

20 August 2013

Oliver Judd Secretary National Electrical and Communications Association - ACT Chapter 1/2 Yallourn Street Fyshwick NSW 2609

Dear Mr Judd

National Electrical and Communications Association ACT Chapter Financial Report for the year ended 30 June 2012 - FR2012/286

I acknowledge receipt of the financial report of the National Electrical and Communications Association ACT Chapter. The documents were lodged with Fair Work Australia on 24 October 2012.

The financial report has now been filed.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. Fair Work Commission will confirm these concerns have been addressed prior to filing next year's report.

Cash Flow Statement

Reporting Guideline 15 states that 'where another reporting unit of the organisation is the source of cash inflow or the application of a cash outflow, such cash flow should be separately disclosed in the notes to the financial statements and show the name of the other reporting unit concerned'. This is in addition to the requirement to disclose capitation fees to the national office (Reporting Guideline 11(b)), In future years please ensure that cash flows to and from the national office and/or any branches, are disclosed in the notes to the cash flow statement.

Changes to the legislation and reporting guidelines

I note with the change of legislation, references to Fair Work Australia will need to be updated to the Fair Work Commission.

Additionally, a third edition to the General Manager's s.253 reporting guidelines was gazetted on 26 June 2013. These guidelines will apply to all financial reports that end on or after 30 June 2013. Fair Work Commission has also developed a model set of financial statement for the 2012-2013 financial year. There is no requirement to use this model but it may be a useful resource to ensure compliance with the Fair Work (Registered Organisations) Act 2009, the s.253 reporting guidelines and the Australian Accounting Standards.

The guidelines and model financial statements are available on the website here: http://www.fwc.gov.au/index.cfm?pagename=regorgsfrguidelines#finance

Melbourne VIC 3001 Email: melbourne@fwc.gov.au

If you have any queries regarding this letter, please contact me on (03) 8661 7886, or by email at joanne.fenwick@fwc.gov.au.

Yours sincerely

Joanne Fenwick

Financial Reporting Specialist Regulatory Compliance Branch



national electrical and communications association ACT CHAPTER 1/2 Yallourn Street, Fyshwick ACT 2609 PO Box 298, Fyshwick ACT 2609

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Tribunal Services and Organisations Fair Work Australia GPO Box 1994 MELBOURNE VIC 3001



Dear Sir

I enclose the following documents for your consideration:

- Designated Officer's Certificate pursuant to the Workplace Relations Act 1996.
- Financial statements of the National Electrical Contractors Association (ACT Chapter) for the year ending on 30 June 2012.

Yours sincerely

Oliver Judd Secretary ACT Chapter

Designated Officer's Certificate

s.268 of Schedule 1 Workplace Relations Act 1996

- I, Oliver Rupert Judd being the Secretary of the National Electrical Contractors Association (ACT Chapter) certify:
 - That the documents lodged herewith are copies of the full report referred to in s.268 of the RAO Schedule; and
 - That the full report was provided to members on 26 September 2012, and
 - That the full report was presented to a general meeting of members of the reporting unit on 18 October 2012, in accordance with section 266 of the RAO Schedule.

Signature:

Date:

24 October 2012



NECA ACT CHAPTER ANNUAL GENERAL MEETING

to be held at

NECA ACT, 1/2 YALLOURN STREET, FYSHWICK ACT THURSDAY 18 OCTOBER 2012 at 5.30 pm

AGENDA

- 1. Attendance and apologies
- 2. Minutes of Previous Meeting
 - **2.1** Minutes of Meeting of 17 November 2011(attached).
- 3. Matters Arising from Minutes of Previous Meeting
- 4. Annual Financial Statements
 - NECA ACT Annual Report and audited annual accounts for the year ended 30 June 2012 (attached).
 (Copies will also be available at the meeting)

NOTE: Office holder elections are not a function of the AGM.

- 5. Other Business
- 6. Meeting Close



NECA ACT ANNUAL REPORT 2011-2012



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PRESIDENT'S ANNUAL REVIEW FOR THE 2011-2012 FINANCIAL YEAR

The 2011/2012 financial year has seen some significant changes for the NECA ACT Chapter.

