

14 January 2010

Mr Lindsay Le Compte
Secretary
National Electrical and Communications Association
New South Wales Chapter
PO Box 1106
BURWOOD NORTH NSW 2134
By email: necansw@neca.asn.au

Cc: Mr Peter Woodhead
Principal
Wearne & Co Audit Pty Limited
Chartered Accountants
PO Box 593
NORTH SYDNEY NSW 2053

Dear Mr Le Compte

Fair Work (Registered Organisations) Act 2009 – (RO Act) Financial report for year ended 30 June 2009 – FR2009/290

I acknowledge receipt of the financial report for the New South Wales Chapter of the National Electrical and Communications Association for year ended 30 June 2009. The document was lodged with Fair Work Australia on 9 October 2009. I apologise for the delay in my response to your lodged financial report.

The financial report has been filed.

Although the document has been filed, please note the following when you prepare future financial reports. You *do not* need to take any further action in respect of the financial report already lodged.

## 1. Audit of the Profit and Loss Statement on pages 25 and 26

Under the heading "Report on the Financial Report" in the auditor's report, the auditor has stated that they have "...audited the accompanying financial report...which comprises the balance sheet as at 30 June 2009 and the income statement, statement of recognised income and expense and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee." However, the Profit and Loss Statement for the year ended 30 June 2009 on pages 25 and 26 did not appear to form part of the audit.

Under <u>item 11</u> of the General Manager's reporting guidelines the following expenditure information must be provided in the main body of the accounts and therefore form part of the audited general purpose financial report:

- Affiliation fees or subscriptions to political parties or industrial bodies
- Capitation Fees (contributions to the National Office of the organisation)
- Grants or Donations

Telephone: (03) 8661 7989 International: (613) 8661 7989 Facsimile: (03) 9655 0410

Email: orgs@fwa.gov.au

- Legal costs
- Levies
- Conference Expenses
- Conferences Fees/Allowance for attendance
- Employee benefits to holders of office, and
- Employee benefits to employees (other than holders of office)

I acknowledge this was not brought to your attention in the previous financial report and I apologise for this oversight. I have forwarded a copy of this letter to your auditor to assist in the audit of future financial reports.

## 2. Legislative references for future financial reports

Please note for future reference, the Fair Work (Registered Organisations) Act 2009 and the Fair Work (Registered Organisations) Regulations 2009 commenced on 1 July 2009. The Act was formerly Schedule 1 of the Workplace Relations Act 1996 and the Regulations were formerly the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. The section numbering remains the same and generally, the content of the legislation has remained unchanged with the exception of the Industrial Registrar and the Deputy Industrial Registrar having been replaced with the General Manager and the Delegate to the General Manager, respectively.

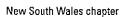
If you have any queries regarding this letter I may be contacted on (03) 8661 7989 (Wednesdays to Fridays) or by email at <a href="mailto:cynthia.lobooth@fwa.gov.au">cynthia.lobooth@fwa.gov.au</a>

Yours sincerely

Cynthia Lo-Booth

**Tribunal Services and Organisations** 

egel Briel





## New South Wales chapter | national electrical and communications association

Level 3, 28 Burwood Road Burwood New South Wales 2134 Australia PO Box 1106 Burwood North New South Wales 2134 Australia telephone: +61 2 9744 1099 facsimile: +61 2 9744 1830 email: necansw@neca.asn.au website: www.neca.asn.au ABN 27 056 174 413

8 October 2009

Industrial Registrar Australian Industrial Registry G P O Box 1994S MELBOURNE VIC 3001

Dear Sir/Madam

Please find attached the reports and accounts required for NECA NSW in accordance with the Workplace Relations Act for the year ended 30 June 2009.

The financial statements for the year ended 30 June 2009 were forwarded to members on 4 September 2009. The Annual General Meeting of members was held on 25 September 2009. A copy of the Notice of the Annual General Meeting sent to members is also attached.

Yours sincerely

Lindsay Le Compte **SECRETARY** 





## national electrical and communications association

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I, Lindsay Graham LE COMPTE, being the Secretary of the National Electrical Contractors Association, NSW Chapter, certify:

- that the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members on 4 September 2009, and
- that the full report was presented to a general meeting of members of the reporting unit on 25 September 2009; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

Signature:

Date: 8 October 2009



New South Wales chapter | national electrical and communications association

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## NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION **NEW SOUTH WALES CHAPTER SECRETARY'S STATEMENT**

I, Lindsay Graham Le Compte, being the Secretary of the National Electrical Contractors Association New South Wales Chapter, do hereby certify that the documents lodged herewith are true copies of the documents forwarded to members on 4 September 2009 and presented to the Annual General Meeting of members of the Chapter held on 25 September 2009.

LINDSAY GRAHAM LE COMPTE **SECRETARY** 

Date: 8 October 2009



# MEETING OF THE EXECUTIVE COMMITTEE OF NECA NSW 2 SEPTEMBER 2009

## **AGENDA ITEMS**

## **AUDITED FINANCIAL REPORT AND BALANCE SHEET**

The Executive Committee of the National Electrical Contractors Association New South Wales Chapter and the Electrical Contractors Association of New South Wales **NOTES** the content of the accounts of the two organisations as presented to the Executive Committee and **RESOLVES** to accept the terms of the Committee of Management statement contained within the accounts.

Lindsay Le Compte

SECRETARY 2 September 2009



# **AGENDA**

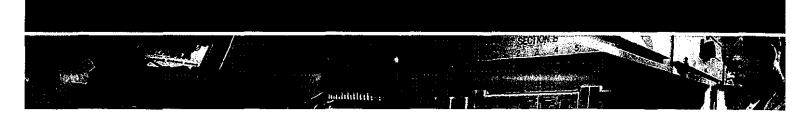
# **ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the 16th Annual General Meeting of the National Electrical Contractors Association New South Wales Chapter will be held at 11.30 am on Friday 25 September 2009 in the Mill Room, Star City

- 1. Apologies.
- 2. Confirmation of Minutes of the 15th Annual General Meeting held on 26 September 2008.
- 3. Submission of President's Report.
- 4. Presentation of the audited Financial Report and Balance Sheet for the twelve months ended 30 June 2009.
- General Business.

L G LE COMPTE SECRETARY

NOTE: THE AGM FOR ECA WILL BE HELD AT 11.45 AM



# NECA NSW ANNUAL REPORT 2008/2009

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## **Financial**

Auditor's Financial Statements (NECA NSW and ECA NSW)



Enhancing your business.

Advancing our industry.

