



National office | **national electrical and communications association**  
Level 3, 100 Dorcas Street South Melbourne 3205 Australia  
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email necanat@neca.asn.au

31 March 2004

Industrial Registrar  
Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000

Dear Sir

**The National Electrical Contractors Association Annual Return of Information for Year 2004 – Ref: AR 2004/256**

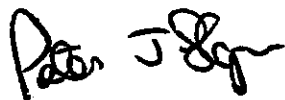
In accordance with S233(i) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), I, Peter James Glynn, herewith make the declaration certifying that:

- The register of members has, during the immediately preceding calendar year, been kept and maintained as required by the Schedule; and
- The following records, a copy of which is annexed is a correct statement of the information contained in those records.
  - i. A list of offices in the organisation and each branch of the organisation;
  - ii. A list of the names, postal addresses and occupations of the persons holding the offices:
    - Annexure 1 - National Office
    - Annexure 2 - NSW Chapter
    - Annexure 3 - VIC Chapter
    - Annexure 4 - ACT Chapter
    - Annexure 5 - WA Chapter
    - Annexure 6 - SA Chapter
    - Annexure 7 - QLD Chapter
    - Annexure 8 - TAS Chapter
    - Annexure 9 - NT Chapter
  - iii. A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January 2004 – Annexure 10

Ref: L040331-1  
File:

iv. The number of members on 31 December 2003 was 3393.

Declared,

A handwritten signature in black ink, appearing to read 'Peter J Glynn', written in a cursive style.

**PETER JAMES GLYNN**  
Secretary

ANNEXURE 4

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION  
AUSTRALIAN CAPITAL TERRITORY CHAPTER OFFICE

Level 3, 100 Dorcas Street  
South Melbourne 3205  
Ph: 03 9645 5566  
Fax: 03 9645 5577

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Name, postal address and occupation of the person holding office:

PRESIDENT	Mr Michael John O'Malley Electrical Contractor National Councillor National Executive Member	Network Electrical Services Pty Ltd P O Box 1463 TUGGERANONG ACT 2901
VICE PRESIDENT	Mr Steven Patrick Electrical Contractor	Steven Patrick Electrical Pty Ltd PO Box 1812 FYSHWICK ACT 2609
TREASURER	Mr Peter James Glynn National Councillor	NECA Level 3, 100 Dorcas Street SOUTH MELBOURNE VIC 3205
SECRETARY	Mr Peter James Glynn	NECA Level 3, 100 Dorcas Street SOUTH MELBOURNE VIC 3205
COUNCIL	Mr Stephen John Buckley Electrical Contractor	Jewell & Buckley PO Box 205 QUEANBEYAN ACT 2620
	Mr John Ayres Electrical Contractor	John Ayres Electrical P O Box 245 MITCHELL ACT 2911
	Mr Robert Donnelly Electrical Contractor	Martin Donnelly 21 Bedford Street QUEENBEYAN ACT 2620



## ANNEXURE 10

### THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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The names of each office in respect of which an election is required:

1. National Council: Sixteen (16) comprising two (2) National Councillors elected by and from each Chapter committee;  
National Executive: One (1) from each Chapter  
Office Bearers: President, Vice President and Treasurer elected from the members of the Executive Committee  
National Secretary:
2. Victoria Chapter  
Council: Five (5) Councillors  
Office Bearers: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
3. South Australia  
Chapter Management  
Committee: Three (3) members  
Executive  
Officers: President, Vice President, Treasurer and Secretary.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
4. Australian Capital  
Territory Chapter  
Council: Six (6) members  
Executive Office bearers and one member of the Council.  
Office bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
5. New South Wales  
Executive: Four (4) members  
Executive Offices: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
6. Tasmania Chapter  
Council: Seven (7) members comprising one (1) councillor from each of the groups respectively as defined and four (4) councillors representing the membership of the Chapter as a whole.  
Executive: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

## ANNEXURE 10 (cont'd)

### THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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7. Northern Territory  
Chapter Council: Six (6) members  
Executive: Office bearers and one member of the Council.  
Office Bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
  
8. Western Australia  
Chapter Council: Ten (10) members.  
Executive: Four (4) members of Council and Office Bearers.  
Office Bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
  
9. Queensland Chapter  
Council: Ten (10) members  
Executive: Office Bearers and four (4) members of the Council.  
Office Bearers: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

The reason for the election is that the term of office has expired.

All offices become vacant.

Date and time of commencement and expiration of nominations is outlined in the attachment to this letter.

The voting systems employed in the conduct of these elections are:

- Chapter Council - direct voting system
- Chapter Executive, Office Bearers and National Council, Executive and Office Bearers - collegiate system.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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CONDUCT OF ELECTIONS FOR OFFICE  
2004 ELECTION TIMETABLE - REGULATION 61(1)(e)

<b>Chapter committee Elections</b>			<b>Rule</b>
Tuesday	15 June	Nominations invited	23(a)
Tuesday	29 June	Nominations close	
Tuesday	6 July	If ballot - issue ballot papers	23(g)(i)
Tuesday	20 July	Ballot closes	23(g)(iii)(a)

**Chapter Office Bearers**

July/August	1st chapter meeting after committee elections	25(a)
	- Chapter Office Bearers	
	- Chapter Executive	
	- National Councillors	

**National Office Bearers and Executive**

Tuesday	27 July	Nominations invited	18(a)
Tuesday	10 August	Nominations close	18(c)
Thursday	12 August	If ballot - issue ballot papers	18(f)
Thursday	2 September	Ballot closes	18(f)

**Annual General Meetings**

National	11 November 2003	29
Victoria	14 September 2003	9
South Australia	13 September 2003	16
New South Wales	15 September 2003	14(a)
Australian Capital Territory	6 September 2003	9(a)
Tasmania	1 August 2003	9(a)
Northern Territory	15 September 2003	9(a)
Western Australia	14 September 2003	9(a)

**Election of Secretaries**

National	2004	19
Victoria	2006	26(a)
South Australia	2007	26(a)
New South Wales	2005	26(a)
Australian Capital Territory	2005	26(a)
Tasmania	2007	26(a)
Northern Territory	2007	26(a)
Western Australia	2006	26(a)
Queensland	2007	



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 36, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7822  
Fax: (03) 9654 6672

Our ref. AR2004/256-264

Mr Peter Glynn  
Secretary  
The National Electrical and Communications Association  
Level 3  
100 Dorcas Street  
SOUTH MELBOURNE VIC 3205

**Email: [necanat@neca.asn.au](mailto:necanat@neca.asn.au)**

Dear Mr Glynn

**RE: National Electrical and Communications Association and Branches**  
**Annual Return of information contained in records kept by organisation**  
**and branches**

I have received your letter/declaration of 31 March 2004 together with Annexures 1, 2, 3, 4, 5, 6, 7, 8 and 9 providing information required to be lodged in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996* (the Act). The documents were lodged in the Industrial Registry by facsimile on 1 April 2004 and hard copy on 2 April 2004.

The documents lodged cover the required information for the 2004 Annual Return of the National Electrical and Communications Association and its branches.

Yours sincerely

Margaret Williams  
Statutory Services Branch

7 April 2004