Greg Kempton resigned from his position as President. Greg served as the president of the Association between 2004 and 2012. During that time he dedicated a great number of hours of his personal time to ensure the success of the branch.

Upon Greg's resignation, Robert Donnelly was appointed to the role of Chapter president, Peter Hart took on the role of Vice President, we welcomed Steve Pattrick to the committee in the role of National Executive, Justin O'Malley, Grant Bawden and Stephen Buckley as committee members. On that note I must mention the hard work undertaken by the Executive Committee; they dedicate a great deal of their personal time to the Association with little or no gain.

Lindsay Le Compte resigned his position as Secretary and Chief Executive Officer in December 2011. Following Lindsay's resignation, Barry Dawson took on the role of Acting Chief Executive Officer until 30 June 2012, following which Oliver Judd was appointed as the new Executive Director of both the NSW and ACT Chapters of the Association.

In June 2012, NECA purchased the premises at Yallourn Street, Fyshwick. This purchase firmly cements NECA as an ongoing presence in the ACT and is an indicator of the important role that NECA plays in protecting the interests of Electrical Contractors and lifting the standards of the Electrotechnology Industry. Members are welcome to use the Fyshwick office for meeting clients or undertaking other business activities should the need arise. Prior booking of the facilities is essential to ensure that the offices are available at the desired times.

Thanks should be given to the team at NECA NSW who provide the back room support in areas such as Industrial Relations, Human Resources, Occupational Health and Safety, Legal and the list goes on. Without their expert advice and assistance NECA ACT would not be what it is today.

Special thanks should be given to the NECA ACT team, Lorraine Reed and Brett McIntyre. That they are able to achieve such fantastic results, such as the Excellence Awards and the Trivia night on such a small budget is tribute to their hard work.

The number of memberships for the chapter has remained relatively stable over the past year. There is good reason to believe that these numbers will increase over the next 12 months, based on the increased marketing activities being planned by the NSW team.

Most recently we have seen the introduction of E-news and E-alert publications and a revamped tri-state NECA News publication which has been also adopted by the QLD Chapter.

Our focus for the next 12 months is to establish stronger partnerships with wholesalers, manufacturers and other industry organisations to work together to achieve mutually beneficial outcomes and strength in the Industry. At the end of the day, we are all geared toward ensuring the success of the Electrotechnology Industry.

Barry Dawson's team at NECA Group Training has provided a great deal of support to the ACT Chapter over the years and this year has been no exception. NECA Group Training is very well known for its work training the Industry's best apprentices and the office in ACT is also moving from strength to strength. Its presence and support has galvanised NECA Group Training's position as the number one provider of electrical apprentices in the ACT.

NECA has recently been lobbying the ACT Inspecting Authority for changes to the cable support system and fire safety cables standard (AS3013:2005). NECA is seeking a relaxation on the ruling for the levels of deflection for cable tray, the building element support systems required and the requirement that cable tray is able to withstand two hours of exposure to fire. ACT is the only state or territory that is currently enforcing the 2005 standard to its maximum extent, which NECA is arguing is not the intent of the standard.

NECA has also been lobbying the Federal and Territory Governments for greater protection from Insolvent Builders. In particular we are seeking a mandatory requirement for builders to pay contractor retention payments directly into Trust Accounts which will have the effect of safeguarding contractor payments from insolvent builders. In addition, we are seeking for contractors to be treated as primary creditors similar to employees in circumstances where a builder becomes insolvent. Mr Barry Skinner from Pathway Communications has been corresponding with ministers from both levels of government and has also represented NECA in the NSW Inquiry into Construction Insolvency.

The NECA ACT team has also had a successful year in relation to the events that it has organised.

The annual Excellence Awards night was an outstanding success, showcasing some of the ACTs finest Electrical Installations. I am pleased to advise that the number of submissions received this year and the level of participation increased making the ACT Excellence Awards one of our industries showcase events. Congratulations to all participants, winners and the NECA organizing committee for such a fantastic evening.