# **NECA NSW Executive Committee**

Member President Mr S Griffiths (Stephen) Phasor Electrical Pty Ltd

Member

Vice-President

Mr J Hill (James)

JES Electrical Group Pty Ltd

Member

Treasurer

Mr K Smith (Kelvin)

Kelvins Electrical Services (Australia) Pty Ltd

Member

Resigned 30 September 2008

Mr R Young (Reg)

Beech Pty Ltd

Member

Resigned 30 September 2008

Mr D R Madson (David) Stowe Australia Pty Ltd

•

Member

Mr R Bateman (Ron) Ron Bateman Pty Ltd

Member

Mr A Pollard (Tony)

Tony Pollard Electrics Pty Ltd

Member

Mr A H Glossop (Tony)

Life Member

Member

Appointed to casual vacancy Between 1 October 2008-10 June

2009

Elected 11 June 2009

Mr R Houlahan (Russell)

Downer EDI Engineering Pty Ltd

Member

Appointed to casual vacancy Between 1 October 2008-10 June

2009

Elected 11 June 2009

Mr S Kerfoot (Stephen) Kerfoot Electrics Pty Ltd

lected II Julie 2009

Chief Executive Officer

and Secretary

Mr L G Le Compte (Lindsay)

**NECA NSW** 

# Introduction

# President's Report

The 2008/2009 financial year has certainly been a testing one for all NECA members and our associates, as well as for the organisation itself.

The financial crisis had a significant impact on our industry during the financial year. Unlike some industry sectors that were able to rely on the fairly robust Australian economy to survive, our industry is affected by worldwide issues such as the availability of capital funding for projects and difficulties in obtaining products and retaining key personnel.

These and other impacts have taken their toll on government and semi-government agencies, many developers and builders as well as manufacturing and mining organisations upon which our members rely and this, in turn, has placed many contractors under financial stress.

The financial crisis is not over yet by any means, but it is apparent that the resilience of NECA members has shown through with solid showings at our 2008 Excellence Awards and in other ways.

The financial crisis caused your Executive Committee to make a number of changes to our investment structure and through some well timed decisions we were able to avoid much of the disastrous impact on the financial markets that occurred in the second and third quarters of the financial year.

The Executive Committee also approved the implementation of a number of proposals recommended by staff to provide assistance to members to work their way through the crisis. This included debt recovery and security of payment services as well as additional commercial services provided by Assunta Maude our new General Counsel.

During the year we also re-assessed various priorities and adjusted a number of projects to take into account the additional services provided to, and the needs of, our members. It is the preparedness of an industry association to support its members in times of crisis that exemplifies what NECA is all about and that is why our members stick with us.

However, we also took the opportunity to scope a number of business enhancements that we will implement in the 2009/2010 financial year as we move into the reconstruction phase as the worst of the financial crisis passes. These new projects will progressively be unveiled as they are completed during the course of the year and are aimed at positioning our members to take advantage of new business opportunities as the economy recovers.

One example of the robustness of our Association and its

membership is the continued success of NECA Group Training which finished the year with its record of not having an apprentice out of work for the 21 years of operations. This is an extraordinary outcome in the middle of a financial crisis and special thanks must go to Board Chairman, Gerry Ping-Nam, all of the Board members and to Barry Dawson and his dedicated team. Of course, our group training operations cannot function without the support of our member hosts and we thank all of those members who hosted one of our apprentices during the year.

During the year we also had some changes at the Executive Committee level with the retirement of industry icons David Madson and Reg Young. We owe both of these gentlemen a great debt of gratitude for their longstanding commitment to the advancement of our industry and our Association.

I would like to take this opportunity to welcome Russell Houlahan and Stephen Kerfoot to the Executive Committee. Their appointments were confirmed by the members at the annual elections held in June 2009. Russell and Stephen certainly went through a baptism of fire during the year.

In this respect, I would like to thank all of the Executive Committee members for their commitment during the year as they grappled with issues affecting their own businesses while maintaining their commitment to our Association and the needs of all members. Their preparedness to attend meetings and to discuss complicated business and financial issues on behalf of members is just a further example of the strength of NECA across the country.

Special thanks also go to the Branch Chairmen and Secretaries, as well as the other Branch officers, who do so much to keep members advised of important industry issues at the local level. The advice and feedback received from our Branch network is invaluable in business decision making.

I would also like to thank our Chief Executive, Lindsay Le Compte, and all of the NECA staff for their commitment during this testing time. Managing the role of the Association and the divergent needs of its membership is never easy, and is obviously more difficult during a financial crisis yet our staff were able to provide the necessary advice and assistance for your Executive Committee to make properly informed decisions and to chart a path for the future.

This brings me to the future for NECA and its membership as we work through the 2009/2010 financial year. While there are some encouraging signs that the worst of the financial crisis is abating, there is no room for

# Introduction

# President's Report continued

complacency as improvements in the economy may be very patchy and there is always the possibility of further shocks. So, this is a time to get the house in order in terms of administration, OHS systems and general management to take advantage as opportunities present themselves.

Now is also a good time to take up training opportunities for management and staff, particularly in the area of business management and in those areas where new technology and business growth will develop. Your Association is here to help you and your business to achieve your and its potential so make use of the services currently on offer and to be made available in the coming financial year.

Stephen Griffiths President

# A CAMPA

# Chief Executive Officer's Overview

The 2008/2009 financial year provided the staff of the organisation with a number of challenges, coming as it did while we were in the process of implementing a range of structural changes within the organisation.

Oliver Judd, our Commercial and Industrial Relations Manager, was kept extremely busy with the latest round of Enterprise Bargaining negotiations in NSW and QLD, as well as addressing the significant legislative changes flowing from the demise of the WorkChoices legislation.

In January 2009, we appointed Assunta Maude as General Counsel initially for a period of six months but later on a permanent basis as we developed a new debt recovery and security of payment service. Assunta has been of major assistance to a number of our members who have been required to commence action to recover moneys legitimately owed to them by builders and developers. In addition, Assunta has been providing advice and assistance to members on a range of commercial contracting and related matters as we move to establish a more significant presence in the marketplace on behalf of our members.

Occupational Health and Safety continues to be a growth area and will become ever more important in the daily lives of businesses. In this respect, during the year we progressed the development of a on line quiz for the NECA Red Book, a revamped safety video and proposals to implement major change to our OHS services to members. My thanks go to Eris McCarthy and the NECA safety committee who have been instrumental in the development of new systems and responses to a number of OHS challenges. The committee is just another example of the commitment that our members have to the longevity and development of the Association.

Our Member Services Department, under the management of Pamela Scott, has also been busy developing new systems to make it simpler for members to interact with us, arrange training bookings and improve their operations. A number of new initiatives in the member services area will be implemented in the 2009/2010 financial year. These are all aimed at opening up additional business opportunities for our members and assisting them to more effectively manage risk.

At the end of May 2009, the Associate Member Program came to a conclusion. This Program had been operating for a three year period and involved all of the major manufacturers and wholesalers to the industry.

Going forward, we expect that NECA will continue to have a relationship with our traditional industry partners, but we also anticipate that we will enter into a process of longer

term industry partnerships with a wider range of organisations which will be able to provide more varied products and services to our members. We see many opportunities emerging through wider networking arrangements that will add further value to a NECA membership.

