



National office | **national electrical and communications association**  
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31 March 2004

Industrial Registrar  
Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE VIC 3000

Dear Sir

**The National Electrical Contractors Association Annual Return of Information for Year 2004 – Ref: AR 2004/256**

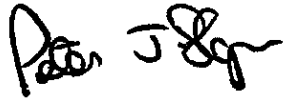
In accordance with S233(i) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), I, Peter James Glynn, herewith make the declaration certifying that:

- The register of members has, during the immediately preceding calendar year, been kept and maintained as required by the Schedule; and
- The following records, a copy of which is annexed is a correct statement of the information contained in those records.
  - i. A list of offices in the organisation and each branch of the organisation;
  - ii. A list of the names, postal addresses and occupations of the persons holding the offices:
    - Annexure 1 - National Office
    - Annexure 2 - NSW Chapter
    - Annexure 3 - VIC Chapter
    - Annexure 4 - ACT Chapter
    - Annexure 5 - WA Chapter
    - Annexure 6 - SA Chapter
    - Annexure 7 - QLD Chapter
    - Annexure 8 - TAS Chapter
    - Annexure 9 - NT Chapter
  - iii. A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January 2004 – Annexure 10

Ref: L040331-1  
File:

iv. The number of members on 31 December 2003 was 3393.

Declared,

A handwritten signature in black ink, appearing to read 'Peter J Glynn', written in a cursive style.

**PETER JAMES GLYNN**  
Secretary

**ANNEXURE 9**

**THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION  
NORTHERN TERRITORY CHAPTER OFFICE**

**1450 Winnellie Road  
Winnellie NT 0821**

**P O Box 37121  
Winnellie NT 0821  
Ph: 08 8922 9666  
Fax: 08 8922 9600**

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*No Office Bearers elected.*

## ANNEXURE 10

### THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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The names of each office in respect of which an election is required:

1. National Council: Sixteen (16) comprising two (2) National Councillors elected by and from each Chapter committee;  
National Executive: One (1) from each Chapter  
Office Bearers: President, Vice President and Treasurer elected from the members of the Executive Committee  
National Secretary:
2. Victoria Chapter  
Council: Five (5) Councillors  
Office Bearers: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
3. South Australia  
Chapter Management  
Committee: Three (3) members  
Executive  
Officers: President, Vice President, Treasurer and Secretary.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
4. Australian Capital  
Territory Chapter  
Council: Six (6) members  
Executive Office bearers and one member of the Council.  
Office bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
5. New South Wales  
Executive: Four (4) members  
Executive Offices: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
6. Tasmania Chapter  
Council: Seven (7) members comprising one (1) councillor from each of the groups respectively as defined and four (4) councillors representing the membership of the Chapter as a whole.  
Executive: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

ANNEXURE 10 (cont'd)

THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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7. Northern Territory  
Chapter Council: Six (6) members  
Executive: Office bearers and one member of the Council.  
Office Bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
8. Western Australia  
Chapter Council: Ten (10) members.  
Executive: Four (4) members of Council and Office Bearers.  
Office Bearers: President, Vice President, Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.
9. Queensland Chapter  
Council: Ten (10) members  
Executive: Office Bearers and four (4) members of the Council.  
Office Bearers: President, Vice President and Treasurer.  
National Officials: Two (2) National Councillors, one of which shall also be the National Executive Member.

The reason for the election is that the term of office has expired.

All offices become vacant.

Date and time of commencement and expiration of nominations is outlined in the attachment to this letter.

The voting systems employed in the conduct of these elections are:

- Chapter Council - direct voting system
- Chapter Executive, Office Bearers and National Council, Executive and Office Bearers - collegiate system.

## ANNEXURE 10 (cont'd)

### THE NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

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#### CONDUCT OF ELECTIONS FOR OFFICE 2004 ELECTION TIMETABLE - REGULATION 61(1)(e)

<b>Chapter committee Elections</b>			<b>Rule</b>
Tuesday	15 June	Nominations invited	23(a)
Tuesday	29 June	Nominations close	
Tuesday	6 July	If ballot - issue ballot papers	23(g)(i)
Tuesday	20 July	Ballot closes	23(g)(iii)(a)
<b>Chapter Office Bearers</b>			
	July/August	1st chapter meeting after committee elections - Chapter Office Bearers - Chapter Executive - National Councillors	25(a)
<b>National Office Bearers and Executive</b>			
Tuesday	27 July	Nominations invited	18(a)
Tuesday	10 August	Nominations close	18(c)
Thursday	12 August	If ballot - issue ballot papers	18(f)
Thursday	2 September	Ballot closes	18(f)
<b>Annual General Meetings</b>			
National		11 November 2003	29
Victoria		14 September 2003	9
South Australia		13 September 2003	16
New South Wales		15 September 2003	14(a)
Australian Capital Territory		6 September 2003	9(a)
Tasmania		1 August 2003	9(a)
Northern Territory		15 September 2003	9(a)
Western Australia		14 September 2003	9(a)
<b>Election of Secretaries</b>			
National		2004	19
Victoria		2006	26(a)
South Australia		2007	26(a)
New South Wales		2005	26(a)
Australian Capital Territory		2005	26(a)
Tasmania		2007	26(a)
Northern Territory		2007	26(a)
Western Australia		2006	26(a)
Queensland		2007	



**AUSTRALIAN INDUSTRIAL REGISTRY**

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Our ref. AR2004/256-264

Mr Peter Glynn  
Secretary  
The National Electrical and Communications Association  
Level 3  
100 Dorcas Street  
SOUTH MELBOURNE VIC 3205

**Email: [necanat@neca.asn.au](mailto:necanat@neca.asn.au)**

Dear Mr Glynn

**RE: National Electrical and Communications Association and Branches**  
**Annual Return of information contained in records kept by organisation  
and branches**

I have received your letter/declaration of 31 March 2004 together with Annexures 1, 2, 3, 4, 5, 6, 7, 8 and 9 providing information required to be lodged in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996* (the Act). The documents were lodged in the Industrial Registry by facsimile on 1 April 2004 and hard copy on 2 April 2004.

The documents lodged cover the required information for the 2004 Annual Return of the National Electrical and Communications Association and its branches.

Yours sincerely

Margaret Williams  
Statutory Services Branch

7 April 2004