Finally, I would like to thank all of the members of the Association and our Industry Partners for your support over the year.

Robert Donnelly **President**

President's Annual Review 2011-2012

FOR THE YEAR ENDED 30 JUNE 2012

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EXECUTIVE COMMITTEE'S OPERATING REPORT

Your Executive Committee members submit the financial report of The National Electrical Contractors Association - Act Chapter for the financial year ended 30 June 2012.

Executive Committee Members

The names of the committee members in office at anytime during or since the end of the year are:

| Greg Kempton - President/Treasurer until 23-02-12 | 1-7-2011 to 19-4-2012 |
|--|-------------------------|
| Robert Donnelly - President from 23-02-12 | 1-7-2011 to 30-6-2012 |
| - Vice President until 23-02-12 | |
| Stephen Buckley | 1-7-2011 to 30-6-2012 |
| Paul Hardinge | 1-7-2011 to 30-6-2012 |
| Peter Hart | 1-7-2011 to 30-6-2012 |
| Steven Pattrick | 1-7-2011 to 30-6-2012 |
| Grant Bawden | 15-12-2011 to 30-6-2012 |
| Justin Lee O'Malley | 21-6-2012 to 30-6-2012 |
| Oliver Judd - Secretary - Appointed 16-08-12 | |
| Lindsay Le Compte - Secretary | 1-7-2011 to 30-11-2011 |
| Barry Dawson - Secretary/Treasurer - Resigned 16-08-12 | 30-11-2011 to 30-6-2012 |

Principal Activities

The principal activities of the Association during the financial year were:

Representing the interests of its members in the electrotechnology industry.

Significant Changes

No significant change in the nature of these activities occurred during the financial year.

Operating Result

The profit after providing for income tax amounted to \$10,000.

EXECUTIVE COMMITTEE'S OPERATING REPORT

Members Right to Resign

Members may resign from the Association in accordance with Rule 11, Resignation from Membership, of the Federal Rules of The National Electrical Contractors Association. Rule 11 conforms with Section 174, Resignation from Membership, of the Fair Work (Registered Organisations) ACT 2009.

Significant Changes in State of Affairs

No significant changes in the Association's state of affairs occurred during the financial year.

NECA Membership

As at 30 June 2012, there were 93 members of The National Electrical Contractors Association - ACT Chapter.

NECA Employees

As at 30 June 2012 there were no employees of The National Electrical Contractors Association - ACT Chapter.

Trustee Position

During the year no Executive Committee members served as a trustee.

After balance date events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operation of The National Electrical Contractors Association - ACT Chapter, the results of those operations or the state of affairs of The National Electrical Contractors Association - ACT Chapter in future financial years.

Signed in accordance with a resolution of the Executive Committee, dated:

Robert Donnelly - President

Oliver Judd - Secretary

INCOME STATEMENT

FOR THE YEAR ENDED 30 JUNE 2012

| | Note | 2012 \$ | 2011 \$ |
|--|------|------------|------------|
| Revenue | 2 | 203,744 | 267,819 |
| Other expenses | | (193,744) | (257,819) |
| Profit before income tax expense | · 3 | 10,000 | 10,000 |
| Income tax expense | | | |
| Profit for the year | | 10,000 | 10,000 |
| Profit attributable to members of the entity | | 10,000 | 10,000 |

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30 JUNE 2012

| | Note | 2012 \$ | 2011 \$ |
|--|------|------------|------------|
| Profit for the year | | 10,000 | 10,000 |
| Other comprehensive income: | | | |
| Other comprehensive income for the year, net of tax | | | |
| Total comprehensive income for the year | | 10,000 | 10,000 |
| Total comprehensive income attributable to members of the entity | | 10,000 | 10,000 |

PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2012

| | 2012 \$ | 2011 \$ |
|---|-------------------|-------------|
| INCOME | | |
| Membership Subscription | 112,874 | 110,102 |
| Excellence Award | 29,364 | 77,341 |
| Advertising - Neca News | - | 52 8 |
| Sponsorship | 47,500 | 61,000 |
| MS - Insurance | 3,938 | 4,033 |
| Interest received | 10,069 | 9,413 |
| Other revenue | | 5,401 |
| | 203,744 | 267,819 |
| LESS EXPENDITURE | | |
| Advertising | 86 | 1,070 |
| Auditors' remuneration | . 3,460 | 9,215 |
| Bank charges | 1,319 | 1,656 |
| Consultancy fees | 83 | 288 |
| Courier | <u>-</u> | 73 |
| Doubtful debts | 2,390 | · _ |
| Excellence Award | 83,947 | 129,725 |
| General expenses | 95 | |
| Insurance | 107 | 275 |
| Meetings | 3,372 | 6,155 |
| Contributions to NECA NSW | 60,560 | 79,203 |
| Printing and stationery | 8,965 | 8,022 |
| Queensland Expenses | 4,590 | - |
| Subscriptions - NECA National | 24,772 | 21,932 |
| Travelling expenses | | 206 |
| | 193,744 | 257,819 |
| NET OPERATING PROFIT | 10,000 | 10,000 |
| Retained profits at the beginning of the financial year | 148,922 | 138,922 |
| TOTAL AVAILABLE FOR APPROPRIATION | 158,922 | 148,922 |
| RETAINED PROFITS AT THE END OF THE FINANCIAL YEAR | 158,922 | 148,922 |

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2012

| | Note | 2012 \$ | 2011 \$ |
|-----------------------------|-------|------------|------------|
| ASSETS | | | |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 5 | 220,634 | 216,892 |
| Trade and other receivables | - 6 | 121,713 | 118,398 |
| Other current assets | 7 | 4,668 | 10,475 |
| TOTAL CURRENT ASSETS | | 347,015 | 345,766 |
| TOTAL ASSETS | . = | 347,015 | 345,766 |
| LIABILITIES | | | |
| CURRENT LIABILITIES | | | |
| Trade and other payables | 8 | 14,196 | 17,131 |
| Other · | . 9 _ | 173,897 | 179,713 |
| TOTAL CURRENT LIABILITIES | *** | 188,093 | 196,843 |
| TOTAL LIABILITIES | · | 188,093 | 196,843 |
| NET ASSETS | = | 158,922 | 148,922 |
| EQUITY | | | |
| Retained profits | - | 158,922 | 148,922 |
| TOTAL EQUITY | | 158,922 | 148,922 |

STATEMENT OF CHANGES IN EQUITY AS AT 30 JUNE 2012

| | Retained Earnings \$ | Total \$ |
|------------------------------------|-------------------------|-------------|
| Balance at 1 July 2010 | 138,922 | 138,922 |
| Comprehensive income | | |
| Profit attributable to members | 10,000 | 10,000 |
| Total comprehensive income for the | | |
| year | 10,000 | 10,000 |
| Balance at 30 June 2011 | 148,922 | 148,922 |
| | | |
| Balance at 1 July 2011 | 148,922 | 148,922 |
| Comprehensive income | | |
| Profit attributable to members | 10,000 | 10,000 |
| Total comprehensive income for the | | |
| year | 10,000 | 10,000 |
| Balance at 30 June 2012 | 158,922 | 158,922 |

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2012

| | Note | 2012 \$ | 2011 \$ |
|--|------|------------|------------|
| Cash flows from operating activities | | | |
| Cash receipts from customers | | 205,268 | 258,406 |
| Cash payment to suppliers | | (211,595) | (300,779) |
| Interest received | | 10,069 | 9,413 |
| Net cash provided by (used in) operating activities | 16 | 3,742 | (32,960) |
| Net increase (decrease) in cash held | | 3,742 | (32,960) |
| Cash and cash equivalents at beginning of financial year | | 216,892 | 249,852 |
| Cash and cash equivalents at end of financial year | 16 | 220,634 | 216,892 |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

The financial statements cover The National Electrical Contractors Association - ACT Chapter as an individual entity. The National Electrical Contractors Association - ACT Chapter is an association incorporated in under the Fair Work (Registered Organisations) Act 2009.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Registration and Accountability of Fair Work (Registered Organisations) Act 2009.