During the year we developed our regional and ACT presence through the new offices at Fyshwick from which we conducted a number of training programs and special seminars. NECA Group Training increased its apprentice numbers in the ACT and region and the ACT Chapter membership increased by over twenty percent due in large part to the excellent work of Grant Shaw, our regional manager. We look forward to further increasing our regional presence and services as we move into the 2009/2010 financial year.

I wish to express my thanks to all of the staff of NECA NSW and NECA Group Training for their professionalism in dealing with some very difficult issues over the year whilst also being involved in a range of business development proposals.

My special thanks go to Barry Dawson, Deputy Chief Executive and General Manager of NECA Group Training. Barry worked tirelessly to ensure that our apprentices again remained in work and our host employers were professionally served in the operation of their businesses. In addition, Barry provided me with sound advice on many of the business issues that the organisation was required to address. Barry's business experience, skill and knowledge of our industry are invaluable to the organisation.

This year I was again fortunate to have the opportunity to consult with so many experienced and committed members of the Executive Committee and the Board of NECA Group Training. Our President, Stephen Griffiths, was always available to discuss important issues as was Gerry Ping-Nam, Chairman of NECA Group Training. Without the assistance and guidance of the members of the Executive Committee and the Board of NECA Group Training my role, and that of the staff, would have been far more difficult.

I look forward to the 2009/2010 financial year. Next year will be no less complex than 2008/2009, but it will bring with it many opportunities that NECA will be ready to embrace and develop.

Over the next few years I believe the industry will see a number of fundamental changes in the way contractors undertake their business activities and I anticipate that clients and consumers will also be operating differently with different expectations. The industry will need to adjust

# Year in Review

# Chief Executive Officer's Overview continued

to new approaches to business and I anticipate that the services which our members will seek from the Association will, in many areas and ways, be fundamentally different to what has traditionally been provided. However, I believe that the staff of the Association will be up to the task.

Lindsay Le Compte Chief Executive Officer

# Commercial and Industrial Relations

## **INDUSTRY CHANGES**

## Fair Work Act 2009

The 2008/2009 financial year has been one of major change and proposed change in the industrial sector. Scheduled for the commencement of July 2009, is the introduction of the Fair Work Act and the bulk of the Labor Party's policy initiatives promised during their Forward with Fairness campaign.

## Those changes included:

The Creation of the 'one stop industrial shop' known as Fair Work Australia which has replaced a number of workplace organisations, including the Australian Industrial Relations Commission, the Australian Fair Pay Commission, the Workplace Authority and the Workplace Ombudsman, amongst others:

- The reintroduction of the right for all employees to make unfair dismissal claims – some restrictions continue to apply;
- The abolition of Australian Workplace Agreements (AWAs); and
- The introduction of Good Faith Bargaining when negotiating Enterprise Agreements.

## Yet to Come:

- The abolition of the Australian Building and Construction Commission (ABCC);
- An expansion of the five minimum Australian Fair Pay and Conditions Standards to ten National Employment Standards – including guaranteed redundancy pay provisions and rights for employees to extend parental leave;
- The introduction of Modern Awards.

## Award Modernisation

Award Modernisation is approaching the end of its second year and the AIRC would appear on target to meet their deadline of 31 December 2009 for most industries. Certainly the AIRC has made the Electrical, Electronic and Communications Contracting Industry Award 2010 which will be applicable from 1 January 2010.

The third stage will see the introduction of the Electrical Power Award 2010. This award will be applicable again from 1 January 2010 to Accredited Service providers. Another award that members will need to be mindful of is the Clerical and Administrative Award 2010.

## Australian Fair Pay Commission

The AFPC has handed down its last wages decision for 2009 in July indicating that there will be no increase to the federal minimum wage.

## State Wage Case

On 29 June 2009, the Full Bench of the New South Wales

Industrial Relations Commission (NSWIRC) handed down it decision on the State Wage Case 2009. The Full Bench awarded a 2.8% increase across all NSW Awards.

On 21 August 2009, the Full Bench of the Queensland industrial Relations Commission handed down its decision on the State Wage Case 2009. The Full Bench awarded a flat \$16.20 to all classifications of employment and 2.5% on all allowances.

## INDUSTRIAL DEPARTMENT

## Workplace Agreements

In the lead up to the introduction of the Fair Work Act, NECA experienced unprecedented levels of agreement making. While members continue to make agreements with their employees (primarily with the purpose of becoming code compliant) the numbers have dropped off significantly.

In August 2009 a new set of Implementation Guidelines for the National Code of Practice for the Construction Industry is intended to be introduced. All current awards and future awards are compliant with the new guidelines.

The application of the new guidelines is determined based on when the funding for the commonwealth project was first approved. Most, if not all, current Commonwealth construction projects had their funding approved prior to August 2009. Accordingly for the time being members need to comply with the July 2006 Guidelines.

## Industrial Relations Training Program

The Industrial Department has developed an Industrial Relations Training Program. The program has been trialled and the feedback received has been positive. The program is directed toward bringing topical and relevant information to employees of members to ensure that laws are being complied with on site.

The program covers the following topics:

- 1. Fair Work Australia its powers and responsibilities
- 2. The Modern Award
- 3. The National Employment Standards
- Agreement Making
- 5. Termination of Employment
- 6. General Protections
- 7. Right of Entry
- 8. Industrial Action

# Commercial and Industrial Relations continued

## **ENTERPRISE BARGAINING**

## **New South Wales**

The Sydney EBA round with the Electrical Trade Union is now nearing completion.

NECAs major contractors have signed and lodged their agreements.

A new trend is emerging with the Electrical Trades Union now seeking to make agreements with medium sized employers. What we have found is that the Union is using its enhanced powers under the Fair Work Act in an attempt to infiltrate smaller business which would have traditionally bargained without the Union.

## **Oueensland**

The Industrial Department has been advised that the Queensland CEPU has been successful in securing at least 38 Agreements with companies in QLD. This figure is down from 90 employers in the previous bargaining round.

We assume these employers are made up of ECAQ members as we have not heard from any NECA members that have completed agreements with the CEPU.

During the year NECA played an instrumental role in reducing the CEPUs rate increase wish list by 12% over three years. This has largely resulted from a number of NECA members banding together in an attempt to resist the Unions log of claims.

Included in this group was member Blue Star Pacific Pty Limited, which is currently in a legal battle with the CEPU over the lodgement of a non union collective agreement. The appeal in this matter has been lodged and has been set down for hearing in November 2009.

## COMMERCIAL DEPARTMENT

During the year, NECA resigned from being an Authorised Nominating Authority for Security of Payment purposes because we considered that we would be more helpful to members by assisting them in the preparation and processing of the security of payment applications themselves. We considered that being an authorised Nominating Authority represented a potential conflict of interest if we also assisted in the preparation of the application for adjudication.

