29)

MR ENRIGHT

MELBOURNE, 9 MARCH 2017

Arrangement for conduct of election.

[1] On 20 February 2017 the National Electrical Contractors Association (the Association) lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

National Councillor (14) comprising two (2) Councillors from each of the following Chapters:

- Victoria Chapter
- South Australia/Northern Territory Chapter
- Australian Capital Territory Chapter
- New South Wales Chapter
- Tasmania Chapter
- Queensland Chapter
- Western Australia Chapter

National Executive Member (7) comprising (1) from each of the above Chapters

- National President
- National Vice President
- National Treasurer

Victoria Chapter

Member of the Chapter Council (4)

- President
- Vice President
- Treasurer

South Australia/Northern Territory Chapter

Member of the Management Committee (4)

- President
- Vice President
- Treasurer

Australian Capital Territory Chapter

Councillor (6)

Executive Member (1)

President

Vice President

Treasurer

New South Wales Chapter

Member of the Executive Committee (4)

President

Vice President

Treasurer

Tasmania Chapter

Councillor (7) comprising:

Councillor from the North Western Group (1)

Councillor from the Southern Group (1)

Councillor from the Northern Group (1)

Councillor representing the membership of the Chapter as a whole (4)

President

Vice President

Treasurer

Queensland Chapter

Chapter Secretary

Councillor (10)

Executive Members (4)

President

Vice President

Treasurer

Western Australia Chapter

Councillor (3)

President

Vice President

Treasurer

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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electrical and
communications
association

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by email to orgs@fwc.gov.au

17 February 2017

Ms B. O'Neill
General Manager
Fair Work Commission
GPO Box 1994
MELBOURNE VIC 3001

Dear Ms O'Neill

**The National Electrical Contractors Association
Election Notification Arrangements**

I herewith submit the prescribed information for elections for scheduled elections for NECA National and its Chapters.

For details of Chapter election contact persons and any other questions you have in relation to this matter please contact either myself or Ms Wendy Ramjee on 02 9439 8523 or email necanat@neca.asn.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Suresh Manickam', is written over a horizontal line.

Suresh Manickam
National Secretary/CEO

Attach

cc. NECA Chapter Secretaries/NECA Executive Directors

Fair Work (Registered Organisations) Regulation 138

Prescribed Information for elections by The National Electrical Contractors Association (NECA)

I, David Suresh Manickam state that the information is lodged under Section 189 of the Fair Work (Registered Organisations) Act 2009 and that I am the person authorised to make that statement.

NECA hereby lodges prescribed information in respect of elections to be conducted by the Australian Electoral Commission.

National Council: Fourteen (14) comprising two (2) National Councillors elected by and from each Chapter Committee (see below);

National Executive: Seven (7) comprising one (1) National Executive member elected by each Chapter Committee from the relevant Chapter's National Councillors.

National President, National Vice President, National Treasurer - elected by the members of the National Council and from the National Executive.

Victoria Chapter

- Four (4) Chapter Councillors (*for Pierce, Falloon, Hargreaves and Joyce whose 2 year terms are due to expire*) for 2 year term per Vic rule 5(d) – DVS.
- Chapter President, Chapter Vice President, Chapter Treasurer – CES.
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

South Australia/Northern Territory Chapter

- Four (4) members of Management Committee (*for Aitchison, Tapp, Poulton and Cross whose 2 year terms are due to expire*) for a 2 year term per SA rule 6 – DVS.
- Chapter President, Chapter Vice President, Chapter Treasurer – CES.
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

Australian Capital Territory Chapter

- Six (6) members of Chapter Council for a 1 year term per ACT rule 5(d) – DVS.
- Chapter President, Chapter Vice President, Chapter Treasurer and one (1) [ordinary] member of Executive per ACT rule 5(c) – CES.
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

New South Wales Chapter

- Four (4) members of Chapter Executive (*for Chappelow, Kerfoot, Macchia and J.Brown whose 2 year terms are due to expire*) for a 2 year term per NSW rule 6(d) and (f) – DVS.
- Chapter President, Chapter Vice President, Chapter Treasurer – CES.

- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

Tasmania Chapter

- Seven (7) members of Chapter Council for a 1 year term - comprising one (1) Councillor from each of the 3 Groups (North Western, Southern and Northern) respectively as defined and four (4) Councillors representing the membership of the Chapter as a whole – per Tas rule 5(b) and (d) and 14(f) - DVS.
- Chapter President, Chapter Vice President, Chapter Treasurer – CES.
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

Queensland Chapter

- Chapter Secretary (scheduled election for 4 year term (*elected 4 July 2013 E2013/128*) – DVS
- Ten (10) members of Chapter Council for a 1 year term per Qld rule 5(i) – DVS.
- Four (4) [ordinary] members of Executive (per Qld rule 5(f)(iii)) – CES.
- Chapter President, Chapter Vice President, Chapter Treasurer – CES
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

Western Australia Chapter

- Three (3) members of Chapter Council (*for Grego, Sweeting and O'Grady whose 3 year terms are due to expire*) for a 3 year term as per WA rules 5(d) and 21 - DVS
- Chapter President, Chapter Vice President, Chapter Treasurer – CES.
- Two (2) National Councillors, one of which shall also be the National Executive Member - CES.

Reason for election

Scheduled elections as provided in the Rules of the Association.

Electorate

The electorate for the DVS elections is the financial membership of the respective Chapters. The electorate for the Chapter CES elections is the relevant Chapter Committee (however named) in the respective Chapter.

Closure of Roll for Voters

The Roll will close 10 days prior to date nominations for office are invited.

Voting System

The direct voting system is indicated as DVS.

The collegiate electoral system is indicated as CES.

Election Timetable

Chapter Elections by DVS

- Nominations open – before 1 May each year per National Rule 23(a)
- Nominations close – not less than 14 days after nominations open per National Rule 23(a)
- Ballot opens –not later than 31 May each year per National Rule 23(h)(ii)
- Ballot closes – not less than 14 days after ballot opens but must close at latest by 15 June each year per National Rule 23(h)(iii)(a).

Chapter Elections (incl National Council representatives and National Executive representatives) by CES

National Rule 18(a) provides that the collegiate elections at Chapter level be completed by 15 August.

National President, National Vice President and National Treasurer by CES

National Rule 18 provides that nominations close no later than 30 August and if a ballot required to be completed by 15 September.

The above information is lodged under subsection 189(1) of the Act.

Signed:



.....
Suresh Manickam
National Secretary

Date: 17 February 2017