The financial report covers The National Electrical Contractors Association - ACT Chapter as an individual entity. The financial report of the ACT Chapter complies with all International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by The National Electrical Contractors Association - ACT Chapter in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

The financial statements have been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

(a) Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(b) Financial Instruments

Initial recognition and measurement

Classification and subsequent measurement

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

(i) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

(d) Revenue and Other Income

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument.

Dividend revenue is recognised when the right to receive a dividend has been established.

Other revenue and distribution income is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST component of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

(f) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current year.

(g) Critical Accounting Estimates and Adjustments

The committee members evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the association.

(h) New Accounting Standards for Application in Future Periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods and which the association has decided not to early adopt. A discussion of those future requirements and their impact on the association is as follows:

 AASB 9: Financial Instruments and AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12] (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards are applicable retrospectively and amend the classification and measurement of financial assets. The company has not yet determined any potential impact on the financial statements.

- requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in the other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

- AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements:
 - Tier 1: Australian Accounting Standards; and
 - Tier 2: Australian Accounting Standards Reduced Disclosure Requirements.

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements.

Since the association is a not-for-profit private sector entity, it qualifies for the reduced disclosure requirements for Tier 2 entities. It is anticipated that the association will take advantage of Tier 2 reporting at a later date.

AASB 2010-2 makes amendments to Australian Accounting Standards and Interpretations to give effect to the reduced disclosure requirements for Tier 2 entities. It achieves this by specifying the disclosure paragraphs that a Tier 2 entity need not comply with as well as adding specific 'RDR' disclosures.

AASB 2010-5: Amendments to Australian Accounting Standards [AASBs 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 142] (applicable for annual reporting periods commencing on or after 1 January 2011).

This Standard makes a number of editorial amendments to a range of Australian Accounting Standards and Interpretations, including amendments to reflect changes made to the text of IFRSs by the IASB. However these editorial amendments have no major impact on the requirements of the respective amended pronouncements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9
 [December 2010][AASBs 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Interpretations 2, 5, 10, 12, 19 & 127] (applies to periods commencing on or after 1 January 2013).

This Standard makes amendments to a range of Australian Accounting Standards and Interpretations as a consequence of the issuance of AASB 9: Financial Instruments in December 2010. Accordingly these amendments will only apply when the entity adopts AASB 9.

As noted above, the entity has not yet determined any potential impact on the financial statements from adopting AASB 9.

(i) Controlled Entities

Separate financial statements are prepared for any controlled entity. The ACT Chapter's financial statement and those of its controlled entities are consolidated in the financial statements of the economic entity "The National Electrical Contractors Association". Therefore, no consolidated financial statements are prepared at the ACT Chapter level.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