Over the course of the year the Commercial Department has expanded its services significantly to include:

- Assistance with Debt recovery through the Building and Construction Industry Security of Payment Legislation and General Breach of Contract.
- NECA now assists members in defending

- commercial claims made against them by their subcontractors.
- NECA members are also taking advantage of a contract assessment service tallored toward providing members with advice relating to the clauses contained in various contracts.

Although the new debt recovery and security of payment services only commenced late in the year, a decision was made to extend the service for the 2009/2010 financial year. In the last quarter of the 2008/2009 financial year, NECA successfully received determinations in favour of its members for well in excess of \$500,000 and is currently pursuing debts well in excess of \$1 million.

## **PUBLICATIONS**

The Commercial Department has either updated or drafted the following documents available for members:

- Residential Building Contract
- Quotation Booklet
- Do and Charge Booklet
- Security of Payment Manual
- Debt Recovery Manual

The Industrial Department has developed the following publication to assist members:

- Guide to Agreement Making under the Fair Work Act 2009.
- Termination Handbook

Publications to look forward to:

- Human Resources Manual
- Guide to engaging an Employee.

Oliver Judd Manager, Commercial and Industrial Relations

# Occupational Health and Safety

OHS continues to develop as a major business risk issue and NECA has been at the forefront in the provision of advice and assistance to members on health and safety issues.

NECA is represented on a number of committees and forums relating to safety issues in NSW including the industry Safety Steering Committee chaired by the Department of Water and Energy and on various WorkCover committees. NECA is also well represented at the federal level in conjunction with other peak industry associations.

## Safe Work Australia Council

The Federal Government has created a new safety body called Safe Work Australia (SWA) to replace the Australian Safety and Compensation Council (ASCC). The SWA Council has an independent Chairman and representatives form each of the nine Australian regulatory jurisdictions and a nominal representation of two employers and two union representatives.

Safe Work Australia will have expanded duties including:

- develop national policy relating to occupational health and safety and workers compensation;
- prepare, monitor and revise model occupational health and safety legislation;
- develop a compliance and enforcement policy to ensure nationally consistent regulatory approaches across all jurisdictions;
- develop proposals relating to the harmonisation of workers compensation arrangements;
- collect, analyse and publish occupational health and safety and workers compensation data, and undertake and publish the research; and
- drive national communications strategies to raise awareness of health and safety at work.

The Australian Safety and Compensation Council was confined to coordinating, monitoring and promoting national efforts on health and safety and workers compensation so the range of functions of the new body is more suited to the Federal OHS harmonisation initiatives.

## **OHS Harmonisation**

Inconsistencies and complexities resulting from differences in OHS requirements between jurisdictions increase the paperwork and costs of some 39,000 Australian businesses that operate in more than one state or territory. The lack of national harmonisation is estimated to cost the community some \$34 billion per year.

During the year the specially appointed National Model OHS Laws Review Panel finalised a review of Australian

OHS Acts and reported back to Minister Gillard and the Workplace Relations Ministers' Council (WRMC). There were a total of 242 public submissions and the two reports combined made 233 recommendations in a total of 660 pages. All are accessible at www.nationalohsreview.gov.au

By May, the WRMC had reviewed the reports and recommendations and released their determination. The SWA has been assisted by the state regulators to assist in preparing the draft Model OHS Act, which will be available for public review in October. The Model OHS Regulation will be drafted in 2010 and the plan is for all jurisdictions to adopt the model legislation by the end of 2011.

The NECA NSW/National submission pushed for a move away from the NSW legislative framework, where employers have an absolute duty and unions have the power to mount prosecutions, and a move towards the deemed-to-comply concepts of the Victorian legislation. Our recommendations were substantially adopted, except that deemed-to-comply codes will not be part of the mix. Under the proposals, codes of practice will have greater standing in the NSW Courts, as they provide evidence of what might be an acceptable standard, but the Panel has failed to take this opportunity to use this tool to improve workplace efficiency and safety, and pursue best practice.

The Minister's brief for the review panel was quite restrictive and a criticism has been that the recommendations largely reflect the status of the majority of states, thus helping to smooth acceptance processes. Unfortunately, this has the potential to retain the status quo, reflected in a national fatality rate of 250 pa and serious injury rates that will struggle to ever get below 10 per 1000 employees pa. The goal of "zero harm" in the workplace will remain as an aspirational objective.

## NSW WorkCover Initiatives

The previous two years saw the completion of revisions to the principal Codes of Practice for our industry. This year the Code for Safe Work on Roofs (Commercial) was reviewed and a number of guides released, in particular the fact sheet for Installation of Ceiling Insulation. NECA has played an active role in the review of such material.

NSW Workers Compensation Scheme Surplus
The NSW Worker's Compensation Scheme had moved
from a deficit of \$3.2 billion in December 2002 to a small
surplus by June 2006. Projections of revenues had led to
a general premium reduction of 30% over the past two
years, plus removal of Apprentice premiums and a number
of increased benefits.

By December 2007, the surplus peaked at \$1.2 billion,

# Year In Review

# Occupational Health and Safety continued

having grown by \$400 million over the previous 6-month periods. The downturn of the share market has seen the surplus reduced to \$625 million by June 2008. This is effectively a billion-dollar turnaround from where the scheme funds might have been. Further losses are expected but current revenues are meeting commitments.

## **NECA Safety Committee**

The NECA Safety Committee has met six times over the last year plus four project meetings for the development of the NECASafe Induction DVD, Red Book Quiz and revised NGT Blue Book. The Committee provides an invaluable consultative and review function for the development and improvement of the systems and practices of the industry.

## Safe Work Method Statements

The NECA Safe Work Method Statements (SWMSs) have been the subject of considerable revision over the period in review. We have been able to address improvements raised by our members, NSW WorkCover and a number of builders. Some of the main changes are the inclusion of the No Live Work Policy, a SWMS specifically addressing "Test for De-energised" and stronger sign-off capabilities.

This process of improvement is ongoing and is specifically aimed at using the communicative powers of the SWMSs to create a safer workplace.

## Safety Show

We have successfully participated in the Sydney Safety Show for some years and it is proposed that we will again exhibit in the coming show at the end of October 2009.

David Bowen OHS Adviser

# Year In Review

# Member Services and Administration

## Training

This year marked the commencement of the project to lodge our application to become a Registered Training Organisation, this project was managed by Peter Lamond our Training Coordinator.

There is no doubt that training will be one of the key aspects of any successful business in the future and business owners who ignore the benefits of targeted training activities will do so at their peril in years to come. We are already seeing the interest of today's young people in training and development often brought on by their involvement with new technologies, the advent of more powerful computers and the internet. With this in mind, NECA has commenced the process of reviewing and analysing available training options coupled with differing delivery processes including the delivery of training as near as possible to where our members are located. These issues will continue to be progressed in the 2009/2010 financial year.

## **NSW Chapter Branches**

The NSW Chapter has an extensive network of branches covering the Sydney Metro, Wollongong, Gosford and Newcastle regions as well as regional country areas of New South Wales. Attendance at branch meetings and interaction with existing branch members is a great way for new members to develop their industry knowledge and experience.