| 2. REVENUE AND OTHER INCOME Rendering of services 142,237 187,971 MS - Insurance 2(a) 3,938 4,033 Interest received 2(b) 10,069 9,413 Sponsorship 47,500 61,000 Other revenue - 5,401 Total Revenue 203,744 267,819 (a) MS - Insurance from: Other corporations 3,938 4,033 (b) Interest received from: Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank Cash Management Account 50,016 55,109 Cash Management Account 170,619 161,783 220,634 216,892 | | | Note | 2012 \$ | 2011 \$ |
|---|----|-----------------------------|-------------------|------------|------------|
| MS - Insurance 2(a) 3,938 4,033 Interest received 2(b) 10,069 9,413 Sponsorship 47,500 61,000 Other revenue - 5,401 Total Revenue 203,744 267,819 (a) MS - Insurance from: Other corporations 3,938 4,033 (b) Interest received from: Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | 2. | REVENUE AND OTHER INCOME | | | |
| Interest received 2(b) 10,069 9,413 Sponsorship 47,500 61,000 Other revenue - 5,401 Total Revenue 203,744 267,819 | | Rendering of services | | 142,237 | 187,971 |
| Sponsorship | | MS - Insurance | 2(a) | 3,938 | 4,033 |
| Other revenue - 5,401 Total Revenue 203,744 267,819 (a) MS - Insurance from: Other corporations 3,938 4,033 (b) Interest received from: Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank | | Interest received | 2(b) | 10,069 | • |
| Total Revenue 203,744 267,819 (a) MS - Insurance from: | | • | | 47,500 | |
| (a) MS - Insurance from: Other corporations 3,938 4,033 (b) Interest received from: Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank | | Other revenue | | - | 5,401 |
| Other corporations 3,938 4,033 (b) Interest received from: | | Total Revenue | | 203,744 | 267,819 |
| (b) Interest received from: Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank Cash Management Account 170,619 161,783 | | (a) MS - Insurance from: | | | |
| Other corporations 10,069 9,413 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank Cash Management Account 50,016 55,109 161,783 | | Other corporations | | 3,938 | 4,033 |
| 3. PROFIT FOR THE YEAR Expenses: Bad and doubtful debts 2,390 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank Cash Management Account 50,016 55,109 161,783 | | (b) Interest received from: | | | |
| Expenses: Bad and doubtful debts 2,390 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank Cash Management Account 50,016 55,109 Cash Management Account | | Other corporations | (Natio | 10,069 | 9,413 |
| Bad and doubtful debts 2,390 - 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | 3. | PROFIT FOR THE YEAR | | | |
| 4. AUDITORS' REMUNERATION Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | | Expenses: | | | |
| Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | | Bad and doubtful debts | | 2,390 | - |
| Auditors' remuneration 3,460 9,215 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | | | | | |
| 5. CASH AND CASH EQUIVALENTS Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | 4. | AUDITORS' REMUNERATION | | | |
| Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | | Auditors' remuneration | | 3,460 | 9,215 |
| Cash at bank 50,016 55,109 Cash Management Account 170,619 161,783 | | | | | |
| Cash Management Account 170,619 161,783 | 5. | | | | |
| | | | | = | · |
| <u>220,634</u> <u>216,892</u> | | Cash Management Account | | | 161,783 |
| | | | | 220,634 | 216,892 |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

| | | Note | 2012 \$ | 2011 \$ |
|----|--|----------|-------------------|------------|
| 6. | TRADE AND OTHER RECEIVABLES | | | |
| | CURRENT | | | |
| | Trade receivables (Less Provision for Doubtful | | | |
| | Debts - Nil) | | 88,117 | 114,833 |
| | Less provision for impairment of receivables | , | (2,390) | • |
| | | alitica. | 85,727 | 114,833 |
| | Loan to NECA - QLD Chapter | | 1,485 | 1,485 |
| | Other debtors | | 34,501 | 2,080 |
| | | | 121,713 | 118,398 |
| | | | | |
| 7. | OTHER ASSETS | | | |
| | CURRENT | | | |
| | Deferred Costs | = | 4,668 | 10,475 |
| 8. | TRADE AND OTHER PAYABLES | | | |
| | CURRENT | | | |
| | Trade creditors | | 289 | 5,462 |
| | Other creditors | | 13,907 | 11,669 |
| | | _ | 14,196 | 17,131 |
| _ | | | • | |
| 9. | OTHER LIABILITIES | | | |
| | CURRENT | | | |
| | Accrued charges | | 5,260 | 28,374 |
| | Income in advance | _ | 168,637 | 151,339 |
| | | | 173,897 | 179,713 |
| | | | | |

10. EVENTS AFTER THE REPORTING PERIOD

No significant events have occured after balance date.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

Note 2012 2011 \$

11. RELATED PARTY TRANSACTIONS

Related Parties

The association's main related parties are as follows:

(a) Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity, is considered key management personnel.