The branch network not only provides a forum for members to exchange views and discuss industry issues, it is also an important forum for presentations by industry experts and for manufacturers and wholesalers to showcase new products. While the branches operate on a semi-autonomous basis, member services and other staff provide assistance in many ways including general administration and arrangements for speakers.

## Member Stationery

NECA provides a range of forms and stationery for use by members in their business activities. This year, member services embarked upon a program of review of all of the material we provide to members. As a result, a significant number of new or revised and updated documentation is to be rolled-out in the new financial year.

## **NECA Apprentice and Excellence Awards**

The NECA Excellence Awards continue to go from strength to strength thanks to the commitment of our members in nominating projects that showcase some of the most complex and rewarding work undertaken in the country, as well as by nominating their top apprentices for the Apprentice Awards. The awards would not be possible without the support of members of our Business Partners and the work of our dedicated staff, in particular Marie

Jones. This year's luncheon was hosted by Sam Kekovich at Star City with around 550 members and their guests. The day as always was judged another resounding success by attendees and guests.

## NECA NSW Conference 2008

This year's conference was held in late October at Peppers Salt Resort and Spa Kingscliff with the theme of Improving your bottom line. The keynote speaker was Sir Laurence Street, former NSW Chief Justice and renowned mediation expert.

While the weather was the coldest experienced in the area in October for many years all the guests managed to have a great time enjoying both the social activities such as Golf, kayaking, cruising on the Tweed River, Mt Warning Tour or just lazing around the resort beach pool and the evenings spent enjoying the entertainment while catching up with old friends or making new ones.

The annual conference continues to be a great opportunity for attendees to network and to hear about new developments in the industry that adds much value to business decisions.

## NECA Fuel/Caltex Star Card Scheme

While fuel costs this year have been quite volatile, the fuel card scheme still remains a good business tool because it allows contractors to have some control over the spending on their vehicles. The statement, which is very detailed, is a valuable tool that allows you to monitor usage and to do routine checks on your vehicles and employees to ensure they are operating within set guidelines.

## Insurance

NECA continues to have close partnerships with several insurance providers to ensure that NECA members are offered not only competitively priced policies, but to also ensure they have a tailored policy to suit the specialised and diversified nature of their businesses. Positive feedback continues to be received from members who have saved substantial amounts on their policies when shopping around to compare prices.

## Communications Cabling Registration

A large number of members and their employees make use of the Australian Cabling Registration Service (ACRS) for their cabling licence. ACRS is owned by NECA, is the lowest priced of the registrars and provides an efficient service to applicants out of the NSW office.

## NECA Fleet/Mitsubishi/Volkswagen/Hyundai

We maintain partnerships with Mitsubishi, Volkswagen and just recently Hyundai have joined to provide a fleet discount to our members. The fleet discount received more than covers the cost of the annual membership fee

# Member Services and Administration Continued

and provides discounts to contractors who would otherwise be unable to obtain any real savings on the purchase of a vehicles. The three providers now offer members a good range of vehicles to choose from when purchasing new company vehicles. Hyundai offers deals across its whole range.

## Administration

Following a substantial review of our systems last financial year this year has seen NECA upgrade IT, database software and telephone systems in a move to deliver more streamlined services in the future.

A NECA Assistance package was sent to all members outlining some programs that will be delivered over the next year such as the establishment of a Registered Training Organisation, including training vouchers of \$100.00 for each member, state-wide seminar programs and the implementation of the on-line Red book Quiz. Other offers included the software review, industry charge-out rate survey results and a suitable duties manual to assist in getting injured employees back to work.

## Associate Member Program

NECA NSW would like to acknowledge and thank the many participants in the Associate Member Program who have supported various events and functions throughout the year. The Program came to a conclusion at the end of May 2009 and we will be proceeding down a new pathway in the 2009/2010 financial year that is likely to see a range of new entities becoming NECA Business Partners.

Pamela Scott Member Services and Administration Manager

# NECA would like to thank the following companies for their support





# Year in Review

# **NECA Group Training**

This was a very challenging year for our industry and, by implication, NECA Group Training. While the financial climate resulted in a number of host trainers withdrawing from the scheme, the great support from the balance of NECAs membership and the hard work of our staff, enabled us to maintain a record of 21 years of no down time through lack of work for our apprentices.

NECA Group Training (in New South Wales and Canberra) employed an average of 341 apprentices over the year, with 96 new commencements and 72 completions.

We are continually asked how we achieve and maintain our record of employment of apprentices. There are many components to our operational strategies as a group training employer, but perhaps the overriding reason relates to the quality of our apprentices themselves. Our selection processes are rigorous and our support for our apprentices is unwavering. By way of example, this year NECA Group Training repeated the Basic Estimating course for all fourth year apprentices. Thirty of our apprentices used either RDOs or annual leave to complete the Advanced Estimating course, paid for by NECA Group Training.

All second year apprentices completed the NECA Group Training sponsored one day Installation and Testing course. On completion of the course, each apprentice was presented with a Combi Tester and course Certificate. NECA Group Training financially supports further studies for its apprentices from PLC Courses to diploma courses. This year we were encouraged that 26 apprentices took advantage of this great opportunity and it is this commitment by NECA Group Training that adds so much to the value of our apprentices to our hosts.

In the ACT, NECA Group Training ACT Branch presently has 16 apprentices employed and is looking to increase the intake of apprentices in the 2009/2010 financial year.

The continued success of NECA Group Training is attributable to the support of its clients, the support and commitment of the members of the Board of ECA Training Pty Limited; a very good product (the great brunch of apprentices) and our hard working staff. We are lucky to have them all and with this great foundation in place we look forward to further successes in the 2009/2010 financial year.

Barry Dawson General Manager NECA Group Training



FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2009

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## **EXECUTIVE COMMITTEE'S REPORT**

Your Executive Committee members submit the financial report of National Electrical Contractors Association - New South Wales Chapter for the financial year ended 30 June 2009.

## **Executive Committee Members**

The names of the Executive Committee members in office at anytime during or since the end of the year are:

Mr. S. Griffiths

Mr. J. Hill

Mr. A.H Glossop

Mr. R. Bateman

Mr. K. Smith

Mr T Pollard

Mr. D. Madson (resigned 30 September 2008)

Mr. R. Young (resigned 30 September 2008)

Mr R Houlahan (appointed to casual vacancy 1 October 2008)

Mr S Kerfoot (appointed to casual vacancy 1 October 2008)

Mr. L. Le Compte (Secretary)

## Principal Activities

The principal activity of National Electrical Contractors Association - New South Wales Chapter during the financial year was representing the interests of its members in the electrotechnology industry.

## Significant Changes

No significant change in the nature of these activities occurred during the financial year.

## **Operating Result**

The profit for the year amounted to \$9875.

FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2009

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## Principal Activities

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## Significant Changes

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## **Operating Result**

The profit for the year amounted to \$9875.

## **EXECUTIVE COMMITTEE'S REPORT**

## Members Right to Resign

Members may resign from the association in accordance with Rule 11, Resignation from Membership, of the Federal Rules of National Electrical Contractors Association. Rule 11 conforms with Section 174, Resignation from Membership, of the RAO Schedule 1B of the Workplace Relations Act 1996.

## Significant Changes in State of Affairs

No significant changes in the National Electrical Contractors Association - New South Wales Chapter's state of affairs occurred during the financial year.

## Membership

As at 30 June 2009, there were 1438 members of the National Electrical Contractors Association - New South Wales Chapter.

## **Employees**

As at 30 June 2009 there were 17 employees of the National Electrical Contrators Association - New South Wales Chapter. There were 349 employees represented by 8 administrative employees and average apprentices employed by ECA Training Pty Limited, a subsidiary company was 341.

## Trustee Position

During the year A.H. Glossop and R. Young served as Trustees of the New South Wales Electrical Superannuation Scheme.

## After balance date events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operation of the association, the results of those operations or the state of affairs of the association in future financial years.

Signed in accordance with a resolution of the members of the Executive Committee dated 2 September 2009:

Mr. K. Smith

**Executive Committee Member** 

Mr. L. Le Compte

**Executive Committee Member** 

2/9/09

Dated:

## INCOME STATEMENT

# FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009 \$	2008 \$
Revenue	2	9,410,138	10,592,509
Other revenue	2	~	10,150
Consumables used		(291,470)	(403,577)
Employee benefits expense		(1,451,218)	(1,222,860)
Depreciation and amortisation expenses		(120,265)	(115,044)
Other expenses	-	(7,537,310)	(8,666,164)
Profit (loss) from operations	<u> </u>	9,875	195,014

## **BALANCE SHEET**

# **AS AT 30 JUNE 2009**

	Note	2009	2008
		\$	\$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	6,808,939	1,427,399
Trade and other receivables	6	1,241,290	1,375,511
Inventories	7	60,047	95,393
Other current assets	8	105,909	55,366
TOTAL CURRENT ASSETS		8,216,185	2,953,669
NON-CURRENT ASSETS			
Financial assets	9	5	4,141,337
Property, plant and equipment	10	2,547,881	2,548,808
TOTAL NON-CURRENT ASSETS		2,547,886	6,690,145
TOTAL ASSETS	· •	10,764,071	9,643,815
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	11	2,512,147	900,580
Short-term provisions	12	242,487	215,770
Other	13	1,237,155	1,205,658
TOTAL CURRENT LIABILITIES		3,991,789	2,322,009
NON-CURRENT LIABILITIES			
Long-term provisions	12	8,355	8,055
TOTAL NON-CURRENT LIABILITIES		8,355	8,055
TOTAL LIABILITIES		4,000,144	2,330,063
NET ASSETS	-	6,763,927	7,313,752
EQUITY	•		
Reserves	14	2,000,507	2,560,207
Retained profits		4,763,420	4,753,545
TOTAL EQUITY		6,763,927	7,313,752

The accompanying notes form part of these financial statements.

# STATEMENT OF RECOGNISED INCOME AND EXPENSE AS AT 30 JUNE 2009

	Retained Earnings	General reserve	Total
	\$	\$	\$
Balance at 1 July 2007 Profit attributable to equity	4,558,531	2,560,207	7,118,738
shareholders	195,014		195,014
Balance at 30 June 2008	4,753,545	2,560,207	7,313,752
Profit attributable to equity			
shareholders	9,875		9 <b>,87</b> 5
Movement in reserve		(559,700)	(559,700)
Balance at 30 June 2009	4,763,420	2,000,507	6,763,927

# CASH FLOW STATEMENT

# FOR THE YEAR ENDED 30 JUNE 2009

	Note	200 <del>9</del> \$	2008 \$
Cash flows from operating activities Receipts from customers Payments to suppliers and employees Interest received		9,217,299 (7,935,592) 77,839	10,502,829 (9,797,469) 89,680
Net cash provided by operating activities	21 _	1,359,546	795,040
Cash flows from investing activities Payment for property, plant and equipment Proceed from sale of Non Current Asset Net payment for investments Proceeds from sale of investments Net cash provided by investing activities		(119,338) - - 4,141,332 4,021,994	(113,181) 25,450 (1,588) - (89,319)
Net increase in cash held Cash at beginning of year Cash at end of year	21 =	5,381,540 1,427,399 6,808,939	705,721 721,678 1,427,399

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

## 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Registration and Accountability of Organisations Legislation (RAO) Schedule 1B of the Workplace Relations Act 1996.

The financial report covers National Electrical Contractors Association- New South Wales Chapter as an individual entity. The financial report of the NSW Chapter complies with all International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the National Electrical Contractors Association - New South Wales Chapter in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

## **Basis of Preparation**

The accounting policies set out below have been consistently applied to all years presented.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial liabilities for which the fair value basis of accounting has been applied.

## (a) Income Tax

No provision for income tax has been raised as the National Electrical Contractors Association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

## (b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Property

Freehold land and buildings are carried at cost or at independent or Executove Committee's valuation.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

## Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, is depreciated on a straight-line basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset:	Depreciation Rate
Leasehold improvements- at cost	2.5 - 4%
Buildings- at cost	2.5%
Motor vehicles- at cost	20%
Office furniture and equipment- at cost	20%
Furniture and fittings- at cost	10 - 20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

## (c) Financial Instruments

## Available-for-sale financial assets

All investment are classified as available-for-sale financial assets. Available-for-sale financial assets are reflected at fair value unless their fair value cannot be reliably measured. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

## (d) Employee Benefits

Provision is made for the NSW Chapter's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

## (e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within financial liabilities in current liabilities on the balance sheet.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

## (f) Revenue and Other Income

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Other revenue and distribution income is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

## (g) Controlled Entities

Separate financial statements are prepared for any controlled entity. The New South Wales Chapter's financial statement and those of its controlled entities are consolidated in the financial statements of the economic entity "National Electrical Contractors Association". Therefore, no consolidated financial statement are prepared at the New South Wales Chapter level.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

		Note	2009 \$	2008 \$
2.	REVENUE			
	Revenue			
	Sales revenue:			
	Sale of goods		405,302	650,032
	Other revenue:			
	Rendering of services		8,311,968	8,921,791
	Interest received	2(a)	77,839	89,680
	Other revenue Grants received		49,330	271,839
			565,700	659,167
	Total Revenue		9,410,138	10,592,509
	Other Income			
	Gain on disposal of property, plant and equipment		_	10,150
	(a) Interest received from:			
	Other corporations	-	77,839	89,680
3.	PROFIT (LOSS) BEFORE INCOME TAX			
	Expenses:		-	
	Cost of sales		291,470	403,577
	Bad and doubtful debts		-	161,565
		•		
4.	AUDITORS' REMUNERATION			
	Auditors' remuneration	_	20,004	35,953
5.	CASH AND CASH EQUIVALENTS			-
	Cash on hand		327	108
	Cash at bank	_	6,808,612	1,427,292
		=	6,808,939	1,427,399
		-		

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

		Note	2009	2008
			\$	\$
6.	TRADE AND OTHER RECEIVABLES			
	CURRENT			
	Sundry debtors Trade receivables (less provision for doubtful debts		107,495	38,800
	NIL)		1,133,795	1,334,711
	Refundable deposits			2,000
			1,241,290	1,375,511
7.	INVENTORIES			
	CURRENT			
	At cost:			
	Finished Goods		60,047	95,393
8.	OTHER ASSETS			
	CURRENT			
	Prepayments		32,946	24,060
	Deferred Costs		72,963	31,306
		,	105,909	55,366
9.	FINANCIAL ASSETS			
٠,	Available-for-sale financial assets		2	4,141,334
		i		
	Analysis of total financial assets:			
	Non-current	:	5	4,141,337
	Available-for-sale financial assets comprise:		0	
	Shares in listed companies		3	3 4,141,332
	Shares in listed companies Shares in associates entities		2	¥,141,002 2
		•	5	4,141,337
		•		
10.	PROPERTY, PLANT AND EQUIPMENT			
	Leasehold improvements- at cost		275,684	275,684
	Less accumulated depreciation		(38,873)	(31,982)
			236,811	243,702

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009	2008
		\$	\$
Buildings- at cost		2,570,501	2,570,501
Less accumulated depreciation		(462,858)	(398,596)
		2,107,643	2,171,905
Total land and buildings	==	2,344,454	2,415,607
Motor vehicles- at cost		45,409	45,409
Less accumulated depreciation	<b>1</b>	(33,342)	(24,260)
		12,067	21,149
Office furniture and equipment- at cost		407,163	287,825
Less accumulated depreciation		(238,480)	(205,528)
		168,683	82,297
Furniture and fittings- at cost		117,378	117,378
Less accumulated depreciation	يبنو	(94,701)	(87,623)
		22,677	29,755
Total plant and equipment	<del></del>	203,428	133,202
Total property, plant and equipment	-	2,547,881	2,548,808
(a) Movement in carrying amounts	*		
For disclosure on movement in carrying amo financial report.	unts please refe	er to note 23(a) in t	the end of this
TRADE AND OTHER PAYABLES			
CURRENT			
Trade creditors		578,234	755,403
Other creditors		150,199	145,177
Fund held on behalf of ECA Training		1,783,714	
	-	2,512,147	900,580
PROVISIONS			
		0E 777	E0 0/4
Provision for holiday pay Provision for staff on cost		85 <i>,</i> 772	59,064 11,257
Provision for stall on cost  Provision for building restoration		100,000	11,257 100,000
Provision for long service leave		65,071	53,504
T TO A STORY TO THE PET ATC LEAVE	_		
		250,843	223,825

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12.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

		Note	2009	2008
			\$	\$
	Analysis of Total Provisions			
	Current		242,487	215 <i>,77</i> 0
	Non-current		8,355	8,055
			250,843	223,825
13.	OTHER LIABILITIES			
	CURRENT			
	Accrued charges		159,989	<i>67,7</i> 01
	Income in advance		1,077,165	1,137,957
			1,237,155	1,205,658
t		===	<del></del>	

#### 14. RESERVES

General Reserve

The general reserve records funds set aside for future expansion of the association.

#### 15. EVENTS AFTER THE BALANCE SHEET DATE

(a) No significant events have occured after balance date.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

Note 2009 2008 \$ \$

#### 16. RELATED PARTY TRANSACTIONS

#### **Executive Committee Members**

The names of each person on the Executive Committee of the New South Wales Chapter during the financial year are S. Griffiths, R. Houlahan, S Kerfoot, R. Young, A.H. Glossop, D. Madson, R. Bateman, K. Smith, T. Pollard, J. Hill and L. Le Compte (secretary).

No volunteer member of the Executive Committee received any remuneration during the year for performing their duties as a member of the Executive Committee.

#### ECA Training Pty Limited

The New South Wales Chapter charges administration fees to ECA Training Pty Limited (ECA) for the expenses incurred on its behalf and for the provision of administrative services and occupancy of Level 3 of 28 Burwood Road. A fixed fee of \$75,000 based on a commercial estimate of time and cost involved in providing these services is charged on a quarterly basis.

The New South Wales Chapter also provides contributions to ECA Training Pty Ltd for training of apprentices. The amount paid/payable during the year was \$90,000 (2008: \$80,000).

The New South Waes Chapter also holds an investment as nominee for ECA Training Pty Ltd. At balance date, the total investment was \$1,783,714 (2008: \$1,812,316). The investment is not included in these accounts.

#### 17. SEGMENT REPORTING

The New South Wales Chapter of the Association primarily operates in New South Wales, Australia representing the interests of its members in the electrical, electrotechnology and communications industries.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

Note	2009	2008
	\$	\$

#### 18. FINANCIAL RISK MANAGEMENT

#### (a) Financial Risk Management Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

Credit risk for derivative financial instruments arises from the potential failure by counterparties to the contract to meet their obligations. The credit risk exposure to forward exchange contracts and interest rate swaps is the net fair value of these contracts.

The economic entity does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the economic entity.

#### (b) Interest Rate Risk

The economic entity's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

-	Weighted Average		
	Effective Interest		
	%	%	
Financial Assets			
Cash and cash equivalents	5.19	7.15	
	Floating Int	erest	
	Rate Amount		
Financial Assets			
Cash and cash equivalents	6,808,939	1,723,075	
Total Financial Assets	6,808,939	1,723,075	
	Fixed Interest Rate Within 1 Y		
Financial Assets			
Investments	5	4,141,337	
Total Financial Assets	5	4,141,337	

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

	Note	2009	2008	
		\$	\$	
		Non Interest	Bearing	
Financial Liabilities				
Trade and sundry creditors		3,949,368	2,012,714	
Total Financial Liabilities	=	3,949,368	2,012,714	
		Total		
Financial Assets				
Cash and cash equivalents		6,808,939	1,723,075	
Investments		5	4,141,337	
Total Financial Assets		6,808,944	5,864,412	
Financial Liabilities				
Trade and sundry creditors		3,949,368	2,012,714	
Total Financial Liabilities	_	3,949,368	2,012,714	

#### (b) Net Fair Values

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities net fair value approximates their carry value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the association intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

Aggregate net fair values and carrying amounts of financial assets and financial liabilities at balance date.

#### 19. ASSOCIATION DETAILS

The registered office of the New South Wales Chapter is: National Electrical Contractors Association - New South Wales Chapter Level 3, 28 Burwood Road Burwood NSW 2134

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2009

Note	2009	2008
	\$	\$

#### 20. MEMBER'S ACCESS TO FINANCIAL STATEMENTS

Section 272 of the Workplace Relations Act 1996 provides:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) The reporting unit must comply with an application made under sub-section (1).