(b) Entities subject to significant influence by the association

An entity which has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

(c) Other related parties

Other related parties include immediate family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel, individually or collectively with their immediate family members.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

2012

2011

| | | | HOLG | \$ | \$ |
|-----|-----|--|-----------|------------------|------------------|
| | (d) | Transactions with related parties No Remuneration was paid or payable to key manage | ement pe | ersonnel. | |
| | | Transactions between related parties are on normal more favourable than those available to other parties | | | |
| | | Executive Committee Members and their related provided by The National Electrical Contractors Assemade available on terms and conditions no more favmembers. | ociation- | ACT Chapter. S | uch services are |
| | | The following transactions occurred with related part | ies: | | |
| | i | Revenue & Expense Transactions: | | | |
| | | Contributions to NECA - NSW Chapter | | 60,560 | 79,203 |
| | | Capitation Fees to NECA - NATIONAL | - | 24,772 | 21,932 |
| | | | _ | 85,332 | 101,135 |
| | ii | Statement of Financial Position: | | | |
| | | Owing to NECA - QLD Chapter | | 1,485 | 1,485 |
| 12. | | OPERATING SEGMENTS | | | |
| | | The ACT Chapter of the Association primarily oper interests of its members in the electrotechnology indi | | ACT, Australia r | epresenting the |
| 13. | | FINANCIAL RISK MANAGEMENT | | | |
| | | Financial Assets | | | |
| | | Cash and cash equivalents | | 220,634 | 216,892 |
| | | Total Financial Assets | | 220,634 | 216,892 |
| | | | | | |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

Note 2012 2011 \$ \$

Financial Risk Management Policies Specific Financial Risk Exposures and Management

(a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the Association.

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period, excluding the value of any collateral or other security held, is equivalent to the carrying value and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

The Association has no significant concentration of credit risk with any single counterparty or group of counterparties.

Trade and other receivables that are neither past due or impaired are considered to be of high credit quality.

(b) Liquidity Risk

Liquidity risk arises from the possibility that the Chapter might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Association manages this risk through the following mechanisms:

- -Preparing forward looking cash flow analysis in relation to its operational investing and financing activities
- -Only investing surplus cash with major financial institutions; and
- -Proactively monitoring the recovery of unpaid subscriptions

(c) Market risk

(i) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at reporting date whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Association is also exposed to earnings volatility on floating rate instruments.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

2012 \$

2011 \$

14. **COMPANY DETAILS**

The registered office and principal place of business of the Association is: The National Electrical Contractors Association - ACT Chapter Level 3, 28 Burwood Road **Burwood NSW 2134**

The principal activities of the company during the financial year were: Representing the interests of its members in the electrotechnology industry.

15. MEMBER'S ACCESS TO FINANCIAL STATEMENTS

The Fair Work (Registered Organisations) Act 2009 section 272 provides:

- (1) A member may apply to the Chapter for specified prescribed information in relation to the Chapter to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Chapter.
- (3) Reporting unit must comply with an application made under Subsection (1).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

| | | Note | 2012 \$ | 2011 \$ |
|-----|---|------|-----------------------------|--|
| 16. | CASH FLOW INFORMATION | | | |
| (a | Reconciliation of Cash Cash at the end of financial year as shown in the Statement of Cash Flows is reconciled to the related items in the statement of financial position as follows: | | | |
| | Cash at Bank | _ | 220,634 | 216,892 |
| | | | 220,634 | 216,892 |
| (b |) Reconciliation of cash flow from operations with profit | = | | |
| | Profit/(loss) after income tax | | 10,000 | 10,000 |
| | Changes in Assets & Liabilities: (Increase)/Decrease in trade debtors (increase)/Decrease in other debtors (Increase)/Decrease in deferred costs Increase/(Decrease) in other loans | | 26,716 (32,422) 5,808 | (65,387) (81) (4,218) (1,485) |
| | Increase/(Decrease) in trade creditors | | (5,172) | (363) |
| | Increase/(Decrease in other creditors | | (3,578) | 28,574 |
| | Provision for Impairment of Receivables | | 2,390_ | - |
| | Net cash provided by (used in) operating activities | = | 3,742 | (32,960) |