#### 21. CASH FLOW INFORMATION

#### (a) Reconciliation of Cash

Cash at the end of financial year as shown in the Cash Flows Statement is reconciled to the related items in the statement of financial position as follows:

327	108
6,808,612	1,422,968
6,808,939	1,423,075
9,875	195,014
120,265	115,044
-	(10,150)
(486.524)	(233,964)
35,347	(95,393)
1.653.866	678,684
26,717	145,805
1,359,546	795,040
	6,808,612 6,808,939 9,875 120,265 - (486,524) 35,347 1,653,866 26,717

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE, 2009

### 23. (a) MOVEMENT IN CARRYING AMOUNTS

Movements in carrying amounts for each class of property, plant and equipment.

	Leasehold improvements- at cost	Buildings- at cost	Motor vehicles- at cost	Office furniture and equipment- at cost	Furniture and fittings- at cost	Total
	\$	\$	\$	\$	\$	\$
Opening Balance Additions Disposals	243,702 - -	2,171,905 - -	21,149 - -	82,297 119,338 -	29,755	2,548,808 119,338
Depreciation expense	(6,891)	(64,262)	(9,082)	(32,952)	(7,078)	(120,265)
Carrying amount at 30 June 2009	236,811	2,107,643	12,067	168,683	22,677	2,547,881

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#### STATEMENT BY MEMBERS OF THE EXECUTIVE COMMITTEE

In the opinion of the Executive Committee the general purpose financial report as set out on pages 4 to 19:

- Presents a true and fair view of the financial position of National Electrical Contractors Association -New South Wales Chapter as at 30 June 2009 and it's performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative promouncements of the Australian Standards Board.
- 2 The financial statement and notes comply with the reporting guidelines of the Industrial Registrar.
- The financial statement and notes give a true and fair view of the financial performance, financial postion and cash flows of the New South Wales Chapter for the financial year ended
- 4 At the date of this statement there are reasonable grounds to believe that National Electrical Contractors Association-New South Wales Chapter will be able to pay its debts as and when they fall due.
- 5 During the financial year and since the end of the year:
  - a) meetings of the Executive Committee were held in accordance with the rules of the National Electrical Contractors Association, including the rules of the New South Wales Chapter.
  - b) the financial affairs of the New South Wales Chapter have been kept and maintained in accordance with the rules of the National Electrical Contractors Association, including the rules of the New South Wales Chapter.
  - c) the financial records of the New South Wales Chapter have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations.
  - d) there has been compliance with any request of a member of the National Electrical Contractors Association New South Wales Chapter or the Registrar under section 272 of the RAO Schedule.
  - e) there has been compliance with any order for inspection of the financial records made by the Commission under section 273 of the RAO Schedule.

This statement is made in accordance with a resolution of the Executive Committee dated 2 September 2009 and is signed for and on behalf of the Executive Committee by:

K. Smith

Executive Committee Member

L. Le Compte

Executive Committee Member

Dated:

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Wearne & Co
Audit Pty Limited
Chartered Accountants

and Business Advisors

# NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION NEW SOUTH WALES CHAPTER ABN 27 056 174 413

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION NEW SOUTH WALES CHAPTER

#### Report on the Financial Report

We have audited the accompanying financial report of National Electrical Contractors Association— New South Wales Chapter (the association) which comprises the balance sheet as at 30 June 2009 and the income statement, statement of recognised income and expense and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee.

Executive Committee's Responsibility for the Financial Report

The Executive Committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and Workplace Relations Act 1996. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free of material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Executive Committee, as well as evaluation the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

Wearne & Co
Audit Pty Limited
Chartered Accountants
and Business Advisors

# NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION NEW SOUTH WALES CHAPTER ABN 27 056 174 413

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION NEW SOUTH WALES CHAPTER

In conducting our audit, we complied with the independence requirements of Australian professional ethical pronouncements.

Audit Opinion In our opinion:

The general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the RAO Schedule of the Workplace Relations Act 1996.

Peter Douglas Woodhead- Approved Auditor - Registration No 4223

Principal-Wearne & Co Pty Limited

Chartered Accountant

Dated: 4 Sept 2009

#### CERTIFICATE BY MEMBERS OF THE COMMITTEE

We, K. Smith and L. Le Compte certify that

- (a) We are members of the Executive Committee of the National Electrical Contractors
- (b) We attended the annual general meeting of the Chapter.
- (c) We are authorised by the attached resolution of the Executive Committee of the Chapter to sign this certificate.
- (d) The annual statement was submitted to the members of the National Electrical Contractors Association New South Wales Chapter at its annual general meeting.

Dated: 25/9/09

Mr. K. Smith

Executive Committee Member

Mr. L. Le Compte

Executive Committee Member

# PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2009

	2009	2008
	\$	\$
INCOME		
Membership Subscription	1,282,928	1,211,340
Membership Services	6,287,554	6,748,414
Management fees	489,162	<b>444,46</b> 3
Excellence Award	-	125,615
Conference	252,324	391 <i>,</i> 959
Interest received:		
Interest received	<i>77,</i> 839	89,680
Other revenue:		
Other revenue	49,330	271,839
Grants received:		
Grants	565 <i>,</i> 700	659,167
Profit on sale of non-current assets	-	10,150
Trading Income:		
Sales		
Sales	405,302	650,032
	-55,51-	55 575==
Less Cost of Goods Sold		
Purchases	291,470	403,577
	291,470	403,577
Gross profit on trading	228,832	246,455
1 ··· •	9,118,668	10,199,082
	7,110,000	10,122,002
LESS EXPENDITURE		
Auditors' remuneration:		
Auditors' remuneration	20,004	35,953
Bad debts	20,004	161,565
Bank charges	19,333	101,000
Consultancy fees	188,801	132,483
Computer Expenses	25,272	27,036
Conference	288,986	388,907
Depreciation	120,265	115,044
Electrocomms Foundation	14,290	14,820
Employees entitlement:	22,270	~ 2,020
Employees entitlement	1,451,218	1,222,860
Excellence Award		116,648
Insurance	17,645	14,383
Meetings	67,223	75,986
Members Services	6,065,102	6,484,299
Motor vehicle expenses	14,159	15,785
Page 24	-1,102	10,7 00

# PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 30 JUNE 2009

	2009	2008
	\$	\$
Office Expense	-	22,360
Education & Training-Project Funding	90,900	98,082
Occupancy costs	<i>57,</i> 308	254,266
Printing and stationery	182,762	205,077
Other expenses	120,885	228,964
Subscriptions	282,876	275,576
Telephone	49,611	52,629
Travelling expenses	32,153	61,345
	9,108,792	10,004,068
	9,875	195,014
NET OPERATING PROFIT (LOSS)	9,875	195,014