STATEMENT BY COMMITTEE OF MANAGEMENT

In the opinion of the executive committee the financial report as set out on pages 4 to 21:

- Presents a fair view of the financial position of The National Electrical Contractors Association -ACT Chapter as at 30 June 2012 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Standards Board;
- At the date of this statement there are reasonable grounds to believe that The National Electrical Contractors Association - ACT Chapter will be able to pay its debts as and when they fall due.
- 3. The financial statement and notes give a fair view of the financial performance, financial position and cashflow of the ACT Chapter for the financial year ended on 30 June 2012.
- 4. The financial statement and notes comply with the reporting guidelines of the Industrial Registrar.
- 5. During the financial year and since the end of the year:
- a) meetings of the Executive Committee were held in accordance with the rules of the National Electrical Contractors Association, including the rules of the ACT Chapter
- b) the financial affairs of the ACT Chapter have been kept and maintained in accordance with the rules of the National Electrical Contractors Association, including the rules of the ACT Chapter
- c) the financial records of the ACT Chapter have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009.
- d) there has been compliance with any request of a member of the National Electrical Contractors Association ACT Chapter or the Registrar under Fair Work (Registered Organisations) Act 2009.

STATEMENT BY COMMITTEE OF MANAGEMENT

- e) there has been compliance with any order for inspection of the financial records made by the Commission under Fair Work (Registered Organisations) Act 2009
- f) the financial records of the reporting unit have been prepared, as far as practicable in a consistent manner with each of the reporting units of the organisation.
- 6. There was no recovery of wages

This statement is made in accordance with a resolution of the Executive Committee and is signed for and on behalf of the Executive Committee by:

Committee member

Robert Donnelly - President

Committee member

Oliver Judd - Secretary

Dated:



Audit Pty Limited
Chartered Accountants

ABN; 49 137 294 181 PO Box 593 North Sydney NSW 2059 Phone: 02 9432 7777

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - ACT CHAPTER ABN 86 870 297 399

INDEPENDENT AUDITOR'S REPORT TO THE MEMBER OF THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - ACT CHAPTER

Report on the Financial Report

We have audited the accompanying financial report of The National Electrical Contractors Association - ACT Chapter (the Association) which comprises the statement of financial position as at 30 June 2012 and the income statement, statement of changes in equity and statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information and the statement by members of the committee.

Executive Committee's Responsibility for the Financial Report

The executive committee of the Association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 and for such internal control as the executive committee determines is necessary to enable the preparation of the financial report that is free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

Audit Pty Limited
Chartered Accountants

ABN: 49 137 294 18:

PO Box 593 North Sydney NSW 2059

Phone: 02 9432 7777

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - ACT CHAPTER ABN 86 870 297 399

INDEPENDENT AUDITOR'S REPORT TO THE MEMBER OF THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION - ACT CHAPTER

Independence

In conducting our audit, we complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report of The National Electrical Contractors Association - ACT Chapter is in accordance with Part 3 of Chapter 8 of Fair Work (Registered Organisations) Act 2009 including:

- (i) giving a true and fair view of the Association's financial position as at 30 June 2012 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards and;
- (iii) the requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

Peter Douglas Woodhead

Chartered Accountant

Principal - Wearne & Co Audit Pty Limited

Registered Audit Company No. 338571

Dated: 17 8 2012

CERTIFICATE BY MEMBERS OF THE EXECUTIVE COMMITTEE

| rt Don | nelly of and I, Oliver Judd of , certify that: |
|--------|---|
| (a) | We are members of the Executive Committee of the Chapter |
| (b) | We attended the annual general meeting of the Chapter. |
| (c) | We are authorised by the attached resolution of the Executive Committee to sign this certificate. |
| (d) | The annual statement was submitted to the members of the Chapter at its annual general meeting. |
| | |
| | (a) (b) (c) |

Committee Member

Robert Donnelly - President